

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday November 16, 2017

7:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of October 19, 2017.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #318A in the amount of \$161.00 and #319B in the amount of \$937,866.03.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

November 16, 2017

Meeting called to order at 7:10 P.M. by Delwyn Peterson.

Executive Session was held at 5:30 pm until 7:00 pm on November 16, 2017 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Delwyn Peterson	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Joe, from Gary Matta's office, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Jim Cerqua moved and Perry Ohm seconded the motion to approve the minutes from the October 19, 2017 Board Meeting. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the paying of the bills from October 20, 2017-November 16, 2017. The motion carried 3-1-1. Nickolich abstained from Nickolich Sanitation Bill and Ohm voted Nay.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

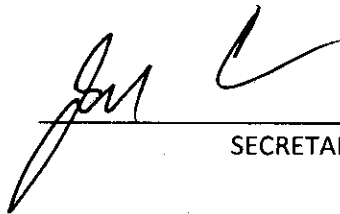
Nick Nickolich moved and Perry Ohm seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #318 A in the amount of \$161.00 and #319 B in the amount of \$937,866.03. The motion carried 5-0.

Sue Vigliotti moved and Jim Cerqua seconded the motion to approve audio and video coverage in the waiting room pending consultation with solicitor. The motion carried 4-1. Ohm Nay.

Executive Session at 7:19 PM

Nick Nickolich moved and Jim Cerqua seconded the motion to authorize the solicitor to draw up a MOU for collection system employees to get a .50 an hour for an A License. The motion carried 5-0.

Nick Nickolich moved to adjourn the meeting at 7:24 PM.



SECRETARY

Report of the Finance Director – November 16, 2017

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account.

Delinquent Accounts shutoffs - In September we sent out 284 - 10- day delinquent notices, 121 properties were posted for shutoff, and 13 accounts were shut off.

Collections Crew Management and Reporting – The October 2017 report is in your packet.

Liens – Working with the solicitor to lien properties. We have submitted documentation to the solicitor to lien properties on the demolition list recently published in the paper. The solicitor has filed then liens on the 11 properties that have amounts owed greater than \$250. The solicitor and I met on November 2, 2017 to discuss stepping up delinquent collections

\$Energy Fund – In October the fund processed 23 applications, approved 18 and denied 5. There have been some changes to the program which we were not informed of prior. For example, the hardship requirement has apparently been withdrawn. We have never been officially notified of this change.

2018 Budget – Staff is preparing the 2018 budget. I passed out a draft of the 2018 budget at the October Board meeting. If anyone would like to sit down with staff and go over it please let me know. We are still waiting for some quotes and feedback from our professional staff prior to finalizing the budget. We have issued a draft budget to the upstream communities of the treatment budget per the agreement with them. There can be changes made to it up to the Boards action which is planned for the December 2017 meeting.

December 2017 Board Meeting – If the Board would like to change the date/time for the December 2017 meeting please let me know as soon as possible so that it can be advertised.

CMA
MEETING Check Register
For the Period From Oct 20, 2017 to Nov 16, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4810	11/3/17	AMERICAN UNITED	10310-G	1,436.42
4811	11/3/17	AMERICAN WATER	10310-G	300.00
4812	11/3/17	AQUA FILTER FRES	10310-G	96.19
4813	11/3/17	BRUCE ARNOLD	10310-G	150.00
4814	11/3/17	COMCAST	10310-G	440.72
4815	11/3/17	Dean Bradley	10310-G	1,210.00
4816	11/3/17	DeLattre Corp.	10310-G	235.00
4817	11/3/17	DODARO, MATTA &	10310-G	4,118.50
4818	11/3/17	ELIZABETH ELECTR	10310-G	271.74
4819	11/3/17	FAYETTE WASTE L	10310-G	85.00
4820	11/3/17	FLOTTWEG	10310-G	993.64
4821	11/3/17	HENDERSON PEST	10310-G	90.00
4822	11/3/17	HOME DEPOT	10310-G	98.53
4823	11/3/17	Jelly's Garage Door	10310-G	95.00
4824	11/3/17	LINDY PAVING	10310-G	187.88
4825	11/3/17	MCMASTER-CARR	10310-G	442.50
4826	11/3/17	MISTER SEWER	10310-G	2,500.00
4827	11/3/17	Mon River Supply	10310-G	996.75
4828	11/3/17	NICKOLICH SANITA	10310-G	20,604.77
4829	11/3/17	PA AMERICAN WAT	10310-G	325.74
4830	11/3/17	PETERSON, DEL	10310-G	67.00
4831	11/3/17	Pioneer Research	10310-G	477.79
4832	11/3/17	PRECISION COPY P	10310-G	224.76
4833	11/3/17	PURCHASE POWER	10310-G	1,020.99
4834	11/3/17	RC WALTER & SON	10310-G	168.82
4835	11/3/17	Ritter Technology	10310-G	60.59
4836	11/3/17	SEAN SMITH	10310-G	119.99
4837	11/3/17	SHERWIN WILLIAM	10310-G	496.33
4838	11/3/17	SHILOH SERVICE, I	10310-G	923.25
4839	11/3/17	SNYDER BROTHER	10310-G	54.67
4840	11/3/17	STONE & CO	10310-G	1,077.50
4841	11/3/17	Three Rivers Marine	10310-G	594.44

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MEETING Check Register
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Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4842	11/3/17	VERIZON WIRELES	10310-G	44.28
4843	11/3/17	WEX BANK	10310-G	1,245.08
4844	11/16/17	ACTION SUPPLY PR	10310-G	574.95
4845	11/16/17	ALLOY OXYGEN &	10310-G	99.74
4846	11/16/17	Applied Maintenance	10310-G	391.30
4847	11/16/17	BOBCAT OF PITTSB	10310-G	353.75
4848	11/16/17	CINTAS	10310-G	104.07
4849	11/16/17	Clairton Piping Cons	10310-G	1,200.00
4850	11/16/17	CLYDE GOUKER'S	10310-G	74.00
4851	11/16/17	COMMONWEALTH	10310-G	5,041.00
4852	11/16/17	DE LAGE LANDEN F	10310-G	110.00
4853	11/16/17	DIRECT ENERGY B	10310-G	252.98
4854	11/16/17	DRNACH ENVIRON	10310-G	5,175.00
4855	11/16/17	DUQUESNE LIGHT	10310-G	4,021.66
4856	11/16/17	DUQUESNE LIGHT	10310-G	300.00
4857	11/16/17	FirstSource Solutions	10310-G	467.09
4858	11/16/17	FLOTTWEG	10310-G	529.22
4859	11/16/17	FNB Commercial Cre	10310-G	4,054.74
4860	11/16/17	FYDA FREIGHTLINE	10310-G	492.66
4861	11/16/17	Groff Tractor & Equip	10310-G	2,952.95
4862	11/16/17	HORIZON	10310-G	105.00
4863	11/16/17	IEH AUTO PARTS LL	10310-G	82.41
4864	11/16/17	THE INTERCHANGE	10310-G	230.00
4865	11/16/17	KLH ENGINEERS, IN	10310-G	5,173.00
4866	11/16/17	LINK COMPUTER C	10310-G	3,169.16
4867	11/16/17	LUTTERMAN EXCA	10310-G	25,631.63
4868	11/16/17	M & B Window Clean	10310-G	250.00
4869	11/16/17	Madge Tech	10310-G	129.95
4870	11/16/17	MARISSA ZAJICEK	10310-G	150.00
4871	11/16/17	Matheson Tri-Gas	10310-G	50.15
4872	11/16/17	MEIT	10310-G	22,724.22
4873	11/16/17	MODEL UNIFORMS	10310-G	684.38

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MEETING Check Register
For the Period From Oct 20, 2017 to Nov 16, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4874	11/16/17	MONONGAHELA VA	10310-G	240.00
4875	11/16/17	PA AMERICAN WAT	10310-G	92.30
4876	11/16/17	PC TIRE & FOAMFIL	10310-G	775.96
4877	11/16/17	PENNSYLVANIA ON	10310-G	23.78
4878	11/16/17	PEOPLES NATURAL	10310-G	58.88
4879	11/16/17	Quill.com	10310-G	482.91
4880	11/16/17	RONDINELLI, DEBO	10310-G	400.00
4881	11/16/17	RYAN POTTS	10310-G	150.00
4882	11/16/17	SHILOH SERVICE, I	10310-G	3,776.00
4883	11/16/17	JAMES SPLENDIA	10310-G	150.00
4884	11/16/17	STONE & CO	10310-G	315.00
4885	11/16/17	THOMAS SCIENTIFI	10310-G	216.26
4886	11/16/17	UNITED LABS	10310-G	413.35
4887	11/16/17	Web-Makeovers	10310-G	75.00
Total				<u>132,998.32</u>

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Ten Months Ending October 31, 2017
Percent of Year 83.33% (10 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,264,535.59	\$ 1,680,000.00	415,464.41	75.27
Commerical Flat Rate	147,730.09	178,000.00	30,269.91	82.99
Alleg Housing Flat Rate	96,000.00	115,200.00	19,200.00	83.33
School Flat Rate	18,000.00	21,600.00	3,600.00	83.33
USS Flat Rate	716,500.00	859,800.00	143,300.00	83.33
Total Debt Service Revenues	<u>2,242,765.68</u>	<u>2,854,600.00</u>	<u>611,834.32</u>	<u>78.57</u>
Total Consumption Revenues	<u>946,036.87</u>	<u>1,130,000.00</u>	<u>183,963.13</u>	<u>83.72</u>
Total Consumption Revenues	<u>\$ 946,036.87</u>	<u>\$ 1,130,000.00</u>	<u>183,963.13</u>	<u>83.72</u>
CTH Consumption Revenues	<u>\$ 46,083.20</u>	<u>\$ 30,000.00</u>	<u>(16,083.20)</u>	<u>153.61</u>
CTH Debt Service Revenues	<u>137,100.00</u>	<u>184,200.00</u>	<u>47,100.00</u>	<u>74.43</u>
CTH Penalty and Interest	<u>15,068.58</u>	<u>0.00</u>	<u>(15,068.58)</u>	<u>0.00</u>
Total Century Townhomes	<u>198,251.78</u>	<u>214,200.00</u>	<u>15,948.22</u>	<u>92.55</u>
Other Revenue				
Penalty	77,339.81	72,000.00	(5,339.81)	107.42
Dye Test Fees - Plumber	(2,600.00)	0.00	2,600.00	0.00
Dye Test - Application Fees	2,275.00	2,200.00	(75.00)	103.41
Lien Letter Fees	2,055.00	1,900.00	(155.00)	108.16
NSF Fees	313.00	300.00	(13.00)	104.33
Posting Fees -Terminations \$20	22,225.00	7,200.00	(15,025.00)	308.68
Magistrate & Legal Fees	0.00	500.00	500.00	0.00
Notice Fee - \$15	44,077.41	42,000.00	(2,077.41)	104.95
Vactor Rental	750.00	100.00	(650.00)	750.00
Miscellaneous Income	31,873.55	0.00	(31,873.55)	0.00
Interest Income	193.44	0.00	(193.44)	0.00
Investment Interest	(7,272.86)	0.00	7,272.86	0.00
Prior Sewage Fee	1,813.09	0.00	(1,813.09)	0.00
Total Other Revenues	<u>173,042.44</u>	<u>126,200.00</u>	<u>(46,842.44)</u>	<u>137.12</u>
Total Revenues	<u>\$ 3,560,096.77</u>	<u>\$ 4,325,000.00</u>	<u>764,903.23</u>	<u>82.31</u>
Expenses				
Office Expenses	\$ 5,629.58	\$ 5,200.00	(429.58)	108.26
Billing Expense	40,686.34	58,050.00	17,363.66	70.09
Collection System Supplies	34,342.08	25,980.00	(8,362.08)	132.19
Equipment	86,180.88	164,787.00	78,606.12	52.30
Maintenance & Repair	83,711.54	126,000.00	42,288.46	66.44
Vehicle Expense	10,604.88	12,800.00	2,195.12	82.85
Utilities	10,617.43	25,440.00	14,822.57	41.74
Wages & Taxes	300,913.50	328,023.00	27,109.50	91.74
Employee Benefits	75,257.49	186,010.00	110,752.51	40.46
Conference & Memberships	4,522.30	2,650.00	(1,872.30)	170.65
Professional Services	71,737.87	85,450.00	13,712.13	83.95
Insurance	30,277.38	25,000.00	(5,277.38)	121.11
WWTP Treatment Charges	760,232.00	1,100,000.00	339,768.00	69.11
Total Operating Expenses	<u>1,514,713.27</u>	<u>2,145,390.00</u>	<u>630,676.73</u>	<u>70.60</u>

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Ten Months Ending October 31, 2017
 Percent of Year 83.33% (10 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	176,543.76	0.00	(176,543.76)	0.00
Debt Pmt City of Clairton	339,781.60	407,738.00	67,956.40	83.33
Debt Pmt (full bond)	440,072.90	528,088.00	88,015.10	83.33
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	993,371.40	1,190,977.00	197,605.60	83.41
Total Debt Payments	<u>1,949,769.66</u>	<u>2,179,612.00</u>	<u>229,842.34</u>	89.45
Total Expenses	<u>3,464,482.93</u>	<u>4,325,002.00</u>	<u>860,519.07</u>	80.10
Over/Under Budget	\$ <u>95,613.84</u>	\$ <u>(2.00)</u>	<u>(95,615.84)</u>	(4,780,692.

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Ten Months Ending October 31, 2017
Percent of Year 83.33% (10 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 993,371.40	\$ 1,191,025.00	197,653.60	83.40
Jefferson Hills Debt Service	773,404.70	928,123.00	154,718.30	83.33
Petersan WWTP Debt Service	667,186.00	800,656.00	133,470.00	83.33
South Park Debt Service	120,262.00	144,320.00	24,058.00	83.33
Total Debt Service Revenues	2,554,224.10	3,064,124.00	509,899.90	83.36
Clairton Collec/Operation/Main	760,232.00	1,200,000.00	439,768.00	63.35
Jefferson Hills Operation/Main	647,510.00	918,000.00	270,490.00	70.53
Petersan Operation/Maint	776,452.00	936,000.00	159,548.00	82.95
South Park Operation/Maint	168,618.00	136,000.00	(32,618.00)	123.98
Total Consumption Revenues	2,352,812.00	3,190,000.00	837,188.00	73.76
Other Revenue				
Sludge Acceptance	132,558.25	136,000.00	3,441.75	97.47
Miscellaneous Income	3,474.01	0.00	(3,474.01)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	14,749.07	8,800.00	(5,949.07)	167.60
Investment Interest	47,662.78	220,000.00	172,337.22	21.66
Capacity Fees	43,026.04	24,180.00	(18,846.04)	177.94
Total Other Revenues	241,470.15	400,980.00	159,509.85	60.22
Total Revenues	\$ 5,148,506.25	\$ 6,655,104.00	1,506,597.75	77.36
Expenses				
Office Expenses	\$ 7,277.93	\$ 12,550.00	5,272.07	57.99
Treatment Supplies & Chemicals	70,695.78	95,300.00	24,604.22	74.18
Treatment Sludge Disposal	176,265.91	306,681.00	130,415.09	57.48
Flow Monitoring Data & Fees	111,584.09	123,000.00	11,415.91	90.72
Equipment	71,405.76	402,700.00	331,294.24	17.73
Maintenance & Repair	48,388.95	178,000.00	129,611.05	27.18
Vehicle Expense	7,537.20	59,200.00	51,662.80	12.73
Utilities	167,722.42	209,922.00	42,199.58	79.90
Wages & Taxes	619,449.51	736,860.00	117,410.49	84.07
Employee Benefits	218,424.09	320,915.00	102,490.91	68.06
Conference & Memberships	15,571.42	28,450.00	12,878.58	54.73
Professional Services	103,116.52	113,650.00	10,533.48	90.73
Insurance	45,342.62	55,000.00	9,657.38	82.44
Total Operating Expenses	1,662,782.20	2,642,228.00	979,445.80	62.93
Total Debt Payments				
Series B Bond Interest Expense	1,057,000.00	0.00	(1,057,000.00)	0.00
Debt Service Coverage - 10%	0.00	306,413.00	306,413.00	0.00
DEBT PMT Transfers Wells Fargo	2,553,333.30	3,064,125.00	510,791.70	83.33
Total Debt Payments	3,610,333.30	3,370,538.00	(239,795.30)	107.11
Total Expenses	5,273,115.50	6,012,766.00	739,650.50	87.70
Over/Under Budget	\$ (124,609.25)	\$ 642,338.00	766,947.25	(19.40)

For Management Purposes Only

CMA
Cash Account Monthly Summary
As of: October 31, 2017

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	3,311,734.78	\$	584,436.82	\$	(437,329.70)	\$	3,458,841.90
10330-C FN-Collection Depository	1,435,403.48		395,984.67		(232,294.09)		1,599,094.06
10310-G FN-Disbursements	18,764.43		120,082.92		(119,717.99)		19,129.36
10311-G FN-Payroll	18,614.86		115,886.41		(112,756.10)		21,745.17
Reserved Accounts							
10331-C FN-Collection City Pmts	462,103.11		33,978.16		0.00		496,081.27
10322-T FN-OPEB	482,230.47		211.39		0.00		482,441.86
10321-T FN-WWTP Capacity & Capital Im	3,602,659.61		4,812.79		(833.00)		3,606,639.40
10333-C Collection Capital Improvement	1,518,182.00		0.00		0.00		1,518,182.00
10332-T WWTP Debt Coverage	75,941.25		33.29		(10.00)		75,964.54
Total FNB Accounts	<u>10,925,633.99</u>	\$	<u>1,255,426.45</u>	\$	<u>(902,940.88)</u>	\$	<u>11,278,119.56</u>
Trustee Accounts							
10200-C WF Series A - Construction	355,123.70	\$	0.00	\$	(246,255.55)	\$	108,868.15
10200-T WF - Series B - Construction	16,118,342.42		0.00		(1,756,083.05)		14,362,259.37
10220-T WF - Debt Service	1,769,550.48		300,566.23		0.00		2,070,116.71
10221-T WF - Debt Service Reserve	3,702,565.75		0.00		(16,498.39)		3,686,067.36
Total Trustee Accounts	<u>21,945,582.35</u>	\$	<u>300,566.23</u>	\$	<u>(2,018,836.99)</u>	\$	<u>20,227,311.59</u>
Grand Total	<u>32,871,216.34</u>	\$	<u>1,555,992.68</u>	\$	<u>(2,921,777.87)</u>	\$	<u>31,505,431.15</u>

Collection System - Sewage Billing Summary

Accounts Receivable

As of 10/02/2017 \$ 977,109.46
 Minus CTH Delinq.* \$ (156,885.02)

Total Accts Receivable	\$ 820,224.44
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Century Townhomes delinquent plus the \$164,801.87			\$ 321,378.27
Active Accounts	Number of accounts	1,455	\$ 469,990.74
Inactive Accounts	Number of accounts	572	\$ 185,740.45
			\$ 977,109.46

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 108,221.22	\$ 62,395.07	\$ 61,633.33	\$ 744,859.84

**Monthly Billing

January	\$ 390,517.06
February	376,077.56
March	353,064.36
April	375,009.53
May	316,845.35
June	436,927.32
July	442,228.96
August	386,297.19
September	353,374.77
October	384,245.88
November	
December	
Total Billing	\$ 3,814,587.98

Monthly Collections

January	\$ 383,094.46
February	385,067.00
March	386,076.48
April	347,814.18
May	331,936.36
June	335,421.32
July	392,168.90
August	381,846.46
September	337,695.94
October	374,914.84
November	
December	
Total Collections	\$ 3,656,035.94

**CTH Billing
Summary
January**

2017

gallons used
1,408,000

Consumption Charge	\$	11,264.00
flat fee billed	\$	13,200.00
Total Bill	\$	24,464.00
payment	\$	(20,500.00)

Feb

Consumption Charge	\$	13,560.00	1,695,000
flat fee billed	\$	13,200.00	
Total Bill	\$	26,760.00	
payment	\$	(31,284.00)	

March

Consumption Charge	\$	9,544.00	1,193,000
flat fee billed	\$	13,200.00	
Total Bill	\$	22,744.00	
payment	\$	(45,000.00)	

April

Consumption Charge	\$	10,760.00	1,345,000
flat fee billed	\$	13,200.00	
Total Bill	\$	23,960.00	
payment	\$	(19,810.00)	

May

Consumption Charge	\$	-	0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment	\$	(13,200.00)	

June

Consumption Charge	\$	2,314.40	289,300
flat fee billed	\$	13,200.00	
Total Bill	\$	15,514.40	
payment	\$	(39,000.00)	

July

Consumption Charge	\$	955.20	119,400
flat fee billed	\$	13,200.00	
Total Bill	\$	14,155.20	
payment	\$	(13,200.00)	

August

Consumption Charge	\$	11,232.00	1,404,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>24,432.00</u>	
payment	\$	(18,651.31)	

September

Consumption Charge	\$	8,216.00	1,027,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>21,416.00</u>	
payment	\$	(14,700.00)	

October

Consumption Charge	\$	10,184.00	1,273,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>23,384.00</u>	
payment	\$	(26,000.00)	

November

Consumption Charge	\$	8,544.00	1,068,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>21,744.00</u>	
payment			

December

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>13,200.00</u>	
payment			

TOTAL TO DATE		Charges	Gallons	
Consumption Charge		86,573.60	10,821,700	10,821,700
flat fee billed		132,000.00		
<u>Total Bill</u>	\$	<u>218,573.60</u>		

Total Payments	\$	(215,345.31)	\$	3,228.29
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November 2017 Operations and Collections Report

Mascaro Update – Nearly all equipment has been installed in the new headworks building. Concrete and rebar work continue at the pump station. Deep utility work is starting soon and the driveway will be torn up. The septage offloading station has been moved and the sludge truck will access the bin from another entrance.

JetJack Update – JetJack continues to work thru the heavy deposits, although work days have been sporadic due to high flows and equipment breakdowns.

We had to get Case to repair the backhoe, it had bad hydraulic hoses inside of the boom and a leaking seal on the motor. They did the repairs on site.

The Bobcat mini excavator was sent for service to repair a drifting boom, they thought it was fixed but as we used it the problem started again. This is a safety hazard and it was sent back to the shop. Repairs are covered under warranty.

All paving restoration from our open cut repairs have been completed by Lutterman Excavating as per the yearly contract.

I upgraded two of the Authority computers. Both were due to age and memory size, and the ineffectiveness to run all of the programs on the machines. We will be clearing out the old desktop in the coming months and placing it in the camera van so that the GIS mapping will be readily available to the employees.

Christmas luncheon will be held on December 15th at 11am at the Red Lion in Elizabeth.

I spoke with the Union about a possible MOU for collections employees who hold an A Class driver's license. I believe that \$0.50/hour would be fair.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

November 16, 2017

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Work continues on all structures. All block work is complete and the roof is on the headworks building. The grit equipment and screens have been set. Concrete work continues on the pump station.

Coal Valley Road Pump Station

KLH has finalized plans and delivered original signed drawings to Gateway. KLH has reviewed Gateway specs and standard details for sewers and manholes. Gateway is proceeding with permit submission. KLH has determined capacity issues may exist in this portion of the interceptor.

Long Term Control Plan / Act 537 Updates

KLH has completed the draft and it is being reviewed internally. A formal submission will be made once the upstream communities sign off on the Act 537 Plan.

State Street Sewer CCTV and Heavy Cleaning

Jet Jack has made significant progress. There is approximately one (1) week of work remaining to completely clean and CCTV the line.

CDBG Year 41 Projects

All work is complete. The Solicitor provided a release for Mr. Fox to sign. The release was delivered to Mr. Fox, but he would like to wait and see if the concrete holds up for a longer period of time.

CDBG Year 44 Projects

KLH has submitted the pre-application. The pre-application has been approved. KLH has submitted the full application for review.

PA Small Water and Sewer Program (Golden Gate Sewer Project)

Construction is on hold until school is out for the summer.

Sludge Hauling Contract - Rebid

Bids were opened on September 18th.

State Street Sewer Lining and Manhole Repair

KLH is preparing bidding documents for the State Street Sewer Lining and Manhole Repair. The project is intended to bid early Spring 2018.

2017 Sewer Repairs

CMA completed CCTV on approximately 20 of the worst level 5 sewers throughout the City. KLH is reviewing the video and determining required repairs.

Update: 2017 Sewer Repair Project is on hold while addressing Dry Run.

Dry Run Sewer Replacement

Initial design has commenced.

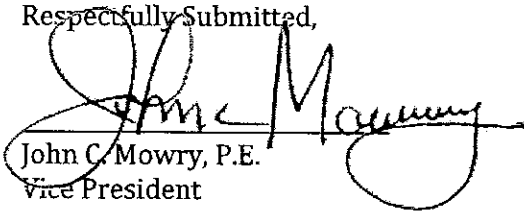
GIS Mapping Update

KLH has met with CMA in order to update the GIS System mapping for the work completed in house. Once finalized, KLH will upload the updated maps to CMA's computers and provide revised map books.

Capital Requisition

Requisition 318-A in the amount of \$161.00, and 319-B in the amount of \$937,866.03 are presented for Board approval.

Respectfully Submitted,


John C. Mowry, P.E.
Vice President