

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday March 16, 2017

7:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of February 16, 2017.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to approve an agreement with De Landen Financial Services, Inc. to lease a Sharp MX3050N Color Copier for a 60-month term at \$110.00 per month.
7. Collection & Operation Report
 - a. Motion to approve Motion to purchase a new Bobcat E42 Compact Excavator and all necessary attachments and a three-year warranty at a total cost of \$54,441.18 from Bobcat of Pittsburgh. This price is per contract # 4400011419 under the CO-STARS program.
 - b. Motion to authorize the Superintendent to solicit bids for the sale of 18 excess items listed in the attachment.
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #311A in the amount of \$712.00 and #311B in the amount of \$798,778.66.
 - b. Motion to award contract 2017-02 rebid - 2017 Emergency Paving to Lutterman Excavating in the amount of \$249,250.00.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

March 16, 2017

Meeting called to order at 7:00 P.M. by Delwyn Peterson.

Executive Session was held at 6:00 pm until 7:00 pm on February 16, 2017 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Delwyn Peterson	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Judy Anderson-asking about the cone on the catch basin on Crest Street
Jackie Wade-Dollar Energy

James Cerqua moved and Perry Ohm seconded the motion to approve the minutes from the February 16, 2017 Board Meeting. The motion carried 5-0.

James Cerqua moved and Nick Nickolich seconded the motion to approve the paying of the bills from February 17, 2017-March 16, 2017. The motion carried 4-0-1. Nickolich abstained from Nickolich bill.

James Cerqua moved and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Nick Nickolich moved and James Cerqua seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

James Cerqua moved and Perry Ohm seconded the motion to approve an agreement with De Landen Financial Services, Inc. to lease a Sharp MX3050N color copier for a 60 month term lease at a cost of \$110.00 per month. The motion carried 5-0.

James Cerqua moved and Susan Vigliotti seconded the motion to approve the purchase of a new Bobcat E42 Compact Excavator and all necessary attachments with a three year warranty at a total cost of \$54,441.18 from Bobcat of Pittsburgh. This price is per contract #4400011419 under the CO-STARS program. The motion carried 5-0.


Perry Ohm moved and Nick Nickolich seconded the motion to authorize the Superintendent to solicit bids for the sale of 18 excess items listed in the attachment. The motion carried 5-0.

Perry Ohm moved and James Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #311A in the amount of \$712.00 and #311B in the amount of \$798,778.66. The motion carried 5-0.

James Cerqua moved and Perry Ohm seconded the motion to award Contract 2017-02 rebid-2017 Emergency Paving to Lutterman Excavating in the amount of \$249,250.00. The motion carried 5-0.

Delwyn Peterson moved and James Cerqua seconded the motion to train Collection Employees to have a Class A License. The motion carried 4-1. Vigliotti No

Perry Ohm moved to adjourn at 7:38 pm.



SECRETARY

CMA
MEETING Check Register
For the Period From Feb 17, 2017 to Mar 16, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4184	2/21/17	COMCAST CABLE C	10310-G	8,250.00
4185	3/3/17	AMERICAN UNITED	10310-G	1,475.63
4186	3/3/17	AMERICAN WATER	10310-G	750.00
4187	3/3/17	AQUA FILTER FRES	10310-G	167.47
4188	3/3/17	BILL'S PEST CONTR	10310-G	60.00
4189	3/3/17	CHERRYMAN INDU	10310-G	5,161.68
4190	3/3/17	CINTAS	10310-G	331.30
4191	3/3/17	Clairton Piping Cons	10310-G	125.00
4192	3/3/17	COMCAST	10310-G	439.68
4193	3/3/17	DAVID W. JONES	10310-G	871.00
4194	3/3/17	DE LAGE LANDEN F	10310-G	228.00
4195	3/3/17	Dean Bradley	10310-G	710.00
4196	3/3/17	EJ USA INC	10310-G	3,271.84
4197	3/3/17	EMD MILLIPORE CO	10310-G	391.02
4198	3/3/17	EXEMPLIS LLC	10310-G	2,882.00
4199	3/3/17	EXPORT FUEL CO. I	10310-G	366.43
4200	3/3/17	Groff Tractor & Equip	10310-G	921.30
4201	3/3/17	HOME DEPOT	10310-G	305.50
4202	3/3/17	IDEXX Laboratories	10310-G	1,005.35
4203	3/3/17	JD PRINTING INC	10310-G	1,926.00
4204	3/3/17	M & B Window Clean	10310-G	250.00
4205	3/3/17	MEIT	10310-G	22,864.56
4206	3/3/17	NICKOLICH SANITA	10310-G	17,017.24
4207	3/3/17	PA AMERICAN WAT	10310-G	379.28
4208	3/3/17	PAC-VAN INC.	10310-G	327.00
4209	3/3/17	PURCHASE POWER	10310-G	9.99
4210	3/3/17	Quill.com	10310-G	604.94
4211	3/3/17	RC WALTER & SON	10310-G	113.27
4212	3/3/17	SHERWIN WILLIAM	10310-G	138.87
4213	3/3/17	SHILOH SERVICE, I	10310-G	923.25
4214	3/3/17	SNYDER BROTHER	10310-G	963.81
4215	3/3/17	STONE & CO	10310-G	5,312.06

CMA
MEETING Check Register
For the Period From Feb 17, 2017 to Mar 16, 2017

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Check #	Date	Payee	Cash Account	Amount
4216	3/3/17	SURFACE WORKS	10310-G	1,825.80
4217	3/3/17	USA BLUE BOOK	10310-G	633.15
4218	3/3/17	VERIZON WIRELES	10310-G	216.56
4219	3/3/17	W.P.W.P.C.A.	10310-G	80.00
4220	3/16/17	A&H EQUIPMENT	10310-G	58.00
4221	3/16/17	ACTION SUPPLY PR	10310-G	734.76
4222	3/16/17	ALLOY OXYGEN &	10310-G	320.62
4223	3/16/17	CINTAS	10310-G	93.88
4224	3/16/17	Clairton Piping Cons	10310-G	2,200.00
4225	3/16/17	COLUMBIA GAS	10310-G	684.56
4226	3/16/17	CUSTOM ENVIRON	10310-G	6,302.00
4227	3/16/17	DeLattre Corp.	10310-G	533.63
4228	3/16/17	DRNACH ENVIRON	10310-G	5,175.00
4229	3/16/17	DUQUESNE LIGHT	10310-G	365.76
4230	3/16/17	EXPORT FUEL CO. I	10310-G	482.83
4231	3/16/17	FAYETTE WASTE L	10310-G	85.00
4232	3/16/17	FNB Commercial Cre	10310-G	833.19
4233	3/16/17	HORIZON	10310-G	700.00
4234	3/16/17	IEH AUTO PARTS LL	10310-G	257.99
4235	3/16/17	THE INTERCHANGE	10310-G	115.00
4236	3/16/17	KLH ENGINEERS, IN	10310-G	7,633.11
4237	3/16/17	LINK COMPUTER C	10310-G	1,155.69
4238	3/16/17	Matheson Tri-Gas	10310-G	41.75
4239	3/16/17	MICROBIOLOGICS	10310-G	243.88
4240	3/16/17	NSI Solutions, Inc.	10310-G	309.00
4241	3/16/17	PA AMERICAN WAT	10310-G	92.30
4242	3/16/17	PASTORE PLUMBIN	10310-G	800.00
4243	3/16/17	Patricia Mowry	10310-G	1,446.25
4244	3/16/17	Paul A Fisher Insuran	10310-G	3,569.00
4245	3/16/17	PENNSYLVANIA ON	10310-G	43.46
4246	3/16/17	PEOPLES NATURAL	10310-G	730.76
4247	3/16/17	Pioneer Research	10310-G	477.63

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MEETING Check Register
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Check #	Date	Payee	Cash Account	Amount
4248	3/16/17	PITTSBURGH POST	10310-G	750.30
4249	3/16/17	RONDINELLI, DEBO	10310-G	400.00
4250	3/16/17	stat PADS	10310-G	250.00
4251	3/16/17	STONE & CO	10310-G	174.68
4252	3/16/17	The Unity Group c/o	10310-G	100.00
4253	3/16/17	UniFirst Corp.	10310-G	268.72
4254	3/16/17	UNISAFE	10310-G	269.70
Total				<u><u>118,997.43</u></u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Two Months Ending February 28, 2017
Percent of Year 16.67% (2 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 198,674.28	\$ 1,191,025.00	992,350.72	16.68
Jefferson Hills Debt Service	154,680.94	928,123.00	773,442.06	16.67
Petersan WWTP Debt Service	133,437.20	800,656.00	667,218.80	16.67
South Park Debt Service	24,052.40	144,320.00	120,267.60	16.67
Total Debt Service Revenues	510,844.82	3,064,124.00	2,553,279.18	16.67
Clairton Collec/Operation/Main	0.00	1,200,000.00	1,200,000.00	0.00
Total Consumption Revenues	0.00	1,200,000.00	1,200,000.00	0.00
Other Revenue				
Sludge Acceptance	14,472.50	136,000.00	121,527.50	10.64
Miscellaneous Income	514.17	0.00	(514.17)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	2,027.30	8,800.00	6,772.70	23.04
Investment Interest	10,940.21	220,000.00	209,059.79	4.97
Capacity Fees	13,902.04	24,180.00	10,277.96	57.49
Total Other Revenues	41,856.22	400,980.00	359,123.78	10.44
Total Revenues	\$ 552,701.04	\$ 4,665,104.00	4,112,402.96	11.85
Expenses				
Office Expenses	\$ 1,884.63	\$ 12,550.00	10,665.37	15.02
Treatment Supplies & Chemicals	20,078.83	95,300.00	75,221.17	21.07
Treatment Sludge Disposal	33,393.90	306,681.00	273,287.10	10.89
Flow Monitoring Data & Fees	15,681.39	123,000.00	107,318.61	12.75
Equipment	22,736.73	402,700.00	379,963.27	5.65
Maintenance & Repair	7,665.59	178,000.00	170,334.41	4.31
Vehicle Expense	946.85	59,200.00	58,253.15	1.60
Utilities	19,833.53	209,922.00	190,088.47	9.45
Wages & Taxes	126,514.79	736,860.00	610,345.21	17.17
Employee Benefits	40,175.32	320,915.00	280,739.68	12.52
Conference & Memberships	1,323.24	28,450.00	27,126.76	4.65
Professional Services	13,151.71	113,650.00	100,498.29	11.57
Insurance	45,325.62	55,000.00	9,674.38	82.41
Total Operating Expenses	348,712.13	2,642,228.00	2,293,515.87	13.20
Total Debt Payments				
Debt Service Coverage - 10%	0.00	306,413.00	306,413.00	0.00
DEBT PMT Transfers Wells Fargo	510,666.66	3,064,125.00	2,553,458.34	16.67
Total Debt Payments	510,666.66	3,370,538.00	2,859,871.34	15.15
Total Expenses	859,378.79	6,012,766.00	5,153,387.21	14.29
Over/Under Budget	\$ (306,677.75)	\$ (1,347,662.00)	(1,040,984.25)	22.76

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Two Months Ending February 28, 2017
 Percent of Year 16.67% (2 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 280,619.37	\$ 1,680,000.00	1,399,380.63	16.70
Commerical Flat Rate	29,686.84	178,000.00	148,313.16	16.68
Alleg Housing Flat Rate	19,200.00	115,200.00	96,000.00	16.67
School Flat Rate	3,600.00	21,600.00	18,000.00	16.67
USS Flat Rate	143,300.00	859,800.00	716,500.00	16.67
Total Debt Service Revenues	476,406.21	2,854,600.00	2,378,193.79	16.69
Total Consumption Revenues	211,144.07	1,130,000.00	918,855.93	18.69
Total Consumption Revenues	\$ 211,144.07	\$ 1,130,000.00	918,855.93	18.69
CTH Consumption Revenues	\$ 24,824.00	\$ 30,000.00	5,176.00	82.75
CTH Debt Service Revenues	30,700.00	184,200.00	153,500.00	16.67
CTH Penalty and Interest	7,013.00	0.00	(7,013.00)	0.00
Total Century Townhomes	62,537.00	214,200.00	151,663.00	29.20
Other Revenue				
Penalty	7,089.93	72,000.00	64,910.07	9.85
Dye Test Fees - Plumber	(1,600.00)	0.00	1,600.00	0.00
Dye Test - Application Fees	400.00	2,200.00	1,800.00	18.18
Lien Letter Fees	360.00	1,900.00	1,540.00	18.95
NSF Fees	91.00	300.00	209.00	30.33
Posting Fees -Terminations \$20	1,910.00	7,200.00	5,290.00	26.53
Magistrate & Legal Fees	0.00	500.00	500.00	0.00
Notice Fee - \$15	10,427.41	42,000.00	31,572.59	24.83
Vactor Rental	700.00	100.00	(600.00)	700.00
Miscellaneous Income	31,873.55	0.00	(31,873.55)	0.00
Investment Interest	886.64	0.00	(886.64)	0.00
Prior Sewage Fee	242.28	0.00	(242.28)	0.00
Total Other Revenues	52,380.81	126,200.00	73,819.19	41.51
Total Revenues	\$ 802,468.09	\$ 4,325,000.00	3,522,531.91	18.55
Expenses				
Office Expenses	\$ 3,128.23	\$ 5,200.00	2,071.77	60.16
Billing Expense	3,887.36	58,300.00	54,412.64	6.67
Collection System Supplies	5,973.37	25,980.00	20,006.63	22.99
Equipment	7,203.75	164,447.00	157,243.25	4.38
Maintenance & Repair	2,650.33	126,000.00	123,349.67	2.10
Vehicle Expense	1,910.76	12,800.00	10,889.24	14.93
Utilities	2,664.98	25,440.00	22,775.02	10.48
Wages & Taxes	69,298.39	339,823.00	270,524.61	20.39
Employee Benefits	14,287.65	186,010.00	171,722.35	7.68
Conference & Memberships	0.00	2,650.00	2,650.00	0.00
Professional Services	17,248.98	85,450.00	68,201.02	20.19
Insurance	30,277.38	25,000.00	(5,277.38)	121.11
WWTP Treatment Charges	0.00	2,200,000.00	2,200,000.00	0.00
Total Operating Expenses	158,531.18	3,257,100.00	3,098,568.82	4.87

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Two Months Ending February 28, 2017
 Percent of Year 16.67% (2 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	67,956.32	407,738.00	339,781.68	16.67
Debt Pmt (full bond)	88,014.58	528,088.00	440,073.42	16.67
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	198,674.28	1,190,977.00	992,302.72	16.68
	<u>354,645.18</u>	<u>2,179,612.00</u>	<u>1,824,966.82</u>	<u>16.27</u>
Total Expenses	<u>513,176.36</u>	<u>5,436,712.00</u>	<u>4,923,535.64</u>	<u>9.44</u>
Over/Under Budget	\$ <u>289,291.73</u>	\$ <u>(1,111,712.00)</u>	<u>(1,401,003.73)</u>	<u>(26.02)</u>

Collection System - Sewage Billing Summary

Accounts Receivable

As of 3/13/2017	\$ 1,204,685.12
Minus CTH Delinq.*	\$ (164,801.87)
Total Accts Receivable	\$ 1,039,883.25

Century Townhomes delinquent plus the \$164,801.87		\$ 346,154.44
Active Accounts	Number of accounts 2,781	\$ 666,772.35
Inactive Accounts	Number of accounts 511	\$ 191,758.33
		\$ 1,204,685.12

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 568,958.45	\$ 32,778.01	\$ 18,896.40	\$ 584,052.26

**Monthly Billing

January	\$ 390,517.06
February	376,077.56
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Billing	\$ 766,594.62

Monthly Collections

January	\$ 383,094.46
February	385,067.00
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Collections	\$ 768,161.46

*Century Townhomes Delinquent Portion

** Includes: All Sewage Billing and adjustments, Penalties, PAWC on-off Fees, NSF Check Fees, Constable Fees for posting.

	January Sent	Fee Charged
Notices Sent for Delinquent	325	\$4,875
Posting of Property for termination	71	\$1,420

CMA
Cash Account Monthly Summary
As of: February 28, 2017

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	2,460,559.79	\$	454,847.98	\$	(448,209.70)	\$	2,467,198.07
10330-C FN-Collection Depository	1,284,521.13		345,502.29		(228,048.69)		1,401,974.73
10310-G FN-Disbursements	78,079.49		132,929.77		(132,929.77)		78,079.49
10311-G FN-Payroll	24,665.55		80,672.70		(78,932.94)		26,405.31
Reserved Accounts							
10331-C FN-Collection City Pmts	190,277.83		33,978.16		0.00		224,255.99
10322-T FN-OPEB	480,802.03		110.65		0.00		480,912.68
10321-T FN-WWTP Capacity & Capital Im	3,562,112.95		4,863.95		0.00		3,566,976.90
10333-C Collection Capital Improvement	1,488,182.00		30,000.00		0.00		1,518,182.00
10332-T WWTP Debt Coverage	75,716.28		17.43		0.00		75,733.71
Total FNB Accounts	<u>9,644,917.05</u>	\$	<u>1,082,922.93</u>	\$	<u>(888,121.10)</u>	\$	<u>9,839,718.88</u>
Trustee Accounts							
10200-C WF Series A - Construction	561,493.52	\$	437.69	\$	0.00	\$	561,931.21
10200-T WF - Series B - Construction	28,039,408.44		5,733.39		(624,698.48)		27,420,443.35
10220-T WF - Debt Service	603,463.71		299,477.04		0.00		902,940.75
10221-T WF - Debt Service Reserve	3,692,435.08		0.00		(1,587.17)		3,690,847.91
Total Trustee Accounts	<u>32,896,800.75</u>	\$	<u>305,648.12</u>	\$	<u>(626,285.65)</u>	\$	<u>32,576,163.22</u>
Grand Total	<u>42,541,717.80</u>	\$	<u>1,388,571.05</u>	\$	<u>(1,514,406.75)</u>	\$	<u>42,415,882.10</u>

CTH Billing Summa 2017

January

Consumption Charge	\$	11,264.00	gallons used	1,408,000
flat fee billed	\$	13,200.00		
Total Bill	\$	24,464.00		
payment	\$	(20,500.00)		

Feb

Consumption Charge	\$	13,560.00	1,695,000
flat fee billed	\$	13,200.00	
Total Bill	\$	26,760.00	
payment	\$	(31,284.00)	

March

Consumption Charge	\$	9,544.00	1,193,000
flat fee billed	\$	13,200.00	
Total Bill	\$	22,744.00	
payment			

April

Consumption Charge	\$	-	0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

May

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

June

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

July

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

August

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	

payment

September

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	

payment

October

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	

payment

November

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	

payment

December

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	

payment

TOTAL TO DATE	Charges	Gallons	
Consumption Charge	34,368.00	4,296,000	4,296,000
flat fee billed	158,400.00		
<u>Total Bill</u>	<u>\$ 192,768.00</u>		

Total Payments	\$ (51,784.00)	\$ 140,984.00
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Report of the Finance Director – March 16, 2017

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016.

Delinquent sewer accounts – Per the direction of the Board in conjunction with the solicitor we will begin to sheriff sale on delinquent accounts.

Delinquent Accounts shutoffs - In February we sent out 325 - 10 day delinquent notices, 71 properties were posted for shutoff, and 7 accounts are pending shut off.

Collections Crew Management and Reporting – The February 2017 report has been sent to you.

Short Term Disability – We have one employee out on short term disability (STD).

Liens – Working with the solicitor to lien properties. We have submitted documentation to the solicitor to lien properties on the demolition list recently published in the paper.

Copier – There is a motion on the agenda to approve a five-year lease on a new copier with we will be using to print out the bills.

Petersan Audit – I received a phone call from Dan Miller the auditor for Petersan. Petersan would like to do a performance audit of CMA. I met with Mr. Miller on February 19, 2016 at 10:00 AM in our office. We received a letter from Petersan on March 15 requesting 3 things. I responded to their letter on March 21, 2016 and are awaiting their response. I hand delivered to their offices the Drnach annual reports for 2012 through 2015 as requested. We have e-mailed a copy of the 2015 financial statements to the upstream communities. We received a letter from Petersan on July 28, 2016. We responded to them on August 15, 2016. We met on September 6th to discuss how to move forward on this with our engineer and solicitor taking the lead since they were present during the process of negotiation of the agreement. I received a call on November 4, 2016 from Mr. Miller. He is requesting a meeting with him. He was out of town all of last week and I will attempt to contact him the week of the 14th. We received a letter from Mr. Miller on December 9, 2016 and it has been sent to the engineer and solicitor for comment. I have received the preliminary flow numbers from Drnach for 2016. Met with Petersan Manager on Monday January 30 at 9:30 AM with their auditor and our auditor. This will be discussed in executive session.

Phone System – We are working with KLH and the electrical contractor on the phone system.

Sewage Sludge Hauling and Disposal Contract – KLH is preparing the sludge hauling contract for bidding.

Coal Valley Road Pump Station (Jefferson Hills) Brian, John, & I met with Gateway Engineers and the Jefferson Hills Borough Manager on December 13, 2016 to discuss their proposed Pump Station at the bottom of Coal Valley Road. We had a follow up meeting at the offices of Gateway Engineers on January 6, 2017 and on February 6, 2017. KLH will discuss with the Board during his report.

2016 Audit – The auditors began the field work for the 2016 audit on March 6, 2017.

2016 State Ethics Statements – I distributed them to the Board at the January meeting, if you have not turned in yours in yet please do so as soon as you can.

March 2017 Operations and Collections Report

Mascaro Update – Concrete work continues on the headworks and digester facilities. The Columbia Gas line has been relocated and our new service has been completed. The deep excavation for the pump station has started and will last for a few weeks. They also built a temporary roof structure over our sludge bin.

Garage Update – We are close to getting an occupancy permit as soon as the fire/security system is up and running. I've also been working on getting the phone and internet lines to work properly until the new Comcast lines will be ran in phase II. We have moved the majority of our belongings into the building during our partial occupancy phase.

While moving our belongings, we have a number of things that we didn't want to discard since it could still be useful for someone. A list of goods is attached for you to review that we would like to advertise for a sealed bid auction. Motion to advertise and sell the (18) excess items as listed on the handout.

On March 7th, Matt with Travelers Insurance came in to talk with Mascaro and myself about the Builders Risk Insurance. Everything went well and a copy of his findings are attached.

Weeds-No-More will be providing our weed control services again this year at a price of \$1080. I added both the pump stations and the collections garage to the normal scope of work.

We had the street sweeper out a few days in March since we can now store it inside the garage if need be.

On March 17th I have all the collection system employees getting recertified on Flagger Training.

Jet Jack started on-site again on March 9th at CSO #2.

FYI, John found out that South Fayette charges \$200/hour for camera rental if we decide to rent our equipment in the future.

We did a demo on a Bobcat mini excavator and received our new trailer. After contacting local and state police about proper licensing needs and proper tie-down procedures, it has been determined that our guys need an A Class license. As of now, only Sean holds that particular license. Would the board have an issue in me sending our guys to acquire an A license at our cost? And is the board willing to pay anything to keep that license since it's my understanding that it is more expensive?

Since we sold the old Vactor, I would now like to purchase the new mini excavator. Can I have a motion to purchase a new Bobcat E42 Compact Excavator and all necessary attachments and a three year warranty at a total cost of \$54,441.18. This price is per Pennsylvania Contract # 4400011419 under the CO-STARS program.

Clairton Municipal Authority

Items for Bid

1. Lawnboy push mower 6.5 HP
2. Electric Pressure Washer 1500PSI 120 Volts
3. Gilson Snow Blower 8HP (older model)
4. Worthington Air Compressor 460volts 1730RPM 60 gal. tank
5. Arrowstik safety lightbar (Truck)
6. Energy Star 125,000 BTU Furnace model # H9MPD125L20C2
7. Speed Queen Electric Dryer 220 volt
8. Maytag Centennial high efficiency Washer 120 volt
9. Yard Machine Wood Chipper 8HP
10. Rockwell Ram Type Radial Drill Press and Stand Freshly painted machine grey 115 volts
1725RPM Rockwell #62-227
11. Commercial grade Chamberlain Lift Master Elite Series Logic 3.0 Garage Door Opener 115 volts
1/2HP Manufacture Date 10-3-08
12. Weed Eater Leaf Blower
13. 7 Ton (2) post Carlift
14. 55,000 BTU Reddy Heater (Kerosene)
15. Small window Air Conditioner GE brand 115 volts
16. Medium window Air Conditioner GE brand 10,500 BTU 115 volts
17. Large window Air Conditioner GE brand 24,000 BTU 220 volts purchased 6-6-15
18. GE Hotpoint Refrigerator 115 volts



Bobcat

Product Quotation

Quotation Number: HMM-01991

Date: 2017-01-27 15:00:57

Customer Name/Location	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CLAIRTON MUNICIPAL AUTHORITY 1 NORTH STATE ST CLAIRTON, PA 15025	Dan Bobcat of Pittsburgh ,Cranberry Township,PA 20620 ROUTE 19 NORTH CRANBERRY TOWNSHIP PA 16066-6001 Phone: (724) 779-4600 Fax: (724) 779-4610	Bobcat Company PO Box 6000 250 East Beaton Drive West Fargo, ND 58078 POC: Heather Messmer Ph# 701-241-8719 Fax# 701-280-7860 Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E42 T4 Bobcat Compact Excavator	M3213	1	\$35,344.98	\$35,344.98
42.7 HP Tier 4	Engine/Hydraulic Monitor with Shutdown			
Auto Idle	Fingertip Auxiliary Hydraulic Control			
Auto-Shift	Fingertip Boom Swing Control			
Auxiliary Hydraulics Selectable Flow with Boom	Horn			
Mounted Flush Face Quick Couplers	Hydraulic Joystick Controls			
Cab Forward Standard Display	Rubber Track			
Canopy	Two-Speed Travel (with Auto-Shift)			
<ul style="list-style-type: none"> Includes: Cup Holder, Retractable Seat Belt, Suspension Seat with High Back Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008 Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 	Vandalism Protection			
Control Console Locks	Warranty: 12 Months, Unlimited Hours			
Control Pattern Selector Valve (ISO/STD)	Work Lights			
Dozer Blade with Float	X-Change (Attachment Mounting System)			
36 Month Protection Plus (2000 Hours)	9974411	1	\$1,682.00	\$1,682.00
A51 Option Package	M3213-P01-A51	1	\$5,069.46	\$5,069.46
Cab Enclosure with Heat and Air Conditioning	Hydraulic X-Change			
Deluxe Cloth Suspension Seat				
Long Arm w/ Enlarged Counterweight	M3213-R03-C02	1	\$1,341.78	\$1,341.78
Second Auxillary Hydraulics	M3213-R07-C02	1	\$901.56	\$901.56
Hydraulic Clamp Class 4 (Long Arm)	M3213-R08-C09	1	\$1,701.00	\$1,701.00
Power-Tilt PTX4	6718077	1	\$4,712.00	\$4,712.00
12" Base Class 4	M7025	1	\$0.00	\$0.00
--- 12" X-Change Std. Duty Trenching Bucket, Class 4 (Weld-on Teeth)	M7025-R01-C01	1	\$630.80	\$630.80
24" Base Class 4	M7022	1	\$0.00	\$0.00
--- 24" X-Change Std. Duty Trenching Bucket, Class 4 (Weld-on Teeth)	M7022-R01-C01	1	\$839.80	\$839.80
36" Base Class 4	M7020	1	\$0.00	\$0.00
--- 36" X-Change Std. Duty Trenching Bucket, Class 4 (Smooth Lip)	M7020-R01-C03	1	\$953.80	\$953.80

Total of Items Quoted	\$53,177.18
Freight Charges	\$1,264.00
Dealer Assembly Charges	\$0.00

Quote Total - US dollars

\$54,441.18

Notes:

**Prices per the Pennsylvania Contract# 4400011419. Contract Period: 10-01-2013 thru 09-30-2017*
**Must be a member of the CO-STARS program to purchase off contract.*
**Terms Net 30 Days. Credit cards accepted.*
**FOB: Origin - Prepay and add freight charges*
**Delivery: 60 to 90 days from ARO.*
**State Sales Taxes apply. IF Tax Exempt, please provide a Tax Exempt Certificate with order.*
**ORDERS MUST BE PLACED WITH: Clark Equipment Company dba Bobcat Co, Govt Sales, PO Box 6000, 250 E Beaton Drive, West Fargo, ND 58078.*

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

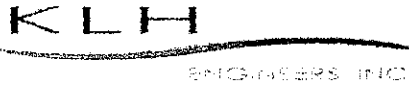
PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____





CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

March 16, 2017

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Work is progressing on concrete pours for the headworks building and digester. Mascaro has also begun work on the deep excavation for the pump station.

Maintenance Garage and Trail Relocation

2015-01 Arcon Contracting

All work is complete and final punch list items remain. KLH will be working to finalize all outstanding change orders and close out the project.

2015-02 Westmoreland Electric

KLH will be working to close out the project.

Coal Valley Road Pump Station

The survey has been scheduled for the next two (2) weeks.

Billing Meter Improvements

KLH is proceeding with the design of the improvements in conjunction with the upstream communities' requests. KLH is working with PCSA on their SCADA requests.

State Street Sewer CCTV and Heavy Cleaning

Jet Jack is back to work. KLH will be working with the Authority to coordinate the work to be completed.

CDBG Year 41 Projects

All work is complete. CMA will need a release signed by Mr. Fox for the concrete restoration work on his property.

CDBG Year 43 Projects

The CDBG Full Application was submitted to the Steel Rivers COG. CMA is requesting a 65% match up to \$66,000.00 in order to replace four (4) level 5 defect sewers throughout the City. Full Applications are currently under review, selection of eligible projects will occur in early February.

Chlorine Room Hoist Upgrades

The submittal process has begun. KLH has returned all received submittals. Contractor is awaiting the power bar from the supplier.

PA Small Water and Sewer Program

KLH has submitted a portion of the Golden Gate Storm Sewer Improvements Project for the DCED Grant. Applications are under review.

One Year Paving for Emergency Sewer Repair

Bids were opened on March 13 at the CMA office. The apparent low bidder is Lutterman Excavating with a low bid price of \$249,250.00.

Sludge Hauling Contract

KLH has prepared bid documents for the Authority's Sludge Hauling contract. The contract will be a one-year contract with four (4) option years. The Authority will have sole discretion to determine if the contract will be extended into the option years. The specification is currently pending solicitor approval.

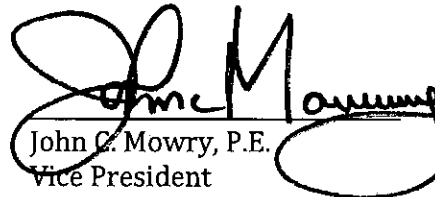
Century Townhomes CCTV

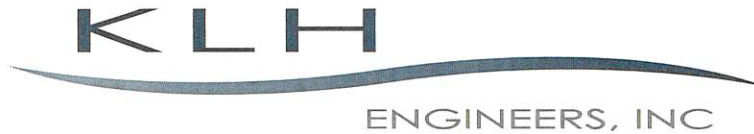
KLH has completed field survey work to update the Century Townhomes system. KLH is currently using the data to update the CMA GIS mapping. CCTV video was provided by CMA and is pending KLH review.

Capital Requisition

Requisition 310-A in the amount of \$712.00, and 311-B in the amount of \$798,778.66 are presented for Board approval.

Respectfully Submitted,


John C. Mowry, P.E.
Vice President



March 14, 2017
Ref. No. 273-111

Mr. Brian Secrest
Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Dear Mr. Secrest:

**Clairton Municipal Authority
Contract 2017-02 Rebid
One Year Pavement Restoration**

Sealed bids were received, opened, and read aloud at 1:00 p.m. on March 13, 2017, at the Authority Administration Building for the above referenced project. Three (3) bids were received and are included on a Bid Tabulation attached for your reference.

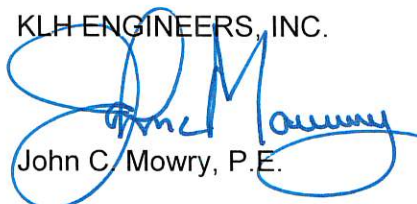
The apparent low bidder for the Contract is Lutterman Excavating, with a bid amount of \$249,250. Lutterman Excavating has provided a bid bond in 10% of the amount of the bid from a Surety Company on the US Treasury Circular 570. The submitted bid was reviewed and is accurate and complete.

Therefore, KLH Engineers recommends Contract 2017-02 Rebid, One Year Pavement Restoration Contract, be awarded to Lutterman Excavating for the for the bid amount of \$249,250.

Should you have any questions, please contact me.

Very truly yours,

KLH ENGINEERS, INC.

A handwritten signature in blue ink, appearing to read "John C. Mowry", is written over the printed name. The signature is stylized and loops around the printed name.

John C. Mowry, P.E.

Enclosure



**Clairton Municipal Authority
2017 Emergency Paving
Contract No. 2017-02
Bidders Tab
March 13, 2017 -- 11:30 AM**

CONTRACTOR	SURETY/ AMOUNT	ADDENDUM 1	TOTAL BID AMOUNT
Lutterman Excavating 1813 St. Route 819 Greensburg, PA 15601	10%	Yes	\$249,250.00
El Grande Industries, Inc. 1600 Meldon Avenue Donora, PA 15033	10%	Yes	\$322,400.00
Michael facchiano Contracting, Inc. 801 McNeilly Road Pittsburgh, PA 15226	10%	Yes	\$326,375.00

**Clairton Municipal Authority
2017 Emergency Paving
Contract No. 2017-02
Bidders Tab
February 6, 2017 -- 11:30 AM**

3/13/17

CONTRACTOR	SURETY/ AMOUNT	ADDENDUM 1	TOTAL BID AMOUNT
El Grande Industries, Inc. 1600 Meldon Avenue Donora, PA 15033	10%	yes	322,400.00
Lutterman Excavating 1813 St. Route 819 Greensburg, PA 15601	10%	yes	249,250.00 249,250.00
Michael facchiano Contracting, Inc. 801 McNeilly Road Pittsburgh, PA 15226	10%	yes	326,375.00