

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

October 15, 2020

Meeting called to order at 6:05 PM by Jim Cerqua.

Executive Session was held at 5:00 P.M. until 6:05 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	X	
Doug Ozvath	X	
Susan Vigliotti*	X	X
Nick Nickolich		X
Jim Cerqua	X	

* Ms. Vigliotti was having difficulty with her phone during this call-in meeting, on votes where she was clearly present and voting there would have 4 votes cast, otherwise only three were cast.

Administration/Professional

- Brian Secrest, Superintendent
- Jim Hannan, P.E., Finance Director
- Gary Matta, Solicitor
- Joe DelFonso, Solicitor
- John Mowry, KLH Engineers

Citizens Comments

This meeting was conducted via conference phone call due to the pandemic caused from the COVID-19 Virus. Public Comments on the agenda were asked for by the posting of the agenda on the Authority web site www.clairtonmunicipalauthority.org. Public comments were solicited through a special e-mail response set up at info@ClairtonMunicipalAuthority.org. Any comment received will be addressed at the next regular meeting. This process will be refined in the future to allow for public listening of the regular meeting on-line. The recording of this meeting will be posted on the Authority web site. As of the date of the preparation of these minutes no comments were received.

Chair Announcements:

An executive session of the Board was held on September 25, 2020 to address litigation and personnel. An executive session of the Board was held on October 2, 2020 for contract negotiation purposes.

Ms. Vigliotti left the meeting.

Doug Ozvath moved, and John Vitullo seconded the motion to approve the minutes from the September 17, 2020 Board Meeting. The motion carried 3-0.

Doug Ozvath moved, and John Vitullo seconded the motion to approve the paying of the bills from September 17, 2020 – October 14, 2020. The motion carried 3-0.

Doug Ozvath moved, and John Vitullo seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 3-0.

Doug Ozvath moved, and John Vitullo seconded the motion to approve Collection System Billing Summary. The motion carried 3-0.

Ms. Vigliotti returned to the meeting.

Doug Ozvath moved, and John Vitullo seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #354-B in the amount of \$9,988.19. Motion carried 4-0.

Doug Ozvath moved, and Susan Vigliotti seconded the motion to approve the Concurring Resolution to obtain \$95,371.00 in Community Development Block Grant (CDBG) Funding from the Allegheny County Economic Development. Motion carried 4-0.

John Vitullo moved, and Doug Ozvath seconded the motion to approve Pay Application #3 as final payment to Insight Contracting, LLC for CD45 in the amount of \$14,512.95. Motion carried 4-0.

Ms. Vigliotti left the meeting.

Doug Ozvath moved, and John Vitullo seconded motion to approve the settlement agreement in case No. GD-17-017711 between the Clairton Municipal Authority, Peters Creek Sanitary Authority, Borough of Jefferson Hills, Township of South Park, and the City of Clairton. Motion carried 3-0.

John Vitullo moved, and Doug Ozvath seconded the motion to adjourn at 6:25 PM. The motion carried 3-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday October 15, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
 - a. An executive session of the Board was held on September 25, 2020 to address litigation and personnel.
 - b. An executive session of the Board was held on October 2, 2020 for contract negotiation purposes
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of September 17, 2020.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Motion to approve the request submitted by John Mowry of KLH, for Requisition #354B in the amount of \$9,988.19.
 - b. Motion to approve the Concurring Resolution to obtain \$95,371.00 in Community Development Block Grant (CDBG) Funding from the Allegheny County Economic Development.
 - c. Motion to approve Pay Application #3 as final payment to Insight Contracting, LLC for CD45 in the amount of \$14,512.95.
9. Solicitor's Report
 - a. Motion to approve the settlement agreement in case No. GD-17-017711 between the Clairton Municipal Authority, Peters Creek Sanitary Authority, Borough of Jefferson Hills, Township of South Park and the City of Clairton.
10. New Business
11. Old Business

Motion to Adjourn

CMA
MEETING Check Register
For the Period From Sep 18, 2020 to Oct 15, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7431	9/28/20	DUQUESNE LIGHT	10310-G	21,572.86
7432	10/2/20	A&H EQUIPMENT	10310-G	1,791.65
7433	10/2/20	AIR TECHNOLOGIE	10310-G	7,990.20
7434	10/2/20	Applied Maintenance	10310-G	415.66
7435	10/2/20	American Society of	10310-G	90.00
7436	10/2/20	COMCAST BUSINES	10310-G	456.54
7437	10/2/20	COX PIPING SUPPL	10310-G	61.24
7438	10/2/20	DAS GROUP	10310-G	3,838.95
7439	10/2/20	Electric Motor Servic	10310-G	250.00
7440	10/2/20	FARNHAM & PFILE	10310-G	2,600.40
7441	10/2/20	FRANK'S SHOES	10310-G	126.98
7442	10/2/20	HENDERSON PEST	10310-G	90.00
7443	10/2/20	HENWIL CORPORA	10310-G	6,437.70
7444	10/2/20	HOME DEPOT	10310-G	20.98
7445	10/2/20	KC AUTO AND TRU	10310-G	866.96
7446	10/2/20	LINK COMPUTER C	10310-G	1,275.60
7447	10/2/20	M & B Window Clean	10310-G	250.00
7448	10/2/20	Madison National Life	10310-G	1,580.82
7449	10/2/20	MCMASTER-CARR	10310-G	121.68
7450	10/2/20	NICKOLICH SANITA	10310-G	23,978.71
7451	10/2/20	NSI Solutions, Inc.	10310-G	153.00
7452	10/2/20	PA AMERICAN WAT	10310-G	4,780.96
7453	10/2/20	PITNEY BOWES GL	10310-G	1,251.39
7454	10/2/20	UNISAFE	10310-G	479.67
7455	10/2/20	US Asset Manageme	10310-G	418.98
7456	10/2/20	USA BLUE BOOK	10310-G	371.23
7457	10/2/20	VERIZON WIRELES	10310-G	519.11
7458	10/2/20	WEBB'S SERVICE C	10310-G	57.95
7459	10/2/20	WEX BANK	10310-G	957.69
7460	10/15/20	A&H EQUIPMENT	10310-G	111.20
7461	10/15/20	ADVANCED FIRE C	10310-G	2,839.32
7462	10/15/20	AIRGAS USA, LLC	10310-G	339.90

CMA
MEETING Check Register
For the Period From Sep 18, 2020 to Oct 15, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7463	10/15/20	ALL PRO PITTSBUR	10310-G	200.00
7464	10/15/20	Applied Maintenance	10310-G	434.64
7465	10/15/20	COMCAST	10310-G	1,336.43
7466	10/15/20	DRNACH ENVIRON	10310-G	24,891.00
7467	10/15/20	DTI Development	10310-G	3,000.00
7468	10/15/20	DUQUESNE LIGHT	10310-G	487.71
7469	10/15/20	ELIZABETH ELECTR	10310-G	57.34
7470	10/15/20	FAIRFIELD LANDSC	10310-G	8,475.00
7471	10/15/20	FAYETTE WASTE L	10310-G	98.64
7472	10/15/20	FNB Commercial Cre	10310-G	656.55
7473	10/15/20	FS SOLUTIONS	10310-G	369.16
7474	10/15/20	GRAINGER	10310-G	347.87
7475	10/15/20	INSIGHT PIPE CONT	10310-G	14,512.95
7476	10/15/20	KLH ENGINEERS, IN	10310-G	6,322.00
7477	10/15/20	Matheson Tri-Gas	10310-G	71.25
7478	10/15/20	MCMASTER-CARR	10310-G	111.63
7479	10/15/20	MEIT	10310-G	26,121.60
7480	10/15/20	Mission Communicati	10310-G	910.80
7481	10/15/20	MODEL UNIFORMS	10310-G	633.78
7482	10/15/20	MONONGAHELA VA	10310-G	62.00
7483	10/15/20	PA AMERICAN WAT	10310-G	124.37
7484	10/15/20	PASTORE PLUMBIN	10310-G	8,200.00
7485	10/15/20	PENA-PLAS	10310-G	5,975.36
7486	10/15/20	PENNSYLVANIA ON	10310-G	43.60
7487	10/15/20	Pioneer Research	10310-G	641.59
7488	10/15/20	PRECISION COPY P	10310-G	294.73
7489	10/15/20	RC WALTER & SON	10310-G	175.76
7490	10/15/20	ROBERT ROSSI	10310-G	60.00
7491	10/15/20	RONDINELLI, DEBO	10310-G	400.00
7492	10/15/20	SHILOH SERVICE, I	10310-G	859.25
7493	10/15/20	US Asset Manageme	10310-G	418.86
7494	10/15/20	WAYNE CROUSE, I	10310-G	746.24

CMA
MEETING Check Register
For the Period From Sep 18, 2020 to Oct 15, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
Total				<u><u>193,137.44</u></u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Nine Months Ending September 30, 2020
Percent of Year 75% (9 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 794,502.64	\$ 1,191,696.00	397,193.36	66.67
Jefferson Hills Debt Service	696,484.44	928,646.00	232,161.56	75.00
Petersan WWTP Debt Service	534,071.04	801,107.00	267,035.96	66.67
South Park Debt Service	96,267.68	144,402.00	48,134.32	66.67
Total Debt Service Revenues	2,121,325.80	3,065,851.00	944,525.20	69.19
Clairton Collec/Operation/Main	1,022,100.00	1,191,754.00	169,654.00	85.76
Jefferson Hills Operation/Main	805,680.00	928,691.00	123,011.00	86.75
Petersan Operation/Maint	914,480.00	801,146.00	(113,334.00)	114.15
South Park Operation/Maint	217,186.92	144,409.00	(72,777.92)	150.40
Total Consumption Revenues	2,959,446.92	3,066,000.00	106,553.08	96.52
Other Revenue				
Sludge Acceptance	121,226.45	140,000.00	18,773.55	86.59
Miscellaneous Income	87.05	0.00	(87.05)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	21,785.47	12,000.00	(9,785.47)	181.55
Investment Interest	(27,701.19)	80,000.00	107,701.19	(34.63)
Capacity Fees	21,034.00	50,000.00	28,966.00	42.07
Total Other Revenues	136,431.78	294,000.00	157,568.22	46.41
Total Revenues	\$ 5,217,204.50	\$ 6,425,851.00	1,208,646.50	81.19
Expenses				
Office Expenses	\$ 11,148.71	\$ 13,250.00	2,101.29	84.14
Treatment Supplies & Chemicals	79,949.38	103,100.00	23,150.62	77.55
Treatment Sludge Disposal	222,580.33	315,000.00	92,419.67	70.66
Flow Monitoring Data & Fees	100,300.65	144,000.00	43,699.35	69.65
Equipment	80,495.03	265,600.00	185,104.97	30.31
Maintenance & Repair	59,316.23	202,450.00	143,133.77	29.30
Vehicle Expense	6,093.02	27,000.00	20,906.98	22.57
Utilities	249,154.13	393,800.00	144,645.87	63.27
Wages & Taxes	665,983.76	825,746.00	159,762.24	80.65
Employee Benefits	227,217.54	421,050.00	193,832.46	53.96
Conference & Memberships	5,558.77	33,200.00	27,641.23	16.74
Professional Services	179,339.41	147,538.00	(31,801.41)	121.55
Insurance	73,478.00	110,000.00	36,522.00	66.80
Total Operating Expenses	1,960,614.96	3,001,734.00	1,041,119.04	65.32
Total Debt Payments				
Series B Bond Interest Expense	1,199,606.26	2,030,850.00	831,243.74	59.07
Series B Bond Principal	0.00	1,035,000.00	1,035,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	1,199,606.26	3,372,412.00	2,172,805.74	35.57
Total Expenses	3,160,221.22	6,374,146.00	3,213,924.78	49.58
Over/Under Budget	\$ 2,056,983.28	\$ 51,705.00	(2,005,278.28)	3,978.31

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Nine Months Ending September 30, 2020
Percent of Year 75% (9 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,257,739.86	\$ 1,658,400.00	400,660.14	75.84
Commerical Flat Rate	121,190.54	178,000.00	56,809.46	68.08
Alleg Housing Flat Rate	86,400.00	115,200.00	28,800.00	75.00
School Flat Rate	16,200.00	21,600.00	5,400.00	75.00
USS Flat Rate	644,850.00	859,800.00	214,950.00	75.00
Total Debt Service Revenues	2,126,380.40	2,833,000.00	706,619.60	75.06
Total Consumption Revenues	1,000,132.54	1,185,000.00	184,867.46	84.40
Total Consumption Revenues	\$ 1,000,132.54	\$ 1,185,000.00	184,867.46	84.40
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	119,700.00	0.00	(119,700.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	119,700.00	0.00	(119,700.00)	0.00
Other Revenue				
Penalty	107,997.63	115,000.00	7,002.37	93.91
Dye Test Fees - Plumber	3,600.00	0.00	(3,600.00)	0.00
Dye Test - Application Fees	3,800.00	2,500.00	(1,300.00)	152.00
Lien Letter Fees	2,820.00	2,300.00	(520.00)	122.61
NSF Fees	211.00	300.00	89.00	70.33
Posting Fees -Terminations \$20	52,208.06	25,000.00	(27,208.06)	208.83
Magistrate & Legal Fees	265.50	4,500.00	4,234.50	5.90
Notice Fee - \$15	6,540.00	15,000.00	8,460.00	43.60
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	1,487.03	6.25	(1,480.78)	23,792.48
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	576.54	2,000.00	1,423.46	28.83
Total Other Revenues	179,505.76	167,656.25	(11,849.51)	107.07
Total Revenues	\$ 3,425,718.70	\$ 4,185,656.25	759,937.55	81.84
Expenses				
Office Expenses	\$ 4,509.05	\$ 5,750.00	1,240.95	78.42
Billing Expense	44,713.51	72,725.00	28,011.49	61.48
Collection System Supplies	20,216.40	71,800.00	51,583.60	28.16
Equipment	5,352.67	20,365.00	15,012.33	26.28
Maintenance & Repair	8,720.38	139,000.00	130,279.62	6.27
Vehicle Expense	11,572.33	18,600.00	7,027.67	62.22
Utilities	12,583.19	29,870.00	17,286.81	42.13
Wages & Taxes	225,845.87	411,202.00	185,356.13	54.92
Employee Benefits	68,647.44	140,514.00	71,866.56	48.85
Conference & Memberships	8,013.26	6,450.00	(1,563.26)	124.24
Professional Services	173,778.43	228,450.00	54,671.57	76.07
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	1,022,100.00	1,066,187.00	44,087.00	95.86
Total Operating Expenses	1,637,552.53	2,255,913.00	618,360.47	72.59

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Nine Months Ending September 30, 2020
 Percent of Year 75% (9 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	339,781.60	407,738.00	67,956.40	83.33
Debt Pmt (full bond)	396,571.86	7,665.00	(388,906.86)	5,173.80
Debt Pmt on Collection System	0.00	1,191,754.00	1,191,754.00	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	794,502.64	0.00	(794,502.64)	0.00
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Total Debt Payments	1,530,856.10	1,659,966.00	129,109.90	92.22
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Total Expenses	3,168,408.63	3,915,879.00	747,470.37	80.91
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Over/Under Budget	\$ 257,310.07	\$ 269,777.25	12,467.18	95.38
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CMA
Cash Account Monthly Summary
As of: September 30, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	6,519,560.44	\$	846,654.11	\$	(451,708.10)	\$	6,914,506.45
10330-C FN-Collection Depository	3,064,512.05		464,560.36		(491,233.81)		3,037,838.60
10311-G FN-Payroll	63,548.32		96,901.26		(102,639.89)		57,809.69
10310-G FN-Disbursements	(174,579.11)		234,745.73		(234,745.73)		(174,579.11)
Reserved Accounts							
10331-C FN-Collection City Pmts	462,003.43		33,978.16		0.00		495,981.59
10322-T FN-OPEB	498,484.04		204.86		0.00		498,688.90
10321-T FN-WWTP Capacity & Capital Im	2,382,906.05		979.94		0.00		2,383,885.99
10333-C Collection Capital Improvement	876,069.03		0.00		(39,243.65)		836,825.38
10332-T WWTP Debt Coverage	78,500.84		32.26		0.00		78,533.10
Total FNB Accounts	<u>13,771,005.09</u>	\$	<u>1,678,056.68</u>	\$	<u>(1,319,571.18)</u>	\$	<u>14,129,490.59</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	596,904.93		0.00		(6,744.51)		590,160.42
10220-T WF - Debt Service	1,528,999.82		297,226.26		0.00		1,826,226.08
10221-T WF - Debt Service Reserve	3,232,136.99		2,197.75		0.00		3,234,334.74
Total Trustee Accounts	<u>5,358,044.80</u>	\$	<u>299,424.01</u>	\$	<u>(6,744.51)</u>	\$	<u>5,650,724.30</u>
Grand Total	<u>19,129,049.89</u>	\$	<u>1,977,480.69</u>	\$	<u>(1,326,315.69)</u>	\$	<u>19,780,214.89</u>

Report of the Finance Director – October 15, 2020

Century Townhomes – Nothing new to report

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 year and have had preliminary discussions with the solicitor on how to proceed. **Nothing New to Report.**

Delinquent Accounts shutoffs – In September we sent out 458 - 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus. It appears that we may not be able to do shutoffs until after March 31, 2021.

Collections Crew Management and Reporting – The September 2020 report is in your packet.

Energy Fund – In August, the fund processed 0 applications, approved 0.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26, 2019 for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. **Application for PennVest Financing for Phase II has been Submitted.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We received requests for clarification on some of the application for the Golden Gate Project which were provided with nothing new on the Treatment Plant Grant Proposal. We have been informed that we have received a \$200,000 grant from the state under the Clean Water Grant program. The Golden Gate Project was not funded. **We are submitting for \$95,371 grant funding through CDBG program.**

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. PFM in cooperation with the CMA conducted tours on February 27th and 28th of 2020 at our facility and each of the three presenters made a presentation to the Board. **We have been informed that the City of Clairton has agreed to share in the funding for the sale of the Authority.**

2021 Draft Budget – I have provided to you a draft of the 2021 budget for your consideration. The final budget will be voted on at the December 2020 Board meeting.

OCTOBER 2020 OPERATIONS AND COLLECTIONS REPORT

Duperon Update – Duperon continues to do testing on a weekly basis. They are hopeful that they'll be able to let one of the machines run constantly soon. Our staff would need to be trained on the new design.

Roofing Update – No word yet on when the roofing company will be starting on the chlorine hoist roof.

I scheduled a safety class for the employees on October 29 with Cintas. Employees with an operator's license will get credit for at least a portion of the classes. Topics will be: Electrical Safety, Sexual Harassment, H2S Awareness, Fall Protection.

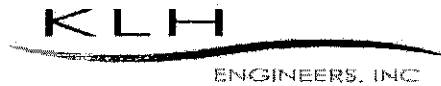
I posted Jim Splenda's position for Laboratory Technician. The bid was posted on October 5th, and will be taken down on October 15th.

Now that we are working on next year's budget, I'm hoping we can get a new camera head for our sewer camera. When I had it quoted a few months ago, it was approximately \$25,000.

Dry Run – We are making repairs down at Dry Run where there are several issues. These repairs can't wait until funding becomes available for the next phase of the project. We are doing the best that we can to keep costs down while putting the appropriate band-aids on this line. I'd like to thank Nick N. for allowing us to store our machine up there in the evenings. This saves us a lot of travel time of loading and unloading the machine every day.

Also, I've had preliminary discussions with John Mowry about doing the main trunk line and manholes at Dry Run as an in-house winter project. We would need KLH's assistance with permits, manhole placements/ordering, survey work, and inspection. We'd of course have to come up with an approximate cost for materials and equipment rentals, and make sure we have enough in the collection's budget to cover costs.

Executive Session – New hire, Insurance Opt Out, COVID Policy for the union to review.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

October 15, 2020

ACTIVE ITEMS

Upstream Litigation

KLH has been working with the Solicitor on the litigation with the upstream communities.

Chlorine Roof Replacement

A Notice to Proceed has been issued and we have begun reviewing submittals.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

CDBG Year 44

Final restoration is scheduled for early September.

CDBG Year 45

All work is final. Pay Application #3 is presented for Board approval.

CDBG Year 46

The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). KLH is working with SRCOG to prepare bidding documents.

CDBG Year 47

CDBG Year 47 is now accepting applications. The proposed project includes rehabilitation of five (5) Level 5 defect sewers. The total cost estimate is \$164,000, with a CMA share of \$69,000. KLH submitted the pre-application for funding consideration.

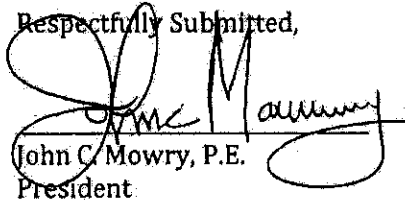
GIS Update

CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has provided the map to CMA.

Capital Requisition

Requisition 354-B in the amount of \$9,988.19 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is written in a cursive style with a large initial "J" and "M".

John C. Mowry, P.E.
President