

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

April 19, 2022

Meeting called to order at 6:27 PM by John Vitullo.

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Executive Session was held from 5:00 P.M. until 6:27 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
Lawrence Wulf	X	_____
Kevin Johnson	X	_____
Donald Nevills	X	_____
John Vitullo	X	_____
Doug Ozvath	_____	X

Administration/Professional

- Ryan Potts, Superintendent
- Jim Hannan, P.E., Finance Director
- John Mowry, KLH Engineers
- Brian Gabriel, Campbell, Durrant, P.C., Solicitor

Citizens Comments:

None

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Kevin Johnson moved, and Donald Nevills seconded the motion to approve the minutes from the March 15, 2022, Board Meeting. The motion carried 4-0.

Don Nevills moved, and Kevin Johnson seconded the motion to approve the paying of the bills from March 15, 2022, to April 19, 2022. The motion carried 4-0.

Kevin Johnson moved, and Don Nevills seconded the motion to approve the Year-to-Date Income Statements for Treatment and Collections. The motion carried 4-0.

Kevin Johnson moved, and Don Nevills seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Kevin Johnson moved, and Larry Wulf seconded the motion to table a resolution accepting the execution, delivery, and issuance of a Sewer Revenue Note, Series of 2022 in the amount not to exceed \$5,300,000; accepting a commitment for the purchase of the note; specifying the purposes for which the note is issued; authorizing the use of the proceeds of the note; stating the interest rate, maturity date and provisions for payment and redemption of the note; authorizing the execution and delivery of required documents and other necessary actions. The motion carried 4-0.

Kevin Johnson moved, and Don Nevills seconded the motion to approve the 2021 CMA audited financial statements (Independent audit) and have the appropriate staff publish the same. The motion carried 4-0.

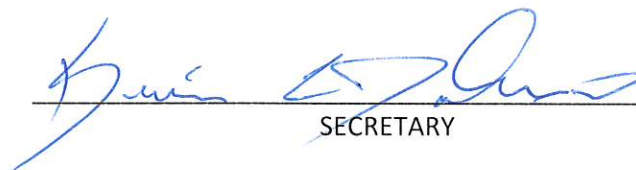
Don Nevills moved, and Kevin Johnson seconded the motion to approve the request submitted by John Mowry of KLH, for Requisition #372B in the amount of \$2,349.88. The motion carried 4-0.

Larry Wulf moved, and Don Nevills seconded the motion to award contract 2021-02, CDBG Year 47 – CMA Sanitary Sewer Replacements to Jet Jack, Inc. in the amount of \$186,642.00 The motion carried 4-0.

Don Nevills moved, and Kevin Johnson seconded the motion to table the settlement agreement with the City of Clairton. The motion carried 4-0.

There was a consensus of the Board to eliminate the Workshop Meeting currently scheduled for the second Tuesday of each month at 1:00 PM.

Kevin Johnson moved, and Larry Wulf seconded the motion to adjourn at 6:56 PM. The motion carried 4-0.

  
SECRETARY

**CLAIRTON MUNICIPAL AUTHORITY**

BOARD OF DIRECTORS

Regular Monthly Meeting

Tuesday April 19, 2022

5:00 P.M.

**AGENDA**

Roll Call and Pledge of Allegiance

Presentation Dan from RBC

Comments from the Public

1. Approval of Minutes
  - a. Motion to approve the minutes from the Regular Board Meeting of March 15, 2022.
2. Motion to approve the bills
3. Motion to approve the Year-to-Date Income Statements for both Treatment and Collection.
4. Motion to approve Collection System Billing Summary.
5. Finance Report
  - a. Motion to approve the resolution accepting the execution, delivery, and issuance of a Sewer Revenue Note, Series of 2022 in the amount not to exceed \$5,300,000; accepting a commitment for the purchase of the note; specifying the purposes for which the note is issued; authorizing the use of the proceeds of the note; stating the interest rate, maturity date and provisions for payment and redemption of the note; authorizing the execution and delivery of required documents and other necessary actions.
  - b. Motion to approve the 2021 CMA audited financial statements (Independent audit) and have the appropriate staff publish the same.
6. Collection & Operation Report
7. Engineer's Report
  - a. Approval of request submitted by John Mowry of KLH, for Requisition #372B in the amount of \$2,349.88.
  - b. Motion to award contract 2021-02, CDBG Year 47 – CMA Sanitary Sewer Replacements to Jet Jack, Inc. in the amount of \$186,642.00
8. Solicitor's Report
  - a. Motion to approve the settlement agreement with the City of Clairton.
9. New Business
10. Old Business

Motion to Adjourn

**CMA**  
**MEETING Check Register**  
**For the Period From Mar 23, 2022 to Apr 19, 2022**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
8753	4/1/22	ALLEGHENY FENCE	10310-G	10,940.00
8754	4/1/22	AMAZON CAPITAL S	10310-G	32.42
8755	4/1/22	AMERICAN WATER	10310-G	750.00
8756	4/1/22	Applied Maintenance	10310-G	366.27
8757	4/1/22	Boxer LLC	10310-G	610.00
8758	4/1/22	COLUMBIA GAS OF	10310-G	1,129.78
8759	4/1/22	COMCAST BUSINES	10310-G	490.50
8760	4/1/22	CRAWFORD ELLEN	10310-G	8,873.88
8761	4/1/22	EJ USA INC	10310-G	4,499.04
8762	4/1/22	ENVIRONMENTAL S	10310-G	176.76
8763	4/1/22	First National Bank	10310-G	3,109.51
8764	4/1/22	HACH COMPANY	10310-G	1,294.99
8765	4/1/22	HOME DEPOT CRE	10310-G	533.83
8766	4/1/22	IDEXX Laboratories	10310-G	31.44
8767	4/1/22	JD PRINTING INC	10310-G	1,731.00
8768	4/1/22	KC AUTO AND TRU	10310-G	316.25
8769	4/1/22	LINK COMPUTER C	10310-G	1,317.69
8770	4/1/22	Madison National Life	10310-G	1,550.82
8771	4/1/22	MARK TORGENT M	10310-G	115.00
8772	4/1/22	NOBLE ENVIRONME	10310-G	30,620.13
8773	4/1/22	PA AMERICAN WAT	10310-G	26.25
8774	4/1/22	PA RURAL WATER	10310-G	175.00
8775	4/1/22	PEOPLES NATURAL	10310-G	1,041.79
8776	4/1/22	Pioneer Research	10310-G	719.52
8777	4/1/22	PITNEY BOWES INC	10310-G	102.24
8778	4/1/22	REALPAGE, INC.	10310-G	128.00
8779	4/1/22	SHILOH SERVICE, I	10310-G	19.00
8780	4/1/22	SNYDER BROTHER	10310-G	448.90
8781	4/1/22	TOTAL SP LLC	10310-G	303.90
8782	4/1/22	VERIZON WIRELES	10310-G	416.93
8783	4/1/22	Web-Makeovers	10310-G	150.00
8784	4/1/22	WEX BANK	10310-G	1,532.68

**CMA**  
**MEETING Check Register**  
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Check #	Date	Payee	Cash Account	Amount
8785	4/1/22	WHEELING AND LA	10310-G	4,000.00
8786	4/1/22	Yvonne gouker	10310-G	150.00
8787	4/7/22	POSTMASTER	10310-G	10,000.00
8788	4/19/22	AIRGAS USA, LLC	10310-G	210.25
8789	4/19/22	AMAZON CAPITAL S	10310-G	275.98
8790	4/19/22	AMERICAN WATER	10310-G	135.65
8791	4/19/22	CAMPBELL DURRA	10310-G	7,611.67
8792	4/19/22	CINTAS	10310-G	304.75
8793	4/19/22	COMCAST	10310-G	1,527.05
8794	4/19/22	DE LAGE LANDEN F	10310-G	110.00
8795	4/19/22	DODARO, MATTA &	10310-G	8,532.25
8796	4/19/22	DRNACH ENVIRON	10310-G	26,104.00
8797	4/19/22	DRV INCORPORATE	10310-G	435.70
8798	4/19/22	DTI Development	10310-G	3,000.00
8799	4/19/22	DUQUESNE LIGHT	10310-G	7,868.41
8800	4/19/22	ENVIRONMENTAL S	10310-G	2,467.76
8801	4/19/22	FAYETTE WASTE L	10310-G	139.97
8802	4/19/22	First National Bank	10310-G	3,109.51
8803	4/19/22	BRIAN FLEMING	10310-G	105.00
8804	4/19/22	FNB Commercial Cre	10310-G	1,232.30
8805	4/19/22	FRANK'S SHOES	10310-G	735.96
8806	4/19/22	GATEWAY ENGINE	10310-G	232.73
8807	4/19/22	Grand Old Properties	10310-G	150.85
8808	4/19/22	HACH COMPANY	10310-G	7,875.31
8809	4/19/22	HENDERSON PEST	10310-G	90.00
8810	4/19/22	HENWIL CORPORA	10310-G	7,509.96
8811	4/19/22	HORIZON	10310-G	7,017.20
8812	4/19/22	IDEXX Laboratories	10310-G	1,610.33
8813	4/19/22	IEH AUTO PARTS LL	10310-G	369.87
8814	4/19/22	KLH ENGINEERS, IN	10310-G	10,159.90
8815	4/19/22	Matheson Tri-Gas Inc	10310-G	95.63
8816	4/19/22	MEIT	10310-G	30,592.37

**CMA**  
**MEETING Check Register**  
**For the Period From Mar 23, 2022 to Apr 19, 2022**

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Check #	Date	Payee	Cash Account	Amount
8817	4/19/22	MODEL UNIFORMS	10310-G	614.91
8818	4/19/22	MONONGAHELA VA	10310-G	509.40
8819	4/19/22	NOBLE ENVIRONME	10310-G	34,540.67
8820	4/19/22	PA AMERICAN WAT	10310-G	1,817.88
8821	4/19/22	Paul A Fisher Insuran	10310-G	453.00
8822	4/19/22	PEOPLES NATURAL	10310-G	716.64
8823	4/19/22	Pioneer Research	10310-G	719.52
8824	4/19/22	PITTSBURGH POST	10310-G	135.85
8825	4/19/22	PRECISION COPY P	10310-G	579.84
8826	4/19/22	RC WALTER & SON	10310-G	404.29
8827	4/19/22	RONDINELLI, DEBO	10310-G	400.00
8828	4/19/22	SHILOH SERVICE, I	10310-G	989.00
8829	4/19/22	UNIVAR SOLUTION	10310-G	2,965.99
8830	4/19/22	US Asset Manageme	10310-G	254.03
<b>Total</b>				<b><u>262,414.90</u></b>

CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the Three Months Ending March 31, 2022  
Percent of Year 25.0% (3 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Clairton Collecti/Debt Service	\$ 297,938.49	\$ 1,191,638.00	893,699.51	25.00
Jefferson Hills Debt Service	232,150.14	928,601.00	696,450.86	25.00
Petersan WWTP Debt Service	200,266.86	801,067.00	600,800.14	25.00
South Park Debt Service	36,098.61	144,394.00	108,295.39	25.00
<b>Total Debt Service Revenues</b>	<b>766,454.10</b>	<b>3,065,700.00</b>	<b>2,299,245.90</b>	<b>25.00</b>
Clairton Collec/Operation/Main	481,412.00	1,078,920.00	597,508.00	44.62
Jefferson Hills Operation/Main	209,822.00	1,071,840.00	862,018.00	19.58
Petersan Operation/Maint	259,550.00	1,114,220.00	854,670.00	23.29
South Park Operation/Maint	51,482.00	233,720.00	182,238.00	22.03
<b>Total Consumption Revenues</b>	<b>1,002,266.00</b>	<b>3,498,700.00</b>	<b>2,496,434.00</b>	<b>28.65</b>
<b>Other Revenue</b>				
Sludge Acceptance	75,924.20	200,000.00	124,075.80	37.96
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	1,000.33	6,000.00	4,999.67	16.67
Investment Interest	574,140.91	2,000.00	(572,140.91)	28,707.05
Capacity Fees	35,596.00	50,000.00	14,404.00	71.19
<b>Total Other Revenues</b>	<b>686,661.44</b>	<b>270,000.00</b>	<b>(416,661.44)</b>	<b>254.32</b>
<b>Total Revenues</b>	<b>\$ 2,455,381.54</b>	<b>\$ 6,834,400.00</b>	<b>4,379,018.46</b>	<b>35.93</b>
<b>Expenses</b>				
Office Expenses	\$ 3,478.93	\$ 15,400.00	11,921.07	22.59
Treatment Supplies & Chemicals	31,036.65	122,500.00	91,463.35	25.34
Treatment Sludge Disposal	82,834.07	300,000.00	217,165.93	27.61
Flow Monitoring Data & Fees	36,978.84	137,480.00	100,501.16	26.90
Equipment	728.14	465,000.00	464,271.86	0.16
Maintenance & Repair	26,777.91	68,200.00	41,422.09	39.26
Vehicle Expense	5,037.26	12,000.00	6,962.74	41.98
Utilities	105,162.60	332,400.00	227,237.40	31.64
Wages & Taxes	199,202.30	894,380.00	695,177.70	22.27
Employee Benefits	124,687.94	365,024.00	240,336.06	34.16
Conference & Memberships	2,667.90	26,000.00	23,332.10	10.26
Professional Services	49,990.06	277,900.00	227,909.94	17.99
Insurance	66,859.65	80,000.00	13,140.35	83.57
<b>Total Operating Expenses</b>	<b>735,442.25</b>	<b>3,096,284.00</b>	<b>2,360,841.75</b>	<b>23.75</b>
<b>Total Debt Payments</b>				
Series B Bond Interest Expense	0.00	1,935,700.00	1,935,700.00	0.00
Series B Bond Principal	0.00	1,130,000.00	1,130,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
<b>Total Debt Payments</b>	<b>0.00</b>	<b>3,372,262.00</b>	<b>3,372,262.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>735,442.25</b>	<b>6,468,546.00</b>	<b>5,733,103.75</b>	<b>11.37</b>
<b>Over/Under Budget</b>	<b>\$ 1,719,939.29</b>	<b>\$ 365,854.00</b>	<b>(1,354,085.29)</b>	<b>470.12</b>

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Three Months Ending March 31, 2022  
Percent of Year 25.0% (3 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Residential Flat Rate	\$ 253,144.56	\$ 1,000,000.00	746,855.44	25.31
Commerical Flat Rate	38,681.26	145,000.00	106,318.74	26.68
Alleg Housing Flat Rate	28,800.00	115,200.00	86,400.00	25.00
School Flat Rate	5,400.00	21,600.00	16,200.00	25.00
USS Flat Rate	214,950.00	859,800.00	644,850.00	25.00
<b>Total Debt Service Revenues</b>	<u>540,975.82</u>	<u>2,141,600.00</u>	<u>1,600,624.18</u>	25.26
<b>Total Consumption Revenues</b>	<u>322,032.68</u>	<u>1,334,000.00</u>	<u>1,011,967.32</u>	24.14
<b>Total Consumption Revenues</b>	<u>\$ 322,032.68</u>	<u>\$ 1,334,000.00</u>	<u>1,011,967.32</u>	24.14
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	39,900.00	0.00	(39,900.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
<b>Total Century Townhomes</b>	<u>39,900.00</u>	<u>0.00</u>	<u>(39,900.00)</u>	0.00
<b>Other Revenue</b>				
Penalty	43,172.36	124,000.00	80,827.64	34.82
Dye Test Fees - Plumber	(1,075.00)	0.00	1,075.00	0.00
Dye Test - Application Fees	1,050.00	5,800.00	4,750.00	18.10
Lien Letter Fees	810.00	4,500.00	3,690.00	18.00
NSF Fees	78.00	300.00	222.00	26.00
Posting Fees -Terminations \$20	16,150.00	65,000.00	48,850.00	24.85
Magistrate & Legal Fees	0.00	350.00	350.00	0.00
Notice Fee - \$15	0.00	8,000.00	8,000.00	0.00
Interest Income	0.00	1,900.00	1,900.00	0.00
Prior Sewage Fee	0.00	700.00	700.00	0.00
<b>Total Other Revenues</b>	<u>60,185.36</u>	<u>210,550.00</u>	<u>150,364.64</u>	28.58
<b>Total Revenues</b>	<u>\$ 963,093.86</u>	<u>\$ 3,686,150.00</u>	<u>2,723,056.14</u>	26.13
<b>Expenses</b>				
Office Expenses	\$ 1,107.43	\$ 8,056.00	6,948.57	13.75
Billing Expense	12,926.28	53,500.00	40,573.72	24.16
Collection System Supplies	8,492.82	25,600.00	17,107.18	33.18
Equipment	9,888.53	17,000.00	7,111.47	58.17
Maintenance & Repair	6,007.27	103,360.00	97,352.73	5.81
Vehicle Expense	5,851.74	15,800.00	9,948.26	37.04
Utilities	7,821.59	28,320.00	20,498.41	27.62
Wages & Taxes	115,072.06	357,750.00	242,677.94	32.17
Employee Benefits	70,151.48	196,300.00	126,148.52	35.74
Conference & Memberships	245.78	11,000.00	10,754.22	2.23
Professional Services	33,397.40	98,900.00	65,502.60	33.77
Insurance	36,001.35	41,620.00	5,618.65	86.50
WWTP Treatment Charges	240,706.00	1,240,000.00	999,294.00	19.41
<b>Total Operating Expenses</b>	<u>547,669.73</u>	<u>2,197,206.00</u>	<u>1,649,536.27</u>	24.93
<b>Total Debt Payments</b>				
Debt Pmt City of Clairton	101,934.48	407,738.00	305,803.52	25.00

For Management Purposes Only



CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Three Months Ending March 31, 2022  
Percent of Year 25.0% (3 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Debt Pmt (full bond)	132,190.62	525,213.00	393,022.38	25.17
Debt Service Coverage - 10%	0.00	52,363.00	52,363.00	0.00
Debt Pmt WWTP Transfers	297,938.49	1,191,638.00	893,699.51	25.00
<b>Total Debt Payments</b>	<u>532,063.59</u>	<u>2,176,952.00</u>	<u>1,644,888.41</u>	24.44
<b>Total Expenses</b>	<u>1,079,733.32</u>	<u>4,374,158.00</u>	<u>3,294,424.68</u>	24.68
<b>Over/Under Budget</b>	<u>\$ (116,639.46)</u>	<u>\$ (688,008.00)</u>	<u>(571,368.54)</u>	16.95

CMA  
Cash Account Monthly Summary  
As of: March 31, 2022

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
<b>Operating Accounts</b>							
10320-T FN-WWTP Depository	7,672,438.64	\$	284,722.44	\$	(401,112.98)	\$	7,556,048.10
10330-C FN-Collection Depository	3,892,402.05		343,303.18		(235,472.77)		4,000,232.46
10311-G FN-Payroll	48,715.37		84,066.98		(83,128.03)		49,654.32
10310-G FN-Disbursements	59,647.02		261,694.01		(260,479.01)		60,862.02
<b>Reserved Accounts</b>							
10331-C FN-Collection City Pmts	190,178.23		33,978.16		0.00		224,156.39
10322-T FN-OPEB	500,212.72		55.23		0.00		500,267.95
10321-T FN-WWTP Capacity & Capital Im	2,544,981.32		2,708.00		0.00		2,547,689.32
10333-C Collection Capital Improvement	1,216,357.23		0.00		0.00		1,216,357.23
10332-T WWTP Debt Coverage	78,771.48		8.70		0.00		78,780.18
Total FNB Accounts	<u>16,203,704.06</u>	\$	<u>1,010,536.70</u>	\$	<u>(980,192.79)</u>	\$	<u>16,234,047.97</u>
<b>Trustee Accounts</b>							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	449,271.65		3.47		(1,926.00)		447,349.12
10220-T WF - Debt Service	1,736,803.21		297,213.07		0.00		2,034,016.28
10221-T WF - Debt Service Reserve	2,392,530.43		1,097,359.70		0.00		3,489,890.13
Total Trustee Accounts	<u>4,578,608.35</u>	\$	<u>1,394,576.24</u>	\$	<u>(1,926.00)</u>	\$	<u>5,971,258.59</u>
Grand Total	<u>20,782,312.41</u>	\$	<u>2,405,112.94</u>	\$	<u>(982,118.79)</u>	\$	<u>22,205,306.56</u>

**March 2022 Sewer Billing  
Sewer Receivables**

**Collection System Billing Summary**

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Discounts</u>	<u>Refunds</u>	<u>Adjusted R Receipts</u>
ALLF1	Alllegheny Housing Flat (Wylie)	8,050.00	0	0	0	0	0	0
ALLF2	Alllegheny Housing Flat (Reed)	1,550.00	0	0	0	0	0	0
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	2,217.14	0	0	0
COLLE	Metered Sewer Collection	126,373.39	-818.16	2,994.10	2,115.18	0	0	60.19
COMF	Commercial Sewer Flat Rate	12,884.13	0	200.72	71.69	0	0	0
RESF	Residential Sewer Flat Rate	84,710.39	-13.29	1,691.81	5,820.46	0	0	93.25
PRIOR	Prior Balances	0	0	0	0.01	0	0	0
SSRF	School Sewer Flat Rate	1,800.00	0	90	0.12	0	0	0
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	0
	Billed Collection Flat usage Charge	16	0	0	0	0	0	0
	Sewer Receivables Totals	320,333.91	-831.45	5,636.63	10,224.60	0	0	153.44

**Sewer Direct**

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Discounts</u>	<u>Refunds</u>	<u>Adjusted R Receipts</u>
NSF Fee	NSF Fee	0	0	0	0	0	0	0
POST	Posting Fee - Shut Offs	0	4,275.00	0	0	0	0	15
TurnOff	Water Turn Off Fee	0	840	0	0	0	0	0
TurnOn	Turn On Fee	0	330	0	0	0	0	0
Magistrate & Legal Fees	Magistrate & Legal Fees	0	0	0	0	0	0	0
NOTICE	10-Day Delinquent Notice	0	0	0	0	0	0	0
Bankruptcy Money off of ac	Move money off of account balances	0	0	0	0	0	0	0
Dollar Energy Fund Discount	Dollar Energy Fund Discount CMA	-985	0	0	0	0	0	0
	Sewer Direct Totals	-985	5,445.00	0	0	0	0	15

**Sewer Summary**

Previous Ending Balance	2,119,335.22
Charges	319,348.91
Adjustments	4,613.55
Penalties	5,636.63
Interest	10,224.60
Discounts	0
Refunds	0
Adjusted Receipts	168.44
Receipts	-322,276.22
Current Balance	2,137,051.13
Total Receipts	-322,107.78

## **Report of the Finance Director – April 19, 2022**

**Century Townhomes** – A mediation session was held in our offices on July 9, 2021. **Nothing new to report.**

**Upstream Communities:** We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 and 2019 years and have had preliminary discussions with the solicitor on how to proceed. We have submitted the checks for the 2018 and 2019 years. We received a response from Peters Creek and are preparing a response. Since we have completed the 2020 Audit, we have received a final of the Maher Duessel report on the agreed upon procedures for 2020 so we can allocate any overage to the parties of the Treatment Agreement. Payment to the upstream communities were mailed out after the October Board Meeting. **Status meeting scheduled April 13, 2022.**

**Delinquent Accounts shutoffs** – In March we sent out 205, 10- day delinquent notices, 61 properties were posted for shutoff, and 17 accounts were sent over to the water company for shut off and 7 were shut off.

**Low Income Household Water Assistance Program (LIHWAP)** – We have signed on with the PA Department of Human Services to be vendors under this federally funded program which can provide up to \$2,500 per customer who have an arrearage in their sewer bills. They must meet certain income levels similarly to that of the \$Energy fund program (Income 1.5 X poverty level). Once approved payments will be made directly to us. **Nothing new to report.**

**Payment Plans** – Due to the coronavirus, per the direction of the Board, the CMA has issued 92 payment plans since 3/29/2021. The total amount owed is \$104,377.29. Of the 92 plans 7 have been paid in full and approximately 30% of the monies owed have been paid, mostly as the initial down payment. Eight (8) more customers have not kept their plan and have been sent over for shutoff. **As of 4/07/2022 we have a total of 23 active payment plans.**

**Collections Crew Management and Reporting** – The March 2022 report has been sent to you.

**\$Energy Fund** – In March the fund processed 9 applications, approved 9.

**PennVest** – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26, 2019, for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. There was a motion passed in January to proceed with the PennVest funding option. Due to the much higher than expected bids on Phase II PennVest has given the CMA an extension on their financing. We anticipate rebidding the project in the last quarter of 2021. We have submitted additional information to PennVest to change the amount borrowed and change the requirement related to the City of Clairton note. The initial request to PennVest has been denied however the PennVest staff is reconsidering it for consideration. We received the bid results for the second bidding of Phase II. It was discussed via conference call with the Board members and the upstream representatives on December 14, 2021. We have a progress call with PennVest on January 11, 2022. **On March 4, 2022, we submitted a request for additional funding from PennVest. We have been told that the request for additional funding is on the PennVest Boards agenda for April 20, 2022.**

**Phase II Bidding** – Bids on the Project were opened on December 8, 2021.

**Grants** – We are working with our engineers and grant consultants to be prepared to file for them when they are available. Looking at Federal Grants through the Department of Agriculture for some funding.

## Treatment and Collections Operation Report – April 19, 2022

- Brian Fleming passed Wastewater operator exam
  - Continuing to work with Duperon and KLH to get the perf screens working to our needs. Also working on the SCADA system to operate the perf screens in automatic mode
  - Met with KLH at their office to discuss how to operate the plant according to their design and what works for us. We are making changes on how much flow we put through the plant and operational changes for peak performance. CMA employees are understanding and working to reach our goal to optimize the flow at the plant and limit bypass.
  - Horizon installed the new monitor and hooked up the existing cameras
  - Allegheny fence installed the gate at the employee entrance, we are waiting on the opener to come in.
  - Street sweeping has started throughout the city. Collections crew cleaned memorial hill in the park.
  - Collections crew working on Pennsylvania Avenue project
  - Waiting still on PA American and the gas company to finish Blair.
  - Port Vue Plumbing to start construction for HVAC project and Headworks and Pump Station
  - We checked the 30-inch main coming from the headworks building for grit buildup, no significant grit found in line.
  - After my discussion with KLH we determined that incoming digested sludge needs to be off loaded in our digester not through the plant. Hapchuk set up pumps to off load into C digester, CMA also rerouted some piping to be able to pump direct from trucks to C digester.
  - Whenever the plant gates are in an emergency shut down mode, we will no longer accept septage from outside companies until our gate are in normal position
-



**CLAIRTON MUNICIPAL AUTHORITY**

**Consulting Engineer's Report**

**April 21, 2022**

**ACTIVE ITEMS**

**Phase II Upgrade Project**

Currently we are working with the Authority, Solicitor, and PennVest to fund the project.

Bids were opened on December 8<sup>th</sup>.

**Headworks and Pump Station HVAC**

Equipment is expected in June. Gas line work will be completed in the next four (4) weeks.

**Golden Gate Phase II**

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

**CDBG Year 47**

The bid opening for CDBG Year 47 was held on February 17, 2022. The lowest bidder was Jet Jack Inc. with a bid price of \$186,642.00. KLH has recommended to award the project to Jet Jack Inc.

**CDBG Year 48**

Application was submitted to repair five (5) Level 5 defect sewers. Total project cost estimate is \$179,557.85. The requested grant funding is \$104,329.64.

**NPDES Permit Renewal**

The permit has been issued effective January 1, 2022, LTCP implementation schedule states WWTP Phase 2 construction begins November 30, 2023.

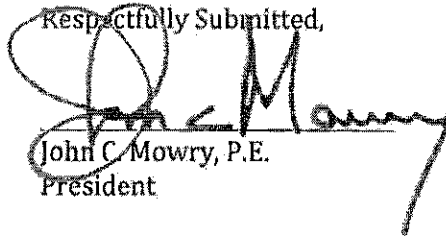
**Annual Wasteload Management – Chapter 94**

The Chapter 94 Report has been submitted.

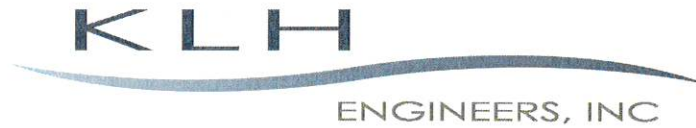
**Capital Requisition**

Requisition 372-B in the amount of \$2,349.88 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is written in a cursive style with a large initial "J" and "M".

John C. Mowry, P.E.  
President



April 7, 2022  
Ref. No. 273-139

James Hannan  
Clairton Municipal Authority  
One North State Street  
Clairton, PA 15025

Dear James Hannan:

**Contract No. 2021-02  
CDBG Year 47 - CMA Sanitary Sewer Replacements**

Sealed bids were received, opened, and read aloud on February 17, 2022, at the Steel Rivers Council of Governments office for the above referenced Project. Two (2) bids were received and are included on a Bid Tabulation enclosed for your reference.

The apparent low bidder for the contract is Jet Jack Inc. with an apparent low bid of \$186,642.00. A bid bond of 10% in the amount of the bid was enclosed from a Surety Company on the U.S. Treasury approved list. KLH has experience with Jet Jack Inc. and believes they are qualified to complete the Project. Their bid was reviewed and is complete.

Therefore, KLH Engineers recommends Contract No. 2021-02, CDBG Year 47 – CMA Sanitary Sewer Replacements, be awarded to Jet Jack Inc. in the amount of \$186,642.00.

Should you have any questions please contact me.

Very truly yours,

KLH ENGINEERS, INC.

A handwritten signature in blue ink that reads "John C. Mowry". The signature is stylized and cursive.

John C. Mowry, P.E.

Enclosure



**CAPITAL IMPROVEMENT FUND**  
**REQUISITION NUMBER 372-B**

Date: April 21, 2022

TO: Wells Fargo Bank, National Association, as Trustee (the "Trustee")

E-Mail: [Rose.Anne.Camilo@wellsfargo.com](mailto:Rose.Anne.Camilo@wellsfargo.com)  
[Peter.C.Hosfield@wellsfargo.com](mailto:Peter.C.Hosfield@wellsfargo.com)

-or-

Fax: 877-775-7570

FROM: Clairton Municipal Authority (the "Borrower")

Account No.: 48117303 (2012B CONSTRUCTION FUND)

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on the date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

Item Number	Payee (Name & Address):	Amount	Purpose of Obligation
1.	KLH Engineers, Inc. 5173 Campbells Run Road Pittsburgh, PA 15205	\$ 1,166.00	WWTP Phase II Upgrades Invoice No. 68086
<b>KLH Subtotal</b>		<b>\$ 1,166.00</b>	
2.	US Asset Management 211 N. Whitfield Street Suite 201 Pittsburgh, PA 15206	\$ 1,183.88	First Quarter Fees
<b>TOTAL</b>		<b>\$ 2,349.88</b>	

April 21, 2022  
Requisition No. 372-B

Account No.: 48117303 2012B CONSTRUCTION FUND

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

CLAIRTON MUNICIPAL AUTHORITY  
ALLEGHENY COUNTY, PENNSYLVANIA

By \_\_\_\_\_  
Secretary, Assistant Secretary

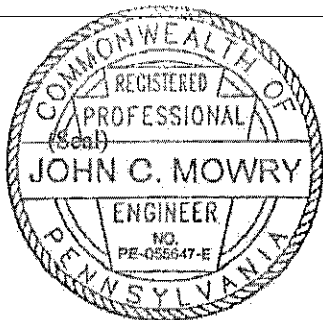
By \_\_\_\_\_  
Chairman or Vice Chairman

A. CONSULTING ENGINEER'S CERTIFICATE

I, the undersigned, the duly appointed Consulting Engineer for the Clairton Municipal Authority, Allegheny County, Pennsylvania (the "Authority") hereby certify the following:


- (a) I hereby approve the foregoing attached requisition of the Authority;
- (b) The obligation listed to be paid on such requisition was properly incurred;
- (c) The amount requisitioned is due and unpaid;
- (d) Insofar as the payment is to be made for work, material, supplies, or equipment, the work has been performed and the material, supplies or equipment have been installed in the project or have been delivered either at the project site or at a proper place for fabrication, and are covered by the Builders' Risk Insurance; and
- (e) All work, material, supplies and equipment for which payment is to be made are, in the opinion of the undersigned, in accordance with the plans and specifications.

IN WITNESS WHEREOF, I hereunto set my hand hereto this 21st day of April, 2022.



KLH ENGINEERS, INC.

Consulting Engineer

  
John C. Mowry, P.E.

# KLH

ENGINEERS, INC



Clairton Municipal Authority  
1 North State Street  
Clairton, PA 15025

Invoice number 68431  
Date 03/31/2022

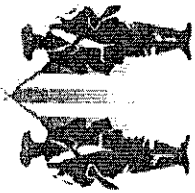
Project 273-124 WWTP PHASE II UPGRADES

Professional Services through March 31, 2022

**005 Securing PennVest Funding**

	Hours	Rate	Billed Amount
CHELSEA CRAIN	2.00	72.00	144.00
JOHN C. MOWRY	7.00	146.00	1,022.00
Securing PennVest Funding subtotal			1,166.00

Invoice total 1,166.00



April 6, 2022

Clairton Municipal Authority  
Clairton Construction Fund- Consolidated  
Attn: Jim Hannan  
1 North State Street  
Clairton, P.A. 15025

US Asset Management, LLC  
STATEMENT OF MANAGEMENT FEES

For the Period First Quarter 2022  
Portfolio Valuation as of 3/31/2022

Fund A	\$0
Fund B	\$167.75
Fund DSRF	<u>\$1,270.16</u>
\$3,834,432.64 @ 0.15% per annum ÷ 4	\$1,437.91

Total Quarterly Management Fee (all funds) \$1,437.91

US ASSET MANAGEMENT, LLC  
211 N. Whitfield St., Suite 201 Pittsburgh, PA 15206  
P: 412-231-8209 F: 412-231-8210 www.usasset.net

Pay Assurance from  
Bond B  
167.75 +  
+ (0.80) (1270.16)  
= \$1183.98

\$254.03  
payable from  
CMA Accounts