

**CLAIRTON MUNICIPAL AUTHORITY**

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday November 21, 2019

6:00 P.M.

**AGENDA**

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
  - a. Motion to approve the minutes from the Regular Board Meeting of October 17, 2019.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
  - a. Motion to approve the purchase of a new sludge bin and cover from Northeast Industries in the amount of \$10,328.00.
1. Engineer's Report
  - a. Approval of request submitted by John Mowry of KLH, for Requisition #343B in the amount of \$5,406.24.
2. Solicitor's Report
3. New Business
4. Old Business

Motion to Adjourn

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS MEETING

November 21, 2019

Meeting called to order at 6:41 P.M. by Susan Vigliotti.

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Executive Session was held at 5:00 pm until 6:41 pm to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u>  X  </u>	<u>      </u>
	Perry Ohm	<u>  X  </u>	<u>      </u>
	Doug Osvath	<u>  X  </u>	<u>      </u>
	Nick Nickolich	<u>      </u>	<u>  X  </u>
	Jim Cerqua	<u>  X  </u>	<u>      </u>

Mr. Nickolich was present during the executive session and had to leave before the voting meeting started.

### Administration/Professional

Brian Secrest, Superintendent  
Jim Hannan, P.E., Finance Director  
Gary Matta, Solicitor  
Jeff Marcink, KLH Engineers

### Citizens Comments

None.

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Perry Ohm moved and Jim Cerqua seconded the motion to approve the minutes from the October 17 Board Meeting. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the paying of the bills from October 18 – November 21st. The motion carried 4-0. Mr. Ohm abstained on A & H Equipment bill.

Jim Cerqua moved and Doug Osvath seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Jim Cerqua moved and Doug Osvath seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved and Doug Osvath seconded the motion to approve the purchase of a new sludge bin and cover from Northeast Industries in the amount of \$10,328.00. Motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve Change Order Number 3 (final contract quantity closeout) to the Wastewater Treatment Plant Phase I Electrical Contract No. 2016-02 in the amount of \$28,130.67. Motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve Change Order No. 5 to the State Street Sanitary Sewer Lining and Manhole Rehabilitation Contract No. 2018-02 to Insituform Technologies, Inc. in the amount of \$7,170. This was to install a structure to block an abandoned 8-inch diameter sewer entering MH 10158. Motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to award Contract 2019-03 to W. A. Petrakis Contracting Co in the amount of \$407,228. Motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the resolution to hereby authorize and direct the issuance of the 2019 Bonds in the aggregate principal amount not to exceed \$58,000,000. Motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #343B in the amount of \$5,406.24. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to increase the 2019 salary of Brian Secrest by 1% per the terms of his employment agreement. The motion carried 4-0.

Jim Cerqua moved and Doug Osvath seconded the motion to adjourn 7:03 PM. The motion carried 4-0.

  
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SECRETARY

**CMA**  
**MEETING Check Register**  
**For the Period From Oct 18, 2019 to Nov 21, 2019**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6635	11/1/19	ACTION SUPPLY PR	10310-G	213.97
6636	11/1/19	AMERICAN UNITED	10310-G	1,470.57
6637	11/1/19	AMERICAN WATER	10310-G	540.00
6638	11/1/19	Applied Maintenance	10310-G	428.56
6639	11/1/19	BADE INCORPORAT	10310-G	675.50
6640	11/1/19	Boxer LLC	10310-G	1,290.00
6641	11/1/19	C.E.S.T. INC.	10310-G	775.00
6642	11/1/19	CINTAS	10310-G	261.27
6643	11/1/19	COLUMBIA GAS	10310-G	46.39
6644	11/1/19	COMCAST	10310-G	373.82
6645	11/1/19	COX PIPING SUPPL	10310-G	143.15
6646	11/1/19	DERKAS AUTO BOD	10310-G	89.95
6647	11/1/19	DODARO, MATTA &	10310-G	12,640.65
6648	11/1/19	DUQUESNE LIGHT	10310-G	19,837.82
6649	11/1/19	ELIZABETH ELECTR	10310-G	457.50
6650	11/1/19	Eutek Systems, Inc.	10310-G	127.40
6651	11/1/19	FISHER SCIENTIFIC	10310-G	78.63
6652	11/1/19	FRANK'S SHOES	10310-G	284.93
6653	11/1/19	GRAINGER	10310-G	74.44
6654	11/1/19	HENDERSON PEST	10310-G	90.00
6655	11/1/19	HOME DEPOT	10310-G	6,115.04
6656	11/1/19	Mon River Supply	10310-G	1,395.75
6657	11/1/19	NICKOLICH SANITA	10310-G	26,335.82
6658	11/1/19	PA AMERICAN WAT	10310-G	1,270.28
6659	11/1/19	Pioneer Research	10310-G	478.29
6660	11/1/19	PITTSBURGH POST	10310-G	455.70
6661	11/1/19	PURCHASE POWER	10310-G	1,020.99
6662	11/1/19	Quill.com	10310-G	294.18
6663	11/1/19	Ritter Technology	10310-G	91.76
6664	11/1/19	SHILOH SERVICE, I	10310-G	9,248.00
6665	11/1/19	STEEL RIVERS COU	10310-G	3,000.00
6666	11/1/19	SUSAN VIGLIOTTI	10310-G	28.00

**CMA**  
**MEETING Check Register**  
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Check #	Date	Payee	Cash Account	Amount
6667	11/1/19	TRIAD STRATEGIES	10310-G	8,000.00
6668	11/1/19	UNIVAR USA	10310-G	1,870.00
6669	11/1/19	VERIZON WIRELES	10310-G	571.77
6670	11/1/19	WATER ENVIRONM	10310-G	195.00
6671	11/21/19	ACTION SUPPLY PR	10310-G	48.65
6672	11/21/19	AIRGAS USA, LLC	10310-G	287.86
6673	11/21/19	AMERICAN WATER	10310-G	330.00
6674	11/21/19	Applied Maintenance	10310-G	503.96
6675	11/21/19	AQUA FILTER FRES	10310-G	126.99
6676	11/21/19	CINTAS	10310-G	193.71
6677	11/21/19	COLUMBIA GAS	10310-G	91.18
6678	11/21/19	COMCAST BUSINES	10310-G	1,478.10
6679	11/21/19	COMMONWEALTH	10310-G	42.00
6680	11/21/19	COMMONWEALTH	10310-G	5,000.00
6681	11/21/19	DE LAGE LANDEN F	10310-G	110.00
6682	11/21/19	DRNACH ENVIRON	10310-G	4,985.00
6683	11/21/19	DUQUESNE LIGHT	10310-G	23,208.60
6684	11/21/19	ELIZABETH ELECTR	10310-G	606.17
6685	11/21/19	EMD MILLIPORE CO	10310-G	1,844.08
6686	11/21/19	ENVIRONMENTAL S	10310-G	1,631.10
6687	11/21/19	FAYETTE PARTS SE	10310-G	549.93
6688	11/21/19	FAYETTE WASTE L	10310-G	93.71
6689	11/21/19	First National Bank	10310-G	97.71
6690	11/21/19	FRANK'S SHOES	10310-G	150.00
6691	11/21/19	FS SOLUTIONS	10310-G	189.36
6692	11/21/19	GRAINGER	10310-G	14.96
6693	11/21/19	George Grisnik	10310-G	300.00
6694	11/21/19	Groff Tractor & Equip	10310-G	1,203.53
6695	11/21/19	Guy Benack	10310-G	1,800.00
6696	11/21/19	HACH COMPANY	10310-G	1,062.29
6697	11/21/19	IEH AUTO PARTS LL	10310-G	507.23
6698	11/21/19	THE INTERCHANGE	10310-G	275.00

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**MEETING Check Register**  
**For the Period From Oct 18, 2019 to Nov 21, 2019**

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Check #	Date	Payee	Cash Account	Amount
6699	11/21/19	KLH ENGINEERS, IN	10310-G	51,692.58
6700	11/21/19	LINK COMPUTER C	10310-G	1,244.55
6701	11/21/19	M & B Window Clean	10310-G	250.00
6702	11/21/19	Madge Tech	10310-G	120.89
6703	11/21/19	MARISSA ZAJICEK	10310-G	200.00
6704	11/21/19	Matheson Tri-Gas	10310-G	68.75
6705	11/21/19	MCMASTER-CARR	10310-G	823.31
6706	11/21/19	MEIT	10310-G	24,233.89
6707	11/21/19	MODEL UNIFORMS	10310-G	612.40
6708	11/21/19	MONONGAHELA VA	10310-G	192.00
6709	11/21/19	Motion & Control Ent	10310-G	91.76
6710	11/21/19	PA AMERICAN WAT	10310-G	97.56
6711	11/21/19	PASTORE PLUMBIN	10310-G	400.00
6712	11/21/19	PENNSYLVANIA ON	10310-G	82.21
6713	11/21/19	PEOPLES NATURAL	10310-G	178.95
6714	11/21/19	PFM FINANCIAL AD	10310-G	13,000.03
6715	11/21/19	PRECISION COPY P	10310-G	511.41
6716	11/21/19	PURCHASE POWER	10310-G	29.99
6717	11/21/19	RC WALTER & SON	10310-G	449.18
6718	11/21/19	RONDINELLI, DEBO	10310-G	500.00
6719	11/21/19	SAMS CLUB	10310-G	175.69
6720	11/21/19	SHILOH SERVICE, I	10310-G	883.25
6721	11/21/19	TRIAD STRATEGIES	10310-G	4,000.00
6722	11/21/19	TRIB TOTAL MEDIA	10310-G	269.60
6723	11/21/19	WEX BANK	10310-G	1,284.53
<b>Total</b>				<b><u>248,393.78</u></b>

CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the Ten Months Ending October 31, 2019  
Percent of Year 83.33% (10 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Clairton Collecti/Debt Service	\$ 983,967.60	\$ 1,191,754.00	207,786.40	82.56
Jefferson Hills Debt Service	766,770.70	928,691.00	161,920.30	82.56
Petersan WWTP Debt Service	661,463.10	801,146.00	139,682.90	82.56
South Park Debt Service	119,230.40	144,409.00	25,178.60	82.56
<b>Total Debt Service Revenues</b>	<b>2,531,431.80</b>	<b>3,066,000.00</b>	<b>534,568.20</b>	<b>82.56</b>
<b>Clairton Collec/Operation/Main</b>				
Clairton Collec/Operation/Main	821,224.00	1,066,187.00	244,963.00	77.02
Jefferson Hills Operation/Main	663,802.00	649,328.00	(14,474.00)	102.23
Petersan Operation/Maint	795,852.00	1,029,143.00	233,291.00	77.33
South Park Operation/Maint	223,706.00	304,987.00	81,281.00	73.35
<b>Total Consumption Revenues</b>	<b>2,504,584.00</b>	<b>3,049,645.00</b>	<b>545,061.00</b>	<b>82.13</b>
<b>Other Revenue</b>				
Sludge Acceptance	146,366.95	140,000.00	(6,366.95)	104.55
Miscellaneous Income	4,400.12	0.00	(4,400.12)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	34,434.07	12,000.00	(22,434.07)	286.95
Investment Interest	136,780.68	80,000.00	(56,780.68)	170.98
Capacity Fees	50,967.00	50,000.00	(967.00)	101.93
<b>Total Other Revenues</b>	<b>372,948.82</b>	<b>294,000.00</b>	<b>(78,948.82)</b>	<b>126.85</b>
<b>Total Revenues</b>	<b>\$ 5,408,964.62</b>	<b>\$ 6,409,645.00</b>	<b>1,000,680.38</b>	<b>84.39</b>
<b>Expenses</b>				
Office Expenses	\$ (158,526.46)	\$ 11,250.00	169,776.46	(1,409.12)
Treatment Supplies & Chemicals	85,177.45	97,900.00	12,722.55	87.00
Treatment Sludge Disposal	261,398.14	233,400.00	(27,998.14)	112.00
Flow Monitoring Data & Fees	114,986.25	129,705.00	14,718.75	88.65
Equipment	183,559.08	250,324.00	66,764.92	73.33
Maintenance & Repair	163,640.62	202,450.00	38,809.38	80.83
Vehicle Expense	21,518.09	10,300.00	(11,218.09)	208.91
Utilities	333,768.56	260,300.00	(73,468.56)	128.22
Wages & Taxes	701,790.09	896,166.00	194,375.91	78.31
Employee Benefits	257,981.61	421,550.00	163,568.39	61.20
Conference & Memberships	18,884.84	26,200.00	7,315.16	72.08
Professional Services	172,309.63	151,938.00	(20,371.63)	113.41
Insurance	59,243.19	72,000.00	12,756.81	82.28
<b>Total Operating Expenses</b>	<b>2,215,731.09</b>	<b>2,763,483.00</b>	<b>547,751.91</b>	<b>80.18</b>
<b>Total Debt Payments</b>				
Series B Bond Interest Expense	1,030,500.00	2,061,000.00	1,030,500.00	50.00
Series B Bond Principal	0.00	1,005,000.00	1,005,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
<b>Total Debt Payments</b>	<b>1,030,500.00</b>	<b>3,372,562.00</b>	<b>2,342,062.00</b>	<b>30.56</b>
<b>Total Expenses</b>	<b>3,246,231.09</b>	<b>6,136,045.00</b>	<b>2,889,813.91</b>	<b>52.90</b>
<b>Over/Under Budget</b>	<b>\$ 2,162,733.53</b>	<b>\$ 273,600.00</b>	<b>(1,889,133.53)</b>	<b>790.47</b>

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Ten Months Ending October 31, 2019  
Percent of Year 83.33% (10 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Residential Flat Rate	\$ 1,259,174.22	\$ 1,658,400.00	399,225.78	75.93
Commerical Flat Rate	129,624.35	178,000.00	48,375.65	72.82
Alleg Housing Flat Rate	86,400.00	115,200.00	28,800.00	75.00
School Flat Rate	16,200.00	21,600.00	5,400.00	75.00
USS Flat Rate	644,850.00	859,800.00	214,950.00	75.00
<b>Total Debt Service Revenues</b>	<b>2,136,248.57</b>	<b>2,833,000.00</b>	<b>696,751.43</b>	<b>75.41</b>
<b>Total Consumption Revenues</b>	<b>980,603.55</b>	<b>1,185,000.00</b>	<b>204,396.45</b>	<b>82.75</b>
<b>Total Consumption Revenues</b>	<b>\$ 980,603.55</b>	<b>\$ 1,185,000.00</b>	<b>204,396.45</b>	<b>82.75</b>
<b>CTH Consumption Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>CTH Debt Service Revenues</b>	<b>119,700.00</b>	<b>0.00</b>	<b>(119,700.00)</b>	<b>0.00</b>
<b>CTH Penalty and Interest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Century Townhomes</b>	<b>119,700.00</b>	<b>0.00</b>	<b>(119,700.00)</b>	<b>0.00</b>
<b>Other Revenue</b>				
Penalty	140,912.88	75,000.00	(65,912.88)	187.88
Dye Test Fees - Plumber	(1,300.00)	0.00	1,300.00	0.00
Dye Test - Application Fees	3,075.00	2,500.00	(575.00)	123.00
Lien Letter Fees	2,730.00	2,300.00	(430.00)	118.70
NSF Fees	389.00	300.00	(89.00)	129.67
Posting Fees -Terminations \$20	62,904.65	25,000.00	(37,904.65)	251.62
Magistrate & Legal Fees	6,372.00	4,500.00	(1,872.00)	141.60
Notice Fee - \$15	9,670.00	15,000.00	5,330.00	64.47
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	75.00	75.00	0.00
Investment Interest	0.77	300.00	299.23	0.26
Prior Sewage Fee	4,452.26	2,000.00	(2,452.26)	222.61
<b>Total Other Revenues</b>	<b>229,206.56</b>	<b>127,725.00</b>	<b>(101,481.56)</b>	<b>179.45</b>
<b>Total Revenues</b>	<b>\$ 3,465,758.68</b>	<b>\$ 4,145,725.00</b>	<b>679,966.32</b>	<b>83.60</b>
<b>Expenses</b>				
Office Expenses	\$ (164,315.36)	\$ 4,950.00	169,265.36	(3,319.50)
Billing Expense	47,956.02	84,975.00	37,018.98	56.44
Collection System Supplies	58,019.09	25,300.00	(32,719.09)	229.32
Equipment	4,865.42	34,745.00	29,879.58	14.00
Maintenance & Repair	61,530.36	151,100.00	89,569.64	40.72
Vehicle Expense	15,541.86	18,600.00	3,058.14	83.56
Utilities	16,288.37	29,870.00	13,581.63	54.53
Wages & Taxes	244,697.28	299,547.00	54,849.72	81.69
Employee Benefits	62,165.70	130,186.00	68,020.30	47.75
Conference & Memberships	5,763.35	2,750.00	(3,013.35)	209.58
Professional Services	265,371.93	81,450.00	(183,921.93)	325.81
Insurance	38,184.81	35,000.00	(3,184.81)	109.10
WWTP Treatment Charges	821,224.00	1,066,187.00	244,963.00	77.02
<b>Total Operating Expenses</b>	<b>1,477,292.83</b>	<b>1,964,660.00</b>	<b>487,367.17</b>	<b>75.19</b>

For Management Purposes Only



CMA  
 Year to Date Income Statement  
 Collection Budget to Actual  
 For the Ten Months Ending October 31, 2019  
 Percent of Year 83.33% (10 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Total Debt Payments</b>				
Series A Bond Interest Expense	171,881.26	343,764.00	171,882.74	50.00
Series A Bond Principal	0.00	185,000.00	185,000.00	0.00
Debt Pmt City of Clairton	339,781.60	407,738.00	67,956.40	83.33
Debt Pmt (full bond)	396,571.86	0.00	(396,571.86)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	983,967.60	1,191,754.00	207,786.40	82.56
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<b>Total Debt Payments</b>	1,892,202.32	2,181,065.00	288,862.68	86.76
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<b>Total Expenses</b>	3,369,495.15	4,145,725.00	776,229.85	81.28
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<b>Over/Under Budget</b>	\$ 96,263.53	\$ 0.00	(96,263.53)	0.00
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CMA  
Cash Account Monthly Summary  
As of: October 31, 2019

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
<b>Operating Accounts</b>							
10320-T FN-WWTP Depository	5,087,252.91	\$	550,459.18	\$	(426,243.11)	\$	5,211,468.98
10330-C FN-Collection Depository	2,512,066.37		684,357.49		(520,669.02)		2,675,754.84
10311-G FN-Payroll	67,473.41		85,031.47		(87,264.15)		65,240.73
10310-G FN-Disbursements	232,579.70		153,132.32		(184,397.67)		201,314.35
<b>Reserved Accounts</b>							
10331-C FN-Collection City Pmts	462,103.19		33,978.16		0.00		496,081.35
10322-T FN-OPEB	493,160.62		628.27		0.00		493,788.89
10321-T FN-WWTP Capacity & Capital Im	2,305,907.47		4,557.46		0.00		2,310,464.93
10333-C Collection Capital Improvement	1,658,203.77		0.00		0.00		1,658,203.77
10332-T WWTP Debt Coverage	77,662.52		98.94		0.00		77,761.46
<b>Total FNB Accounts</b>	<u>12,896,409.96</u>	<u>\$</u>	<u>1,512,243.29</u>	<u>\$</u>	<u>(1,218,573.95)</u>	<u>\$</u>	<u>13,190,079.30</u>
<b>Trustee Accounts</b>							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	518,168.02		1,461.44		(16,939.54)		502,689.92
10220-T WF - Debt Service	1,528,016.89		300,042.40		0.00		1,828,059.29
10221-T WF - Debt Service Reserve	3,258,287.28		10,199.80		0.00		3,268,487.08
<b>Total Trustee Accounts</b>	<u>5,304,475.25</u>	<u>\$</u>	<u>311,703.64</u>	<u>\$</u>	<u>(16,939.54)</u>	<u>\$</u>	<u>5,599,239.35</u>
<b>Grand Total</b>	<u>18,200,885.21</u>	<u>\$</u>	<u>1,823,946.93</u>	<u>\$</u>	<u>(1,235,513.49)</u>	<u>\$</u>	<u>18,789,318.65</u>

October 2019 Sewer Billing  
Sewer Receivables

Collection System Billing Summary

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	142.1	0
COLLE	Metered Sewer Collection	93,622.26	-156.32	2,387.75	3,291.70	119.44
COMF	Commercial Sewer Flat Rate	14,993.42	-4,056.11	285.36	791.99	0
RESF	Residential Sewer Flat Rate	140,420.23	-346.43	2,695.38	4,160.92	255.41
PRIOR	Prior Balances	0	0	0	4.11	0
PRIORB	Prior Balance	0	0	0	0.65	0
SSRF	School Sewer Flat Rate	1,800.00	0	90	0.08	0
USSF	USS Sewer Flat Rate	71,650.00	0	3,582.50	0	0
	Billed Collection Flat usage Charge	16	0	0	0	0
	<b>Sewer Receivables Totals</b>	<b>345,401.91</b>	<b>-4,558.86</b>	<b>9,700.99</b>	<b>8,391.55</b>	<b>374.85</b>

Sewer Direct

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Adjusted R Receipts</u>
NSF Fee	NSF Fee	0	25	0	0	-158.92
POST	Posting Fee - Shut Offs	0	7,720.92	0	0	15
TurnOff	Water Turn Off Fee	0	-30	0	0	-573.67
TurnOn	Turn On Fee	0	480	0	0	-420.78
Magistrate & Legal Fees	Magistrate & Legal Fees	0	2,655.00	0	0	0
Credit Card Chargeback	Credit Card Chargeback	0	25	0	0	0
Meter Reinstall Tap Fee	Meter Reinstall Tap Fee	0	809	0	0	0
NOTICE	10-Day Delinquent Notice	0	-45	0	0	-582.06
Dollar Energy Fund Discount	Dollar Energy Fund Discount CMA	-94	0	0	0	0
	<b>Sewer Direct Totals</b>	<b>-94</b>	<b>11,639.92</b>	<b>0</b>	<b>0</b>	<b>15</b>

Sewer Summary

Previous Ending Balance	1,506,793.90
Charges	345,307.91
Adjustments	7,081.06
Penalties	9,700.99
Interest	8,391.55
Applied Deposits	0
Deposit Interest Applied	0
Refunds	0
Adjusted Receipts	389.85
Receipts	-275,467.15
Current Balance	1,602,198.11

**Report of the Finance Director – November 21, 2019**

**Century Townhomes – Nothing new to report.**

**Upstream Communities:** We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. **Will be discussed by the solicitor in executive session.**

**Delinquent Accounts shutoffs** - In October we sent out 359 - 10- day delinquent notices, 129 properties were posted for shutoff, and 16 accounts were sent over to the water company for shut off and 12 were actually shut off.

**Collections Crew Management and Reporting – The October 2019 report is in your packet.**

**Energy Fund – In October the fund processed 27 applications, approved 26.**

**PA American Water** –There are no outstanding requests from PA AM water. **Nothing new to report.**

**PennVest** – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26<sup>th</sup> for a preapplication meeting. **Nothing new to report.**

**Grants** – We have been notified that we have received a \$337,000 grant for the 1<sup>st</sup> phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project. **Nothing new to report.**

**HRG Report** - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond Issues. The information was sent the same day. **Nothing new to report.**

**PFM Financial Advisors LLC** – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. **The Request for Comments to review the draft document was made to the Solicitors of the upstream communities and the City solicitor. Nothing New to Report.**

**Computer upgrade** – The upgrade of the computers to Windows 10 was conducted on October 9 and 10, 2019.

**2020 Budget** – A draft of the 2020 Budget was given to the Board at the October meeting. A draft of the Budget is due to the upstream communities 45 days before the end of the calendar year.

**Refunding of 2012 Bond A and B** – We received a BBB+ stable rating from Standard and Poor's for the refunding of the 2012 Series A and Series B bonds. We are waiting for the agreed upon minimum return in order to refinance the issue.

# November 2019 Operations and Collections Report

State Street Update – Manhole and lining work continues to progress. The weather has made for some delays. There's still an issue with the heavy cleaning that KLH will address.

The response packet that KLH and I worked on for the ACHD CSO issues will be soon be complete and submitted.

On 11/6, KLH and I had a long meeting with Duperon concerning the plate screens. They're plan is to come in the week of 12/9 and remove one of the screens and take it back to Michigan to install their newest technology in anticipation of a better result. Once that machine is dialed in, they will take the second screen and repeat the process. The timeframe for the first screen to be up and running properly is first quarter of 2020.

With the new screening technology, they claim that we will have significantly more captured solids. With that, another new bin would be useful to have. Nickolich provided me a quote from Northeast Industries for a new bin and cover, at a cost of \$10,328. I would need a motion and vote before purchasing.

On 10/29 we held a drug/alcohol in the workplace class provided by CEST. All employees and Joe from Gary's office were in attendance.

On 11/6, all four of our collection system employees attended a PA One Call Excavator Program course dealing with all the new changes in the rules. This class was provided free of charge.

Jeff from KLH and I visited with the Werners on East Drive about their dissatisfaction with the restoration on their yard by the contractor who did the excavation there. They weren't receptive of a cash offer, and we left it as we will make it right in the Spring by either using a landscape contractor, or rolling it into another project.

I tried to update our pictures and add a video to our website, but the website designer highly suggested using a Facebook page. We'd be able to put any new pictures and news on that page very quickly, and any videos would be added as a YouTube link. She said she'd be happy to manage that for us, however I need to provide her with a Username and Password once Triad gets our Facebook page running.

We were just informed that our Laboratory Accreditation Audit will be on January 14<sup>th</sup>, 2020. This audit is conducted every three years and is very extensive.

The Christmas Party will be held at the Red Lion on December 13<sup>th</sup> at 11:30 AM. Please RSVP to myself or Jim on how many will be attending.

Are we moving the December meeting ?? In the past we've had it in the morning since everyone is busy this time of year.

## CLAIRTON MUNICIPAL AUTHORITY

## Consulting Engineer's Report

November 21, 2019

**ACTIVE ITEMS****WWTP Phase 1 Expansion Project**

KLH is working to close out the electrical contract. Electrical Change Order #3 in the amount of \$28,130.67 is presented for Board approval.

**State Street Lining and Manhole Rehabilitation**

Heavy deposits have been encountered. KLH is working with the contractor to have these removed. They are currently asking for additional compensation which we have denied. Change Order #5 in the amount of \$7,170 to close off an abandoned sewer is presented for Board consideration.

**Dry Run Sewer Replacement**

The bid opening was held November 18, 2019, at 10:00 a.m. at CMA. The apparent low bidder is W.A. Petrakis Contracting Co. in the amount of \$407,228.00. There is a PA Small Water and Sewer Grant in the amount of \$337,000.00. KLH Recommends award of Contract No. 2019-03 to W.A. Petrakis Contracting Co.

**Golden Gate Phase I**

The Grant funding is \$85,750. CMA personnel are working with DCED to receive the grant funding. The funeral home has reported flooding issues, which have been resolved by Advanced Contracting.

**Golden Gate Phase II**

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH is working with Triad Strategies to submit Golden Gate Phase II for PA Small Water and Sewer Grant funding.

**WWTP and Sanitary Sewer Valuation**

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

**CDBG Year 44**

The contract is considered substantially complete with the exception of \$1,000 retainage for the revised post construction CCTV reports and final landscaping at 714 East Drive. Contractor has been back onsite at East Drive. At this time the homeowner is not happy with the restoration efforts.

**CDBG Year 45**

KLH has submitted the pre-application for funding consideration.

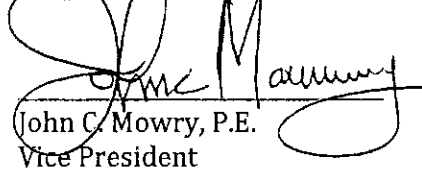
**CDBG Year 46**

KLH is preparing the pre-application for consideration for CDBG Year 46 grant funding. KLH has requested a priority list of Level 5 defects from CMA.

**Capital Requisition**

Requisition 343-B in the amount of \$5,406.24 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.  
Vice President

RESOLUTION OF THE  
CLAIRTON MUNICIPAL AUTHORITY  
ADOPTED NOVEMBER 21, 2019

WHEREAS, the Clairton Municipal Authority (the "Authority") is a body corporate and politic organized and existing under and pursuant to the laws of the Commonwealth of Pennsylvania, particularly the Municipality Authorities Act, as amended (53 Pa. C.S.A. § 5601 et seq.) (the "Act"); and

WHEREAS, the Authority is authorized by law, among other things, to acquire, hold, construct, improve, maintain and operate a wastewater treatment and disposal system and to borrow money, to make and issue negotiable bonds and to secure payment of such bonds or any part thereof by pledge or deed-of-trust of all or any of its receipts and revenues and to make such agreements with the purchasers or holders of such bonds or with others in connection with any such bonds, whether issued or to be issued, as the Authority shall, subject to the provisions of the Act, deem advisable; and

WHEREAS, the Authority has previously issued its Sewer Revenue Bonds, Series A of 2012, in the aggregate principal amount of \$8,070,000 (the "Series A Bonds") and its Sewer Revenue Bonds, Series B of 2012 in the aggregate principal amount of \$48,030,000 (the "Series B Bonds" and, together with the Series A Bonds, the "2012 Bonds"), under the Trust Indenture, dated as of August 9, 2012, between the Authority and Wells Fargo Bank, N.A. (the "Trustee") (the "Original Indenture") to fund, inter alia, (i) the acquisition of the City of Clairton's wastewater treatment system and (ii) the expansion of the Authority's wastewater treatment facilities as well as other various capital projects necessary for the operation and maintenance of said wastewater treatment facilities; and

WHEREAS, the Authority has determined that it is in its best interest and the best interests of its customers to refund the 2012 Bonds in order to achieve debt service savings; and

WHEREAS, the Authority has determined to issue its Federally Taxable Sewer Revenue Bonds, Series of 2019 (or some other designation necessitated by the timing of the issuance) in the maximum aggregate principal amount of \$58,000,000 (the "2019 Bonds") under a First Supplemental Indenture between the Authority and the Trustee (the "First Supplemental Indenture" and together with the Original Indenture, the "Indenture"), to fund: (1) the advance refunding of all or a portion of the outstanding 2012 Bonds; (2) various capital improvements; (3) the funding of a deposit to the Debt Service Reserve Fund, if required, through either a cash deposit or the acquisition of a surety bond or insurance policy; and (4) the cost of issuing and insuring the 2019 Bonds (collectively, the "Project"); and

WHEREAS, the Authority will negotiate a proposal (the "Bond Purchase Proposal") with Piper Jaffray & Co. (the "Underwriter") for the purchase of the 2019 Bonds; and

WHEREAS, the Authority wishes to authorize the execution and delivery of the Bond Purchase Proposal and to authorize the transactions described therein, including without limitation the execution and delivery by the Authority of the following instruments, agreements and documents (collectively, the "Bond Documents"): (a) the First Supplemental Indenture between the Authority and the Trustee; (b) the form of the 2019 Bonds provided in the Indenture and conforming as to principal, interest and financial terms with the description thereof in the Bond Purchase Proposal; (c) the preliminary Official Statement ("Preliminary Official Statement") in respect of the 2019 Bonds; (d) the final Official Statement ("Official Statement") in respect of the 2019 Bonds; (e) the commitment for bond insurance and a debt service reserve fund surety policy (collectively, the "Bond Insurance Commitment") issued to the Authority by the provider thereof (the



"Bond Insurer"); and (f) such certificates and undertakings of the Authority to be provided to the Underwriter, the Trustee, the Bond Insurer and others related to the due execution and delivery of the Bond Documents, the undertaking to comply with certain laws, and other related matters.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CLAIRTON MUNICIPAL AUTHORITY, AS FOLLOWS:**

**1. Section 1 - Authorization of Bonds**

The Authority does hereby authorize and direct the issuance of the 2019 Bonds in the aggregate principal amount not to exceed \$58,000,000 for sale and delivery to the Underwriter, according to the terms and conditions of the Bond Purchase Proposal, as approved by Chairman or Vice Chairman of the Authority and the Solicitor. The 2019 Bonds will be issued pursuant to the First Supplemental Indenture, the form of which shall be prepared in draft form and submitted to the Authority and its solicitor for their review. The 2019 Bonds, when issued, will be revenue obligations of the Authority, payable solely from the receipts and revenues of the Authority as described in the Indenture and other funds pledged therefor. The 2019 Bonds are authorized be insured as to the payment of principal and interest by the Bond Insurer pursuant to all the terms and conditions of the Bond Insurance Commitment. The 2019 Bonds will be issued, sold and delivered for, and the proceeds thereof applied to, the Project.

The Authority hereby authorizes the sale of the 2019 Bonds to the Underwriter in accordance with the terms of an "acceptable" Bond Purchase Proposal. For this purpose, an "acceptable" Bond Purchase Proposal shall mean a contract or agreement: (i) compliant with prevailing industry standards and approved, as to form, by Bond Counsel and by the Solicitor, executed and presented by the Underwriter, to purchase and underwrite the 2019 Bonds at such interest rate or rates, at such a price, allowing for costs of issuance and upon such other conventional terms and conditions not detrimental to the interests of the Authority, as shall produce capitalized savings equal to at least \$700,000.00.

The Authority hereby authorizes and directs the proper officers of the Authority to execute and/or attest the Bond Purchase Proposal (as provided hereinabove) and the Bond Documents. Further, the Authority does hereby authorize all other actions necessary for the achievement of the Project.

The preparation and distribution of the Preliminary Official Statement by the Underwriter is hereby approved. The Preliminary Official Statement shall be "deemed final", as of its date, for purposes of SEC Rule 15c2-12, subject to the insertion of appropriate pricing and other changes to reflect the terms of the sale of the 2019 Bonds as provided in the Bond Purchase Proposal. Upon preparation of a final Official Statement, the Chairman or Vice-Chairman is hereby authorized and directed to execute the same with such changes therein from the preliminary document as may be necessary, and the Underwriter is authorized to use the Official Statement in connection with the sale of the 2019 Bonds.

The Authority hereby nominates and appoints the following persons, firms or corporations to their named respective duties in connection with the issuance, sale and delivery of the 2019 Bonds: Wells Fargo Bank, N.A. - Trustee; Dinsmore & Shohl LLP - Bond Counsel; and Piper Jaffray & Co. - Underwriter.

The Authority hereby authorizes payment, from a clearing fund to be established pursuant to the First Supplemental Indenture, of all costs and expenses incurred in connection with the preparation, issuance and sale of the 2019 Bonds, as may be set forth in a settlement statement to be signed by any proper officer of the Authority.

No recourse under or upon any obligation, covenant or agreement made with respect to the 2019 Bonds may be had against any past, present or future member, officer or employee of the Authority or any successor of the Authority under any rule of law, statute or constitutional provision, it being expressly agreed and understood that all obligations relating to the 2019 Bonds are solely corporate obligations of the Authority and that no personal liability whatsoever will be attached to, or be incurred by, such members, officers or employees of the Authority or any successor of the Authority by reason of any obligation, covenant or agreement relating to the 2019 Bonds

The Chairman or Vice-Chairman and the Secretary or Assistant Secretary, or their respective successors, as before, are hereby authorized and directed to deliver the 2019 Bonds to the Trustee for authentication and thereafter to the Underwriter upon receipt of the purchase price therefor. The Trustee and its officers, as appropriate, are hereby authorized and directed to transfer and invest funds, to pay all necessary, usual and proper costs of issuance of the 2019 Bonds, to execute and deliver certificates, agreements and other documents and to do all other acts, upon the advice of counsel and/or request of the Underwriter, as required under, or reasonably contemplated by the Indenture, the 2019 Bonds or the Bond Purchase Proposal, or as may be reasonable and necessary to ensure a satisfactory settlement of the sale of the 2019 Bonds and a proper application of the proceeds to the Project, including the delivery of written instructions to the Trustee directing the call and redemption of the 2012 Bonds.

**2. Section 2 – [Reserved]**

**3. Section 3 - Incidental Action**

Each officer of the Authority is authorized and directed to do all things necessary and proper to give effect to the foregoing resolutions, to consummate the issuance of the 2019 Bonds, to file appropriate returns with the Internal Revenue Service, and to comply with all laws relating to the performance by the Authority in connection with its obligations under the Bond Documents.

**4. Section 4 - Open Meeting**

The Board of the Authority hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting, and that all deliberations of the Board, and of its committees, if any, which resulted in formal action, were in meetings open to the public and pursuant to notice in compliance with applicable legal requirements.

**5. Section 5 - Rescission of Inconsistent Resolution**

The Board of the Authority hereby rescinds the bond authorizing resolution adopted on August 15, 2019.

**6. Section 6 - Effective Date**

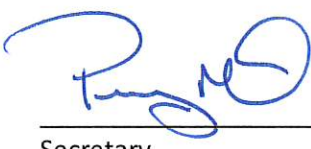
This Resolution will be effective immediately upon its adoption.

Duly adopted by the Board of the Clairton Municipal Authority, in lawful session assembled on November 21, 2019.

CLAIRTON MUNICIPAL AUTHORITY

By:  \_\_\_\_\_  
Chairman

ATTEST:

 \_\_\_\_\_  
Secretary