

**CLAIRTON MUNICIPAL AUTHORITY**

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday October 17, 2019

6:00 P.M.

**AGENDA**

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
  - a. Motion to approve the minutes from the Regular Board Meeting of September 19, 2019.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
  - a. Motion to approve the application to the Allegheny County Economic Development for \$74,288 of CDBG funds for application number MSW036.
7. Collection & Operation Report
8. Engineer's Report
  - a. Approval of request submitted by John Mowry of KLH, for Requisition #342B in the amount of \$16,939.54.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS MEETING

October 17, 2019

Meeting called to order at 6:05 P.M. by Susan Vigliotti.

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Executive Session was held at 5:00 pm until 6:05 pm to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u>  X  </u>	<u>      </u>
	Perry Ohm	<u>  X  </u>	<u>      </u>
	Doug Osvath	<u>  X  </u>	<u>      </u>
	Nick Nickolich	<u>      </u>	<u>  X  </u>
	Jim Cerqua	<u>  X  </u>	<u>      </u>

### Administration/Professional

Brian Secrest, Superintendent  
Jim Hannan, P.E., Finance Director  
Gary Matta, Solicitor  
John Mowry, KLH Engineers  
Jeff Marcink, KLH Engineers

### Citizens Comments

Darrin Gabriel, solicitor for the City of Clairton was present to provide information on his review of the Request for Proposal supplied to him from Gary Matta's office and he had no changes or comments. He requested information on schedule.

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Jim Cerqua moved and Perry Ohm seconded the motion to approve the minutes from the September 19 Board Meeting. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the paying of the bills from September 20 – October 17th. The motion carried 4-0. Mr. Ohm abstained on A & H Equipment bill.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

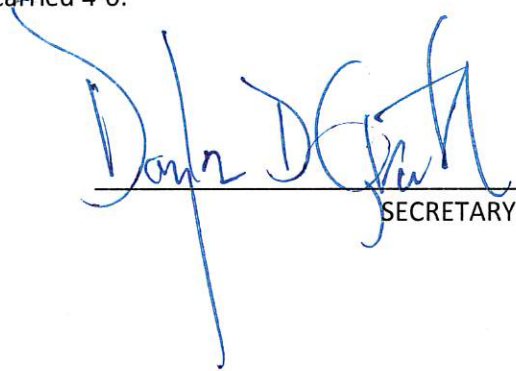
Jim Cerqua moved and Doug Osvath seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the application to the Allegheny County Economic Development for \$74,288 of CDBG funds for application number MSW036. Motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve Change Order Number 4 to the State Street Sanitary Sewer Lining and Manhole Rehabilitation contract, Insituform Technologies, Inc., contractor in the amount of \$11,147 to cover additional costs associated with revised lining techniques to be used beneath the US Steel electrical substation. Motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #342B in the amount of \$16,939.54. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to adjourn to go into executive session not to return at 6:29 PM. The motion carried 4-0.

  
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SECRETARY

**CMA**  
**MEETING Check Register**  
**For the Period From Sep 20, 2019 to Oct 17, 2019**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6548	10/1/19	A&H EQUIPMENT	10310-G	2,686.66
6549	10/1/19	ACTION SUPPLY PR	10310-G	89.25
6550	10/1/19	AMERICAN UNITED	10310-G	1,470.57
6551	10/1/19	AMERICAN WATER	10310-G	1,260.00
6552	10/1/19	Boxer LLC	10310-G	1,290.00
6553	10/1/19	BURNS INDUSTRIAL	10310-G	72.29
6554	10/1/19	CINTAS	10310-G	234.60
6555	10/1/19	COMCAST	10310-G	373.67
6556	10/1/19	DODARO, MATTA &	10310-G	16,752.45
6557	10/1/19	ELIZABETH ELECTR	10310-G	555.53
6558	10/1/19	FAYETTE WASTE L	10310-G	93.71
6559	10/1/19	FISHER SCIENTIFIC	10310-G	482.49
6560	10/1/19	FRANK'S SHOES	10310-G	290.00
6561	10/1/19	Georges Supply Cent	10310-G	87.00
6562	10/1/19	GRAINGER	10310-G	1,034.94
6563	10/1/19	HACH COMPANY	10310-G	143.61
6564	10/1/19	HENDERSON PEST	10310-G	90.00
6565	10/1/19	HOME DEPOT	10310-G	754.55
6566	10/1/19	IDEXX Laboratories	10310-G	1,184.87
6567	10/1/19	John P. Place	10310-G	74.20
6568	10/1/19	MILLIPORE	10310-G	1,844.08
6569	10/1/19	Mon River Supply	10310-G	583.00
6570	10/1/19	NICKOLICH SANITA	10310-G	24,240.70
6571	10/1/19	OHM, PERRY	10310-G	160.52
6572	10/1/19	PA AMERICAN WAT	10310-G	23.51
6573	10/1/19	Pioneer Research	10310-G	478.29
6574	10/1/19	PITNEY BOWES GL	10310-G	1,251.39
6575	10/1/19	SHILOH SERVICE, I	10310-G	1,003.00
6576	10/1/19	USA BLUE BOOK	10310-G	648.65
6577	10/1/19	VERIZON WIRELES	10310-G	224.20
6578	10/1/19	WEBBS AUTOMOTI	10310-G	178.90
6579	10/1/19	Wells Fargo Bank, N	10310-G	3,000.00

**CMA**  
**MEETING Check Register**  
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Check #	Date	Payee	Cash Account	Amount
6580	10/1/19	WEX BANK	10310-G	952.63
6581	10/17/19	AIR TECHNOLOGIE	10310-G	520.00
6582	10/17/19	AIRGAS USA, LLC	10310-G	91.30
6583	10/17/19	ALLEGHENY FENCE	10310-G	3,640.00
6584	10/17/19	AQUA FILTER FRES	10310-G	45.45
6585	10/17/19	COMCAST BUSINES	10310-G	1,478.10
6586	10/17/19	COX PIPING SUPPL	10310-G	142.70
6587	10/17/19	DE LAGE LANDEN F	10310-G	110.00
6588	10/17/19	DRNACH ENVIRON	10310-G	24,311.00
6589	10/17/19	DUQUESNE LIGHT	10310-G	473.39
6590	10/17/19	ELIZABETH ELECTR	10310-G	519.13
6591	10/17/19	FAYETTE PARTS SE	10310-G	999.22
6592	10/17/19	FISHER SCIENTIFIC	10310-G	184.76
6593	10/17/19	FNB Commercial Cre	10310-G	4,462.16
6594	10/17/19	FRANK SILVAGNI	10310-G	1,800.00
6595	10/17/19	FRANK'S SHOES	10310-G	150.00
6596	10/17/19	Guy Benack	10310-G	2,400.00
6597	10/17/19	HACH COMPANY	10310-G	126.35
6598	10/17/19	HENWIL CORPORA	10310-G	3,231.71
6599	10/17/19	IEH AUTO PARTS LL	10310-G	555.89
6600	10/17/19	THE INTERCHANGE	10310-G	126.00
6601	10/17/19	John P. Place	10310-G	655.41
6602	10/17/19	KLH ENGINEERS, IN	10310-G	19,224.29
6603	10/17/19	LINK COMPUTER C	10310-G	1,244.55
6604	10/17/19	M & B Window Clean	10310-G	250.00
6605	10/17/19	MAHER DUESSEL	10310-G	16,689.00
6606	10/17/19	Matheson Tri-Gas	10310-G	66.75
6607	10/17/19	MEIT	10310-G	24,233.89
6608	10/17/19	Mission Communicati	10310-G	910.80
6609	10/17/19	MODEL UNIFORMS	10310-G	489.92
6610	10/17/19	Mon River Supply	10310-G	361.88
6611	10/17/19	Mon Yough Chamber	10310-G	300.00

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**MEETING Check Register**  
**For the Period From Sep 20, 2019 to Oct 17, 2019**

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Check #	Date	Payee	Cash Account	Amount
6612	10/17/19	PA AMERICAN WAT	10310-G	1,345.18
6613	10/17/19	PASTORE PLUMBIN	10310-G	400.00
6614	10/17/19	Paul A Fisher Insuran	10310-G	2,277.00
6615	10/17/19	PAULS' AUTO SALE	10310-G	28.00
6616	10/17/19	PENNSYLVANIA ON	10310-G	63.51
6617	10/17/19	PEOPLES NATURAL	10310-G	54.03
6618	10/17/19	PETERSEN PRECISI	10310-G	682.00
6619	10/17/19	PRECISION COPY P	10310-G	245.14
6620	10/17/19	PRECISION ODOR	10310-G	879.50
6621	10/17/19	PREMIER SAFETY	10310-G	177.00
6622	10/17/19	R.E. MICHEL COMP	10310-G	36.24
6623	10/17/19	RC WALTER & SON	10310-G	413.08
6624	10/17/19	ROBINSON PIPE CL	10310-G	1,650.00
6625	10/17/19	RONDINELLI, DEBO	10310-G	400.00
6626	10/17/19	SAMS CLUB	10310-G	153.20
6627	10/17/19	SCOTT ELECTRIC	10310-G	115.00
6628	10/17/19	SHERWIN WILLIAM	10310-G	149.71
6629	10/17/19	TRIPLE A MOTOR S	10310-G	106.05
6630	10/17/19	UNISAFE	10310-G	293.55
6631	10/17/19	UNITED LABS	10310-G	799.86
6632	10/17/19	US Asset Manageme	10310-G	316.01
6633	10/17/19	USA BLUE BOOK	10310-G	123.21
6634	10/17/19	Web-Makeovers	10310-G	75.00
<b>Total</b>				<b><u>184,185.18</u></b>

CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the Nine Months Ending September 30, 2019  
Percent of Year 75.00% (9 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Clairton Collecti/Debt Service	\$ 885,570.84	\$ 1,191,754.00	306,183.16	74.31
Jefferson Hills Debt Service	690,093.63	928,691.00	238,597.37	74.31
Petersan WWTP Debt Service	595,316.79	801,146.00	205,829.21	74.31
South Park Debt Service	107,307.36	144,409.00	37,101.64	74.31
<b>Total Debt Service Revenues</b>	<b>2,278,288.62</b>	<b>3,066,000.00</b>	<b>787,711.38</b>	<b>74.31</b>
Clairton Collec/Operation/Main	558,504.00	1,066,187.00	507,683.00	52.38
Jefferson Hills Operation/Main	513,279.07	649,328.00	136,048.93	79.05
Petersan Operation/Maint	595,772.00	1,029,143.00	433,371.00	57.89
South Park Operation/Maint	180,386.00	304,987.00	124,601.00	59.15
<b>Total Consumption Revenues</b>	<b>1,847,941.07</b>	<b>3,049,645.00</b>	<b>1,201,703.93</b>	<b>60.60</b>
<b>Other Revenue</b>				
Sludge Acceptance	130,549.45	140,000.00	9,450.55	93.25
Miscellaneous Income	4,400.12	0.00	(4,400.12)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	30,767.40	12,000.00	(18,767.40)	256.40
Investment Interest	122,283.76	80,000.00	(42,283.76)	152.85
Capacity Fees	48,540.00	50,000.00	1,460.00	97.08
<b>Total Other Revenues</b>	<b>336,540.73</b>	<b>294,000.00</b>	<b>(42,540.73)</b>	<b>114.47</b>
<b>Total Revenues</b>	<b>\$ 4,462,770.42</b>	<b>\$ 6,409,645.00</b>	<b>1,946,874.58</b>	<b>69.63</b>
<b>Expenses</b>				
Office Expenses	\$ (159,318.29)	\$ 11,250.00	170,568.29	(1,416.16)
Treatment Supplies & Chemicals	71,936.76	97,900.00	25,963.24	73.48
Treatment Sludge Disposal	235,062.32	233,400.00	(1,662.32)	100.71
Flow Monitoring Data & Fees	105,001.25	129,705.00	24,703.75	80.95
Equipment	183,559.08	250,324.00	66,764.92	73.33
Maintenance & Repair	155,496.25	202,450.00	46,953.75	76.81
Vehicle Expense	20,523.65	10,300.00	(10,223.65)	199.26
Utilities	288,194.97	260,300.00	(27,894.97)	110.72
Wages & Taxes	639,095.14	896,166.00	257,070.86	71.31
Employee Benefits	236,548.59	421,550.00	185,001.41	56.11
Conference & Memberships	18,197.15	26,200.00	8,002.85	69.45
Professional Services	116,901.74	151,938.00	35,036.26	76.94
Insurance	59,243.19	72,000.00	12,756.81	82.28
<b>Total Operating Expenses</b>	<b>1,970,441.80</b>	<b>2,763,483.00</b>	<b>793,041.20</b>	<b>71.30</b>
<b>Total Debt Payments</b>				
Series B Bond Interest Expense	1,030,500.00	2,061,000.00	1,030,500.00	50.00
Series B Bond Principal	0.00	1,005,000.00	1,005,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
<b>Total Debt Payments</b>	<b>1,030,500.00</b>	<b>3,372,562.00</b>	<b>2,342,062.00</b>	<b>30.56</b>
<b>Total Expenses</b>	<b>3,000,941.80</b>	<b>6,136,045.00</b>	<b>3,135,103.20</b>	<b>48.91</b>
<b>Over/Under Budget</b>	<b>\$ 1,461,828.62</b>	<b>\$ 273,600.00</b>	<b>(1,188,228.62)</b>	<b>534.29</b>

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Nine Months Ending September 30, 2019  
Percent of Year 75.00% (9 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Residential Flat Rate	\$ 1,118,086.75	\$ 1,658,400.00	540,313.25	67.42
Commerical Flat Rate	117,724.53	178,000.00	60,275.47	66.14
Alleg Housing Flat Rate	76,800.00	115,200.00	38,400.00	66.67
School Flat Rate	14,400.00	21,600.00	7,200.00	66.67
USS Flat Rate	573,200.00	859,800.00	286,600.00	66.67
<b>Total Debt Service Revenues</b>	<b>1,900,211.28</b>	<b>2,833,000.00</b>	<b>932,788.72</b>	<b>67.07</b>
<b>Total Consumption Revenues</b>	<b>886,879.36</b>	<b>1,185,000.00</b>	<b>298,120.64</b>	<b>74.84</b>
<b>Total Consumption Revenues</b>	<b>\$ 886,879.36</b>	<b>\$ 1,185,000.00</b>	<b>298,120.64</b>	<b>74.84</b>
<b>CTH Consumption Revenues</b>				
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	106,400.00	0.00	(106,400.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
<b>Total Century Townhomes</b>	<b>106,400.00</b>	<b>0.00</b>	<b>(106,400.00)</b>	<b>0.00</b>
<b>Other Revenue</b>				
Penalty	109,900.27	75,000.00	(34,900.27)	146.53
Dye Test Fees - Plumber	3,100.00	0.00	(3,100.00)	0.00
Dye Test - Application Fees	2,950.00	2,500.00	(450.00)	118.00
Lien Letter Fees	2,595.00	2,300.00	(295.00)	112.83
NSF Fees	200.00	300.00	100.00	66.67
Posting Fees -Terminations \$20	48,973.73	25,000.00	(23,973.73)	195.89
Magistrate & Legal Fees	3,717.00	4,500.00	783.00	82.60
Notice Fee - \$15	9,715.00	15,000.00	5,285.00	64.77
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	75.00	75.00	0.00
Investment Interest	0.77	300.00	299.23	0.26
Prior Sewage Fee	3,192.13	2,000.00	(1,192.13)	159.61
<b>Total Other Revenues</b>	<b>184,343.90</b>	<b>127,725.00</b>	<b>(56,618.90)</b>	<b>144.33</b>
<b>Total Revenues</b>	<b>\$ 3,077,834.54</b>	<b>\$ 4,145,725.00</b>	<b>1,067,890.46</b>	<b>74.24</b>
<b>Expenses</b>				
Office Expenses	\$ (165,332.96)	\$ 4,950.00	170,282.96	(3,340.06)
Billing Expense	44,760.49	84,975.00	40,214.51	52.67
Collection System Supplies	53,140.97	25,300.00	(27,840.97)	210.04
Equipment	4,773.66	34,745.00	29,971.34	13.74
Maintenance & Repair	52,480.61	151,100.00	98,619.39	34.73
Vehicle Expense	13,956.84	18,600.00	4,643.16	75.04
Utilities	14,570.02	29,870.00	15,299.98	48.78
Wages & Taxes	222,188.42	299,547.00	77,358.58	74.17
Employee Benefits	56,377.30	130,186.00	73,808.70	43.31
Conference & Memberships	5,686.36	2,750.00	(2,936.36)	206.78
Professional Services	211,332.28	81,450.00	(129,882.28)	259.46
Insurance	38,184.81	35,000.00	(3,184.81)	109.10
WWTP Treatment Charges	558,504.00	1,066,187.00	507,683.00	52.38
<b>Total Operating Expenses</b>	<b>1,110,622.80</b>	<b>1,964,660.00</b>	<b>854,037.20</b>	<b>56.53</b>

For Management Purposes Only



CMA  
 Year to Date Income Statement  
 Collection Budget to Actual  
 For the Nine Months Ending September 30, 2019  
 Percent of Year 75.00% (9 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	171,881.26	343,764.00	171,882.74	50.00
Series A Bond Principal	0.00	185,000.00	185,000.00	0.00
Debt Pmt City of Clairton	305,803.44	407,738.00	101,934.56	75.00
Debt Pmt (full bond)	352,508.32	0.00	(352,508.32)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	885,570.84	1,191,754.00	306,183.16	74.31
	<u>1,715,763.86</u>	<u>2,181,065.00</u>	<u>465,301.14</u>	<u>78.67</u>
Total Expenses	<u>2,826,386.66</u>	<u>4,145,725.00</u>	<u>1,319,338.34</u>	<u>68.18</u>
Over/Under Budget	<u>\$ 251,447.88</u>	<u>\$ 0.00</u>	<u>(251,447.88)</u>	<u>0.00</u>

CMA  
Cash Account Monthly Summary  
As of: September 30, 2019

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
<b>Operating Accounts</b>							
10320-T FN-WWTP Depository	5,220,929.22	\$	338,872.31	\$	(470,548.62)	\$	5,089,252.91
10330-C FN-Collection Depository	2,406,145.18		362,161.15		(256,239.96)		2,512,066.37
10311-G FN-Payroll	75,614.74		125,482.31		(133,623.64)		67,473.41
10310-G FN-Disbursements	232,579.70		532,562.46		(532,562.46)		232,579.70
<b>Reserved Accounts</b>							
10331-C FN-Collection City Prmts	428,125.03		33,978.16		0.00		462,103.19
10322-T FN-OPEB	492,533.15		627.47		0.00		493,160.62
10321-T FN-WWTP Capacity & Capital Im	2,664,630.74		3,876.73		(362,600.00)		2,305,907.47
10333-C Collection Capital Improvement	1,658,203.77		0.00		0.00		1,658,203.77
10332-T WWTP Debt Coverage	77,563.71		98.81		0.00		77,662.52
<b>Total FNB Accounts</b>	<u>13,256,325.24</u>	\$	<u>1,397,659.40</u>	\$	<u>(1,755,574.68)</u>	\$	<u>12,898,409.96</u>
<b>Trustee Accounts</b>							
10200-C WF Series A - Construction	3.05	\$	0.01	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	1,354,790.04		2,263.46		(838,885.48)		518,168.02
10220-T WF - Debt Service	1,228,288.19		299,728.70		0.00		1,528,016.89
10221-T WF - Debt Service Reserve	3,248,797.14		9,490.14		0.00		3,258,287.28
<b>Total Trustee Accounts</b>	<u>5,831,878.42</u>	\$	<u>311,482.31</u>	\$	<u>(838,885.48)</u>	\$	<u>5,304,475.25</u>
<b>Grand Total</b>	<u>19,088,203.66</u>	\$	<u>1,709,141.71</u>	\$	<u>(2,594,460.16)</u>	\$	<u>18,202,885.21</u>

**September 2019 Sewer Billing  
Sewer Receivables**

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	175.06	-13,300.00
COLLE	Metered Sewer Collection	114,905.34	86.89	1,835.85	3,192.93	592.56
COMIF	Commercial Sewer Flat Rate	14,643.42	0	249.23	816.63	100
RESF	Residential Sewer Flat Rate	140,534.77	-65.59	3,051.03	4,072.06	677.23
PRIOR	Prior Balances	0	0	0	4.07	0
PRIORB	Prior Balance	0	0	0	0.64	0
SSRF	School Sewer Flat Rate	1,800.00	0	0	0	-3,929.85
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	-16
	Sewer Receivables Totals	366,449.53	21.3	5,796.11	8,261.39	1,369.79
						-344,478.38

**Sewer Direct**

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
NSF Fee	NSF Fee	0	250	0	0	-93.69
POST	Posting Fee - Shut Offs	0	6,175.00	0	0	11.23
TurnOff	Water Turn Off Fee	0	1,110.00	0	0	-4,081.99
TurnOn	Turn On Fee	0	300	0	0	-453.23
NOTICE	10-Day Delinquent Notice	0	0	0	0	-344.28
Dollar Energy Fund Discount	Dollar Energy Fund Discount CMA	-1,095.00	0	0	0	-212.63
	Sewer Direct Totals	-1,095.00	7,835.00	0	0	0
						11.23
						-5,185.82

**Sewer Summary**

Previous Ending Balance	1,467,808.75
Charges	365,354.53
Adjustments	7,856.30
Penalties	5,796.11
Interest	8,261.39
Applied Deposits	0
Deposit Interest Applied	0
Refunds	0
Adjusted Receipts	1,381.02
Receipts	-349,664.20
Current Balance	1,506,793.90
Deposit Interest	0
Deposit Refunds	0
Deposit Receipts	0
Total Receipts	-348,283.18

**Report of the Finance Director – October 17, 2019**

**Century Townhomes – Nothing new to report.**

**Upstream Communities:** We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. **The solicitor will discuss this in executive session.**

**Delinquent Accounts shutoffs** - In September we sent out 244 - 10- day delinquent notices, 129 properties were posted for shutoff, and 23 accounts were sent over to the water company for shut off and 18 were actually shut off.

**Collections Crew Management and Reporting – The September 2019 report is in your packet.**

**\$Energy Fund – In September the fund processed 12 applications, approved 12.**

**PA American Water** –There are no outstanding requests from PA AM water. **Nothing new to report.**

**PennVest** – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26<sup>th</sup> for a preapplication meeting. **Nothing new to report.**

**Grants** – We have been notified that we have received a \$337,000 grant for the 1<sup>st</sup> phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project. **Nothing new to report.**

**HRG Report** - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

**PFM Financial Advisors LLC** – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. **They made a presentation at the September meeting.**

**Computer upgrade** – The upgrade of the computers to Windows 10 will occur on October 9 and 10, 2019.

**2020 Budget** – Staff is working on the budget for 2020.

## OCTOBER 2019 OPERATIONS AND COLLECTIONS REPORT

State Street Lining – The contractors have been working coating manholes, replacing manhole frames, and have lined a portion of the pipe. They are having some issues with the heavy cleaning that KLH will report on.

I ordered the tools that the guys have been wanting, they were budgeted for this year.

Allegheny Fence installed the safety fencing around the old pump station. This was a safety hazard due to the long drop off of the other side.

The contractor has not responded well to the restoration work that needs done at the Werner's residence on East Drive. KLH has sent them numerous emails and met them onsite. They are now scheduled to be there 10/11/19.

There are two pieces of piping that need replaced, one in each digester. The pipes have rotted away and core drilling will be necessary for replacement. I got a quote from Wayne Crouse for \$12,350.00. Both old digesters will need emptied and cleaned by our personnel before the job can start. Each digester will take a few weeks to get done since we can't drain them at the same time. We could probably break it up into two invoices.

CMA Webpage – I'll be updating the webpage as soon as the grass grows in a little more for better pictures. I've also asked KLH to put a link together that I can add that will show the entire project as a time lapse slide show. The KLH inspector took a daily photo from the same spot every day.

We received a letter from the ACHD pertaining to our CSO's and NMC. Even though our normal inspector's report said that all we needed to do was replace our signage, they sent us a two page checklist that needs completed within 60 days. I'm working with KLH on this, as it's a pretty extensive list.

Received a letter from the DEP concerning our NPDES permit application. We need to complete a survey within 30 days and do 10 sampling events to allow them to come up with better effluent parameters. We will need to use an outside lab for this testing.

I've been working with the DEP and our safety training providers to have their classes count towards our continuing education credits for our operator's license. Operators need 30 credit hours for every three year cycle.

I know it's early, but before the November meeting I would think that I would need to book the Red Lion for our employee Christmas party. We normally have it on a Friday, I was thinking either December 13<sup>th</sup> or 20<sup>th</sup>. Please let me know if there's a date that you'd prefer.



**CLAIRTON MUNICIPAL AUTHORITY**

**Consulting Engineer's Report**

**October 17, 2019**

**ACTIVE ITEMS**

**WWTP Phase 1 Expansion Project**

KLH is working to close out the electrical contract.

**State Street Lining and Manhole Rehabilitation**

Heavy deposits have been encountered. KLH is working with the contractor to have these removed. They are currently asking for additional compensation which we have denied.

**Dry Run Sewer Replacement**

KLH will be advertising the project in the coming weeks.

**Golden Gate Phase I**

The Grant funding is \$85,750. CMA personnel are working with DCED to receive the grant funding. The funeral home has reported flooding issues, which have been resolved by Advanced Contracting.

**Golden Gate Phase II**

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH is working with Triad Strategies to submit Golden Gate Phase II for PA Small Water and Sewer Grant funding.

**WWTP and Sanitary Sewer Valuation**

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

**CDBG Year 44**

The contract is considered substantially complete with the exception of \$1,000 retainage for the revised post construction CCTV reports and final landscaping at 714 East Drive. Contractor has

been back onsite at East Drive. At this time the homeowner is not happy with the restoration efforts.

**CDBG Year 45**

KLH has submitted the pre-application for funding consideration.

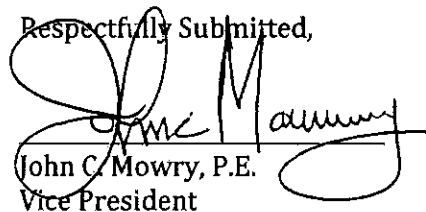
**CDBG Year 46**

KLH is preparing the pre-application for consideration for CDBG Year 46 grant funding. KLH has requested a priority list of Level 5 defects from CMA.

**Capital Requisition**

Requisition 342-B in the amount of \$16,939.54 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is written in a cursive style with a large initial "J" and "M".

John C. Mowry, P.E.  
Vice President