

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday September 19, 2019

6:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of August 15, 2019.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to approve the phone poll taken on August 30, 2019 for the upgrade to the computer system to Shiloh Services, Inc. in the amount of \$10,486.00.
 - b. Motion to approve the Financial Statements and audit report for the year ending December 31, 2018 as prepared by Maher Duessel Certified Public Accountants and direct staff to publish the audit as required.
 - c. Motion to approve the 2020 Minimum Municipal Obligation of the Clairton Municipal Authority Defined Benefit Pension Plan as prepared by Dunbar Bender & Zapf consulting actuaries.
7. Collection & Operation Report
 - a. Motion to sell used equipment to Belle Vernon Municipal Authority consisting of (2) 4" Penn Valley Pumps and a 4" grinder for \$2000. The equipment is of no use to us and was removed prior to demolition.
 - b. Motion to purchase a new Kubota ZD1211-60 mower from Murphy Equipment and an additional two-year warranty in the amount of \$14,744.20 under PA Co-Star contract # 4400020095. This item was in the budget for this year.
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #341B in the amount of \$838,885.48.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

September 19, 2019

Meeting called to order at 7:30 P.M. by Sue Vigliotti.

Executive Session was held at 5:00 pm until 7:30 pm on September 19, 2019 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Doug Ozvath	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Sue Vigliotti	<u> X </u>	<u> </u>

Administration/Professional

- Brian Secrest, Superintendent
- Jim Hannan, P.E., Finance Director
- Gary Matta, Solicitor
- Joe DelFonso, Solicitor
- John Mowry, KLH Engineers
- Jeff Marcink, KLH Engineers

Citizens Comments

None

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the minutes from the August 15, 2019 Board Meeting. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the paying of the bills from August 15, 2019-September 18, 2019. The motion carried 5-0. Nick Nickolich abstained from Nickolich Sanitation's bill and Perry Ohm abstained from the A & H Equipment bill.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the Collection System Billing Summary. The motion carried 5-0.

Jim Cerqua moved and Doug Ozvath seconded the motion to approve the phone poll taken on August 30, 2019 to award the quote for the upgrade to the computer system to Shiloh Services, Inc. in the amount of \$10,486.00. The motion carried 5-0.

Jim Cerqua moved and Doug Ozvath seconded the motion to approve the Financial Statements and Audit Report for the year ending December 31, 2018 as prepared by Maher Duessel Certified Public Accountants and direct staff to publish the audit as required. The motion carried 5-0.

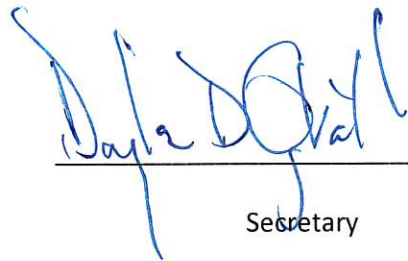
Perry Ohm moved and Jim Cerqua seconded the motion to approve the 2020 Minimum Municipal Obligation (MMO) of the Clairton Municipal Authority Defined Benefit Pension Plan as prepared by Dunbar Bender & Zapf consulting actuaries. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to sell used equipment to Belle Vernon Municipal Authority consisting of (2) 4" Penn Valley Pumps and a 4" grinder for \$2000. The motion carried 5-0.

Jim Cerqua moved and Perry Ohm seconded the motion to purchase a new Kubota ZD1211-60 mower from Murphy Equipment and an additional two-year warranty in the total amount of \$14,744.20 under PA Co-Star contract # 4400020095. The motion carried 5-0.

Jim Cerqua moved and Doug Ozvath seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition # 341B in the amount of \$838,885.48. The motion carried 5-0.

Jim Cerqua moved to adjourn at 7:55 pm


Secretary

CMA
MEETING Check Register
For the Period From Aug 16, 2019 to Sep 19, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6458	9/5/19	AMERICAN UNITED	10310-G	1,369.36
6459	9/5/19	AMERICAN WATER	10310-G	240.00
6460	9/5/19	Applied Maintenance	10310-G	156.23
6461	9/5/19	AUMA ACTUATORS,	10310-G	782.00
6462	9/5/19	Boxer LLC	10310-G	1,500.00
6463	9/5/19	BURNS INDUSTRIAL	10310-G	32.16
6464	9/5/19	CINTAS	10310-G	228.96
6465	9/5/19	COMCAST	10310-G	373.67
6466	9/5/19	CRAWFORD ELLEN	10310-G	3,447.50
6467	9/5/19	EJ USA INC	10310-G	4,120.38
6468	9/5/19	ELIZABETH ELECTR	10310-G	10,916.63
6469	9/5/19	FARNHAM & PFILE	10310-G	355.62
6470	9/5/19	FAYETTE PARTS SE	10310-G	156.68
6471	9/5/19	HENDERSON PEST	10310-G	90.00
6472	9/5/19	HORIZON	10310-G	2,191.00
6473	9/5/19	John P. Place	10310-G	650.08
6474	9/5/19	KAPPE ASSOCIATE	10310-G	586.00
6475	9/5/19	LINK COMPUTER C	10310-G	1,244.55
6476	9/5/19	M & B Window Clean	10310-G	250.00
6477	9/5/19	NICKOLICH SANITA	10310-G	27,123.93
6478	9/5/19	PA AMERICAN WAT	10310-G	1,405.33
6479	9/5/19	Pioneer Research	10310-G	478.29
6480	9/5/19	PITTSBURGH POST	10310-G	2,383.00
6481	9/5/19	PURCHASE POWER	10310-G	29.99
6482	9/5/19	SHILOH SERVICE, I	10310-G	1,003.00
6483	9/5/19	SUBURBAN TESTIN	10310-G	1,452.65
6484	9/5/19	THE SHERWIN WIL	10310-G	359.38
6485	9/5/19	THERMCO PRODUC	10310-G	73.75
6486	9/5/19	TOTAL SP LLC	10310-G	310.00
6487	9/5/19	TRIAD STRATEGIES	10310-G	4,000.00
6488	9/5/19	UNIVAR USA	10310-G	1,870.00
6489	9/5/19	VERIZON WIRELES	10310-G	224.20

CMA
MEETING Check Register
For the Period From Aug 16, 2019 to Sep 19, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6490	9/5/19	WAYNE CROUSE, I	10310-G	9,600.00
6491	9/5/19	WEX BANK	10310-G	894.09
6492	9/5/19	W.P.W.P.C.A.	10310-G	25.00
6493	9/5/19	Mascaro Constructio	10310-G	362,600.00
6496	9/19/19	3 RIVERS WET WE	10310-G	80.00
6497	9/19/19	A&H EQUIPMENT	10310-G	998.63
6498	9/19/19	ACTION SUPPLY PR	10310-G	413.35
6499	9/19/19	ADVANCED FIRE C	10310-G	795.86
6500	9/19/19	AIRGAS USA, LLC	10310-G	290.56
6501	9/19/19	Applied Maintenance	10310-G	407.82
6502	9/19/19	AQUA FILTER FRES	10310-G	145.39
6503	9/19/19	American Society of	10310-G	85.00
6504	9/19/19	CINTAS	10310-G	3,400.00
6505	9/19/19	COLUMBIA GAS	10310-G	15.03
6506	9/19/19	COMCAST BUSINES	10310-G	1,477.58
6507	9/19/19	DE LAGE LANDEN F	10310-G	110.00
6508	9/19/19	DRNACH ENVIRON	10310-G	4,985.00
6509	9/19/19	DUQUESNE LIGHT	10310-G	21,532.21
6510	9/19/19	ELIZABETH ELECTR	10310-G	554.10
6511	9/19/19	FAYETTE WASTE L	10310-G	89.25
6512	9/19/19	FNB Commercial Cre	10310-G	385.22
6513	9/19/19	FRANK'S SHOES	10310-G	150.00
6514	9/19/19	Groff Tractor & Equip	10310-G	9,749.86
6515	9/19/19	Guy Benack	10310-G	1,400.00
6516	9/19/19	HORIZON	10310-G	1,065.00
6517	9/19/19	IEH AUTO PARTS LL	10310-G	258.82
6518	9/19/19	THE INTERCHANGE	10310-G	175.00
6519	9/19/19	JAMES P. HANNAN	10310-G	283.40
6520	9/19/19	JEFFERSON HILLS	10310-G	114.38
6521	9/19/19	John P. Place	10310-G	586.65
6522	9/19/19	KAG SIGN WORKS	10310-G	510.00
6523	9/19/19	KLH ENGINEERS, IN	10310-G	4,390.30

CMA
MEETING Check Register
For the Period From Aug 16, 2019 to Sep 19, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6524	9/19/19	LABCHEM	10310-G	254.36
6525	9/19/19	LINDY PAVING	10310-G	288.77
6526	9/19/19	Matheson Tri-Gas	10310-G	64.10
6527	9/19/19	MEIT	10310-G	24,236.89
6528	9/19/19	MODEL UNIFORMS	10310-G	633.92
6529	9/19/19	Mon River Supply	10310-G	1,249.00
6530	9/19/19	MONONGAHELA VA	10310-G	240.00
6531	9/19/19	NEENAH FOUNDRY	10310-G	299.00
6532	9/19/19	PA AMERICAN WAT	10310-G	96.36
6533	9/19/19	PENNSYLVANIA ON	10310-G	79.67
6534	9/19/19	PEOPLES NATURAL	10310-G	36.44
6535	9/19/19	PITNEY BOWES GL	10310-G	426.93
6536	9/19/19	PREMIER SAFETY	10310-G	569.40
6537	9/19/19	PURCHASE POWER	10310-G	9.99
6538	9/19/19	Quill.com	10310-G	296.92
6539	9/19/19	RC WALTER & SON	10310-G	458.24
6540	9/19/19	RONDINELLI, DEBO	10310-G	500.00
6541	9/19/19	SAMS CLUB	10310-G	269.44
6542	9/19/19	SHERWIN WILLIAM	10310-G	68.34
6543	9/19/19	SUSAN VIGLIOTTI	10310-G	29.16
6544	9/19/19	TRIAD STRATEGIES	10310-G	4,000.00
6545	9/19/19	USA BLUE BOOK	10310-G	755.23
Total				<u>531,834.00</u>

CMA
 Year to Date Income Statement
 WWTP Budget to Actual
 For the Eight Months Ending August 31, 2019
 Percent of Year 66.66% (8 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collect/Debt Service	\$ 787,174.08	\$ 1,191,754.00	404,579.92	66.05
Jefferson Hills Debt Service	613,416.56	928,691.00	315,274.44	66.05
Petersan WWTP Debt Service	529,170.48	801,146.00	271,975.52	66.05
South Park Debt Service	95,384.32	144,409.00	49,024.68	66.05
Total Debt Service Revenues	<u>2,025,145.44</u>	<u>3,066,000.00</u>	<u>1,040,854.56</u>	66.05
Clairton Collec/Operation/Main	558,504.00	1,066,187.00	507,683.00	52.38
Jefferson Hills Operation/Main	436,602.00	649,328.00	212,726.00	67.24
Petersan Operation/Maint	595,772.00	1,029,143.00	433,371.00	57.89
South Park Operation/Maint	180,386.00	304,987.00	124,601.00	59.15
Total Consumption Revenues	<u>1,771,264.00</u>	<u>3,049,645.00</u>	<u>1,278,381.00</u>	58.08
Other Revenue				
Sludge Acceptance	114,088.75	140,000.00	25,911.25	81.49
Miscellaneous Income	148.00	0.00	(148.00)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	30,041.12	12,000.00	(18,041.12)	250.34
Investment Interest	104,940.45	80,000.00	(24,940.45)	131.18
Capacity Fees	47,731.00	50,000.00	2,269.00	95.46
Total Other Revenues	<u>296,949.32</u>	<u>294,000.00</u>	<u>(2,949.32)</u>	101.00
Total Revenues	<u>\$ 4,093,358.76</u>	<u>\$ 6,409,645.00</u>	<u>2,316,286.24</u>	63.86
Expenses				
Office Expenses	\$ (159,561.28)	\$ 11,250.00	170,811.28	(1,418.32)
Treatment Supplies & Chemicals	59,521.54	97,900.00	38,378.46	60.80
Treatment Sludge Disposal	210,821.62	233,400.00	22,578.38	90.33
Flow Monitoring Data & Fees	80,690.25	129,705.00	49,014.75	62.21
Equipment	183,371.79	250,324.00	66,952.21	73.25
Maintenance & Repair	149,248.80	202,450.00	53,201.20	73.72
Vehicle Expense	18,698.98	10,300.00	(8,398.98)	181.54
Utilities	285,665.75	260,300.00	(25,365.75)	109.74
Wages & Taxes	544,591.50	896,166.00	351,574.50	60.77
Employee Benefits	215,755.02	421,550.00	205,794.98	51.18
Conference & Memberships	13,387.01	26,200.00	12,812.99	51.10
Professional Services	104,472.27	151,938.00	47,465.73	68.76
Insurance	56,966.19	72,000.00	15,033.81	79.12
Total Operating Expenses	<u>1,763,629.44</u>	<u>2,763,483.00</u>	<u>999,853.56</u>	63.82
Total Debt Payments				
Series B Bond Interest Expense	1,030,500.00	2,061,000.00	1,030,500.00	50.00
Series B Bond Principal	0.00	1,005,000.00	1,005,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	<u>1,030,500.00</u>	<u>3,372,562.00</u>	<u>2,342,062.00</u>	30.56
Total Expenses	<u>2,794,129.44</u>	<u>6,136,045.00</u>	<u>3,341,915.56</u>	45.54
Over/Under Budget	<u>\$ 1,299,229.32</u>	<u>\$ 273,600.00</u>	<u>(1,025,629.32)</u>	474.86

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Eight Months Ending August 31, 2019
 Percent of Year 66.66% (8 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 977,602.02	\$ 1,658,400.00	680,797.98	58.95
Commerical Flat Rate	103,081.11	178,000.00	74,918.89	57.91
Alleg Housing Flat Rate	67,200.00	115,200.00	48,000.00	58.33
School Flat Rate	12,600.00	21,600.00	9,000.00	58.33
USS Flat Rate	501,550.00	859,800.00	358,250.00	58.33
Total Debt Service Revenues	<u>1,662,033.13</u>	<u>2,833,000.00</u>	<u>1,170,966.87</u>	58.67
Total Consumption Revenues	<u>771,875.44</u>	<u>1,185,000.00</u>	<u>413,124.56</u>	65.14
Total Consumption Revenues	<u>\$ 771,875.44</u>	<u>\$ 1,185,000.00</u>	<u>413,124.56</u>	65.14
CTH Consumption Revenues				
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	93,100.00	0.00	(93,100.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	<u>93,100.00</u>	<u>0.00</u>	<u>(93,100.00)</u>	0.00
Other Revenue				
Penalty	97,403.18	75,000.00	(22,403.18)	129.87
Dye Test Fees - Plumber	(500.00)	0.00	500.00	0.00
Dye Test - Application Fees	2,500.00	2,500.00	0.00	100.00
Lien Letter Fees	2,220.00	2,300.00	80.00	96.52
NSF Fees	182.00	300.00	118.00	60.67
Posting Fees -Terminations \$20	42,798.73	25,000.00	(17,798.73)	171.19
Magistrate & Legal Fees	3,717.00	4,500.00	783.00	82.60
Notice Fee - \$15	9,715.00	15,000.00	5,285.00	64.77
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	75.00	75.00	0.00
Investment Interest	0.76	300.00	299.24	0.25
Prior Sewage Fee	3,192.13	2,000.00	(1,192.13)	159.61
Total Other Revenues	<u>161,228.80</u>	<u>127,725.00</u>	<u>(33,503.80)</u>	126.23
Total Revenues	<u>\$ 2,688,237.37</u>	<u>\$ 4,145,725.00</u>	<u>1,457,487.63</u>	64.84
Expenses				
Office Expenses	\$ (165,534.36)	\$ 4,950.00	170,484.36	(3,344.13)
Billing Expense	40,434.55	84,975.00	44,540.45	47.58
Collection System Supplies	51,783.47	25,300.00	(26,483.47)	204.68
Equipment	2,087.00	34,745.00	32,658.00	6.01
Maintenance & Repair	49,895.32	151,100.00	101,204.68	33.02
Vehicle Expense	12,895.57	18,600.00	5,704.43	69.33
Utilities	12,967.81	29,870.00	16,902.19	43.41
Wages & Taxes	189,031.31	299,547.00	110,515.69	63.11
Employee Benefits	50,438.03	130,186.00	79,747.97	38.74
Conference & Memberships	5,470.91	2,750.00	(2,720.91)	198.94
Professional Services	181,714.51	81,450.00	(100,264.51)	223.10
Insurance	38,184.81	35,000.00	(3,184.81)	109.10
WWTP Treatment Charges	558,504.00	1,066,187.00	507,683.00	52.38
Total Operating Expenses	<u>1,027,872.93</u>	<u>1,964,660.00</u>	<u>936,787.07</u>	52.32

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Eight Months Ending August 31, 2019
Percent of Year 66.66% (8 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	171,881.26	343,764.00	171,882.74	50.00
Series A Bond Principal	0.00	185,000.00	185,000.00	0.00
Debt Pmt City of Clairton	271,825.28	407,738.00	135,912.72	66.67
Debt Pmt (full bond)	308,444.78	0.00	(308,444.78)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	787,174.08	1,191,754.00	404,579.92	66.05
	<u>1,539,325.40</u>	<u>2,181,065.00</u>	<u>641,739.60</u>	70.58
Total Expenses	<u>2,567,198.33</u>	<u>4,145,725.00</u>	<u>1,578,526.67</u>	61.92
Over/Under Budget	<u>\$ 121,039.04</u>	<u>\$ 0.00</u>	<u>(121,039.04)</u>	0.00

CMA
Cash Account Monthly Summary
As of: August 31, 2019

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	5,322,866.33	\$	550,139.53	\$	(652,076.64)	\$	5,220,929.22
10330-C FN-Collection Depository	2,282,868.91		364,082.11		(240,805.84)		2,406,145.18
10311-G FN-Payroll	43,823.21		114,768.66		(82,705.08)		75,886.79
10310-G FN-Disbursements	204,888.75		376,167.43		(348,476.48)		232,579.70
Reserved Accounts							
10331-C FN-Collection City Pmts	394,146.87		33,978.16		0.00		428,125.03
10322-T FN-OPEB	491,926.67		606.48		0.00		492,533.15
10321-T FN-WWTP Capacity & Capital Im	2,690,966.64		4,153.56		(30,489.46)		2,664,630.74
10333-C Collection Capital Improvement	1,686,754.91		0.00		(28,551.14)		1,658,203.77
10332-T WWTP Debt Coverage	77,468.20		95.51		0.00		77,563.71
Total FNB Accounts	<u>13,195,710.49</u>	<u>\$</u>	<u>1,443,991.44</u>	<u>\$</u>	<u>(1,383,104.64)</u>	<u>\$</u>	<u>13,256,597.29</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.04	\$	0.01	\$	0.00	\$	3.05
10200-T WF - Series B - Construction	2,603,544.99		3,636.05		(1,252,391.00)		1,354,790.04
10220-T WF - Debt Service	928,796.94		299,491.25		0.00		1,228,288.19
10221-T WF - Debt Service Reserve	3,244,488.71		4,308.43		0.00		3,248,797.14
Total Trustee Accounts	<u>6,776,833.68</u>	<u>\$</u>	<u>307,435.74</u>	<u>\$</u>	<u>(1,252,391.00)</u>	<u>\$</u>	<u>5,831,878.42</u>
Grand Total	<u>19,972,544.17</u>	<u>\$</u>	<u>1,751,427.18</u>	<u>\$</u>	<u>(2,635,495.64)</u>	<u>\$</u>	<u>19,088,475.71</u>

AUGUST 2019 SEWER BILLING

Sewer Receivables

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	168.36	-11,500.00
COLLE	Metered Sewer Collection	110,512.23	-328.13	1,889.81	3,102.04	-106,385.03
COMIF	Commercial Sewer Flat Rate	14,643.42	-5	277.31	793.59	-12,025.50
RESF	Residential Sewer Flat Rate	140,817.03	-711.73	3,124.00	3,892.95	-135,288.59
PRIOR	Prior Balances	0	0	0	4.04	0
PRIORB	Prior Balance	0	0	0	0.64	0
SSRF	School Sewer Flat Rate	1,800.00	0	89.76	0	0
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	-16
	Sewer Receivables Totals	362,338.68	-1,044.86	6,040.88	7,961.62	-346,465.12

Sewer Direct

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
NSF Fee	NSF Fee	0	0	25	0	-101.36
POST	Posting Fee - Shut Offs	0	0	7,407.50	0	-5,521.25
TurnOff	Water Turn Off Fee	0	0	810	0	-745.42
TurnOn	Turn On Fee	0	0	660	0	-572.41
NOTICE	10-Day Delinquent Notice	0	0	-20	0	-859.63
	Sewer Direct Totals	0	0	8,882.50	0	-7,800.07

Sewer Summary

Previous Ending Balance	1,437,595.12
Charges	362,338.68
Adjustments	7,837.64
Penalties	6,040.88
Interest	7,961.62
Applied Deposits	0
Deposit Interest Applied	0
Refunds	0
Adjusted Receipts	300
Receipts	-354,265.19
Current Balance	1,467,808.75

Report of the Finance Director – September 19, 2019

Century Townhomes – Nothing new to report.

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. **The solicitor will discuss this in executive session.**

Delinquent Accounts shutoffs - In August we sent out 297 - 10- day delinquent notices, 150 properties were posted for shutoff, and 14 accounts were sent over to the water company for shut off and 11 were actually shut off.

Collections Crew Management and Reporting – The August 2019 report is in your packet.

Energy Fund – In August the fund processed 9 applications, approved 8.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. **Nothing new to report.**

Grants – We have been notified that we have received a \$337,000 grant for the 1st phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project. **Nothing new to report.**

Asbestos Litigation – The CMA has been named as a defendant in an asbestos lawsuit. **The CMA has been released from this lawsuit.**

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. **They are scheduled to present their preliminary findings at the September Board meeting.**

2018 Audit – Nikki Walton from Maher Duessel will be available at this evenings workshop meeting to go over the results of the audit. Approval of the audit and financial statements is on the agenda for Board approval.

2020 MMO – On the agenda is a motion to approve the 2020 Minimum Municipal Obligation (MMO) for 2020 as prepared by Dunbar Bender & Zapf consulting actuaries.

Computer Upgrade – On the agenda is the approval of a phone poll taken to award a computer upgrade contract to Shiloh Services to upgrade the operating systems of our computers from Windows 7 to Windows 10. As of January 2020, Microsoft will no longer providing support to Windows 7.

Clairton Municipal Authority Defined Benefit Plan

2020 Minimum Municipal Obligation (MMO)

(1) Total Annual Payroll <i>W-2 Payroll Estimate for 2019</i>	\$980,075
(2) Normal Cost as a Percentage of Payroll <i>From 2017 Act 205 Filing</i>	11.082%
(3) 2020 Estimated Normal Cost <i>(1) x (2)</i>	108,612
(4) Amortization Amount <i>From 2017 Act 205 Filing</i>	0
(5) Estimated Administrative Expenses <i>Best Estimate for 2020</i>	<u>32,900</u>
(6) Total 2020 Financial Requirements <i>(3) + (4) + (5)</i>	\$141,512
(7) 2020 Estimated Employee Contributions <i>No Employee Contributions</i>	0
(8) Funding Adjustment <i>From 2017 Act 205 Filing</i>	<u>28,182</u>
(9) 2020 Minimum Municipal Obligation <i>(6) - (7) - (8)</i>	\$113,330



Signature of Chief Administrative Officer

9/19/2019

Date Certified
to Governing Body

September 2019 Operations and Collections Report

Mascaro Update – Mascaro is pretty much done here on site. Neumeyer has completed their demolition and site work. The only thing left regarding Phase I is Duperon still needs to remove and fix their plate screens in the headworks building in the near future.

Waiting on a quote from Allegheny Fence to secure the area where we demolished the old pump station. We currently have safety fence and signs posted to keep people off.

Replacement Blower – All parties are scheduled to be here on September 19th and 20th to do the start up.

I've ordered signage to post around the facility now that the fence is installed to keep people out. No Trespassing and Federal Offense signs will be spaced around the entire facility.

During demolition, we removed two Penn Valley Pumps and a grinder that were still functioning. I emailed some people and found that Belle Vernon may be able to use this equipment rather than us scrap it. I would recommend a motion to sell this used equipment to them for a price of \$2000.

We purchased a new Kubota zero turn mower and extended warranty for a price of \$14,744.20 at Murphy Equipment under the PA Co-Stars Program. This was a budgeted item. We need a motion to approve this purchase.

We continue to paint, clean, and install new LED lighting throughout the facility to make it as safe and clean as possible.

The new CSO signs just came in that I ordered and will be installed soon. These were mandated by the ACHD at their inspection last month.

I'm awaiting a price on a new forklift so that it can be put into the budget to purchase in 2020. Our forklift has been having a lot of electrical issues, caused by high H₂S from the old plant process. Now that the H₂S has been drastically reduced, and ventilation is much better, the new forklift should have a much longer life span. Our current lift is 13 years old.

We are in need of new tools for vehicle and equipment maintenance. I have this in the budget for this year, so expect to see some bills coming in for these. The guys are supposed to give me a detailed list of needed items for me to order.

State Street – The contractor has been on site and working on manhole rehabilitation. They have been thoroughly cleaning the manholes and spraying them with the liner coating.

Spoke to Mon Valley Initiative about them rehabbing the intersection of Miller and St. Clair. They are going to demo the Croatian Club and theatre, rehab the old hotel and add 10 apartments above there, construct 3 new commercial spaces with 39 apartments above those for a total of 49 new apartments. They need a letter from me saying that we are aware of the project, and that our utilities are of adequate size.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

September 19, 2019

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Final paperwork and punchlist work on the project continues. Final project close out remains.

State Street Lining and Manhole Rehabilitation

Work has begun. The lining portion of the project began this week.

Dry Run Sewer Replacement

The Part II Permit has been submitted to DEP for review and approval.

Golden Gate Phase I

The Grant funding is \$85,750. CMA personnel is working with DCED to receive the grant funding. The funeral home has reported flooding issues. KLH had a contractor CCTV the lateral, and determined an abandoned lateral was connected, not the active funeral home lateral. Advanced Contracting was put on notice to correct the issue under their maintenance bond.

WWTP and Sanitary Sewer Valuation

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

CDBG Year 44

The contract is considered substantially complete with the exception of \$1,000 retainage for the revised post construction CCTV reports and final landscaping at 714 East Drive.

CDBG Year 45

The Authority has received up to \$83,520 in grant money to complete the Level 5 repairs. Bidding documents are prepared. KLH is to work with the SRCOG to advertise the project.

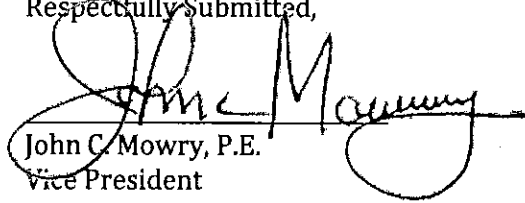
CDBG Year 46

KLH is preparing the pre-application for consideration for CDBG Year 46 grant funding. KLH has requested a priority list of Level 5 defects from CMA.

Capital Requisition

Requisition 341-B in the amount of \$838,885.48 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.
Vice President