

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday September 20, 2018

6:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of August 16, 2018.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #324A in the amount of \$3,348.53 and Requisition #329B in the amount of \$424,786.33.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

September 20, 2018

Meeting called to order at 7:00 P.M. by Sue Vigliotti.

Executive Session was held at 5:00 pm until 6:00 pm on August 16, 2018 to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
Susan Vigliotti	<u> X </u>	<u> </u>
Nick Nickolich	<u> X </u>	<u> </u>
Jim Cerqua	<u> X </u>	<u> X </u>
Delwyn Peterson	<u> X </u>	<u> </u>
Perry Ohm	<u> X </u>	<u> X </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Joe DeFonso, Solicitor
Jeff Marcink, KLH Engineers

Citizens Comments

None

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve the minutes from the August 16, 2018 Board Meeting. The motion carried 3-0.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve the paying of the bills from July 20, 2018- August 16, 2018. The motion carried 3-0. Nickolich abstained from Nickolich Sanitation's Bill.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 3-0.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve Collection System Billing Summary. The motion carried 3-0.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #324A in the amount of \$3,348.53 and Requisition #329B in the amount of \$424,786.33.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve the Change Order #30 for Mascaro Construction with an increase of \$15,858.00 for Vactor Pit. The motion carried 3-0.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve Change Order #31 for Mascaro Construction with an increase of \$4,237.00 for Vactor Pit work. The motion carried 3-0.

Delwyn Peterson moved and Nick Nickolich seconded the motion to approve Change Order #1 for Bronder Technical Service with an increase of \$123,369.34. The motion carried 3-0.

Dewlyn Peterson moved and Nick Nickolich seconded the motion to award the contract for State Street Lining Project for \$429,958.00 from InsituformTechnologies. The motion carried 3-0.

Dewlwyn Peterson moved to adjourn at 6:20 P.M.



SECRETARY

CMA
MEETING Check Register
For the Period From Aug 17, 2018 to Sep 20, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5554	9/5/18	ALLOY OXYGEN &	10310-G	200.50
5555	9/5/18	AMERICAN UNITED	10310-G	1,438.55
5556	9/5/18	AMERICAN WATER	10310-G	1,620.00
5557	9/5/18	Applied Maintenance	10310-G	361.84
5558	9/5/18	Boxer LLC	10310-G	1,450.00
5559	9/5/18	CINTAS	10310-G	63.41
5560	9/5/18	COLUMBIA GAS	10310-G	170.32
5561	9/5/18	COMCAST BUSINES	10310-G	414.80
5562	9/5/18	DAVID W. JONES C	10310-G	440.00
5563	9/5/18	DE LAGE LANDEN F	10310-G	110.00
5564	9/5/18	DIRECT ENERGY B	10310-G	15,068.42
5565	9/5/18	EDWARD GASDICK	10310-G	200.00
5566	9/5/18	ELIZABETH ELECTR	10310-G	160.85
5567	9/5/18	EMD MILLIPORE CO	10310-G	921.11
5568	9/5/18	EMPIRE SCALE CO	10310-G	253.40
5569	9/5/18	EXETER SUPPLY C	10310-G	874.25
5570	9/5/18	FAYETTE WASTE L	10310-G	85.00
5571	9/5/18	FISHER SCIENTIFIC	10310-G	1,889.93
5572	9/5/18	HENDERSON PEST	10310-G	90.00
5573	9/5/18	HICKS, CHARLES	10310-G	150.00
5574	9/5/18	HOME DEPOT	10310-G	376.08
5575	9/5/18	LINK COMPUTER C	10310-G	1,214.19
5576	9/5/18	M & B Window Clean	10310-G	250.00
5577	9/5/18	NICKOLICH SANITA	10310-G	29,016.00
5578	9/5/18	PA AMERICAN WAT	10310-G	645.18
5579	9/5/18	PETERSEN MACHIN	10310-G	1,239.00
5580	9/5/18	PH ENVIORNMENTA	10310-G	312.50
5581	9/5/18	Pioneer Research	10310-G	478.13
5582	9/5/18	PURCHASE POWER	10310-G	29.99
5583	9/5/18	Qorpak	10310-G	25.41
5584	9/5/18	RC WALTER & SON	10310-G	273.27
5585	9/5/18	SHILOH SERVICE, I	10310-G	939.25

CMA
MEETING Check Register
For the Period From Aug 17, 2018 to Sep 20, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5586	9/5/18	STONE & CO	10310-G	36.50
5587	9/5/18	TRIAD STRATEGIES	10310-G	2,800.00
5588	9/5/18	VERIZON WIRELES	10310-G	214.25
5589	9/5/18	Web-Makeovers	10310-G	75.00
5590	9/5/18	Wells Fargo Corporat	10310-G	3,000.00
5591	9/5/18	WEX BANK	10310-G	1,670.19
5592	9/20/18	A&H EQUIPMENT	10310-G	116.04
5593	9/20/18	ACTION SUPPLY PR	10310-G	629.25
5594	9/20/18	ALLEGHENY FENCE	10310-G	412.00
5595	9/20/18	ALLOY OXYGEN &	10310-G	99.74
5596	9/20/18	AMERICAN WATER	10310-G	570.00
5597	9/20/18	Applied Maintenance	10310-G	361.97
5598	9/20/18	AQUA FILTER FRES	10310-G	50.90
5599	9/20/18	American Society of	10310-G	280.00
5600	9/20/18	C. GREGG BOYCE	10310-G	200.00
5601	9/20/18	CHARLES FESSLER	10310-G	3.04
5602	9/20/18	COMCAST BUSINES	10310-G	1,173.68
5603	9/20/18	JAMES M. COX	10310-G	1,652.71
5604	9/20/18	DE LAGE LANDEN F	10310-G	115.50
5605	9/20/18	DIRECT ENERGY B	10310-G	16,469.64
5606	9/20/18	DODARO, MATTA &	10310-G	7,990.50
5607	9/20/18	DRNACH ENVIRON	10310-G	5,745.00
5608	9/20/18	DUQUESNE LIGHT	10310-G	4,781.81
5609	9/20/18	EJ USA INC	10310-G	3,244.62
5610	9/20/18	ELIZABETH ELECTR	10310-G	125.55
5611	9/20/18	FNB Commercial Cre	10310-G	790.12
5612	9/20/18	Guy Benack	10310-G	2,600.00
5613	9/20/18	HORIZON	10310-G	785.00
5614	9/20/18	IEH AUTO PARTS LL	10310-G	57.28
5615	9/20/18	THE INTERCHANGE	10310-G	105.00
5616	9/20/18	JAMES P. HANNAN	10310-G	321.79
5617	9/20/18	John P. Place	10310-G	1,129.99

CMA
MEETING Check Register
For the Period From Aug 17, 2018 to Sep 20, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5618	9/20/18	KLH ENGINEERS, IN	10310-G	10,810.65
5619	9/20/18	MARISSA ZAJICEK	10310-G	150.00
5620	9/20/18	Matheson Tri-Gas	10310-G	54.80
5621	9/20/18	MEIT	10310-G	23,197.78
5622	9/20/18	MODEL UNIFORMS	10310-G	542.88
5623	9/20/18	Municipal Finance Pa	10310-G	1,000.00
5624	9/20/18	PA AMERICAN WAT	10310-G	95.71
5625	9/20/18	PASTORE PLUMBIN	10310-G	200.00
5626	9/20/18	PENNSYLVANIA ON	10310-G	85.30
5627	9/20/18	PEOPLES NATURAL	10310-G	23.13
5628	9/20/18	PETERSON, DEL	10310-G	321.79
5629	9/20/18	Pioneer Research	10310-G	478.13
5630	9/20/18	PITNEY BOWES GL	10310-G	426.93
5631	9/20/18	PITTSBURGH POST	10310-G	147.00
5632	9/20/18	PURCHASE POWER	10310-G	9.99
5633	9/20/18	RONDINELLI, DEBO	10310-G	500.00
5634	9/20/18	RYAN POTTS	10310-G	150.00
5635	9/20/18	SAMS CLUB	10310-G	166.50
5636	9/20/18	Susan Baccile	10310-G	221.39
5637	9/20/18	TRIAD STRATEGIES	10310-G	2,800.00
Total				<u>159,750.43</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Eight Months Ending August 31, 2018
Percent of Year 66.67% (8 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 794,373.36	\$ 1,191,560.00	397,186.64	66.67
Jefferson Hills Debt Service	619,026.56	928,540.00	309,513.44	66.67
Petersan WWTP Debt Service	534,010.08	801,015.00	267,004.92	66.67
South Park Debt Service	96,256.64	144,385.00	48,128.36	66.67
Total Debt Service Revenues	2,043,666.64	3,065,500.00	1,021,833.36	66.67
Clairton Collec/Operation/Main	496,584.00	1,015,416.00	518,832.00	48.90
Jefferson Hills Operation/Main	533,694.00	618,408.00	84,714.00	86.30
Petersan Operation/Maint	711,632.00	980,136.00	268,504.00	72.61
South Park Operation/Maint	202,956.00	290,464.00	87,508.00	69.87
Total Consumption Revenues	1,944,866.00	2,904,424.00	959,558.00	66.96
Other Revenue				
Sludge Acceptance	149,263.75	136,000.00	(13,263.75)	109.75
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	17,622.25	8,800.00	(8,822.25)	200.25
Investment Interest	87,519.16	100,000.00	12,480.84	87.52
Capacity Fees	63,911.00	30,000.00	(33,911.00)	213.04
Total Other Revenues	318,316.16	286,800.00	(31,516.16)	110.99
Total Revenues	\$ 4,306,848.80	\$ 6,256,724.00	1,949,875.20	68.84
Expenses				
Office Expenses	\$ 3,402.92	\$ 14,350.00	10,947.08	23.71
Treatment Supplies & Chemicals	56,886.95	93,500.00	36,613.05	60.84
Treatment Sludge Disposal	174,988.86	247,167.00	72,178.14	70.80
Flow Monitoring Data & Fees	77,793.39	127,810.00	50,016.61	60.87
Equipment	8,917.19	338,714.00	329,796.81	2.63
Maintenance & Repair	69,222.33	166,000.00	96,777.67	41.70
Vehicle Expense	6,246.72	11,500.00	5,253.28	54.32
Utilities	187,608.22	206,610.00	19,001.78	90.80
Wages & Taxes	501,260.91	814,805.00	313,544.09	61.52
Employee Benefits	202,084.90	371,156.00	169,071.10	54.45
Conference & Memberships	7,206.49	28,450.00	21,243.51	25.33
Professional Services	110,478.62	113,800.00	3,321.38	97.08
Insurance	63,027.00	76,000.00	12,973.00	82.93
Total Operating Expenses	1,469,124.50	2,609,862.00	1,140,737.50	56.29
Total Debt Payments				
Series B Bond Interest Expense	1,042,750.00	2,115,500.00	1,072,750.00	49.29
Series B Bond Principal	0.00	950,000.00	950,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	1,042,750.00	3,372,062.00	2,329,312.00	30.92
Total Expenses	2,511,874.50	5,981,924.00	3,470,049.50	41.99
Over/Under Budget	\$ 1,794,974.30	\$ 274,800.00	(1,520,174.30)	653.19

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Eight Months Ending August 31, 2018
Percent of Year 66.67% (8 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,115,727.66	\$ 1,500,000.00	384,272.34	74.38
Commerical Flat Rate	117,507.52	178,000.00	60,492.48	66.02
Alleg Housing Flat Rate	76,800.00	115,200.00	38,400.00	66.67
School Flat Rate	14,400.00	21,600.00	7,200.00	66.67
USS Flat Rate	573,200.00	859,800.00	286,600.00	66.67
Total Debt Service Revenues	<u>1,897,635.18</u>	<u>2,674,600.00</u>	<u>776,964.82</u>	<u>70.95</u>
Total Consumption Revenues	<u>977,295.88</u>	<u>1,100,000.00</u>	<u>122,704.12</u>	<u>88.85</u>
Total Consumption Revenues	<u>\$ 977,295.88</u>	<u>\$ 1,100,000.00</u>	<u>122,704.12</u>	<u>88.85</u>
CTH Consumption Revenues	<u>\$ 0.00</u>	<u>\$ 85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>
CTH Debt Service Revenues	<u>106,400.00</u>	<u>158,400.00</u>	<u>52,000.00</u>	<u>67.17</u>
CTH Penalty and Interest	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Century Townhomes	<u>106,400.00</u>	<u>243,400.00</u>	<u>137,000.00</u>	<u>43.71</u>
Other Revenue				
Penalty	58,457.90	72,000.00	13,542.10	81.19
Dye Test Fees - Plumber	(2,600.00)	0.00	2,600.00	0.00
Dye Test - Application Fees	2,150.00	2,200.00	50.00	97.73
Lien Letter Fees	1,784.00	1,900.00	116.00	93.89
NSF Fees	49.00	300.00	251.00	16.33
Posting Fees -Terminations \$20	24,816.48	7,200.00	(17,616.48)	344.67
Magistrate & Legal Fees	3,451.50	500.00	(2,951.50)	690.30
Notice Fee - \$15	13,815.00	45,000.00	31,185.00	30.70
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	130.40	0.00	(130.40)	0.00
Investment Interest	681.15	0.00	(681.15)	0.00
Prior Sewage Fee	677.33	0.00	(677.33)	0.00
Total Other Revenues	<u>103,412.76</u>	<u>129,850.00</u>	<u>26,437.24</u>	<u>79.64</u>
Total Revenues	<u>\$ 3,084,743.82</u>	<u>\$ 4,147,850.00</u>	<u>1,063,106.18</u>	<u>74.37</u>
Expenses				
Office Expenses	\$ 4,201.75	\$ 5,200.00	998.25	80.80
Billing Expense	53,039.11	59,050.00	6,010.89	89.82
Collection System Supplies	14,477.26	25,980.00	11,502.74	55.72
Equipment	10,101.31	35,680.00	25,578.69	28.31
Maintenance & Repair	63,012.01	172,000.00	108,987.99	36.63
Vehicle Expense	12,697.18	12,800.00	102.82	99.20
Utilities	12,076.95	25,440.00	13,363.05	47.47
Wages & Taxes	198,190.34	326,180.00	127,989.66	60.76
Employee Benefits	67,209.80	177,810.00	110,600.20	37.80
Conference & Memberships	889.94	2,650.00	1,760.06	33.58
Professional Services	60,291.76	84,450.00	24,158.24	71.39
Insurance	31,034.39	25,000.00	(6,034.39)	124.14
WWTP Treatment Charges	496,584.00	1,015,416.00	518,832.00	48.90
Total Operating Expenses	<u>1,023,805.80</u>	<u>1,967,656.00</u>	<u>943,850.20</u>	<u>52.03</u>

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Eight Months Ending August 31, 2018
 Percent of Year 66.67% (8 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	174,356.26	353,088.00	178,731.74	49.38
Series A Bond Principal	0.00	175,000.00	175,000.00	0.00
Debt Pmt City of Clairton	271,825.28	407,738.00	135,912.72	66.67
Debt Pmt (full bond)	352,475.04	0.00	(352,475.04)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	794,373.36	1,191,559.00	397,185.64	66.67
Total Debt Payments	<u>1,593,029.94</u>	<u>2,180,194.00</u>	<u>587,164.06</u>	<u>73.07</u>
Total Expenses	<u>2,616,835.74</u>	<u>4,147,850.00</u>	<u>1,531,014.26</u>	<u>63.09</u>
Over/Under Budget	<u>\$ 467,908.08</u>	<u>\$ 0.00</u>	<u>(467,908.08)</u>	<u>0.00</u>

CMA
Cash Account Monthly Summary
As of: August 31, 2018

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	4,725,210.39	\$	415,782.10	\$	(385,624.67)	\$	4,755,367.82
10330-C FN-Collection Depository	1,932,704.13		364,718.20		(321,911.76)		1,975,510.57
10310-G FN-Disbursements	561,960.11		294,519.21		(294,519.21)		561,960.11
10311-G FN-Payroll	3,415.98		76,707.97		(75,119.98)		5,003.97
Reserved Accounts							
10331-C FN-Collection City Pmts	394,146.83		33,978.16		0.00		428,124.99
10322-T FN-OPEB	485,093.09		370.80		0.00		485,463.89
10321-T FN-WWTP Capacity & Capital Im	3,441,479.08		9,907.90		0.00		3,451,386.98
10333-C Collection Capital Improvement	1,487,980.19		0.00		(97,427.70)		1,390,552.49
10332-T WWTP Debt Coverage	76,392.05		58.39		0.00		76,450.44
Total FNB Accounts	<u>13,108,381.85</u>	\$	<u>1,196,042.73</u>	\$	<u>(1,174,603.32)</u>	\$	<u>13,129,821.26</u>
Trustee Accounts							
10200-C WF Series A - Construction	5,254.42	\$	97.49	\$	(1,524.14)	\$	3,827.77
10200-T WF - Series B - Construction	6,658,247.02		4,551.02		(599,213.19)		6,063,584.85
10220-T WF - Debt Service	1,201,679.53		301,266.27		0.00		1,502,945.80
10221-T WF - Debt Service Reserve	3,736,814.32		2,581.53		0.00		3,739,395.85
Total Trustee Accounts	<u>11,601,995.29</u>	\$	<u>308,496.31</u>	\$	<u>(600,737.33)</u>	\$	<u>11,309,754.27</u>
Grand Total	<u>24,710,377.14</u>	\$	<u>1,504,539.04</u>	\$	<u>(1,775,340.65)</u>	\$	<u>24,439,575.53</u>

Collection System - Sewage Billing Summary

Accounts Receivable

As of 09/01/2018 \$ 1,179,736.03
 Minus CTH Delinq.* \$ (164,801.87)

1,114,890.62

Total Accts Receivable \$ 1,014,934.16

Century Townhomes delinquent plus the \$164,801.87			\$ 403,854.46
Active Accounts	Number of accounts	1,456	\$ 606,110.27
Inactive Accounts	Number of accounts	602	\$ 169,771.30
			\$ 1,179,736.03

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 127,448.72	\$ 122,448.45	\$ 9,406.62	\$ 920,432.24

**Monthly Billing

January	\$ 395,125.03
February	395,687.00
March	399,078.32
April	371,573.54
May	396,808.11
June	372,265.50
July	394,715.73
August	400,825.40
September	-
October	-
November	-
December	-
Total Billing	\$ 3,126,078.63

Monthly Collections

January	\$ 393,553.36
February	358,849.96
March	370,115.35
April	398,467.40
May	381,541.21
June	382,339.71
July	367,870.59
August	372,221.80
September	-
October	-
November	-
December	-
Total Collections	\$ 3,024,959.38

CTH Billing Summary

2018

January

Consumption	1167000.00
Billed	0.00
	<u>1167000.00</u>

Consumption Charge	\$ 9,336.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 22,636.00</u>
payment	\$ (22,536.00)

Feb

Consumption	2053000.00
Billed	0.00
	<u>2053000.00</u>

Consumption Charge	\$ 16,424.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 29,724.00</u>
payment	\$ (30,182.87)

March

Consumption	2148000.00
Billed	0.00
	<u>2148000.00</u>

Consumption Charge	\$ 17,184.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 30,484.00</u>
payment	\$ (16,115.00)

April

Consumption	1689000.00
Billed	0.00
	<u>1689000.00</u>

Consumption Charge	\$ 13,512.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 26,812.00</u>
payment	\$ (26,812.00)

May

Consumption	1921000.00
Billed	0.00
	<u>1921000.00</u>

Consumption Charge	\$ 15,368.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 28,668.00</u>
payment	\$ (20,104.98)

June

Consumption	1917000.00
Billed	0.00
	<u>1917000.00</u>

Consumption Charge	\$ 15,336.00
flat fee billed	13,300.00
<u>Total Bill</u>	<u>\$ 28,636.00</u>
payment	\$ (26,727.02)

July

Consumption	1679000.00
Billed	0.00
	<u>1679000.00</u>

Consumption Charge	\$ 15,336.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 28,636.00</u>
payment	\$ (15,100.00)

August

Consumption	1715000.00
Billed	0.00
	<u>1715000.00</u>

Consumption Charge	\$ 13,720.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 27,020.00</u>
payment	\$ (16,100.00)

September

Consumption	1662000.00
Billed	0.00
	<u>1662000.00</u>

Consumption Charge	\$ 13,296.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 26,596.00</u>
payment	

October

Consumption	0.00
Billed	0.00
	<u>0.00</u>

Consumption Charge	
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	

November

Consumption	0.00
-------------	------

Billed 0.00

Consumption Charge
flat fee billed \$ 13,300.00
Total Bill \$ 13,300.00
payment

December
Consumption 0.00
Billed 0.00

Consumption Charge
flat fee billed \$ 13,300.00
Total Bill \$ 13,300.00
payment

TOTAL TO DATE Charges
Consumption Charge 129,512.00
flat fee billed 119,700.00
Total Bill \$ 251,252.00

Total Payments \$ (173,677.87)

Report of the Finance Director – September 20, 2018

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills. We received notice from the bankruptcy court in California and submitted information to the solicitor's office for a response. The Century Townhomes Association has filed for Bankruptcy protection under Chapter 11 of the Code on May 10, 2018. The solicitor's office will update the Board on this. The Board agreed to a request from the Association to restrict its ability to terminate service as long as the Association continued to pay all undisputed invoices when due with all other amounts owed will be settled in the Bankruptcy proceedings. A monthly accounting of their accounts has been sent to the Solicitor.

Upstream Communities: We are in the process of finalizing the Maher Duessel report and the calculating the credit amounts to all communities.

Delinquent Accounts shutoffs - In August we sent out 272 - 10- day delinquent notices, 145 properties were posted for shutoff, and 23 accounts were sent over to the water company for shut off and 17 were actually shut off.

Collections Crew Management and Reporting – The August 2018 report is in your packet.

Energy Fund – In August the fund processed 8 applications, approved 6 and denied 2.

PA American Water – Brian and I met with them on February 27, 2018. They will be making a field visit to see the progress of the plant improvements the morning of March 15, 2018. Nothing new to report. They have requested some additional information which we will provide upon completion of the 2017 audit report. We have provided the information requested to PA American Water. We have been told that the PA American Water will get back to us in late July. On July 31 I received an email from PA AM requesting a signed copy of a contract previously provided to them. It was sent to them the next day. There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting.

Grants – We have been notified that we have received a \$337,000 grant for the 1st phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project.

Asbestos Litigation – The CMA has been named as a defendant in an asbestos lawsuit. The plaintiff is the wife of a contractor's employee who alleged to have worked at the plant sometime in its history. The CMA is one of at least 55 named defendants. Our Insurance carrier has been notified as well as the Solicitor. **Nothing new to report.**

2019 CMA Budget – We are beginning to prepare the 2019 budget. A draft of it must be submitted to the upstream communities by the end of October.

September 2018 Operations and Collections Report

Mascaro Update – Mascaro continues to work on deep utilities. The second belt press was put into operation. Pump station start up is scheduled for the end of October if there are no more weather setbacks. Grading of the site will start shortly afterwards of the pump station being in operation.

The Reno Brothers contract that we approved I cancelled due to the terms not being the same on paper as was conveyed verbally. After I received a paper copy of the contract, I questioned why the term was only one year instead of three years as was agreed to. The salesman said there must have been a communication error and that he'd get back to me. I haven't heard from him since then.

I will have a job advertisement ready in October for the Board to review for the Maintenance Specialist position. I'm sure we'll have to post the position in house to satisfy the Union before putting it in the newspaper. The position will be the same as what Mr. Rossi holds, but I'd like to have someone with a strong electrical/controls background.

We installed a new stormwater line at 4th and Gulch since a resident there kept getting a flooded basement. We connected to two catch basins and ran new pipe own over the hill and will do restoration work as soon as Mele gets here and installs the asphalt with a wedge curb. The wedge curb will hold up the topsoil that we need to put in and seed.

Ed Gasdick took and passed his Class A driver's test, so now he can also drive the truck and trailer with the mini excavator to jobsites.

On September 17th we will be opening bids for the State Street lining contract.

On 9/7 there was a an incident where a Riverlift truck dumped a pile of coke onto State Street. We are billing them for the use of the street sweeper since we assisted in that clean up effort.

On October 11th we will be holding a Laboratory Ethics Class onsite and offered to area municipalities and participants will receive 3 credit hours.

We repaired our line between Thompson and Lafayette where the sinkhole occurred on 9/13.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

September 20, 2018

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

- Work continues on the new raw sewage pump station.
- Startup of pump station and headworks is scheduled for October.
- Second belt filter press has been started.
- Work on final grading will begin in October.

Long Term Control Plan

KLH has submitted the Long Term Control Plan update to the DEP. DEP has provided comment via email on July 2, 2018. KLH has addressed the July 2 comments and resubmitted the Plan for DEP approval. DEP has additional requests, which KLH is addressing. KLH has addressed all DEP comments through letter on August 21, 2018.

CDBG Year 44 Projects

Applications have been received. CMA was awarded a 65% grant match up to \$67,402.00 for the repairs of four (4) level 5 defect sewers. CMA is completing CCTV investigations prior to executing the grant agreement. CMA determined 3 of 4 repairs have been completed in-house. KLH has resubmitted the application with revised repair locations. The COG has verbally approved the revision. KLH has finalized bidding documents, and is requesting Board authorization to advertise the project through the COG. The COG has advertised the project. Bid opening is scheduled for October 10, 2018 @ 10:00 AM at the SRCOG.

PA Small Water and Sewer Program (Golden Gate Sewer Project)

KLH has prepared the grant reimbursement documents and forwarded to CMA at the August Board meeting. The construction contract is complete and closed out.

State Street Sewer Lining and Manhole Repair

The bid opening was held on September 17, 2018, at 2:00 PM at the Authority office. The low bidder is Insituform Technologies, LLC with a bid price of \$429,958.00. KLH recommends award of Contract 2018-02 to Insituform Technologies, LLC.

Dry Run Sewer Replacement

Detailed design has commenced.

WWTP and Sanitary Sewer Valuation

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH is currently preparing a detailed valuation report, which will include a written system description as well as compile all historical projects and costs. A draft report has been distributed to CMA for review. KLH is requesting CMA review and approval, specifically the financial items.

Administration Building HVAC Replacement

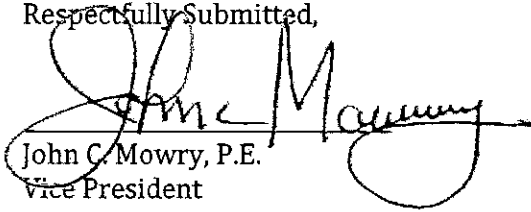
Specification is complete. KLH is completing the final internal review.

CDBG Year 45

KLH has submitted the pre-application to the SRCOG for review and acceptance. The submitted project includes five (5) Level 5 sewer replacements. The total project cost estimate is \$373,168.70 with a local share of \$154,432.65.

Capital Requisition

Requisitions 329-B in the amount of \$424,786.33 and 324-A in the amount of \$3,348.53 are presented for Board approval.

Respectfully Submitted,

John C. Mowry, P.E.
Vice President