

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

JANUARY 21, 2021

Meeting called to order at 6:07 PM by Nick Nickolich.

Executive Session was held from 5:00 P.M. until 6:01 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
Donald Nevills	<u> X </u>	<u> </u>
John Vitullo	<u> X </u>	<u> </u>
Doug Ozvath	<u> X </u>	<u> </u>
Jim Cerqua	<u> X </u>	<u> </u>
Nick Nickolich	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
Joe Dalfonso, Solicitor
John Mowry, KLH Engineers

Citizens Comments

This meeting was conducted via conference phone call due to the pandemic caused from the COVID-19 Virus. Public Comments on the agenda were asked for by the posting of the agenda on the Authority web site www.clairtonmunicipalauthority.org. Public comments were solicited through a special e-mail response set up at info@ClairtonMunicipalAuthority.org. Any comment received will be addressed at the next regular meeting. This process will be refined in the future to allow for public listening of the regular meeting on-line. The recording of this meeting will be posted on the Authority web site. As of the date of the preparation of these minutes no comments were received.

Jim Cerqua moved, and John Vitullo seconded the motion to approve the minutes from the December 17, 2020 Board Meeting. The motion carried 5-0.

Jim Cerqua moved, and Nick Nickolich seconded the motion to approve the paying of the bills from December 18, 2020 –January 20, 2021. The motion carried 5-0. Mr. Nickolich abstained on the Nickolich Sanitation invoice.

Jim Cerqua moved, and Don Nevills seconded the motion to approve the Year-to-Date Income Statements for Treatment and Collections. The motion carried 5-0.

John Vitullo moved, and Jim Cerqua seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Don Nevills moved, and Nick Nickolich seconded the motion to award the contract for Property & Casualty and Workers Compensation Insurance to Paul Fisher Insurance Services, LLC for a term of one year beginning February 1, 2021 for a premium of \$110,248. The motion carried 4-0-1. Mr. Cerqua abstained due to his working with Mr. Fisher in another business.

Doug Ozvath moved, and Nick Nickolich seconded the motion to authorize KLH Engineers to bid Phase II of the Wastewater Treatment Plant Project based on the solicitor and management finalizing the details. The motion carried 5-0.

Jim Cerqua moved, and Doug Ozvath seconded the motion to authorize the payment of application No. 1 of Contract 2020-2 Chlorine Building Roof Replacement in the amount of \$53,600 to Blair Construction LLC. The motion carried 5-0.

Doug Ozvath moved, and John Vitullo seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #357-B in the amount of \$7,831.44 Motion carried 5-0.

Jim Cerqua moved, and Doug Ozvath seconded the motion to accept the recommendation of the subcommittee to accept PennVest Financing for Phase II of the Wastewater Treatment Plant Project. The motion carried 5-0.

Jim Cerqua moved, and Nick Nickolich seconded the motion to have the Clairton Municipal Authority Finance Director obtain consent of the Treatment Agreement municipalities to borrow funds for Phase II of the Wastewater Treatment Plant Project. The motion carried 5-0.

Jim Cerqua moved, and John Vitullo seconded the motion to have the Finance Director of the Clairton Municipal Authority to investigate the preparation of a forensic audit of the City of Clairton. The motion carried 5-0.

Doug Ozvath moved, and Don Nevills seconded the motion to adjourn at 6:24 PM. The motion carried 5-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday January 21, 2021

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of December 17, 2020.
3. Motion to approve the bills
4. Motion to approve the Year-to-Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to award the contract for Property & Casualty and Workers Compensation Insurance Coverage to Paul Fisher Insurance Services, LLC for a term of one year beginning February 1, 2021 for a premium of \$110,248 .
7. Collection & Operation Report
8. Engineer's Report
 - a. Motion to Authorize KLH Engineers to bid Phase II of the Wastewater Treatment Plant Project.
 - b. Motion to authorize the payment of application No. 1 of Contract 2020-02 Chlorine Building Roof Replacement in the amount of \$53,600 to Blair Construction LLC.
 - c. Approval of request submitted by John Mowry of KLH, for Requisition #357B in the amount of \$7,831.44.
9. Solicitor's Report
 - a. Motion to accept the recommendation of the subcommittee to accept PennVest Financing for Phase II of the Wastewater Treatment Plant Project.
 - b. Motion to have the Solicitor's office to obtain the consent of the Treatment Agreement municipalities to borrow funds for Phase II of the Wastewater Treatment Project.
 - c. Motion to have the Finance Director of the Clairton Municipal Authority to investigate the preparation of a forensic audit of the City of Clairton.
10. New Business
11. Old Business

Motion to Adjourn

CMA
MEETING Check Register
For the Period From Dec 24, 2020 to Jan 21, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7633	12/24/20	ACTION SUPPLY PR	10310-G	316.00
7634	12/24/20	CITY OF CLAIRTON	10310-G	407,737.88
7635	12/24/20	COMCAST BUSINES	10310-G	456.72
7636	12/24/20	CUMMINS BRIDGE	10310-G	1,015.43
7637	12/24/20	DODARO, MATTA &	10310-G	21,141.50
7638	12/24/20	DUQUESNE LIGHT	10310-G	23,241.63
7639	12/24/20	GRAINGER	10310-G	93.80
7640	12/24/20	Groff Tractor & Equip	10310-G	4.24
7641	12/24/20	HENWIL CORPORA	10310-G	3,424.93
7642	12/24/20	Madison National Life	10310-G	1,473.85
7643	12/24/20	MAHER DUESSEL	10310-G	1,686.25
7644	12/24/20	Mon River Supply	10310-G	755.03
7645	12/24/20	MyBFFSocial LLC	10310-G	1,000.00
7646	12/24/20	PENNSYLVANIA MU	10310-G	2,400.00
7647	12/24/20	STONE & CO	10310-G	165.00
7648	12/24/20	Web-Makeovers	10310-G	75.00
7649	12/24/20	WILMINGTON TRUS	10310-G	113,330.00
7650	1/5/21	AIRGAS USA, LLC	10310-G	205.79
7651	1/5/21	AQUA FILTER FRES	10310-G	432.73
7652	1/5/21	CINTAS	10310-G	2,958.85
7653	1/5/21	COLUMBIA GAS OF	10310-G	140.84
7654	1/5/21	DTI Development	10310-G	3,000.00
7655	1/5/21	DUQUESNE LIGHT	10310-G	237.16
7656	1/5/21	FAYETTE WASTE L	10310-G	98.64
7657	1/5/21	HAPCHUK, INC.	10310-G	2,835.00
7658	1/5/21	HENDERSON PEST	10310-G	90.00
7659	1/5/21	HENWIL CORPORA	10310-G	670.10
7660	1/5/21	HOME DEPOT	10310-G	84.62
7661	1/5/21	IDEXX Laboratories	10310-G	27.96
7662	1/5/21	LINK COMPUTER C	10310-G	1,275.60
7663	1/5/21	M & B Window Clean	10310-G	250.00
7664	1/5/21	NICKOLICH SANITA	10310-G	28,359.03

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MEETING Check Register
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Check #	Date	Payee	Cash Account	Amount
7665	1/5/21	PA AMERICAN WAT	10310-G	1,624.21
7666	1/5/21	PETERSEN PRECISI	10310-G	532.80
7667	1/5/21	Pioneer Research	10310-G	640.70
7668	1/5/21	PITNEY BOWES GL	10310-G	1,251.39
7669	1/5/21	SHILOH SERVICE, I	10310-G	1,848.25
7670	1/5/21	SNYDER BROTHER	10310-G	102.18
7671	1/5/21	United Laboratories	10310-G	600.67
7672	1/5/21	UNIVAR USA	10310-G	1,930.00
7673	1/5/21	VERIZON WIRELES	10310-G	257.29
7674	1/5/21	WEEDS NO MORE, I	10310-G	1,120.00
7675	1/5/21	WEX BANK	10310-G	584.26
7676	1/5/21	W.P.W.P.C.A.	10310-G	20.00
7677	1/21/21	ACTION SUPPLY PR	10310-G	79.00
7678	1/21/21	AIRGAS USA, LLC	10310-G	139.24
7679	1/21/21	ALL PRO PITTSBUR	10310-G	400.00
7680	1/21/21	BLAIR CONSTRUCTI	10310-G	50,920.00
7681	1/21/21	CINTAS	10310-G	143.34
7682	1/21/21	COMCAST	10310-G	1,554.96
7683	1/21/21	DE LAGE LANDEN F	10310-G	110.00
7684	1/21/21	DRNACH ENVIRON	10310-G	24,891.00
7685	1/21/21	DUQUESNE LIGHT	10310-G	28,250.35
7686	1/21/21	FAYETTE PARTS SE	10310-G	217.62
7687	1/21/21	FISHER SCIENTIFIC	10310-G	446.38
7688	1/21/21	FNB Commercial Cre	10310-G	2,409.79
7689	1/21/21	FRANK'S SHOES	10310-G	150.00
7690	1/21/21	IEH AUTO PARTS LL	10310-G	1,243.79
7691	1/21/21	INDUSTRIAL APPRA	10310-G	4,482.00
7692	1/21/21	THE INTERCHANGE	10310-G	200.00
7693	1/21/21	KLH ENGINEERS, IN	10310-G	9,074.11
7694	1/21/21	Madison National Life	10310-G	1,473.85
7695	1/21/21	MARK CERYAK	10310-G	5.95
7696	1/21/21	Matheson Tri-Gas	10310-G	78.59

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Check #	Date	Payee	Cash Account	Amount
7697	1/21/21	MEIT	10310-G	26,883.24
7698	1/21/21	MODEL UNIFORMS	10310-G	571.70
7699	1/21/21	MURPHY FAMILY IN	10310-G	99.98
7700	1/21/21	NSI Solutions, Inc.	10310-G	194.00
7701	1/21/21	PASTORE PLUMBIN	10310-G	2,600.00
7702	1/21/21	Paul A Fisher Insuran	10310-G	110,248.00
7703	1/21/21	PENN BRIDGE LAN	10310-G	96.00
7704	1/21/21	PENNSYLVANIA ON	10310-G	77.05
7705	1/21/21	PEOPLES NATURAL	10310-G	983.27
7706	1/21/21	PITTSBURGH POST	10310-G	214.50
7707	1/21/21	PRECISION COPY P	10310-G	524.49
7708	1/21/21	PURCHASE POWER	10310-G	1,020.99
7709	1/21/21	RC WALTER & SON	10310-G	46.77
7710	1/21/21	RONDINELLI, DEBO	10310-G	500.00
7711	1/21/21	SAMS CLUB	10310-G	302.54
7712	1/21/21	SUBURBAN TESTIN	10310-G	1,452.65
7713	1/21/21	UNITED LABS	10310-G	745.88
Total				<u>902,326.36</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Twelve Months Ending December 31, 2020
Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 1,092,441.13	\$ 1,191,696.00	99,254.87	91.67
Jefferson Hills Debt Service	851,214.59	928,646.00	77,431.41	91.66
Petersan WWTP Debt Service	801,068.46	801,107.00	38.54	100.00
South Park Debt Service	132,361.19	144,402.00	12,040.81	91.66
Total Debt Service Revenues	2,877,085.37	3,065,851.00	188,765.63	93.84
Clairton Collec/Operation/Main				
Clairton Collec/Operation/Main	1,022,100.00	1,191,754.00	169,654.00	85.76
Jefferson Hills Operation/Main	1,071,920.00	928,691.00	(143,229.00)	115.42
Petersan Operation/Maint	1,114,220.00	801,146.00	(313,074.00)	139.08
South Park Operation/Maint	257,786.92	144,409.00	(113,377.92)	178.51
Total Consumption Revenues	3,466,026.92	3,066,000.00	(400,026.92)	113.05
Other Revenue				
Sludge Acceptance	158,956.45	140,000.00	(18,956.45)	113.54
Miscellaneous Income	87.05	0.00	(87.05)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	33,476.96	12,000.00	(21,476.96)	278.97
Investment Interest	(39,881.86)	80,000.00	119,881.86	(49.85)
Capacity Fees	65,529.00	50,000.00	(15,529.00)	131.06
Total Other Revenues	218,167.60	294,000.00	75,832.40	74.21
Total Revenues	\$ 6,561,279.89	\$ 6,425,851.00	(135,428.89)	102.11
Expenses				
Office Expenses	\$ 17,484.04	\$ 13,250.00	(4,234.04)	131.96
Treatment Supplies & Chemicals	122,760.80	103,100.00	(19,660.80)	119.07
Treatment Sludge Disposal	322,543.28	315,000.00	(7,543.28)	102.39
Flow Monitoring Data & Fees	140,161.65	144,000.00	3,838.35	97.33
Equipment	85,115.38	265,600.00	180,484.62	32.05
Maintenance & Repair	79,647.67	202,450.00	122,802.33	39.34
Vehicle Expense	9,864.34	27,000.00	17,135.66	36.53
Utilities	331,578.96	393,800.00	62,221.04	84.20
Wages & Taxes	866,917.87	825,746.00	(41,171.87)	104.99
Employee Benefits	341,700.92	421,050.00	79,349.08	81.15
Conference & Memberships	7,982.28	33,200.00	25,217.72	24.04
Professional Services	248,123.07	147,538.00	(100,585.07)	168.18
Insurance	78,015.00	110,000.00	31,985.00	70.92
Total Operating Expenses	2,651,895.26	3,001,734.00	349,838.74	88.35
Total Debt Payments				
Series B Bond Interest Expense	2,215,031.26	2,030,850.00	(184,181.26)	109.07
Series B Bond Principal	1,035,000.00	1,035,000.00	0.00	100.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	3,250,031.26	3,372,412.00	122,380.74	96.37
Total Expenses	5,901,926.52	6,374,146.00	472,219.48	92.59
Over/Under Budget	\$ 659,353.37	\$ 51,705.00	(607,648.37)	1,275.22

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2020
Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,679,214.08	\$ 1,658,400.00	(20,814.08)	101.26
Commerical Flat Rate	159,408.78	178,000.00	18,591.22	89.56
Alleg Housing Flat Rate	115,200.00	115,200.00	0.00	100.00
School Flat Rate	21,600.00	21,600.00	0.00	100.00
USS Flat Rate	859,800.00	859,800.00	0.00	100.00
Total Debt Service Revenues	2,835,222.86	2,833,000.00	(2,222.86)	100.08
Total Consumption Revenues	1,305,556.74	1,185,000.00	(120,556.74)	110.17
Total Consumption Revenues	\$ 1,305,556.74	\$ 1,185,000.00	(120,556.74)	110.17
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	159,600.00	0.00	(159,600.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	159,600.00	0.00	(159,600.00)	0.00
Other Revenue				
Penalty	147,690.25	115,000.00	(32,690.25)	128.43
Dye Test Fees - Plumber	(3,600.00)	0.00	3,600.00	0.00
Dye Test - Application Fees	4,975.00	2,500.00	(2,475.00)	199.00
Lien Letter Fees	3,765.00	2,300.00	(1,465.00)	163.70
NSF Fees	250.00	300.00	50.00	83.33
Posting Fees -Terminations \$20	72,446.45	25,000.00	(47,446.45)	289.79
Magistrate & Legal Fees	265.50	4,500.00	4,234.50	5.90
Notice Fee - \$15	6,540.00	15,000.00	8,460.00	43.60
Vactor Rental	0.00	750.00	750.00	0.00
Miscellaneous Income	9,433.42	0.00	(9,433.42)	0.00
Interest Income	1,487.03	6.25	(1,480.78)	23,792.48
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	812.40	2,000.00	1,187.60	40.62
Total Other Revenues	244,065.05	167,656.25	(76,408.80)	145.57
Total Revenues	\$ 4,544,444.65	\$ 4,185,656.25	(358,788.40)	108.57
Expenses				
Office Expenses	\$ 5,565.78	\$ 5,750.00	184.22	96.80
Billing Expense	56,938.60	72,725.00	15,786.40	78.29
Collection System Supplies	31,826.10	71,800.00	39,973.90	44.33
Equipment	9,544.32	20,365.00	10,820.68	46.87
Maintenance & Repair	25,010.24	139,000.00	113,989.76	17.99
Vehicle Expense	16,077.58	18,600.00	2,522.42	86.44
Utilities	19,141.21	29,870.00	10,728.79	64.08
Wages & Taxes	316,220.85	411,202.00	94,981.15	76.90
Employee Benefits	134,687.26	140,514.00	5,826.74	95.85
Conference & Memberships	9,429.49	6,450.00	(2,979.49)	146.19
Professional Services	196,377.46	228,450.00	32,072.54	85.96
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	1,022,100.00	1,066,187.00	44,087.00	95.86
Total Operating Expenses	1,874,418.89	2,255,913.00	381,494.11	83.09

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2020
Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	441,716.08	407,738.00	(33,978.08)	108.33
Debt Pmt (full bond)	572,826.02	7,665.00	(565,161.02)	7,473.27
Debt Pmt on Collection System	168,234.85	1,191,754.00	1,023,519.15	14.12
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	1,092,441.13	0.00	(1,092,441.13)	0.00
	<u>2,275,218.08</u>	<u>1,659,966.00</u>	<u>(615,252.08)</u>	137.06
Total Expenses	<u>4,149,636.97</u>	<u>3,915,879.00</u>	<u>(233,757.97)</u>	105.97
Over/Under Budget	\$ <u>394,807.68</u>	\$ <u>269,777.25</u>	<u>(125,030.43)</u>	146.35

CMA
Cash Account Monthly Summary
As of: December 31, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	7,229,829.52	\$	1,574,545.83	\$	(1,818,172.51)	\$	6,986,202.84
10330-C FN-Collection Depository	3,110,879.65		525,655.32		(330,168.03)		3,306,366.94
10311-G FN-Payroll	40,089.00		84,661.65		(94,931.49)		29,819.16
10310-G FN-Disbursements	147,377.90		1,981,522.42		(1,552,773.76)		576,126.56
Reserved Accounts							
10331-C FN-Collection City Pmts	563,937.91		33,978.16		(407,737.88)		190,178.19
10322-T FN-OPEB	499,023.01		127.15		0.00		499,150.16
10321-T FN-WWTP Capacity & Capital Im	2,394,384.74		254,891.47		0.00		2,649,276.21
10333-C Collection Capital Improvement	847,820.80		368,536.43		0.00		1,216,357.23
10332-T WWTP Debt Coverage	78,585.72		20.02		0.00		78,605.74
Total FNB Accounts	<u>14,911,928.25</u>	<u>\$</u>	<u>4,823,938.45</u>	<u>\$</u>	<u>(4,203,783.67)</u>	<u>\$</u>	<u>15,532,083.03</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	561,037.44		8.97		(16,330.28)		544,716.13
10220-T WF - Debt Service	2,717,878.56		507,009.72		(2,409,531.26)		815,357.02
10221-T WF - Debt Service Reserve	3,226,297.16		0.00		(423,751.24)		2,802,545.92
Total Trustee Accounts	<u>6,505,216.22</u>	<u>\$</u>	<u>507,018.69</u>	<u>\$</u>	<u>(2,849,612.78)</u>	<u>\$</u>	<u>4,162,622.13</u>
Grand Total	<u>21,417,144.47</u>	<u>\$</u>	<u>5,330,957.14</u>	<u>\$</u>	<u>(7,053,396.45)</u>	<u>\$</u>	<u>19,694,705.16</u>

December 2020 Collection System Billing Summary

Sewer Receivables

Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	402.5	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	77.5	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	0	660	342.42	0	-205
COLLE	Metered Sewer Collection	98,329.64	72.1	0	2,597.16	1,229.96	0	-85,817.28
COMIF	Commercial Sewer Flat Rate	12,730.92	0	0	209.64	102.56	0	-12,512.79
RESF	Residential Sewer Flat Rate	141,075.50	-184.8	0	3,199.58	5,726.84	0	-132,885.72
PRIOR	Prior Balances	0	0	0	0	0.02	0	-10
SSRF	School Sewer Flat Rate	1,800.00	0	0	90	15.63	0	-3,723.71
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	0	0	-16
	Sewer Receivables Totals	348,502.06	-112.7	7,236.38	7,417.43	0	0	434.05

Sewer Direct

Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
NSF Fee	NSF Fee	0	50	0	0	0	0	0
POST	Posting Fee - Shut Offs	0	7,860.00	0	0	0	0	16.17
TurnOff	Water Turn Off Fee	0	0	0	0	0	0	-44.82
TurnOn	Turn On Fee	0	0	0	0	0	0	-30
NOTICE	10-Day Delinquent Notice	0	0	0	0	0	0	-741.17
Bankruptcy Money off of account	Move money off of account balances	0	0	0	0	0	0	-15,000.00
Dollar Energy Fund Discount	Dollar Energy Fund Discount CMA	-132	0	0	0	0	0	0
	Sewer Direct Totals	-132	7,910.00	0	0	0	0	16.17

Sewer Summary

Previous Ending Balance	2,004,229.16
Charges	348,370.06
Adjustments	7,797.30
Penalties	7,236.38
Interest	7,417.43
Discounts	0
Refunds	0
Adjusted Receipts	450.22
Receipts	-336,587.72
Current Balance	2,038,912.83
Total Receipts	-336,137.50

Report of the Finance Director – January 21, 2021

Century Townhomes – Nothing new to report

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 and 2019 years and have had preliminary discussions with the solicitor on how to proceed. **We have submitted the checks for the 2018 and 2019 years.**

Delinquent Accounts shutoffs – In December we sent out 521, 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus. It appears that we may not be able to do shutoffs until after March 31, 2021.

Collections Crew Management and Reporting – The December 2020 report has been sent to you.

Energy Fund – In November, the fund processed 0 applications, approved 0.

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26 2019 for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. **There is a motion on the agenda to proceed with the PennVest funding option.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We received requests for clarification on some of the application for the Golden Gate Project which were provided with nothing new on the Treatment Plant Grant Proposal. We have been informed that we have received a \$200,000 grant from the state under the Clean Water Grant program. The Golden Gate Project was not funded. We are submitting for \$95,371 grant funding through CDBG program. The agreement with DCED on the \$200,000 grant has been signed by the designated signatories. **Nothing new to report.**

2020 Audit – We are getting prepared to have Maher Duessel in for the field work for the 2020 Audit.



Paul A. Fisher Insurance Services, LLC
 201 Penn Center Blvd. Suite #400
 Pittsburgh, PA 15235
 P. (724) 519-7503

Clairton Municipal Authority
 ATTN: Jim Hannan
 1 N. State St
 Clairton, PA 15025

INVOICE
 Invoice No: 00179

Invoice Date: 01/19/2021				
Description	Policy Number	Eff Date	Line of Business	Due
Policy Premium	ZLP-61M2455A	02/01/2021	General Liability	\$18,658.00
Policy Premium	630-4F584849	02/01/2021	Commercial Property	\$36,166.00
Policy Premium	810-5F512225	02/01/2021	Commercial Auto	\$9,090.00
Policy Premium	ZUP-91M24462	02/01/2021	Commercial Umbrella	\$7,616.00
Policy Premium	UB-0K071456	02/01/2021	Worker's Compensation	\$38,718.00

Total: \$110,248.00

Notes

Since payment plan is once/term, down-payment therefore means annual premium. Fee included in Workers' Compensation corresponds to taxes & surcharges per proposal.

Detach and return this portion with your payment

Customer: Clairton Municipal Authority

Invoice No: 00179

MAIL TO:

Paul A. Fisher Insurance Services, LLC
 201 Penn Center Blvd. Suite #400
 Pittsburgh, PA 15235

Due Date: 02/01/2021	
Amount Due	Enclosed
\$110,248.00	

January 2021 Operations and Collections Report

Duperon Update – Duperon continues to work onsite to resolve the plate screen issues. The whole machine has been redesigned and preliminary testing has shown positive results. They are currently working on finishing one of the screens, while the second one has been transported back to their headquarters in Michigan for disassembly and reconfiguration to the updated design.

Roof Update – The metal roof that covers the chlorine hoist area was completed the last week in December.

I completed our annual Tier II Chemical Inventory and Form 43 Sludge Analysis in January, all parties and emergency responders received an updated copy.

The Maintenance I bid was posted and is due to be taken down on January 15th. This bid was open to all employees thru the MOU that we used to allow the collection system employees the ability to sign. I will have bid award information at the meeting.

On January 14th, Joe D. and I held our first joint meeting with the Union regarding the update of our personnel policy. The majority of this policy is pre-2006, so many updates are needed to make it right.

I have yet to receive a signed union contract.

Vaccination Update – After calling the ACHD and the Allegheny County Emergency Management office, I got no answers as to when we will be offered the COVID vaccination. Also, on January 8th, the PA Health Department moved our workforce category from 1B to 1C, which means we will be pushed back to get the vaccine. I'm sure we are going to have refusals from some employees, so I asked the solicitor's office to draft a policy regarding the vaccine.

We are starting to have more issues with the plant due to the age of the facility, and the buildup of grease, rags, and grit. We are still trying to dial in our grit system, and Duperon is working on the grease/rag issues.

Executive Session Items:

Any word on repairing/replacing the heaters??

Employee will be taking an extended leave later in the year.

What happens when an employee runs out of sick days? What are the consequences of calling off the morning of work?



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

January 21, 2021

ACTIVE ITEMS

Phase II Upgrade Project

All drawings have been reviewed and are ready for bid per Board authorization. A conference call was held with PennVest to discuss the funding offer. The CMA must decide how much of the Authority funds will be utilized for the project. Currently the offer is 1% loan for 20 years.

Upstream Litigation

KLH has been working with the Solicitor on the litigation with the upstream communities.

Chlorine Roof Replacement

Materials have been ordered and it is anticipated the material will be delivered the week of December 13th. The Contractor will be onsite to take delivery.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

CDBG Year 46

The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). KLH is working with SRCOG to prepare bidding documents.

CDBG Year 47

CDBG Year 47 is now accepting applications. The proposed project includes rehabilitation of five (5) Level 5 defect sewers. The total cost estimate is \$164,000, with a CMA share of \$69,000. KLH submitted the pre-application for funding consideration. Applications are under review.

GIS Update

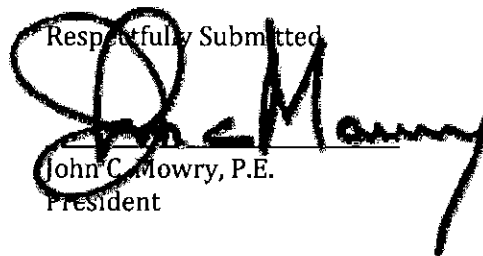
CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has provided the map to CMA.

State Street Lining & Restoration

CMA was contacted by PennDOT in regards to the final restoration for the State Street Lining contract. KLH is working with the Contractor to restore the open excavation pits and asphalt restoration per PennDOT directive.

Capital Requisition

Requisition 357-B in the amount of \$7,831.44 is presented for Board approval.

Respectfully Submitted

John C. Mowry, P.E.
President

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Clairton Municipal Authority

APPLICATION NO.: 1

Distribution to:
 _____ OWNER
 _____ ARCHITECT
 _____ CONTRACTOR
 _____ INSPECTOR

1 North State Street, Clairton PA 15025

PERIOD TO: 12/31/2020

FROM (CONTRACTOR): Blair Construction LLC

KA#

5639 Emlenton Clintonville Rd Emlenton, Pa 16373

CONTRACT FOR: Chlorine Building Roof Replacement CONTRACTOR'S APPLICATION FOR PAYMENT

CONTRACT DATE:

Application is made for Payment, as shown, in connection with the Contract. Continuation Sheet, AIA Document G702, is attached.

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		TOTAL	ADDITIONS	DEDUCTIONS
Approved this Month	DATE APPROVED			
Number	Date Approved			
TOTALS				

1. ORIGINAL CONTRACT SUM \$ 53,600.00
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE (Line 1+2) \$ 53,600.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G702) \$ 53,600.00

5. RETAINAGE:
 - a. % of Completed Work \$ 2880.00
(Column D+E)
 - b. % of Stored Material \$
(Column F on G703)
Total Retainage (Line 5a + 5b or Total in Column 1 of G702) \$ 2880.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 50820.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$
8. CURRENT PAYMENT DUE \$ 50820.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ 2880.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for payment has been completed in accordance with the Contract Documents, that all previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect/Inspector certifies to the Owner that to the best of the his/her knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Inspector: [Signature] Date: 1/13/2021
 Project Manager: [Signature] Date: 1/13/2021
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AMOUNT CERTIFIED \$ 50,920.00
 (Attach explanation if amount certified differs from the amount applied for.)

CONTRACTOR: [Signature] Date: 01-21-21

State of Pennsylvania county of Armstrong
 Subscribed and sworn to before me this 13 day of January, 2021
 Notary Public: [Signature]
 My Commission expires: 02/09/2024

Commonwealth of Pennsylvania - Notary Seal
MANDY LYNN WRIGHT, Notary Public
 Armstrong County
 My Commission Expires Feb. 9, 2024
 Commission Number 1295915

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 1 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In Tabulations below, amounts are stated to the nearest dollar.
 Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1

APPLICATION DATE: 12/31/20

PERIOD TO: 12/31/20

A ITEM NO.	B DESCRIPTION OF WORK	WORK COMPLETED						I RETAINAGE
		C SCHEDULED VALUE	D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	
	Roof Replacement	\$3,600		\$3,600		\$3,600		\$680
		\$3,600		\$3,600		\$3,600		\$680

CAPITAL IMPROVEMENT FUND
REQUISITION NUMBER 357-B

Date: January 21, 2021

TO: Wells Fargo Bank, National Association, as Trustee (the "Trustee")

E-Mail: Rose.Anne.Camilo@wellsfargo.com
Peter.C.Hosfield@wellsfargo.com

-or-

Fax: 877-775-7570

FROM: Clairton Municipal Authority (the "Borrower")

Account No.: 48117303 (2012B CONSTRUCTION FUND)

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities' account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on the date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

January 21, 2021
Requisition No. 357-B

Account No.: 48117303 2012B CONSTRUCTION FUND

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

CLAIRTON MUNICIPAL AUTHORITY
ALLEGHENY COUNTY, PENNSYLVANIA

By _____
Secretary, Assistant Secretary

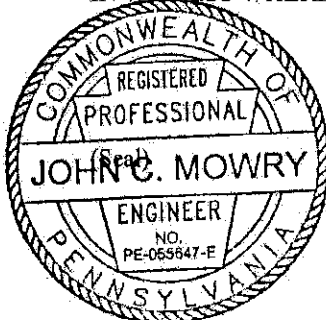
By _____
Chairman or Vice Chairman

A. CONSULTING ENGINEER'S CERTIFICATE

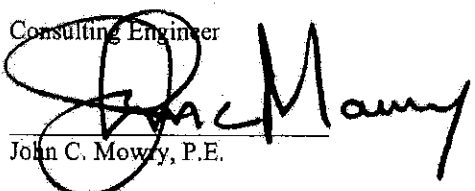
I, the undersigned, the duly appointed Consulting Engineer for the Clairton Municipal Authority, Allegheny County, Pennsylvania (the "Authority") hereby certify the following:

- (a) I hereby approve the foregoing attached requisition of the Authority;
- (b) The obligation listed to be paid on such requisition was properly incurred;
- (c) The amount requisitioned is due and unpaid;
- (d) Insofar as the payment is to be made for work, material, supplies, or equipment, the work has been performed and the material, supplies or equipment have been installed in the project or have been delivered either at the project site or at a proper place for fabrication, and are covered by the Builders' Risk Insurance; and
- (e) All work, material, supplies and equipment for which payment is to be made are, in the opinion of the undersigned, in accordance with the plans and specifications.

IN WITNESS WHEREOF, I hereunto set my hand hereto this 21 day of JANUARY 2021



KLH ENGINEERS, INC.
Consulting Engineer


John C. Mowry, P.E.



Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Invoice number 63482
Date 12/31/2020

Project 273-92A WWTP PHASE 1 GPS & START-UP

Professional Services through December 31, 2020

001 General Project Services

	Hours	Rate	Billed Amount
JOSEPH M. GIANVITO	4.50	142.00	639.00
Reimbursable Expenses			
			<u>Billed Amount</u>
			<u>35.44</u>
General Project Services subtotal			<u>674.44</u>

Invoice total 674.44

KLH

ENGINEERS, INC

Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Invoice number 63476
Date 12/31/2020

Project 273-124 WWTP PHASE II UPGRADES

Professional Services through December 31, 2020

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
DESIGN PHASE					
FIELD RECONNAISSANCE	20,000.00	100.00	20,000.00	20,000.00	0.00
PLANS, CONTRACT DOCS, PERMITTING	1,400,000.00	98.51	1,379,105.70	1,372,079.70	7,026.00
Subtotal	1,420,000.00	98.53	1,399,105.70	1,392,079.70	7,026.00
BID PHASE	15,000.00	36.23	5,435.00	5,304.00	131.00
CONSTRUCTION PHASE					
GENERAL PROJECT SERVICES	270,000.00	0.00	0.00	0.00	0.00
AS-BUILT DRAWING PREPARATION	70,000.00	0.00	0.00	0.00	0.00
OPERATION & MAINTENANCE MANUALS	70,000.00	0.00	0.00	0.00	0.00
Subtotal	410,000.00	0.00	0.00	0.00	0.00
Total	1,845,000.00	76.13	1,404,540.70	1,397,383.70	7,157.00

Invoice total 7,157.00