

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

January 16, 2020

Meeting called to order at 6:55 P. M by Jim Cerqua.

Executive Session was held at 4:30 P.M. until 6:45 P.M. to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	<u>X</u>	<u> </u>
Doug Ozvath	<u>X</u>	<u> </u>
Susan Vigliotti	<u>X</u>	<u> </u>
Nick Nickolich	<u>X</u>	<u> </u>
Jim Cerqua	<u>X</u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
Joe DelFonso, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Darin Gabriel, solicitor for the City of Clairton was present.

Nick Nickolich moved and Doug Ozvath seconded the motion to approve the minutes from the December 13 Board Meeting. The motion carried 5-0.

Nick Nickolich moved and Doug Ozvath seconded the motion to approve the paying of the bills from December 13, 2019 – January 15, 2020. The motion carried 4-1. Mrs. Vigliotti voted no and Mr. Nickolich abstained on the Nickolich Sanitation invoice.

Doug Ozvath moved and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Nick Nickolich moved and Doug Ozvath seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Doug Ozvath moved and Nick Nickolich seconded the motion to award the contract for Property & Casualty and Workers Compensation Insurance Coverage to Paul Fisher Insurance Services, LLC for a term of one year beginning February 1, 2020 for a premium of \$104,978 plus taxes and surcharges in the amount of \$660.

Motion carried 4-0-1. Mr. Cerqua abstained because of his business relationship with the broker in another business.

Nick Nickolich moved and Doug Ozvath seconded the motion to change the Life Insurance, Short Term Disability and Long-Term Disability providers from American United Life Insurance Company to Madison National Life effective February 1, 2020.

Motion carried 4-0-1. Mr. Cerqua abstained because of his business relationship with the broker in another business.

Doug Ozvath moved and Nick Nickolich seconded the motion to send to the Council of Governments the project plans and specs for CDBG year 45.

Motion carried 5-0

Nick Nickolich moved and Doug Ozvath seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #345-B in the amount of \$203,116.10.

Motion carried 5-0

Doug Ozvath moved and Nick Nickolich seconded the motion to approve three potential bidders as responsible bidders for the purchase of the Authority. (Bidders are Aqua, Pennsylvania American Water, and The Carlyle Group.)

Motion carried 5-0

Nick Nickolich moved and Susan Vigliotti seconded the motion to explore the possibility for the reduction of the flat fee for residential customers only from \$50 to \$25.

Motion carried 5-0

Doug Osvath moved and Jim Cerqua seconded the motion to adjourn at 7:30 PM. The motion carried 5-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday January 16, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of December 13, 2019.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to award the contract for property casualty insurance coverage to Paul Fisher Insurance Services, LLC. for a term of one year beginning on February 1, 2020 for a premium of \$104,978 plus taxes and surcharges in the amount of \$660.
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #345B in the amount of \$203,116.10.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CMA
MEETING Check Register
For the Period From Dec 14, 2019 to Jan 16, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6778	1/3/20	A&H EQUIPMENT	10310-G	529.38
6779	1/3/20	ACTION SUPPLY PR	10310-G	556.77
6780	1/3/20	AIR TECHNOLOGIE	10310-G	3,788.10
6781	1/3/20	AMERICAN UNITED	10310-G	1,463.24
6782	1/3/20	AMERICAN WATER	10310-G	630.00
6783	1/3/20	Applied Maintenance	10310-G	162.96
6784	1/3/20	CINTAS	10310-G	179.80
6785	1/3/20	COLUMBIA GAS OF	10310-G	355.33
6786	1/3/20	COMCAST	10310-G	374.29
6787	1/3/20	CRAWFORD ELLEN	10310-G	1,339.38
6788	1/3/20	DAS GROUP	10310-G	251.60
6789	1/3/20	DE LAGE LANDEN F	10310-G	110.00
6790	1/3/20	DUQUESNE LIGHT	10310-G	32,270.92
6791	1/3/20	ELIZABETH ELECTR	10310-G	76.48
6792	1/3/20	ENVIRONMENTAL S	10310-G	1,087.40
6793	1/3/20	FAYETTE WASTE L	10310-G	93.71
6794	1/3/20	GRAINGER	10310-G	86.91
6795	1/3/20	Groff Tractor & Equip	10310-G	712.95
6796	1/3/20	HACH COMPANY	10310-G	9.00
6797	1/3/20	HENDERSON PEST	10310-G	90.00
6798	1/3/20	HOME DEPOT	10310-G	1,198.76
6799	1/3/20	JAMES P. HANNAN	10310-G	74.24
6800	1/3/20	M & B Window Clean	10310-G	250.00
6801	1/3/20	MEIT	10310-G	25,899.55
6802	1/3/20	NICKOLICH SANITA	10310-G	21,486.23
6803	1/3/20	PA AMERICAN WAT	10310-G	28.45
6804	1/3/20	PEOPLES NATURAL	10310-G	1,169.00
6805	1/3/20	Pioneer Research	10310-G	478.29
6806	1/3/20	PITNEY BOWES GL	10310-G	1,251.39
6807	1/3/20	PENNSYLVANIA MU	10310-G	2,400.00
6808	1/3/20	PREMIER SAFETY	10310-G	313.83
6809	1/3/20	Quill.com	10310-G	62.27

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MEETING Check Register
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Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6810	1/3/20	SHILOH SERVICE, I	10310-G	859.25
6811	1/3/20	SNYDER BROTHER	10310-G	242.55
6812	1/3/20	TRIAD STRATEGIES	10310-G	4,000.00
6813	1/3/20	TRIPLE A MOTOR S	10310-G	63.97
6814	1/3/20	UNITED LABS	10310-G	473.23
6815	1/3/20	VERIZON WIRELES	10310-G	224.56
6816	1/3/20	WC WEIL COMPAN	10310-G	647.50
6817	1/3/20	WEX BANK	10310-G	861.71
6818	1/3/20	Yvonne gouker	10310-G	150.00
6819	1/16/20	A&H EQUIPMENT	10310-G	256.52
6820	1/16/20	AIRGAS USA, LLC	10310-G	94.16
6821	1/16/20	AQUA FILTER FRES	10310-G	121.04
6822	1/16/20	BADE INCORPORAT	10310-G	360.00
6823	1/16/20	CINTAS	10310-G	202.82
6824	1/16/20	COMCAST BUSINES	10310-G	1,476.21
6825	1/16/20	DE LAGE LANDEN F	10310-G	115.50
6826	1/16/20	DRNACH ENVIRON	10310-G	24,311.00
6827	1/16/20	DUQUESNE LIGHT	10310-G	35,316.21
6828	1/16/20	ELIZABETH ELECTR	10310-G	75.19
6829	1/16/20	ENVIRONMENTAL S	10310-G	1,087.40
6830	1/16/20	FAYETTE PARTS SE	10310-G	1,807.51
6831	1/16/20	FNB Commercial Cre	10310-G	1,596.87
6832	1/16/20	FRANK'S SHOES	10310-G	299.99
6833	1/16/20	FUSION ELECTRIC	10310-G	720.00
6834	1/16/20	FYDA FREIGHTLINE	10310-G	243.86
6835	1/16/20	Guy Benack	10310-G	3,400.00
6836	1/16/20	HENDERSON PEST	10310-G	150.00
6837	1/16/20	HENWIL CORPORA	10310-G	6,437.70
6838	1/16/20	HORIZON	10310-G	105.00
6839	1/16/20	IEH AUTO PARTS LL	10310-G	355.39
6840	1/16/20	THE INTERCHANGE	10310-G	175.00
6841	1/16/20	KLH ENGINEERS, IN	10310-G	4,256.00

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MEETING Check Register
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Check #	Date	Payee	Cash Account	Amount
6842	1/16/20	LINK COMPUTER C	10310-G	1,244.55
6843	1/16/20	Madison National Life	10310-G	1,500.84
6844	1/16/20	Matheson Tri-Gas	10310-G	68.75
6845	1/16/20	MCMASTER-CARR	10310-G	76.37
6846	1/16/20	MEIT	10310-G	29,031.17
6847	1/16/20	MODEL UNIFORMS	10310-G	612.40
6848	1/16/20	PA AMERICAN WAT	10310-G	1,496.70
6849	1/16/20	PENNSYLVANIA ON	10310-G	94.73
6850	1/16/20	PRECISION COPY P	10310-G	398.97
6851	1/16/20	Quill.com	10310-G	388.60
6852	1/16/20	RC WALTER & SON	10310-G	240.90
6853	1/16/20	RONDINELLI, DEBO	10310-G	500.00
6854	1/16/20	SAMS CLUB	10310-G	1,580.70
6855	1/16/20	TRIPLE A MOTOR S	10310-G	699.51
6856	1/16/20	UNITED RENTALS (10310-G	460.50
6857	1/16/20	UNIVAR USA	10310-G	1,870.00
6858	1/16/20	US Asset Manageme	10310-G	421.97
6859	1/16/20	USA BLUE BOOK	10310-G	217.29
Total				<u><u>230,170.32</u></u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Twelve Months Ending December 31, 2019
Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 1,180,761.12	\$ 1,191,754.00	10,992.88	99.08
Jefferson Hills Debt Service	920,826.10	928,691.00	7,864.90	99.15
Petersan WWTP Debt Service	794,360.68	801,146.00	6,785.32	99.15
South Park Debt Service	131,153.44	144,409.00	13,255.56	90.82
Total Debt Service Revenues	3,027,101.34	3,066,000.00	38,898.66	98.73
Clairton Collec/Operation/Main	1,096,684.00	1,066,187.00	(30,497.00)	102.86
Jefferson Hills Operation/Main	663,802.00	649,328.00	(14,474.00)	102.23
Petersan Operation/Maint	795,852.00	1,029,143.00	233,291.00	77.33
South Park Operation/Maint	249,470.16	304,987.00	55,516.84	81.80
Total Consumption Revenues	2,805,808.16	3,049,645.00	243,836.84	92.00
Other Revenue				
Sludge Acceptance	202,221.50	140,000.00	(62,221.50)	144.44
Miscellaneous Income	(8,656.88)	0.00	8,656.88	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	41,674.30	12,000.00	(29,674.30)	347.29
Investment Interest	149,600.44	80,000.00	(69,600.44)	187.00
Capacity Fees	80,091.00	50,000.00	(30,091.00)	160.18
Total Other Revenues	464,930.36	294,000.00	(170,930.36)	158.14
Total Revenues	\$ 6,297,839.86	\$ 6,409,645.00	111,805.14	98.26
Expenses				
Office Expenses	\$ (157,245.15)	\$ 11,250.00	168,495.15	(1,397.73)
Treatment Supplies & Chemicals	106,300.61	97,900.00	(8,400.61)	108.58
Treatment Sludge Disposal	304,052.91	233,400.00	(70,652.91)	130.27
Flow Monitoring Data & Fees	144,318.25	129,705.00	(14,613.25)	111.27
Equipment	186,503.45	250,324.00	63,820.55	74.50
Maintenance & Repair	172,051.13	202,450.00	30,398.87	84.98
Vehicle Expense	22,975.52	10,300.00	(12,675.52)	223.06
Utilities	372,660.04	260,300.00	(112,360.04)	143.17
Wages & Taxes	833,623.95	896,166.00	62,542.05	93.02
Employee Benefits	364,206.87	421,550.00	57,343.13	86.40
Conference & Memberships	22,881.52	26,200.00	3,318.48	87.33
Professional Services	194,695.94	151,938.00	(42,757.94)	128.14
Insurance	59,243.19	72,000.00	12,756.81	82.28
Total Operating Expenses	2,626,268.23	2,763,483.00	137,214.77	95.03
Total Debt Payments				
Series B Bond Interest Expense	2,061,000.00	2,061,000.00	0.00	100.00
Series B Bond Principal	1,005,000.00	1,005,000.00	0.00	100.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	3,066,000.00	3,372,562.00	306,562.00	90.91
Total Expenses	5,692,268.23	6,136,045.00	443,776.77	92.77
Over/Under Budget	\$ 605,571.63	\$ 273,600.00	(331,971.63)	221.33

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2019
Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,680,083.48	\$ 1,658,400.00	(21,683.48)	101.31
Commerical Flat Rate	173,824.61	178,000.00	4,175.39	97.65
Alleg Housing Flat Rate	115,200.00	115,200.00	0.00	100.00
School Flat Rate	21,600.00	21,600.00	0.00	100.00
USS Flat Rate	859,800.00	859,800.00	0.00	100.00
Total Debt Service Revenues	2,850,508.09	2,833,000.00	(17,508.09)	100.62
Total Consumption Revenues	1,272,369.14	1,185,000.00	(87,369.14)	107.37
Total Consumption Revenues	\$ 1,272,369.14	\$ 1,185,000.00	(87,369.14)	107.37
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	159,600.00	0.00	(159,600.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	159,600.00	0.00	(159,600.00)	0.00
Other Revenue				
Penalty	161,679.94	75,000.00	(86,679.94)	215.57
Dye Test Fees - Plumber	1,300.00	0.00	(1,300.00)	0.00
Dye Test - Application Fees	3,600.00	2,500.00	(1,100.00)	144.00
Lien Letter Fees	3,195.00	2,300.00	(895.00)	138.91
NSF Fees	529.00	300.00	(229.00)	176.33
Posting Fees -Terminations \$20	71,544.65	25,000.00	(46,544.65)	286.18
Magistrate & Legal Fees	8,761.50	4,500.00	(4,261.50)	194.70
Notice Fee - \$15	9,450.00	15,000.00	5,550.00	63.00
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	75.00	75.00	0.00
Investment Interest	0.77	300.00	299.23	0.26
Prior Sewage Fee	4,452.26	2,000.00	(2,452.26)	222.61
Total Other Revenues	264,513.12	127,725.00	(136,788.12)	207.10
Total Revenues	\$ 4,546,990.35	\$ 4,145,725.00	(401,265.35)	109.68
Expenses				
Office Expenses	\$ (163,968.82)	\$ 4,950.00	168,918.82	(3,312.50)
Billing Expense	51,923.44	84,975.00	33,051.56	61.10
Collection System Supplies	61,608.93	25,300.00	(36,308.93)	243.51
Equipment	6,019.18	34,745.00	28,725.82	17.32
Maintenance & Repair	65,187.95	151,100.00	85,912.05	43.14
Vehicle Expense	17,466.66	18,600.00	1,133.34	93.91
Utilities	19,806.03	29,870.00	10,063.97	66.31
Wages & Taxes	293,125.45	299,547.00	6,421.55	97.86
Employee Benefits	105,868.59	130,186.00	24,317.41	81.32
Conference & Memberships	6,470.93	2,750.00	(3,720.93)	235.31
Professional Services	282,071.78	81,450.00	(200,621.78)	346.31
Insurance	38,184.81	35,000.00	(3,184.81)	109.10
WWTP Treatment Charges	1,096,684.00	1,066,187.00	(30,497.00)	102.86
Total Operating Expenses	1,880,448.93	1,964,660.00	84,211.07	95.71

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Twelve Months Ending December 31, 2019
 Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	407,738.12	407,738.00	(0.12)	100.00
Debt Pmt (full bond)	484,698.94	0.00	(484,698.94)	0.00
Debt Pmt on Collection System	175,210.67	0.00	(175,210.67)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	1,180,761.12	1,191,754.00	10,992.88	99.08
	<u>2,248,408.85</u>	<u>1,652,301.00</u>	<u>(596,107.85)</u>	136.08
Total Expenses	<u>4,128,857.78</u>	<u>3,616,961.00</u>	<u>(511,896.78)</u>	114.15
Over/Under Budget	<u>\$ 418,132.57</u>	<u>\$ 528,764.00</u>	<u>110,631.43</u>	79.08

CMA
Cash Account Monthly Summary
As of: December 31, 2019

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	5,505,595.27	\$	282,751.81	\$	(600,229.41)	\$	5,188,117.67
10330-C FN-Collection Depository	2,803,370.63		430,768.41		(727,323.33)		2,506,815.71
10311-G FN-Payroll	64,165.12		108,600.59		(107,133.74)		65,631.97
10310-G FN-Disbursements	609,152.23		787,336.95		(598,074.15)		798,415.03
Reserved Accounts							
10331-C FN-Collection City Pmts	122,221.83		33,978.16		0.00		156,199.99
10322-T FN-OPEB	494,377.38		650.14		0.00		495,027.52
10321-T FN-WWTP Capacity & Capital Im	2,316,454.63		28,940.85		0.00		2,345,395.48
10333-C Collection Capital Improvement	1,658,203.77		0.00		0.00		1,658,203.77
10332-T WWTP Debt Coverage	77,854.13		102.38		0.00		77,956.51
Total FNB Accounts	<u>13,651,394.99</u>	<u>\$</u>	<u>1,673,129.29</u>	<u>\$</u>	<u>(2,032,760.63)</u>	<u>\$</u>	<u>13,291,763.65</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	498,169.18		0.00		(9,259.00)		488,910.18
10220-T WF - Debt Service	2,128,178.63		300,153.44		(2,392,381.25)		35,950.82
10221-T WF - Debt Service Reserve	3,271,812.95		3,617.05		0.00		3,275,430.00
Total Trustee Accounts	<u>5,898,163.82</u>	<u>\$</u>	<u>303,770.49</u>	<u>\$</u>	<u>(2,401,640.25)</u>	<u>\$</u>	<u>3,800,294.06</u>
Grand Total	<u>19,549,558.81</u>	<u>\$</u>	<u>1,976,899.78</u>	<u>\$</u>	<u>(4,434,400.88)</u>	<u>\$</u>	<u>17,092,057.71</u>

December 2019 Sewer Billing

Sewer

Sewer Receivables

Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R	Receipts
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	195.52	0	0	0	-13,300.00
COLLE	Metered Sewer Collection	96,365.13	-47.3	1,702.02	3,421.47	0	0	58.47	-92,037.11
COMF	Commercial Sewer Flat Rate	14,813.42	0	203.01	835.21	0	0	0	-14,949.63
RESF	Residential Sewer Flat Rate	140,802.97	-156.45	2,749.97	4,384.78	0	0	205.14	-130,999.75
PRIOR	Prior Balances	0	0	0	4.17	0	0	0	0
PRIORB	Prior Balance	0	0	0	0.66	0	0	0	0
SSRF	School Sewer Flat Rate	1,800.00	0	0	0	0	0	0	-1,800.00
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	0	0	0	-16
	Sewer Receivables Totals	348,347.52	-203.75	5,315.00	8,841.81	0	0	263.61	-334,352.49

Sewer Direct

Service	Description	Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R	Receipts
NSF Fee	NSF Fee	0	50	0	0	0	0	0	-104.25
POST	Posting Fee - Shut Offs	0	4,530.00	0	0	0	0	3.42	-3,925.41
TurnOff	Water Turn Off Fee	0	60	0	0	0	0	0	-243.21
TurnOn	Turn On Fee	0	30	0	0	0	0	0	-194.15
	Magistrate Magistrate & Legal Fees	0	2,389.50	0	0	0	0	0	0
NOTICE	10-Day Delinquent Notice	0	0	0	0	0	0	0	-353.91
	Dollar Ener Dollar Energy Fund Discount CMA	-400	0	0	0	0	0	0	0
	Sewer Direct Totals	-400	7,059.50	0	0	0	0	3.42	-4,820.93

Sewer Summary

Previous Er	1,555,703.69
Charges	347,947.52
Adjustmen	6,855.75
Penalties	5,315.00
Interest	8,841.81
Discounts	0
Refunds	0
Adjusted R	267.03
Receipts	-339,173.42
Current Bal	1,585,757.38

CTH Billing Summary

2019

January

Consumption	0.00
Billed	0.00
	<u>0.00</u>

Consumption Charge	\$ -
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	\$ (15,100.00)

Feb

Consumption	1490000.00
Billed	0.00
	<u>1490000.00</u>

Consumption Charge	\$ 11,920.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 25,220.00</u>
payment	\$ (100.00)

March

Consumption	0.00
Billed	0.00
	<u>0.00</u>

Consumption Charge	\$ -
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	\$ (15,100.00)

April

Consumption	1725000.00
Billed	0.00
	<u>1725000.00</u>

Consumption Charge	\$ 13,800.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 27,100.00</u>
payment	\$ (15,000.00)

May

Consumption	1234000.00
Billed	0.00
	<u>1234000.00</u>

Consumption Charge	\$ 9,872.00
flat fee billed	\$ 13,304.98
<u>Total Bill</u>	<u>\$ 23,176.98</u>
payment	\$ (15,204.98)

June

Consumption	1313000.00
Billed	0.00
	<u>1313000.00</u>

Consumption Charge	\$ 10,504.00
flat fee billed	13,300.00
<u>Total Bill</u>	<u>\$ 23,804.00</u>
payment	\$ (30,100.00)

July

Consumption	1010700.00
Billed	0.00
	<u>1010700.00</u>

Consumption Charge	\$ 8,085.60
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 21,385.60</u>
payment	\$ (15,145.60)

August

Consumption	1031000.00
Billed	0.00
	<u>1031000.00</u>

Consumption Charge	\$ 8,148.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 21,448.00</u>
payment	\$ (18,100.00)

September

Consumption	1153000.00
Billed	0.00
	<u>1153000.00</u>

Consumption Charge	\$ 9,224.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 22,524.00</u>
payment	\$ (18,100.00)

October

Consumption	1026000.00
Billed	0.00
	<u>1026000.00</u>

Consumption Charge	\$ 8,208.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 21,508.00</u>
payment	\$ (18,100.00)

November

Consumption	1067000.00
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Billed		0.00
		<u>1067000.00</u>

Consumption Charge	\$	8,536.00
flat fee billed	\$	13,200.00
<u>Total Bill</u>	\$	<u>21,736.00</u>
payment	\$	(16,600.00)
	\$	(16,600.00)

December

Consumption		1297000.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	10,376.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	\$	<u>23,676.00</u>
payment	\$	(18,100.00)

TOTAL TO DATE		Charges
Consumption Charge		98,673.60
flat fee billed		159,504.98
<u>Total Bill</u>	\$	<u>258,178.58</u>

Total Payments	\$	(194,750.58)
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Report of the Finance Director – January 16, 2020

Century Townhomes – Nothing new to report.

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. **We are in the process of calculating the refund for the 2018 year.**

Delinquent Accounts shutoffs - In December we sent out 304 - 10- day delinquent notices, due to the holiday season no properties were posted for shutoff, and no accounts were sent over to the water company for shut off.

Collections Crew Management and Reporting – The December 2019 report is in your packet.

Energy Fund – In November the fund processed 17 applications, approved 16.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. **Nothing new to report.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We have not heard of any progress on the approvals.

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. **Nothing New to Report.**

New Hire - Danielle Zubeck was offered the position and she began work on January 6, 2020.

JANUARY 2020 OPERATIONS AND COLLECTIONS REPORT

State Street Update – No contractors have been on site since our last meeting.

Duperon Update – No word yet on when the upgrades to the plate screens will be completed and the screen reinstalled. Previously they said that they want the equipment tested and running by the end of the first quarter.

Website/Facebook – No word yet from anyone concerning our Facebook page so I cannot update our website until then.

Sent in Form 43 samples for sludge analysis.

Completed our Tier II reporting for our chemical inventory and sent to the appropriate agencies.

Forklift Delivery – Expecting delivery on the new forklift in February or March.

Total incoming gallons of hauled in sludge waste for 2019 was 4,044,430 gallons, at 5 cents per gallon that is \$202,221.50.

The new sludge bin has been delivered and will be taken soon to have the tarp system installed.

Representatives of our new MBR membranes will be here on February 18th from Germany and Texas to meet with KLH and myself and go over some details of Phase II. I emailed the Board an invitation for dinner on the 17th. Please RSVP if interested.

Our laboratory accreditation audit with the PA DEP is on January 14th.

** Ex. Session – Personnel Issue / Licensing



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

January 16, 2020

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

BTS completed the punchlist. The electrical contract is closed out. KLH has begun work on O&M manuals and as-builts.

State Street Lining and Manhole Rehabilitation

Heavy deposits have been encountered. KLH is working with the contractor to have these removed. KLH has reviewed and determined the remaining sections are the four (4) most upstream segments in the contract. If the Contractor refuses to complete the contract work, KLH is reviewing the option to replace the line in parallel via open cut method.

Dry Run Sewer Replacement

The Dry Run Sewer Replacement, Contract No. 2019-03, has been awarded to W.A. Petrakis in the amount of \$407,228.00. The project has a PA Small Water Grant component in the amount of \$337,000.00. The contract documents were sent to the Authority for execution. A meeting was held this week with US Steel to discuss project access.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH is working with CMA to submit Golden Gate Phase II for PA Small Water and Sewer Grant funding.

WWTP and Sanitary Sewer Valuation

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

CDBG Year 44

The contract is considered substantially complete with the exception of \$1,000 retainage for the revised post construction CCTV reports and final landscaping at 714 East Drive. Contractor has been back onsite at East Drive. At this time the homeowner is not happy with the restoration efforts. KLH has previously discussed with the Board, and it was determined to close out the contract, keeping the \$1,000 retainage. The restoration work will be completed in Spring 2020 via a special contract.

CDBG Year 45

The CMA has been awarded a 65% construction cost grant up to a maximum lump sum total of \$83,520 for the repair of five (5) level 5 defects throughout the sewer system (one open cut replacement and four CIPP lining repairs). The total project cost estimate is \$144,341, leaving an estimated CMA Local Share of \$60,821. KLH has compiled bidding documents and is requesting Board authorization to submit the bidding documents for COG advertisement.

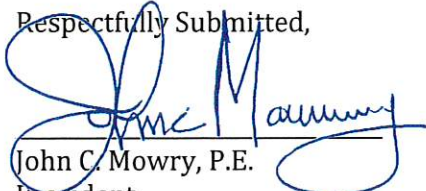
CDBG Year 46

KLH has submitted the pre-application for consideration for CDBG Year 46 grant funding. The applications are under review.

Capital Requisition

Requisition 345-B in the amount of \$203,116.10 is presented for Board approval.

Respectfully Submitted,


John C. Mowry, P.E.
President