

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday July 19, 2018

6:00 P.M.

### AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
  - a. Motion to approve the minutes from the Regular Board Meeting of June 21, 2018.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
  - a. Motion to accept the resignation of Michael Mursch from his position as Utility Technician effective July 20, 2018.
7. Collection & Operation Report
8. Engineer's Report
  - a. Approval of request submitted by John Mowry of KLH, for Requisition #322A in the amount of \$93,026.82 and Requisition #327B in the amount of \$937,773.35.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn.

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS MEETING

July 19, 2018

Meeting called to order at 6:05 P.M. by Perry Ohm.

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Executive Session was held at 5:00 pm until 6:05 pm on July 19, 2018 to discuss personnel and litigation.  
Mr. Cerqua was only in attendance for the Executive Session.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u>  X  </u>	<u>          </u>
	Nick Nickolich	<u>          </u>	<u>  X  </u>
	Jim Cerqua	<u>  X  </u>	<u>          </u>
	Delwyn Peterson	<u>  X  </u>	<u>          </u>
	Perry Ohm	<u>  X  </u>	<u>          </u>

### Administration/Professional

Jim Hannan, P.E., Finance Director  
Gary Matta, Solicitor  
Joe DeFonso, Solicitor  
Jeff Marcink, KLH Engineers

### Citizens Comments

None

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Delwyn Peterson moved and Jim Cerqua seconded the motion to approve the minutes from the June 21, 2018 Board Meeting. The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve the paying of the bills from June 22, 2018- July 19, 2018. The motion carried 4-0. Ohm abstained from A&H Equipment's bill.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Delwyn Peterson moved and Sue Vigliotti seconded the motion to accept the resignation of Michael Mursch from his position as Utility Technician effective July 20, 2018 and approval to post the job for bid. The motion carried 4-0.

Delwyn Peterson moved and Sue Vigliotti seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #322A in the amount of \$93,026.82 and Requisition #327 B in the amount \$937,773.35. The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to pay Plavchak for the emergency repair located on the Montour Trail near CSO #5 in the amount of \$61,681.30. The motion carried 4-0.

Jim Cerqua moved to adjourn at 6:17 P.M.

  
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SECRETARY



**CLAIRTON MUNICIPAL AUTHORITY**

**Consulting Engineer's Report**

**July 19, 2018**

**ACTIVE ITEMS**

**WWTP Phase 1 Expansion Project**

- The dewatering room outage is complete. Startup of the first belt press is complete as well as the conveyor and associated equipment. Training on these initial pieces of equipment has been completed.
- SCADA work is also being completed.
- KLH is working with both contractors to replace the damaged electrical equipment caused by the June flooding.

**Long Term Control Plan**

KLH has submitted the Long Term Control Plan update to the DEP. DEP has provided comment via email on July 2, 2018. KLH is working to address the comments.

**State Street Sewer CCTV and Heavy Cleaning**

Jet Jack has completed all work. KLH is working with Jet Jack to close out the contract.

**CDBG Year 44 Projects**

Applications have been received. CMA was awarded a 65% grant match up to \$67,402.00 for the repairs of four (4) level 5 defect sewers. CMA is completing CCTV investigations prior to executing the grant agreement.

**PA Small Water and Sewer Program (Golden Gate Sewer Project)**

Construction is nearly complete. The contractor is finalizing the restoration work.

**State Street Sewer Lining and Manhole Repair**

KLH will review the final CCTV data and complete the specification. The project will be ready to advertise at the August meeting.

### **2017 Sewer Repairs**

CMA completed CCTV on approximately 20 of the worst level 5 sewers throughout the City. 2017 Sewer Repair Project is on hold while addressing Dry Run and State Street Lining and Manhole Repair. CMA has been addressing some level 5s in house.

### **2018 Paving Contract**

Mele & Mele & Sons have been awarded the 2018 paving contract.

### **Dry Run Sewer Replacement**

Initial design has commenced.

### **GIS Mapping Update**

Revised map books are distributed to CMA. In order to update the defects on the GIS mapping, KLH and CMA will need to meet to see what work CMA completed since the last update.

### **WWTP and Sanitary Sewer Valuation**

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH is currently preparing a detailed valuation report, which will include a written system description as well as compile all historical projects and costs. A draft report has been distributed to CMA for review.

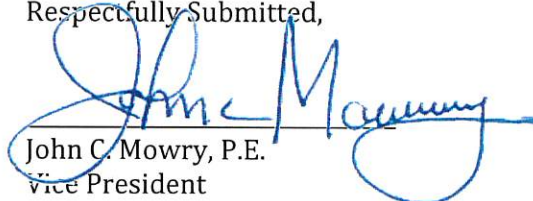
### **Administration Building HVAC Replacement**

KLH conducted a site visit on July 16, 2018. KLH will compile specifications for the August Board meeting.

### **Capital Requisition**

Requisitions 327-B in the amount of \$937,773.35 and 322-A in the amount of \$93,026.82 are presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.  
Vice President

# July 2018 Operations and Collections Report

Mascaro Update – Deep utility excavation continues, the block and roof work are complete at the new pump station, electrical panels are set in pump station, painting is nearly complete inside the pump station, dewatering outage is progressing and we had start up on one new belt unit along with one polymer and one conveyor screw. The new roof structure that covers the sludge bin is also complete.

Our employees rebuilt the old bar screen with new cables and welding up the old bushings. The screen was not working at all so we had to put some money into it to get thru the next few months until our new equipment is ready.

Delaware Park Update – We had some major issues at Delaware Park where a line would surcharge and cause flooding into a resident's pool. We immediately excavated a bypass line which would help alleviate the flooding into the pool, then tried for a couple days to clean the line ourselves with no luck. I brought JetJack in for two days and they were able to clear the line of debris.

After meeting with City Council members last month and coming up with a game plan to eliminate flooding at the ball fields, our crews cleaned all the lines in the park which were full of clay and field dry material. We also installed a new catch basin which really helped their issues.

We have a collection system employee whose last day is July 20<sup>th</sup>.

So far in 2018, we have completed 12 Level 5 repairs with our staff and restoration is complete at those sites.

The backhoe is back in the shop at Groff due to metal shavings in the hydraulic oil. Repairs are starting to become more numerous and costly on this piece of equipment. Budgeting a new machine may be needed in the next few years to eliminate downtime. I'm currently getting a price on a new CAT 420F for lease or purchase. Pricing will be on state contract.

The majority of the work near the school is complete and full restoration will be done soon.

**CMA**  
**MEETING Check Register**  
**For the Period From Jun 22, 2018 to Jul 19, 2018**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5412	7/5/18	ACTION SUPPLY PR	10310-G	214.70
5413	7/5/18	ALLOY OXYGEN &	10310-G	200.50
5414	7/5/18	AMERICAN UNITED	10310-G	1,519.82
5415	7/5/18	AMERICAN WATER	10310-G	1,440.00
5416	7/5/18	AQUA FILTER FRES	10310-G	57.87
5417	7/5/18	Boxer LLC	10310-G	1,230.00
5418	7/5/18	BURNS INDUSTRIAL	10310-G	169.55
5419	7/5/18	CLAIRTON VOLUNT	10310-G	100.00
5420	7/5/18	COMCAST BUSINES	10310-G	417.09
5421	7/5/18	CUSTOM ENVIRON	10310-G	3,266.00
5422	7/5/18	ENVIR. SYSTEMS R	10310-G	400.00
5423	7/5/18	FAYETTE WASTE L	10310-G	85.00
5424	7/5/18	FISHER SCIENTIFIC	10310-G	22.22
5425	7/5/18	Groff Tractor & Equip	10310-G	5,697.16
5426	7/5/18	HACH COMPANY	10310-G	1,676.42
5427	7/5/18	HENDERSON PEST	10310-G	90.00
5428	7/5/18	HOME DEPOT	10310-G	883.36
5429	7/5/18	LINK COMPUTER C	10310-G	1,214.19
5430	7/5/18	M & B Window Clean	10310-G	250.00
5431	7/5/18	Mon River Supply	10310-G	3,049.21
5432	7/5/18	NICKOLICH SANITA	10310-G	16,437.69
5433	7/5/18	PA AMERICAN WAT	10310-G	540.13
5434	7/5/18	PITNEY BOWES GL	10310-G	1,251.39
5435	7/5/18	RC WALTER & SON	10310-G	280.67
5436	7/5/18	SHILOH SERVICE, I	10310-G	939.25
5437	7/5/18	SNYDER BROTHER	10310-G	108.96
5438	7/5/18	TRIAD STRATEGIES	10310-G	2,800.00
5439	7/5/18	VERIZON WIRELES	10310-G	215.00
5440	7/5/18	WEX BANK	10310-G	1,806.01
5441	7/19/18	Advanced Contractin	10310-G	151,170.82
5442	7/19/18	ALLOY OXYGEN &	10310-G	96.70
5443	7/19/18	Applied Maintenance	10310-G	380.88

**CMA**  
**MEETING Check Register**  
**For the Period From Jun 22, 2018 to Jul 19, 2018**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5444	7/19/18	CINTAS	10310-G	77.93
5445	7/19/18	COMCAST BUSINES	10310-G	1,173.00
5446	7/19/18	COMMONWEALTH	10310-G	500.00
5447	7/19/18	DE LAGE LANDEN F	10310-G	110.00
5448	7/19/18	DIRECT ENERGY B	10310-G	14,131.71
5449	7/19/18	DRNACH ENVIRON	10310-G	24,509.00
5450	7/19/18	DUQUESNE LIGHT	10310-G	4,970.88
5451	7/19/18	EJ USA INC	10310-G	1,441.70
5452	7/19/18	FAIRFIELD	10310-G	1,940.23
5453	7/19/18	FNB Commercial Cre	10310-G	3,046.32
5454	7/19/18	Guy Benack	10310-G	1,400.00
5455	7/19/18	HORIZON	10310-G	105.00
5456	7/19/18	IEH AUTO PARTS LL	10310-G	436.13
5457	7/19/18	INDUSTRIAL APPRA	10310-G	685.00
5458	7/19/18	THE INTERCHANGE	10310-G	205.00
5459	7/19/18	JAMES P. HANNAN	10310-G	26.16
5460	7/19/18	KC AUTO AND TRU	10310-G	85.00
5461	7/19/18	KLH ENGINEERS, IN	10310-G	6,079.47
5462	7/19/18	LINDY PAVING	10310-G	1,077.79
5463	7/19/18	Matheson Tri-Gas	10310-G	53.25
5464	7/19/18	MEIT	10310-G	25,022.95
5465	7/19/18	Mon River Supply	10310-G	349.70
5466	7/19/18	MONONGAHELA VA	10310-G	106.00
5467	7/19/18	NSI Solutions, Inc.	10310-G	179.00
5468	7/19/18	PA AMERICAN WAT	10310-G	102.86
5469	7/19/18	PASTORE PLUMBIN	10310-G	400.00
5470	7/19/18	PC TIRE & FOAMFIL	10310-G	50.00
5471	7/19/18	PEOPLES NATURAL	10310-G	36.58
5472	7/19/18	Pioneer Research	10310-G	478.13
5473	7/19/18	PRECISION COPY P	10310-G	284.73
5474	7/19/18	RONDINELLI, DEBO	10310-G	400.00
5475	7/19/18	RUBBER PRODUCT	10310-G	187.00



**CMA**  
**MEETING Check Register**  
**For the Period From Jun 22, 2018 to Jul 19, 2018**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5476	7/19/18	TOTAL INSTRUMEN	10310-G	375.00
5477	7/19/18	UNISAFE	10310-G	293.55
<b>Total</b>				<b><u>288,329.66</u></b>

CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the Six Months Ending June 30, 2018  
Percent of Year 50.0% (6 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Clairton Collecti/Debt Service	\$ 595,780.02	\$ 1,191,560.00	595,779.98	50.00
Jefferson Hills Debt Service	464,269.92	928,540.00	464,270.08	50.00
Petersan WWTP Debt Service	400,507.56	801,015.00	400,507.44	50.00
South Park Debt Service	72,192.48	144,385.00	72,192.52	50.00
<b>Total Debt Service Revenues</b>	<b>1,532,749.98</b>	<b>3,065,500.00</b>	<b>1,532,750.02</b>	<b>50.00</b>
Clairton Collec/Operation/Main	496,584.00	1,015,416.00	518,832.00	48.90
Jefferson Hills Operation/Main	533,694.00	618,408.00	84,714.00	86.30
Petersan Operation/Maint	711,632.00	980,136.00	268,504.00	72.61
South Park Operation/Maint	202,956.00	290,464.00	87,508.00	69.87
<b>Total Consumption Revenues</b>	<b>1,944,866.00</b>	<b>2,904,424.00</b>	<b>959,558.00</b>	<b>66.96</b>
<b>Other Revenue</b>				
Sludge Acceptance	102,462.50	136,000.00	33,537.50	75.34
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	11,430.79	8,800.00	(2,630.79)	129.90
Investment Interest	56,343.17	100,000.00	43,656.83	56.34
Capacity Fees	50,158.00	30,000.00	(20,158.00)	167.19
<b>Total Other Revenues</b>	<b>220,394.46</b>	<b>286,800.00</b>	<b>66,405.54</b>	<b>76.85</b>
<b>Total Revenues</b>	<b>\$ 3,698,010.44</b>	<b>\$ 6,256,724.00</b>	<b>2,558,713.56</b>	<b>59.10</b>
<b>Expenses</b>				
Office Expenses	\$ 2,123.57	\$ 14,350.00	12,226.43	14.80
Treatment Supplies & Chemicals	38,924.51	93,500.00	54,575.49	41.63
Treatment Sludge Disposal	131,863.05	247,167.00	115,303.95	53.35
Flow Monitoring Data & Fees	68,223.39	127,810.00	59,586.61	53.38
Equipment	34,142.65	338,714.00	304,571.35	10.08
Maintenance & Repair	61,354.27	166,000.00	104,645.73	36.96
Vehicle Expense	5,199.34	11,500.00	6,300.66	45.21
Utilities	143,359.02	206,610.00	63,250.98	69.39
Wages & Taxes	388,424.20	814,805.00	426,380.80	47.67
Employee Benefits	155,752.33	371,156.00	215,403.67	41.96
Conference & Memberships	6,234.41	28,450.00	22,215.59	21.91
Professional Services	81,275.02	113,800.00	32,524.98	71.42
Insurance	63,027.00	76,000.00	12,973.00	82.93
<b>Total Operating Expenses</b>	<b>1,179,902.76</b>	<b>2,609,862.00</b>	<b>1,429,959.24</b>	<b>45.21</b>
<b>Total Debt Payments</b>				
Series B Bond Interest Expense	1,042,750.00	2,115,500.00	1,072,750.00	49.29
Series B Bond Principal	0.00	950,000.00	950,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
<b>Total Debt Payments</b>	<b>1,042,750.00</b>	<b>3,372,062.00</b>	<b>2,329,312.00</b>	<b>30.92</b>
<b>Total Expenses</b>	<b>2,222,652.76</b>	<b>5,981,924.00</b>	<b>3,759,271.24</b>	<b>37.16</b>
<b>Over/Under Budget</b>	<b>\$ 1,475,357.68</b>	<b>\$ 274,800.00</b>	<b>(1,200,557.68)</b>	<b>536.88</b>

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Six Months Ending June 30, 2018  
Percent of Year 50.0% (6 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Residential Flat Rate	\$ 836,466.84	\$ 1,500,000.00	663,533.16	55.76
Commerical Flat Rate	88,120.68	178,000.00	89,879.32	49.51
Alleg Housing Flat Rate	57,600.00	115,200.00	57,600.00	50.00
School Flat Rate	10,800.00	21,600.00	10,800.00	50.00
USS Flat Rate	429,900.00	859,800.00	429,900.00	50.00
<b>Total Debt Service Revenues</b>	<u>1,422,887.52</u>	<u>2,674,600.00</u>	<u>1,251,712.48</u>	53.20
<b>Total Consumption Revenues</b>	<u>726,693.12</u>	<u>1,100,000.00</u>	<u>373,306.88</u>	66.06
<b>Total Consumption Revenues</b>	<u>\$ 726,693.12</u>	<u>\$ 1,100,000.00</u>	<u>373,306.88</u>	66.06
<b>CTH Consumption Revenues</b>				
CTH Consumption Revenues	\$ 0.00	\$ 85,000.00	85,000.00	0.00
CTH Debt Service Revenues	79,800.00	158,400.00	78,600.00	50.38
CTH Penalty and Interest	0.00	0.00	0.00	0.00
<b>Total Century Townhomes</b>	<u>79,800.00</u>	<u>243,400.00</u>	<u>163,600.00</u>	32.79
<b>Other Revenue</b>				
Penalty	47,789.66	72,000.00	24,210.34	66.37
Dye Test Fees - Plumber	(1,400.00)	0.00	1,400.00	0.00
Dye Test - Application Fees	1,500.00	2,200.00	700.00	68.18
Lien Letter Fees	1,214.00	1,900.00	686.00	63.89
NSF Fees	83.00	300.00	217.00	27.67
Posting Fees -Terminations \$20	21,916.48	7,200.00	(14,716.48)	304.40
Magistrate & Legal Fees	3,451.50	500.00	(2,951.50)	690.30
Notice Fee - \$15	9,735.00	45,000.00	35,265.00	21.63
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	130.40	0.00	(130.40)	0.00
Investment Interest	557.04	0.00	(557.04)	0.00
Prior Sewage Fee	382.24	0.00	(382.24)	0.00
<b>Total Other Revenues</b>	<u>85,359.32</u>	<u>129,850.00</u>	<u>44,490.68</u>	65.74
<b>Total Revenues</b>	<u>\$ 2,314,739.96</u>	<u>\$ 4,147,850.00</u>	<u>1,833,110.04</u>	55.81
<b>Expenses</b>				
Office Expenses	\$ 3,000.48	\$ 5,200.00	2,199.52	57.70
Billing Expense	32,977.83	59,050.00	26,072.17	55.85
Collection System Supplies	10,426.06	25,980.00	15,553.94	40.13
Equipment	5,231.69	35,680.00	30,448.31	14.66
Maintenance & Repair	45,681.82	172,000.00	126,318.18	26.56
Vehicle Expense	10,017.36	12,800.00	2,782.64	78.26
Utilities	9,361.13	25,440.00	16,078.87	36.80
Wages & Taxes	153,112.23	326,180.00	173,067.77	46.94
Employee Benefits	54,258.89	177,810.00	123,551.11	30.52
Conference & Memberships	335.65	2,650.00	2,314.35	12.67
Professional Services	32,657.31	84,450.00	51,792.69	38.67
Insurance	30,813.00	25,000.00	(5,813.00)	123.25
WWTP Treatment Charges	496,584.00	1,015,416.00	518,832.00	48.90
<b>Total Operating Expenses</b>	<u>884,457.45</u>	<u>1,967,656.00</u>	<u>1,083,198.55</u>	44.95

For Management Purposes Only

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the Six Months Ending June 30, 2018  
Percent of Year 50.0% (6 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	174,356.26	353,088.00	178,731.74	49.38
Series A Bond Principal	0.00	175,000.00	175,000.00	0.00
Debt Pmt City of Clairton	203,868.96	407,738.00	203,869.04	50.00
Debt Pmt (full bond)	264,356.28	0.00	(264,356.28)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	595,780.02	1,191,559.00	595,778.98	50.00
	<u>1,238,361.52</u>	<u>2,180,194.00</u>	<u>941,832.48</u>	56.80
Total Expenses	<u>2,122,818.97</u>	<u>4,147,850.00</u>	<u>2,025,031.03</u>	51.18
Over/Under Budget	<u>\$ 191,920.99</u>	<u>\$ 0.00</u>	<u>(191,920.99)</u>	0.00

CMA  
Cash Account Monthly Summary  
As of: June 30, 2018

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
<b>Operating Accounts</b>							
10320-T FN-WWTP Depository	4,347,168.84	\$	203,134.57	\$	(450,295.40)	\$	4,100,008.01
10330-C FN-Collection Depository	1,960,431.56		386,939.74		(252,448.59)		2,094,922.71
10310-G FN-Disbursements	142,074.50		192,757.45		(181,186.46)		153,645.49
10311-G FN-Payroll	1,338.12		83,320.98		(81,825.06)		2,834.04
<b>Reserved Accounts</b>							
10331-C FN-Collection City Pmts	733,928.39		33,978.16		0.00		767,906.55
10322-T FN-OPEB	484,364.28		346.35		0.00		484,710.63
10321-T FN-WWTP Capacity & Capital Im	3,392,093.59		8,085.73		0.00		3,400,179.32
10333-C Collection Capital Improvement	1,639,151.01		0.00		0.00		1,639,151.01
10332-T WWTP Debt Coverage	76,277.28		54.54		0.00		76,331.82
Total FNB Accounts	<u>12,776,827.57</u>	\$	<u>908,617.52</u>	\$	<u>(965,755.51)</u>	\$	<u>12,719,689.58</u>
<b>Trustee Accounts</b>							
10200-C WF Series A - Construction	98,121.69	\$	132.93	\$	0.00	\$	98,254.62
10200-T WF - Series B - Construction	8,590,989.42		7,613.43		(1,008,702.26)		7,589,900.59
10220-T WF - Debt Service	1,816,075.32		301,940.51		(1,217,106.26)		900,909.57
10221-T WF - Debt Service Reserve	3,718,963.23		2,928.24		0.00		3,721,891.47
Total Trustee Accounts	<u>14,224,149.66</u>	\$	<u>312,615.11</u>	\$	<u>(2,225,808.52)</u>	\$	<u>12,310,956.25</u>
Grand Total	<u>27,000,977.23</u>	\$	<u>1,221,232.63</u>	\$	<u>(3,191,564.03)</u>	\$	<u>25,030,645.83</u>

## Collection System - Sewage Billing Summary

### Accounts Receivable

As of 07/02/2018	\$	1,114,890.62	
Minus CTH Delinq.*	\$	<u>(164,801.87)</u>	
			1,114,890.62

Total Accts Receivable	\$	950,088.75
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<b>Century Townhomes delinquent plus the \$164,801.87</b>			<b>\$ 373,195.43</b>
Active Accounts	Number of accounts	1,425	\$ 565,741.22
Inactive Accounts	Number of accounts	597	<u>\$ 175,953.97</u>
			\$ 1,114,890.62

<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 DAYS</u>
\$ 103,138.49	\$ 86,592.13	\$ 98,379.46	\$ 826,780.54

### \*\*Monthly Billing

January	\$ 395,125.03
February	395,687.00
March	399,078.32
April	371,573.54
May	396,808.11
June	372,265.50
July	-
August	-
September	-
October	-
November	-
December	-
<b>Total Billing</b>	<b>\$ 2,330,537.50</b>

### Monthly Collections

January	\$ 393,553.36
February	358,849.96
March	370,115.35
April	398,467.40
May	381,541.21
June	382,339.71
July	-
August	-
September	-
October	-
November	-
December	-
<b>Total Collections</b>	<b>\$ 2,284,866.99</b>

## **Report of the Finance Director – July 19, 2018**

**Century Townhomes** – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills. We received notice from the bankruptcy court in California and submitted information to the solicitor's office for a response. The Century Townhomes Association has filed for Bankruptcy protection under Chapter 11 of the Code on May 10, 2018. The solicitor's office will update the Board on this. **The Board agreed to a request from the Association to restrict its ability to terminate service as long as the Association continued to pay all undisputed invoices when due with all other amounts owed will be settled in the Bankruptcy proceedings.**

**Delinquent Accounts shutoffs** - In June we sent out 334 - 10- day delinquent notices, 123 properties were posted for shutoff, and 23 accounts were sent over to the water company for shut off and 18 were actually shut off.

**Collections Crew Management and Reporting** – The June 2018 report is in your packet.

**\$Energy Fund** – In June the fund processed 4 applications, approved 3 and denied 1.

**STD** – We have one employee who returned to work from Short Term Disability on July 3. Another employee is still on short term disability.

**PA American Water** – Brian and I met with them on February 27, 2018. They will be making a field visit to see the progress of the plant improvements the morning of March 15, 2018. Nothing new to report. They have requested some additional information which we will provide upon completion of the 2017 audit report. We have provided the information requested to PA American Water. We have been told that the PA American Water will get back to us in late July.

**Resignation** – Michael Mursch resigned his position with the CMA effective July 20, 2018.

**PennVest** – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26<sup>th</sup> for a preapplication meeting.

**Grants** – Nothing new to report.

CTH Billing Summary

2018

**January**

Consumption	1167000.00
Billed	0.00
	<u>1167000.00</u>

Consumption Charge	\$ 9,336.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 22,636.00</u>
payment	\$ (22,536.00)

**Feb**

Consumption	2053000.00
Billed	0.00
	<u>2053000.00</u>

Consumption Charge	\$ 16,424.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 29,724.00</u>
payment	\$ (30,182.87)

**March**

Consumption	2148000.00
Billed	0.00
	<u>2148000.00</u>

Consumption Charge	\$ 17,184.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 30,484.00</u>
payment	\$ (16,000.00)

**April**

Consumption	1689000.00
Billed	0.00
	<u>1689000.00</u>

Consumption Charge	\$ 13,512.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 26,812.00</u>
payment	\$ (26,812.00)

**May**

Consumption	1921000.00
Billed	0.00
	<u>1921000.00</u>

Consumption Charge	\$ 15,368.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 28,668.00</u>
payment	\$ (20,100.00)



**June**

Consumption	1917000.00
Billed	<u>0.00</u>
	1917000.00

Consumption Charge	\$ 15,336.00
flat fee billed	13,300.00
<u>Total Bill</u>	<u>\$ 28,636.00</u>
payment	\$ (26,732.00)

**July**

Consumption	1679000.00
Billed	<u>0.00</u>
	1679000.00

Consumption Charge	\$ 15,336.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 28,636.00</u>
payment	

**August**

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Charge	
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	

**September**

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Charge	
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	

**October**

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Charge	
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	

**November**

Consumption	0.00
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Billed 0.00

Consumption Charge

flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00

payment

**December**

Consumption 0.00

Billed 0.00

Consumption Charge

flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00

payment

TOTAL TO DATE Charges

Consumption Charge 102,496.00

flat fee billed 93,100.00

Total Bill \$ 224,232.00

Total Payments \$ (142,362.87)