

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

September 17, 2020

Meeting called to order at 6:16 PM by Jim Cerqua.

Executive Session was held at 5:00 P.M. until 6:16 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	X	
Doug Ozvath	X	
Susan Vigliotti	X	
Nick Nickolich	X	
Jim Cerqua	X	

Administration/Professional

- Brian Secrest, Superintendent
- Jim Hannan, P.E., Finance Director
- Gary Matta, Solicitor
- Joe DelFonso, Solicitor
- John Mowry, KLH Engineers

Citizens Comments

This meeting was conducted via conference phone call due to the pandemic caused from the COVID-19 Virus. Public Comments on the agenda were asked for by the posting of the agenda on the Authority web site www.clairtonmunicipalauthority.org. Public comments were solicited through a special e-mail response set up at info@ClairtonMunicipalAuthority.org. Any comment received will be addressed at the next regular meeting. This process will be refined in the future to allow for public listening of the regular meeting on-line. The recording of this meeting will be posted on the Authority web site. As of the date of the preparation of these minutes no comments were received.

Nick Nickolich moved, and John Vitullo seconded the motion to approve the minutes from the August 20, 2020 Board Meeting. The motion carried 5-0.

Doug Ozvath moved, and Nick Nickolich seconded the motion to approve the paying of the bills from August 20, 2020 – September 16, 2020. The motion carried 5-0. Mr. Nickolich abstained on the Nickolich Sanitation invoice.

Nick Nickolich moved, and John Vitullo seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Doug Ozvath moved, and Nick Nickolich seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Doug Ozvath moved, and Susan Vigliotti seconded the motion to approve the 2021 Minimum Municipal Obligation of the Clairton Municipal Authority Defined Benefit Pension Plan as prepared by Dunbar Bender & Zapf consulting actuaries. The motion carried 5-0.

Doug Ozvath moved, and Susan Vigliotti seconded the motion to award a professional services contract to ELCON Technologies for a two-year period at a cost of \$5,000 per year to maintain and support the plant SCADA system. The motion carried 5-0.

Doug Ozvath moved, and John Vitullo seconded the motion to go into executive session. Motion carried 5-0.

John Vitullo moved, and Doug Ozvath seconded the motion to return to the regular agenda from executive session. Motion carried 5-0.

John Vitullo moved, and Susan Vigliotti seconded the motion to hire Perry Payne at the Maintenance II, uncertified position, pending results of his pre-employment testing and physical. He will be moved to the Maintenance II certified position when he receives his Wastewater Operators Class A certification. The motion carried 5-0.

John Vitullo moved, and Nick Nickolich seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #353-B in the amount of \$6,528.00. The motion carried 5-0.

Nick Nickolich moved, and Doug Ozvath seconded the motion to approve Change Order No. 1 for CD 45 Project Level 5 Defect Repairs for a net contract decrease of \$2,760.00. The motion carried 5-0.

Doug Ozvath moved, and John Vitullo seconded the motion to approve Estimate No. 1 in the amount of \$4,000.64 and Estimate No. 2 in the amount of \$35,342.01 for CD 45 project Level 5 Defect Repairs, Insight Pipe Contracting, LLC contractor. The motion carried 5-0.

Susan Vigliotti moved, and Doug Ozvath seconded the motion to approve the Daily Screening Procedure Policy for COVID -19. The motion carried 5-0.

Susan Vigliotti moved, and John Vitullo seconded the motion to approve the COVID-19 Exposure Policy, conditioned on the approval of the solicitor. The motion carried 5-0.

John Vitullo moved, and Doug Ozvath seconded the motion to adjourn at 6:47 PM. The motion carried 5-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday September 17, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of August 20, 2020.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to approve the 2021 Minimum Municipal Obligation of the Clairton Municipal Authority Defined Benefit Pension Plan as prepared by Dunbar Bender & Zapf consulting actuaries.
7. Collection & Operation Report
 - a. Motion to award a professional services contract to ELCON Technologies for a two-year period at a cost of \$5,000 per year to maintain and support the Plant Scada system.
 - b. Motion to hire Perry Payne at the _____ position, pending results of his pre-employment testing and physical.
8. Engineer's Report
 - a. Motion to approve the request submitted by John Mowry of KLH, for Requisition #353B in the amount of \$6,528.00.
 - b. Motion to approve Change Order No. 1 for CD 45 Project Level 5 Defect Repairs for a net contract decrease of \$2,760.
 - c. Motion to approve Estimate No. 1 in the amount of \$4,000.64 and Estimate No. 2 in the amount of \$35,342.01 for CD 45 Project Level 5 Defect Repairs Insight Pipe Contracting, LLC contractor.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CMA
Payment List

Customer/Vendor ID	Check No.	Period	Date	Amount
MEIT	7367	20	8/27/2020	\$27,465.36
ACTION SUPPLY PRODUC	7368	21	9/2/2020	\$160.60
Applied Maintenance	7369	21	9/2/2020	\$485.35
AQUA FILTER FRESH	7370	21	9/2/2020	\$294.57
CINTAS	7371	21	9/2/2020	\$175.48
COMCAST BUSINESS	7372	21	9/2/2020	\$456.54
DODARO,MATTA CAMBEST	7373	21	9/2/2020	\$29,235.75
FAYETTE WASTE LLC	7374	21	9/2/2020	\$93.71
FRANK'S SHOES	7375	21	9/2/2020	\$150.00
GRAINGER	7376	21	9/2/2020	\$108.20
HENDERSON PEST CONTR	7377	21	9/2/2020	\$225.00
KLH ENGINEERS	7378	21	9/2/2020	\$4,029.00
LINDY PAVING	7379	21	9/2/2020	\$880.07
LINK COMPUTER	7380	21	9/2/2020	\$1,275.60
M & B Window Cleanin	7381	21	9/2/2020	\$250.00
Madison National Lif	7382	21	9/2/2020	\$1,580.82
NICKOLICH SANITATION	7383	21	9/2/2020	\$37,358.11
PA AMERICAN WATER	7384	21	9/2/2020	\$1,744.58
pioneer research	7385	21	9/2/2020	\$641.59
POSTMASTER	7386	21	9/2/2020	\$10,000.00
QuitLcom	7387	21	9/2/2020	\$190.84
SHILOH SERVICE, INC.	7388	21	9/2/2020	\$873.25
UNISAFE	7389	21	9/2/2020	\$359.67
UNIVAR	7390	21	9/2/2020	\$1,870.00
VERIZON WIRELESS	7391	21	9/2/2020	\$257.34
Web-Makeovers	7392	21	9/2/2020	\$75.00
WEX BANK	7393	21	9/2/2020	\$1,285.91
ACTION SUPPLY PRODUC	7394	21	9/17/2020	\$33.50
AIR TECHNOLOGIES	7395	21	9/17/2020	\$3,788.10
AIRGAS USA, LLC	7396	21	9/17/2020	\$139.24
ALL PRO PITTSBURGH B	7397	21	9/17/2020	\$800.00
Applied Maintenance	7398	21	9/17/2020	\$250.65
C. GREGG BOYCE	7399	21	9/17/2020	\$200.00
COMCAST	7400	21	9/17/2020	\$528.08
DE LAGE LANDEN FINAN	7401	21	9/17/2020	\$110.00
DODARO,MATTA CAMBEST	7402	21	9/17/2020	\$29,174.75
DRNACH ENVIRONMENTAL	7403	21	9/17/2020	\$4,985.00
DTI Development	7404	21	9/17/2020	\$3,000.00

CMA
Payment List

DUQUESNE LIGHT	7405	21	9/17/2020	\$502.68
ELIZABETH ELECTRIC	7406	21	9/17/2020	\$134.29
FAYETTE PARTS SERVIC	7407	21	9/17/2020	\$100.56
FNB Commercial Credi	7408	21	9/17/2020	\$65.89
GRAINGER	7409	21	9/17/2020	\$43.87
HORIZON	7410	21	9/17/2020	\$105.00
IEH AUTO PARTS LLC	7411	21	9/17/2020	\$49.56
INSIGHT PIPE CONTRAC	7412	21	9/17/2020	\$39,243.65
JEFFERSON HILLS LAWN	7413	21	9/17/2020	\$252.94
Matheson Tri-Gas	7414	21	9/17/2020	\$73.40
MEIT	7415	21	9/17/2020	\$23,434.08
MINCIN LANDSCAPING A	7416	21	9/17/2020	\$380.00
MODEL UNIFORMS	7417	21	9/17/2020	\$494.72
Municipal Finance Pa	7418	21	9/17/2020	\$1,000.00
PA AMERICAN WATER BD	7419	21	9/17/2020	\$99.98
PASTORE PLUMBING	7420	21	9/17/2020	\$6,200.00
PENNSYLVANIA ONE	7421	21	9/17/2020	\$41.05
PEOPLES NATURAL GAS	7422	21	9/17/2020	\$64.12
PITNEY BOWES	7423	21	9/17/2020	\$272.47
PITNEY BOWES GLOBAL	7424	21	9/17/2020	\$426.93
PREMIER SAFETY	7425	21	9/17/2020	\$456.88
Quill.com	7426	21	9/17/2020	\$109.43
RC WALTER & SONS TRU	7427	21	9/17/2020	\$310.00
RONDINELLI	7428	21	9/17/2020	\$500.00
UNISAFE INC.	7429	21	9/17/2020	\$359.67
WEBB'S SERVICE CENTE	7430	21	9/17/2020	\$111.00
Totals:				\$239,353.83

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Eight Months Ending August 31, 2020
Percent of Year 66.66% (8 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 695,189.81	\$ 1,191,696.00	496,506.19	58.34
Jefferson Hills Debt Service	619,097.28	928,646.00	309,548.72	66.67
Petersan WWTP Debt Service	467,312.16	801,107.00	333,794.84	58.33
South Park Debt Service	84,234.22	144,402.00	60,167.78	58.33
Total Debt Service Revenues	1,865,833.47	3,065,851.00	1,200,017.53	60.86
Clairton Collec/Operation/Main	857,580.00	1,191,754.00	334,174.00	71.96
Jefferson Hills Operation/Main	805,680.00	928,691.00	123,011.00	86.75
Petersan Operation/Maint	914,480.00	801,146.00	(113,334.00)	114.15
South Park Operation/Maint	217,186.92	144,409.00	(72,777.92)	150.40
Total Consumption Revenues	2,794,926.92	3,066,000.00	271,073.08	91.16
Other Revenue				
Sludge Acceptance	107,335.20	140,000.00	32,664.80	76.67
Miscellaneous Income	87.05	0.00	(87.05)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	20,568.41	12,000.00	(8,568.41)	171.40
Investment Interest	(29,701.97)	80,000.00	109,701.97	(37.13)
Capacity Fees	21,034.00	50,000.00	28,966.00	42.07
Total Other Revenues	119,322.69	294,000.00	174,677.31	40.59
Total Revenues	\$ 4,780,083.08	\$ 6,425,851.00	1,645,767.92	74.39
Expenses				
Office Expenses	\$ 10,577.84	\$ 13,250.00	2,672.16	79.83
Treatment Supplies & Chemicals	75,800.14	103,100.00	27,299.86	73.52
Treatment Sludge Disposal	185,222.22	315,000.00	129,777.78	58.80
Flow Monitoring Data & Fees	95,315.65	144,000.00	48,684.35	66.19
Equipment	80,386.83	265,600.00	185,213.17	30.27
Maintenance & Repair	53,063.59	202,450.00	149,386.41	26.21
Vehicle Expense	5,597.67	27,000.00	21,402.33	20.73
Utilities	224,904.63	393,800.00	168,895.37	57.11
Wages & Taxes	634,281.60	825,746.00	191,464.40	76.81
Employee Benefits	202,785.68	421,050.00	218,264.32	48.16
Conference & Memberships	5,303.35	33,200.00	27,896.65	15.97
Professional Services	146,379.27	147,538.00	1,158.73	99.21
Insurance	73,478.00	110,000.00	36,522.00	66.80
Total Operating Expenses	1,793,096.47	3,001,734.00	1,208,637.53	59.74
Total Debt Payments				
Series B Bond Interest Expense	1,199,606.26	2,030,850.00	831,243.74	59.07
Series B Bond Principal	0.00	1,035,000.00	1,035,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	1,199,606.26	3,372,412.00	2,172,805.74	35.57
Total Expenses	2,992,702.73	6,374,146.00	3,381,443.27	46.95
Over/Under Budget	\$ 1,787,380.35	\$ 51,705.00	(1,735,675.35)	3,456.88

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Eight Months Ending August 31, 2020
Percent of Year 66.66% (8 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,117,365.59	\$ 1,658,400.00	541,034.41	67.38
Commerical Flat Rate	108,125.83	178,000.00	69,874.17	60.74
Alleg Housing Flat Rate	76,800.00	115,200.00	38,400.00	66.67
School Flat Rate	14,400.00	21,600.00	7,200.00	66.67
USS Flat Rate	573,200.00	859,800.00	286,600.00	66.67
Total Debt Service Revenues	1,889,891.42	2,833,000.00	943,108.58	66.71
Total Consumption Revenues	872,318.01	1,185,000.00	312,681.99	73.61
Total Consumption Revenues	\$ 872,318.01	\$ 1,185,000.00	312,681.99	73.61
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	106,400.00	0.00	(106,400.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	106,400.00	0.00	(106,400.00)	0.00
Other Revenue				
Penalty	98,862.43	115,000.00	16,137.57	85.97
Dye Test Fees - Plumber	6,200.00	0.00	(6,200.00)	0.00
Dye Test - Application Fees	3,225.00	2,500.00	(725.00)	129.00
Lien Letter Fees	2,340.00	2,300.00	(40.00)	101.74
NSF Fees	223.00	300.00	77.00	74.33
Posting Fees -Terminations \$20	45,383.06	25,000.00	(20,383.06)	181.53
Magistrate & Legal Fees	265.50	4,500.00	4,234.50	5.90
Notice Fee - \$15	6,540.00	15,000.00	8,460.00	43.60
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	1,487.03	6.25	(1,480.78)	23,792.48
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	551.54	2,000.00	1,448.46	27.58
Total Other Revenues	165,077.56	167,656.25	2,578.69	98.46
Total Revenues	\$ 3,033,686.99	\$ 4,185,656.25	1,151,969.26	72.48
Expenses				
Office Expenses	\$ 4,475.55	\$ 5,750.00	1,274.45	77.84
Billing Expense	32,738.51	72,725.00	39,986.49	45.02
Collection System Supplies	20,050.34	71,800.00	51,749.66	27.93
Equipment	5,352.67	20,365.00	15,012.33	26.28
Maintenance & Repair	7,810.31	139,000.00	131,189.69	5.62
Vehicle Expense	10,381.41	18,600.00	8,218.59	55.81
Utilities	11,364.04	29,870.00	18,505.96	38.04
Wages & Taxes	170,517.70	411,202.00	240,684.30	41.47
Employee Benefits	57,814.55	140,514.00	82,699.45	41.15
Conference & Memberships	7,924.11	6,450.00	(1,474.11)	122.85
Professional Services	139,344.93	228,450.00	89,105.07	61.00
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	857,580.00	1,066,187.00	208,607.00	80.43
Total Operating Expenses	1,356,854.12	2,255,913.00	899,058.88	60.15

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Eight Months Ending August 31, 2020
Percent of Year 66.66% (8 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	305,803.44	407,738.00	101,934.56	75.00
Debt Pmt (full bond)	352,508.32	7,665.00	(344,843.32)	4,598.93
Debt Pmt on Collection System	0.00	1,191,754.00	1,191,754.00	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	695,189.81	0.00	(695,189.81)	0.00
	<u>1,353,501.57</u>	<u>1,659,966.00</u>	<u>306,464.43</u>	<u>81.54</u>
Total Expenses	<u>2,710,355.69</u>	<u>3,915,879.00</u>	<u>1,205,523.31</u>	<u>69.21</u>
Over/Under Budget	\$ <u>323,331.30</u>	\$ <u>269,777.25</u>	<u>(53,554.05)</u>	<u>119.85</u>

CMA
Cash Account Monthly Summary
As of: August 31, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	6,023,192.07	\$	711,508.78	\$	(569,747.57)	\$	6,164,953.28
10330-C FN-Collection Depository	3,001,477.53		323,206.71		(260,172.19)		3,064,512.05
10311-G FN-Payroll	62,242.14		141,133.49		(140,715.19)		62,660.44
10310-G FN-Disbursements	(147,004.38)		177,373.37		(232,588.90)		(202,219.91)
Reserved Accounts							
10331-C FN-Collection City Pmts	428,025.27		33,978.16		0.00		462,003.43
10322-T FN-OPEB	498,230.15		253.89		0.00		498,484.04
10321-T FN-WWTP Capacity & Capital Im	2,381,691.54		1,214.51		0.00		2,382,906.05
10333-C Collection Capital Improvement	876,069.03		0.00		0.00		876,069.03
10332-T WWTP Debt Coverage	78,460.86		39.98		0.00		78,500.84
Total FNB Accounts	<u>13,202,384.21</u>	\$	<u>1,388,708.89</u>	\$	<u>(1,203,223.85)</u>	\$	<u>13,387,869.25</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	611,761.45		0.00		(14,856.52)		596,904.93
10220-T WF - Debt Service	1,231,749.56		297,250.26		0.00		1,528,999.82
10221-T WF - Debt Service Reserve	3,230,671.43		1,465.56		0.00		3,232,136.99
Total Trustee Accounts	<u>5,074,185.50</u>	\$	<u>298,715.82</u>	\$	<u>(14,856.52)</u>	\$	<u>5,358,044.80</u>
Grand Total	<u>18,276,569.71</u>	\$	<u>1,687,424.71</u>	\$	<u>(1,218,080.37)</u>	\$	<u>18,745,914.05</u>

Report of the Finance Director – September 17, 2020

Century Townhomes – Nothing new to report

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 year and have had preliminary discussions with the solicitor on how to proceed. **Nothing New to Report.**

Delinquent Accounts shutoffs – In August we sent out 406 - 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus.

Collections Crew Management and Reporting – The August 2020 report is in your packet.

\$Energy Fund – In August, the fund processed 0 applications, approved 0.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26, 2019 for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. **Application for PennVest Financing for Phase II has been Submitted.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We received requests for clarification on some of the application for the Golden Gate Project which were provided with nothing new on the Treatment Plant Grant Proposal. We have been informed that we have received a \$200,000 grant from the state under the Clean Water Grant program. The Golden Gate Project was not funded. **Nothing new to report.**

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. PFM in cooperation with the CMA conducted tours on February 27th and 28th of 2020 at our facility and each of the three presenters made a presentation to the Board. **Nothing new to report.**

Clairton Municipal Authority Defined Benefit Plan

2021 Minimum Municipal Obligation (MMO)

(1) Total Annual Payroll <i>W-2 Payroll Estimate for 2020</i>	\$1,068,413
(2) Normal Cost as a Percentage of Payroll <i>From 2019 Act 205 Filing</i>	11.039%
(3) 2021 Estimated Normal Cost <i>(1) x (2)</i>	117,942
(4) Amortization Amount <i>From 2019 Act 205 Filing</i>	0
(5) Estimated Administrative Expenses <i>Best Estimate for 2021</i>	<u>31,820</u>
(6) Total 2021 Financial Requirements <i>(3) + (4) + (5)</i>	\$149,762
(7) 2021 Estimated Employee Contributions <i>No Employee Contributions</i>	0
(8) Funding Adjustment <i>From 2019 Act 205 Filing</i>	<u>54,684</u>
(9) 2021 Minimum Municipal Obligation <i>(6) - (7) - (8)</i>	\$95,078



Signature of Chief Administrative Officer

09/17/2020
Date Certified
to Governing Body

September 2020 Operations and Collections Report

Duperon Update – Hopefully sometime soon we will have a fully functioning plate screen. This equipment is absolutely essential to the Phase II project to succeed. Things have been progressing slowly, and I have voiced my frustration about the amount of grease and debris building up over the last several months due to this equipment not working.

CI2 Roof Update – I have not heard anything yet as to when this project will start.

Job Applicants – Mr. Ozvath, Mr. Vitullo and myself interviewed five candidates for the operator/lab position. We feel we've narrowed it down to three great ones and will have a second round interview soon. I'd like to hire at least one of these people at this or October's Board meeting.

DEP – Approval of Phase 2

FYI – Manager's contracts also expire at the end of this year. There is an auto renewal section in our contracts.

ELCON Technologies provided me with a quote for a Professional Services Agreement to provide maintenance and support of our SCADA system. It's a two year agreement for a total cost of \$10,000, broken into two installments. It's in your packet should you have any questions. Joe Dalfonso looked it over and gave it his blessing. I will need a motion to approve this agreement.

You may have noticed a large pile of stone at our collection's garage. This stone was given to us by Golden Triangle Construction from a job they did for the power company. They were told to give it away and we were lucky enough to get around 700 tons so far, with more possible coming. This will save the residents when it comes to repairs in the future.

COVID Policy ?



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

September 17, 2020

ACTIVE ITEMS

Upstream Litigation

KLH has been working with the Solicitor on the litigation with the upstream communities.

Chlorine Roof Replacement

A bid opening was held on July 28th at 10:00 AM at the Authority office. The low bidder was Blair Construction in the amount of \$53,600.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

CDBG Year 44

Final restoration is scheduled for early September.

CDBG Year 45

Post televising is complete. A deduct change order in the amount of \$2,760 is presented for Board approval.

CDBG Year 46

The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). KLH is working with SRCOG to prepare bidding documents.

CDBG Year 47

CDBG Year 47 is now accepting applications. The proposed project includes rehabilitation of five (5) Level 5 defect sewers. The total cost estimate is \$164,000, with a CMA share of \$69,000. KLH submitted the pre-application for funding consideration.

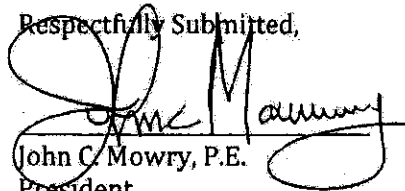
GIS Update

CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has provided the map to CMA.

Capital Requisition

Requisition 353-B in the amount of \$6,528.00 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.
President

CAPITAL IMPROVEMENT FUND
REQUISITION NUMBER 353-B

Date: September 17, 2020

TO: Wells Fargo Bank, National Association, as Trustee (the "Trustee")

E-Mail: Rose.Anne.Camilo@wellsfargo.com
Peter.C.Hosfield@wellsfargo.com

-or-

Fax: 877-775-7570

FROM: Clairton Municipal Authority (the "Borrower")

Account No.: 48117303 (2012B CONSTRUCTION FUND)

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on the date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

<u>Item Number</u>	<u>Payee (Name & Address)</u>	<u>Amount</u>	<u>Purpose of Obligation</u>
1.	KLH Engineers, Inc. 5173 Campbells Run Road Pittsburgh, PA 15205	\$ 3,352.00	Phase II Pennvest Invoice No. 62252
2.	KLH Engineers, Inc. 5173 Campbells Run Road Pittsburgh, PA 15205	\$ 2,040.00	Phase II Upgrades Invoice No. 62251
3.	KLH Engineers, Inc. 5173 Campbells Run Road Pittsburgh, PA 15205	\$ 1,136.00	Upstream Litigation Invoice No. 62258
TOTAL		<u>\$ 6,528.00</u>	

September 17, 2020
Requisition No. 353-B

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CLAIRTON MUNICIPAL AUTHORITY
ALLEGHENY COUNTY, PENNSYLVANIA

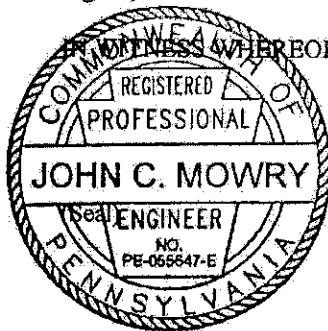
By _____
Secretary, Assistant Secretary

By _____
Chairman or Vice Chairman

A. CONSULTING ENGINEER'S CERTIFICATE

I, the undersigned, the duly appointed Consulting Engineer for the Clairton Municipal Authority, Allegheny County, Pennsylvania (the "Authority") hereby certify the following:

- (a) I hereby approve the foregoing attached requisition of the Authority;
- (b) The obligation listed to be paid on such requisition was properly incurred;
- (c) The amount requisitioned is due and unpaid;
- (d) Insofar as the payment is to be made for work, material, supplies, or equipment, the work has been performed and the material, supplies or equipment have been installed in the project or have been delivered either at the project site or at a proper place for fabrication, and are covered by the Builders' Risk Insurance; and
- (e) All work, material, supplies and equipment for which payment is to be made are, in the opinion of the undersigned, in accordance with the plans and specifications.



KLH ENGINEERS, INC.

Consulting Engineer


John C. Mowry, P.E.



Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Invoice number 62252
Date 08/31/2020

Project 273-124 WWTP PHASE II UPGRADES

Professional Services through August 31, 2020

006 Joint Permit Application Resubmission

	Hours	Rate	Billed Amount
ERIC D. GAZDIK	1.00	112.00	112.00
Joint Permit Application Resubmission subtotal			112.00

005 Securing PennVest Funding

	Hours	Rate	Billed Amount
CHELSEA CRAIN	1.00	52.00	52.00
JEFFREY C. WILLIAMS	5.00	98.00	490.00
JOHN C. MOWRY	19.00	142.00	2,698.00
Securing PennVest Funding subtotal			3,240.00

Invoice total 3,352.00



Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Invoice number 62251
Date 08/31/2020

Project 273-124 WWTP PHASE II UPGRADES

Professional Services through August 31, 2020

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
DESIGN PHASE					
PLANS, CONTRACT DOCS, PERMITTING	1,400,000.00	96.68	1,353,540.70	1,351,500.70	2,040.00
Total	1,400,000.00	96.68	1,353,540.70	1,351,500.70	2,040.00

Invoice total 2,040.00



Clairton Municipal Authority
1 North Street
Clairton, PA 15025

Invoice number 62258
Date 08/31/2020

Project **273-57 PETERS CREEK ENGINEERS
MEETINGS**

Professional Services through August 31, 2020

001 Peters Creek Engineers Meetings

	Hours	Rate	Billed Amount
JOHN C. MOWRY	8.00	142.00	1,136.00
Peters Creek Engineers Meetings subtotal			1,136.00

Invoice total 1,136.00