

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Reorganization Meeting

Thursday, January 17, 2019

6:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Motion to nominate Susan Vigliotti as Chairman
3. Motion to nominate James Cerqua as Vice Chairman
4. Motion to nominate Perry Ohm as Secretary
5. Motion to nominate Nick Nickolich as Treasurer
6. Motion to nominate Douglas Ozvath as Assistant Secretary/Treasurer
7. Motion to appoint Gary Matta of Dodaro, Matta & Cambest, P.C. as Authority Solicitor
8. Motion to appoint KLH Engineers as the Authority Engineers
9. Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS REORGANIZATION MEETING

January 17, 2019

Meeting called to order at 6:10 P.M. by Sue Vigliotti.

Executive Session was held at 5:00 pm until 6:10 pm on January 17, 2019 to discuss personnel and litigation.

		Present	Absent
Roll Call	Doug Ozvath	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Sue Vigliotti	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Jim Cerqua moved and Perry Ohm seconded the motion to nominate Susan Vigliotti as Chairman. The motion carried 5-0.

Perry Ohm moved and Nick Nickolich seconded the motion to nominate James Cerqua as Vice Chairman. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to nominate Perry Ohm as Secretary. The motion carried 5-0.

Jim Cerqua moved and Perry Ohm seconded the motion to nominate Nick Nickolich as Treasurer. The motion carried 5-0.

Jim Cerqua moved and Perry Ohm seconded the motion to nominate Douglas Ozvath as Assistant Secretary/Treasurer. The motion carried 5-0.

Jim Cerqua moved and Perry Ohm seconded the motion to appoint Gary Matta of Dodaro, Matta & Cambest, P.C. as Authority Solicitor. The motion carried 5-0.

Perry Ohm moved and Doug Ozvath seconded the motion to appoint John Mowry of KLH Engineers as the Authority Engineer. The motion carried 5-0.

Jim Cerqua moved to adjourn at 6:18 p.m. motion to adjourn.

A handwritten signature in blue ink, appearing to be "Perry Ohm", written above a horizontal line.

SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday January 17, 2019

6:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of December 21, 2018.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to accept the proposal from Paul A. Fisher Insurance Services, LLC to provide Commercial property/casualty/auto insurance and related coverage for the term February 1, 2019 to January 31, 2020.
 - b. Motion to approve the agreement with Maher Duessel Certified Public Accountants to provide an audit of the financial statements for the year ending December 31, 2018 and the hourly rate for the agreed upon procedures report.
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #333B in the amount of \$165,830.01.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

January 17, 2019

Meeting called to order at 6:19 P.M. by Sue Vigliotti.

Executive Session was held at 5:00 pm until 6:10 pm on January 17, 2019 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Doug Ozvath	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Sue Vigliotti	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Perry Ohm moved and Jim Cerqua seconded the motion to approve the minutes from the December 21, 2018 Board Meeting. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the paying of the bills from December 22, 2018- January 17, 2019. The motion carried 3-0-2. Ohm abstained from A&H Equipment and Nickolich abstained from Nickolich Sanitation.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Jim Cerqua moved and Nick Nickolich seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the agreement with Maher Duessel Certified Public Accountants to provide an audit of the financial statements for the year ending December 31, 2018 and the hourly rate for the agreed upon procedures report. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition # 332 B in the amount of \$165,830.01. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve Change Order #41 in the amount of \$37,359.00 for an additional 6" sludge line at the pump station for Phase III so that we will not have to redo the paving. The motion carried 5-0.

Perry Ohm moved to adjourn at 6:32 p.m. to Executive Session without return.

A handwritten signature in blue ink, appearing to be "Perry Ohm", is written above a horizontal line.

SECRETARY

CMA
MEETING Check Register
For the Period From Dec 22, 2018 to Jan 17, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5852	12/24/18	WILMINGTON TRUS	10310-G	124,206.00
5853	12/24/18	Lori Duggan	10310-G	809.00
5820V	12/31/18	BENACK' S INC.	10310-G	-1,000.00
5854	1/8/19	A&H EQUIPMENT	10310-G	147.10
5855	1/8/19	ACTION SUPPLY PR	10310-G	653.19
5856	1/8/19	ALLOY OXYGEN &	10310-G	200.50
5857	1/8/19	AMERICAN UNITED	10310-G	1,438.55
5858	1/8/19	Anchor Seals Inc.	10310-G	1,276.44
5859	1/8/19	CINTAS	10310-G	122.90
5860	1/8/19	CLYDE GOUKER'S	10310-G	39.59
5861	1/8/19	COLUMBIA GAS	10310-G	76.85
5862	1/8/19	COMCAST	10310-G	300.93
5863	1/8/19	DE LAGE LANDEN F	10310-G	115.50
5864	1/8/19	DIRECT ENERGY B	10310-G	24,780.27
5865	1/8/19	DODARO, MATTA &	10310-G	4,299.25
5866	1/8/19	DRNACH ENVIRON	10310-G	24,509.00
5867	1/8/19	DUQUESNE LIGHT	10310-G	367.36
5868	1/8/19	ELIZABETH ELECTR	10310-G	169.31
5869	1/8/19	FAYETTE PARTS SE	10310-G	231.59
5870	1/8/19	FAYETTE WASTE L	10310-G	89.25
5871	1/8/19	FISHER SCIENTIFIC	10310-G	56.85
5872	1/8/19	FNB Commercial Cre	10310-G	2,658.39
5873	1/8/19	Georges Supply Cent	10310-G	920.00
5874	1/8/19	Groff Tractor & Equip	10310-G	622.54
5875	1/8/19	Guy Benack	10310-G	1,000.00
5876	1/8/19	HENDERSON PEST	10310-G	90.00
5877	1/8/19	HOME DEPOT	10310-G	6.57
5878	1/8/19	HORIZON	10310-G	3,068.40
5879	1/8/19	JEREMY K. MCCRA	10310-G	150.00
5880	1/8/19	JET JACK INC.	10310-G	4,935.00
5881	1/8/19	KLH ENGINEERS, IN	10310-G	17,468.61
5882	1/8/19	LINK COMPUTER C	10310-G	1,214.19

CMA
MEETING Check Register
For the Period From Dec 22, 2018 to Jan 17, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5883	1/8/19	M & B Window Clean	10310-G	250.00
5884	1/8/19	MAHER DUESSEL	10310-G	261.25
5885	1/8/19	Matheson Tri-Gas	10310-G	59.45
5886	1/8/19	MELE & MELE & SO	10310-G	8,359.83
5887	1/8/19	NICKOLICH SANITA	10310-G	18,152.15
5888	1/8/19	PA AMERICAN WAT	10310-G	428.21
5889	1/8/19	PA RURAL WATER	10310-G	260.00
5890	1/8/19	PEOPLES NATURAL	10310-G	592.96
5891	1/8/19	Pioneer Research	10310-G	478.13
5892	1/8/19	PITNEY BOWES GL	10310-G	1,251.39
5893	1/8/19	PITTSBURGH POST	10310-G	2,150.00
5894	1/8/19	PURCHASE POWER	10310-G	39.98
5895	1/8/19	RC WALTER & SON	10310-G	247.19
5896	1/8/19	RUBBER PRODUCT	10310-G	210.00
5897	1/8/19	SEAN SMITH	10310-G	150.00
5898	1/8/19	SHERWIN WILLIAM	10310-G	863.06
5899	1/8/19	SHILOH SERVICE, I	10310-G	1,003.00
5900	1/8/19	TRIAD STRATEGIES	10310-G	2,800.00
5901	1/8/19	UNIVAR USA	10310-G	2,620.00
5902	1/8/19	VERIZON WIRELES	10310-G	230.11
5903	1/8/19	WEX BANK	10310-G	1,032.87
5904	1/17/19	51 AUTO PARTS	10310-G	379.29
5905	1/17/19	A&H EQUIPMENT	10310-G	513.91
5906	1/17/19	ALLOY OXYGEN &	10310-G	99.74
5907	1/17/19	BENACK' S INC.	10310-G	1,000.00
5908	1/17/19	CINTAS	10310-G	119.28
5909	1/17/19	COMCAST BUSINES	10310-G	1,177.26
5910	1/17/19	CUSTOM ENVIRON	10310-G	6,725.20
5911	1/17/19	DAS GROUP	10310-G	2,121.76
5912	1/17/19	DE LAGE LANDEN F	10310-G	115.50
5913	1/17/19	DIRECT ENERGY B	10310-G	286.05
5914	1/17/19	DODARO, MATTA &	10310-G	2,322.54

CMA
MEETING Check Register
For the Period From Dec 22, 2018 to Jan 17, 2019

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5915	1/17/19	DUQUESNE LIGHT	10310-G	4,487.53
5916	1/17/19	ELIZABETH ELECTR	10310-G	37.79
5917	1/17/19	GRAINGER	10310-G	98.00
5918	1/17/19	Groff Tractor & Equip	10310-G	72.61
5919	1/17/19	Guy Benack	10310-G	2,200.00
5920	1/17/19	IEH AUTO PARTS LL	10310-G	270.47
5921	1/17/19	THE INTERCHANGE	10310-G	149.85
5922	1/17/19	MEIT	10310-G	24,913.58
5923	1/17/19	MODEL UNIFORMS	10310-G	455.44
5924	1/17/19	PC TIRE & FOAMFIL	10310-G	697.72
5925	1/17/19	PENNSYLVANIA ON	10310-G	52.25
5926	1/17/19	PEOPLES NATURAL	10310-G	270.70
5927	1/17/19	Pioneer Research	10310-G	478.13
5928	1/17/19	PITTSBURGH POST	10310-G	17.05
5929	1/17/19	PPG Architectural Fin	10310-G	1,398.00
5930	1/17/19	PRECISION COPY P	10310-G	178.93
5931	1/17/19	Quill.com	10310-G	9.24
5932	1/17/19	RONDINELLI, DEBO	10310-G	400.00
5933	1/17/19	SAMS CLUB	10310-G	248.59
5934	1/17/19	Sandra L. Holland	10310-G	44.90
5935	1/17/19	TRIAD STRATEGIES	10310-G	3,100.00
5936	1/17/19	US Asset Manageme	10310-G	308.87
5937	1/17/19	Web-Makeovers	10310-G	75.00
5938	1/17/19	W.P.W.P.C.A.	10310-G	20.00
Total				<u>311,307.89</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Twelve Months Ending December 31, 2018
Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 1,190,660.13	\$ 1,191,560.00	899.87	99.92
Jefferson Hills Debt Service	927,838.59	928,540.00	701.41	99.92
Petersan WWTP Debt Service	800,410.17	801,015.00	604.83	99.92
South Park Debt Service	144,275.92	144,385.00	109.08	99.92
Total Debt Service Revenues	3,063,184.81	3,065,500.00	2,315.19	99.92
Clairton Collec/Operation/Main	1,319,428.00	1,015,416.00	(304,012.00)	129.94
Jefferson Hills Operation/Main	904,172.00	618,408.00	(285,764.00)	146.21
Petersan Operation/Maint	1,344,332.00	980,136.00	(364,196.00)	137.16
South Park Operation/Maint	373,320.00	290,464.00	(82,856.00)	128.53
Total Consumption Revenues	3,941,252.00	2,904,424.00	(1,036,828.00)	135.70
Other Revenue				
Sludge Acceptance	210,136.25	136,000.00	(74,136.25)	154.51
Miscellaneous Income	50.00	0.00	(50.00)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	40,054.34	8,800.00	(31,254.34)	455.16
Investment Interest	139,060.04	100,000.00	(39,060.04)	139.06
Capacity Fees	93,035.00	30,000.00	(63,035.00)	310.12
Total Other Revenues	482,335.63	286,800.00	(195,535.63)	168.18
Total Revenues	\$ 7,486,772.44	\$ 6,256,724.00	(1,230,048.44)	119.66
Expenses				
Office Expenses	\$ 5,708.47	\$ 14,350.00	8,641.53	39.78
Treatment Supplies & Chemicals	99,226.48	93,500.00	(5,726.48)	106.12
Treatment Sludge Disposal	253,131.00	247,167.00	(5,964.00)	102.41
Flow Monitoring Data & Fees	139,639.99	127,810.00	(11,829.99)	109.26
Equipment	77,701.69	338,714.00	261,012.31	22.94
Maintenance & Repair	97,135.69	166,000.00	68,864.31	58.52
Vehicle Expense	10,687.58	11,500.00	812.42	92.94
Utilities	275,512.45	206,610.00	(68,902.45)	133.35
Wages & Taxes	785,157.22	814,805.00	29,647.78	96.36
Employee Benefits	381,126.77	371,156.00	(9,970.77)	102.69
Conference & Memberships	14,176.62	28,450.00	14,273.38	49.83
Professional Services	155,526.59	113,800.00	(41,726.59)	136.67
Insurance	(12,489.54)	76,000.00	88,489.54	(16.43)
Total Operating Expenses	2,282,241.01	2,609,862.00	327,620.99	87.45
Total Debt Payments				
Series B Bond Interest Expense	2,085,500.00	2,115,500.00	30,000.00	98.58
Series B Bond Principal	980,000.00	950,000.00	(30,000.00)	103.16
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	3,065,500.00	3,372,062.00	306,562.00	90.91
Total Expenses	5,347,741.01	5,981,924.00	634,182.99	89.40
Over/Under Budget	\$ 2,139,031.43	\$ 274,800.00	(1,864,231.43)	778.40

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2018
Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,675,173.90	\$ 1,500,000.00	(175,173.90)	111.68
Commerical Flat Rate	176,236.79	178,000.00	1,763.21	99.01
Alleg Housing Flat Rate	115,200.00	115,200.00	0.00	100.00
School Flat Rate	21,600.00	21,600.00	0.00	100.00
USS Flat Rate	859,800.00	859,800.00	0.00	100.00
Total Debt Service Revenues	<u>2,848,010.69</u>	<u>2,674,600.00</u>	<u>(173,410.69)</u>	106.48
Total Consumption Revenues	<u>1,445,011.98</u>	<u>1,100,000.00</u>	<u>(345,011.98)</u>	131.36
Total Consumption Revenues	<u>\$ 1,445,011.98</u>	<u>\$ 1,100,000.00</u>	<u>(345,011.98)</u>	131.36
CTH Consumption Revenues				
CTH Consumption Revenues	\$ 0.00	\$ 85,000.00	85,000.00	0.00
CTH Debt Service Revenues	159,600.00	158,400.00	(1,200.00)	100.76
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	<u>159,600.00</u>	<u>243,400.00</u>	<u>83,800.00</u>	65.57
Other Revenue				
Penalty	92,007.62	72,000.00	(20,007.62)	127.79
Dye Test Fees - Plumber	(3,800.00)	0.00	3,800.00	0.00
Dye Test - Application Fees	3,025.00	2,200.00	(825.00)	137.50
Lien Letter Fees	2,594.00	1,900.00	(694.00)	136.53
NSF Fees	127.00	300.00	173.00	42.33
Posting Fees -Terminations \$20	29,796.48	7,200.00	(22,596.48)	413.84
Magistrate & Legal Fees	3,451.50	500.00	(2,951.50)	690.30
Notice Fee - \$15	29,345.00	45,000.00	15,655.00	65.21
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	130.40	0.00	(130.40)	0.00
Investment Interest	694.14	0.00	(694.14)	0.00
Prior Sewage Fee	1,089.64	0.00	(1,089.64)	0.00
Total Other Revenues	<u>158,460.78</u>	<u>129,850.00</u>	<u>(28,610.78)</u>	122.03
Total Revenues	<u>\$ 4,611,083.45</u>	<u>\$ 4,147,850.00</u>	<u>(463,233.45)</u>	111.17
Expenses				
Office Expenses	\$ 4,828.51	\$ 5,200.00	371.49	92.86
Billing Expense	67,156.78	59,050.00	(8,106.78)	113.73
Collection System Supplies	22,429.46	25,980.00	3,550.54	86.33
Equipment	21,333.07	35,680.00	14,346.93	59.79
Maintenance & Repair	86,035.44	172,000.00	85,964.56	50.02
Vehicle Expense	19,303.18	12,800.00	(6,503.18)	150.81
Utilities	18,783.52	25,440.00	6,656.48	73.83
Wages & Taxes	295,413.29	326,180.00	30,766.71	90.57
Employee Benefits	134,767.62	177,810.00	43,042.38	75.79
Conference & Memberships	2,265.84	2,650.00	384.16	85.50
Professional Services	137,357.47	84,450.00	(52,907.47)	162.65
Insurance	31,034.39	25,000.00	(6,034.39)	124.14
/WIP Treatment Charges	1,319,428.00	1,015,416.00	(304,012.00)	129.94
Total Operating Expenses	<u>2,160,136.57</u>	<u>1,967,656.00</u>	<u>(192,480.57)</u>	109.78

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2018
Percent of Year 100% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	348,712.52	353,088.00	4,375.48	98.76
Series A Bond Principal	180,000.00	175,000.00	(5,000.00)	102.86
Debt Pmt City of Clairton	407,737.92	407,738.00	0.08	100.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	1,190,660.13	1,191,559.00	898.87	99.92
	<u>2,127,110.57</u>	<u>2,180,194.00</u>	<u>53,083.43</u>	<u>97.57</u>
Total Expenses	<u>4,287,247.14</u>	<u>4,147,850.00</u>	<u>(139,397.14)</u>	<u>103.36</u>
Over/Under Budget	\$ <u>323,836.31</u>	\$ <u>0.00</u>	<u>(323,836.31)</u>	<u>0.00</u>

CMA
Cash Account Monthly Summary
As of: December 31, 2018

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	5,428,800.68	\$	567,197.62	\$	(787,049.22)	\$	5,208,949.08
10330-C FN-Collection Depository	2,007,604.96		441,810.01		(630,844.50)		1,818,570.47
10310-G FN-Disbursements	969,697.99		292,558.18		(699,296.06)		562,960.11
10311-G FN-Payroll	4,664.23		105,253.78		(110,343.48)		(425.47)
Reserved Accounts							
10331-C FN-Collection City Pmts	122,321.59		33,978.16		0.00		156,299.75
10322-T FN-OPEB	487,041.63		620.48		0.00		487,662.11
10321-T FN-WWTP Capacity & Capital Im	3,551,797.86		20,939.18		(809.00)		3,571,928.04
10333-C Collection Capital Improvement	1,390,552.49		0.00		0.00		1,390,552.49
10332-T WWTP Debt Coverage	76,698.90		97.71		0.00		76,796.61
Total FNB Accounts	<u>14,039,180.33</u>	\$	<u>1,462,455.12</u>	\$	<u>(2,228,342.26)</u>	\$	<u>13,273,293.19</u>
Trustee Accounts							
10200-C WF Series A - Construction	185.96	\$	0.33	\$	0.00	\$	186.29
10200-T WF - Series B - Construction	5,030,434.53		5,630.28		(230,223.05)		4,805,841.76
10220-T WF - Debt Service	2,409,935.89		598,479.02		(2,377,106.26)		631,308.65
10221-T WF - Debt Service Reserve	3,751,331.88		6,036.65		0.00		3,757,368.53
Total Trustee Accounts	<u>11,191,888.26</u>	\$	<u>610,146.28</u>	\$	<u>(2,607,329.31)</u>	\$	<u>9,194,705.23</u>
Grand Total	<u>25,231,068.59</u>	\$	<u>2,072,601.40</u>	\$	<u>(4,835,671.57)</u>	\$	<u>22,467,998.42</u>

CTH Billing Summary 2018

January

Consumption 1167000.00
Billed 0.00

1167000.00

Consumption Charge \$ 9,336.00
flat fee billed \$ 13,300.00

Total Bill \$ 22,636.00
payment \$ (22,536.00)

Feb

Consumption 2053000.00
Billed 0.00

2053000.00

Consumption Charge \$ 16,424.00
flat fee billed \$ 13,300.00

Total Bill \$ 29,724.00
payment \$ (30,182.87)

March

Consumption 2148000.00
Billed 0.00

2148000.00

Consumption Charge \$ 17,184.00
flat fee billed \$ 13,300.00

Total Bill \$ 30,484.00
payment \$ (16,115.00)

April

Consumption 1689000.00
Billed 0.00

1689000.00

Consumption Charge \$ 13,512.00
flat fee billed \$ 13,300.00

Total Bill \$ 26,812.00
payment \$ (26,812.00)

May

Consumption 1921000.00
Billed 0.00

1921000.00

Consumption Charge \$ 15,368.00
flat fee billed \$ 13,300.00

Total Bill \$ 28,668.00
payment \$ (20,104.98)

June

Consumption		1917000.00
Billed		0.00
		<u>1917000.00</u>

Consumption Charge	\$	15,336.00
flat fee billed		13,300.00
<u>Total Bill</u>	\$	<u>28,636.00</u>
payment	\$	(26,727.02)

July

Consumption		1679000.00
Billed		0.00
		<u>1679000.00</u>

Consumption Charge	\$	15,336.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	\$	<u>28,636.00</u>
payment	\$	(15,100.00)

August

Consumption		1715000.00
Billed		0.00
		<u>1715000.00</u>

Consumption Charge	\$	13,720.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	\$	<u>27,020.00</u>
payment	\$	(16,100.00)

September

Consumption		1662000.00
Billed		0.00
		<u>1662000.00</u>

Consumption Charge	\$	13,296.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	\$	<u>26,596.00</u>
payment	\$	(100.00)

October

Consumption		1842000.00
Billed		0.00
		<u>1842000.00</u>

Consumption Charge	\$	14,736.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	\$	<u>28,036.00</u>
payment	\$	(16,100.00)

November

Consumption		1512000.00
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Billed		0.00
		<u>1512000.00</u>

Consumption Charge	\$	12,096.00
flat fee billed	\$	13,300.00
<u>Total Bill</u>	<u>\$</u>	<u>25,396.00</u>
payment	\$	(14,000.00)

December

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	13,300.00
<u>Total Bill</u>	<u>\$</u>	<u>13,300.00</u>
payment	\$	(27,705.00)

TOTAL TO DATE	Charges	
Consumption Charge		156,344.00
flat fee billed		159,600.00
<u>Total Bill</u>	<u>\$</u>	<u>304,684.00</u>

Total Payments	\$	(231,582.87)
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Collection System - Sewage Billing Summary

Accounts Receivable

As of 01/02/2019	\$	1,627,331.92	
Minus CTH Delinq.*	\$	(164,801.87)	
			1,114,890.62

Total Accts Receivable	\$	1,462,530.05
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Century Townhomes delinquent plus the \$164,801.87			\$ 479,481.15
Active Accounts	Number of accounts	2,942	979,832.37
Inactive Accounts	Number of accounts	643	\$ 168,018.40
			\$ 1,627,331.92

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 449,165.06	\$ 91,246.30	\$ 59,042.16	\$ 1,027,878.40

**Monthly Billing

January	\$ 395,125.03
February	395,687.00
March	399,078.32
April	371,573.54
May	396,808.11
June	372,265.50
July	394,715.73
August	400,825.40
September	376,776.76
October	377,131.11
November	390,579.05
December	371,638.31
Total Billing	\$ 4,642,203.86

Monthly Collections

January	\$ 393,553.36
February	358,849.96
March	370,115.35
April	398,467.40
May	381,541.21
June	382,339.71
July	367,870.59
August	372,221.80
September	333,268.14
October	385,805.50
November	347,572.38
December	373,221.96
Total Collections	\$ 4,464,827.36



iPartner 2018 - Pennsylvania
Grants to Customers

Company		Date				
Clairton Municipal Authority		12/01/2018 - 12/31/2018				
Process #	Last, First Name	Account #	Fund Amount	Utility Amount	County Amount	Other Amount
3822		924010551260	\$0.00	\$63.00	\$0.00	\$125.00
3816		924010603030	\$0.00	\$68.00	\$0.00	\$132.00
3876		924010342730	\$0.00	\$100.00	\$0.00	\$100.00
3892		924010354030	\$0.00	\$0.00	\$0.00	\$0.00
3918		924010538030	\$0.00	\$68.00	\$0.00	\$132.00
3920		924010680000	\$0.00	\$68.00	\$0.00	\$132.00
3926		924010279810	\$0.00	\$68.00	\$0.00	\$132.00
3927		924010545010	\$0.00	\$68.00	\$0.00	\$132.00
3931		924010553440	\$0.00	\$68.00	\$0.00	\$132.00
3933		924010262310	\$0.00	\$68.00	\$0.00	\$132.00
3942		924069314500	\$0.00	\$68.00	\$0.00	\$132.00
3943		924010445000	\$0.00	\$68.00	\$0.00	\$132.00
3944		924010675720	\$0.00	\$68.00	\$0.00	\$132.00
3945		924010338300	\$0.00	\$65.00	\$0.00	\$130.00
3951		924010608600	\$0.00	\$68.00	\$0.00	\$132.00
3960		924010690400	\$0.00	\$63.00	\$0.00	\$126.00
3962		924010506360	\$0.00	\$68.00	\$0.00	\$132.00

Summary

App. Count	Grant Count	Total Grant	Fund Amount	Utility Amount	County Amount	Other Amount
17	16	\$3,172.00	\$0.00	\$1,107.00	\$0.00	\$2,065.00

Report of the Finance Director – January 17, 2019

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills. We received notice from the bankruptcy court in California and submitted information to the solicitor's office for a response. The Century Townhomes Association has filed for Bankruptcy protection under Chapter 11 of the Code on May 10, 2018. The solicitor's office will update the Board on this. The Board agreed to a request from the Association to restrict its ability to terminate service as long as the Association continued to pay all undisputed invoices when due with all other amounts owed will be settled in the Bankruptcy proceedings. A monthly accounting of their accounts has been sent to the Solicitor.

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. **We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement.**

Delinquent Accounts shutoffs - In December we sent out 333 - 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were actually shut off.

Collections Crew Management and Reporting – **The December 2018 report is in your packet.**

\$Energy Fund – In December the fund processed 17 applications, approved 16 and denied 1.

PA American Water – There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. **Nothing new to report.**

Grants – We have been notified that we have received a \$337,000 grant for the 1st phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project. **Nothing new to report.**

Asbestos Litigation – The CMA has been named as a defendant in an asbestos lawsuit. The plaintiff is the wife of a contractor's employee who alleged to have worked at the plant sometime in its history. The CMA is one of at least 55 named defendants. Our insurance carrier has been notified as well as the Solicitor. **We are trying to research our files to determine when if ever the individuals who filed the lawsuit ever worked at our facility. We have responded to Plaintiffs first set of the first set of interrogatories and requests for the production of documents on January 17.**

October 26, 2018 Meeting – Staff and Board Members met with the upstream communities. Status of Phase I and schedule for Phase II were discussed. The financing for Phase II and refund to the upstream communities were also discussed. **Nothing new to report.**

We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

January 17, 2019

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Initial plant start-up has begun.

CDBG Year 44 Projects

The project has been awarded to A. Merante Contracting in the amount of \$168,440.40. There is a \$88,402 grant component to the contract. Construction began January 14, 2019.

State Street Sewer Lining and Manhole Repair

A preconstruction meeting was held on December 5th. The Notice to Proceed has been deferred to Spring due to the weather.

Dry Run Sewer Replacement

Detailed design is progressing. A preliminary set of plans has been delivered to the Manager for his review.

WWTP and Sanitary Sewer Valuation

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

Administration Building HVAC Replacement

A preconstruction meeting was held on December 5th. The Notice to proceed has been deferred to Spring due to the weather.

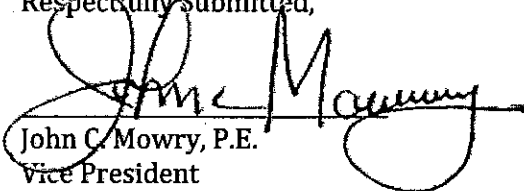
CDBG Year 45

KLH has submitted the full application to the SRCOG for review and acceptance. The submitted project includes five (5) Level 5 sewer repairs. The total project cost estimate is \$144,341.20 with a local share of \$60,821.40. Applications are under review.

Capital Requisition

Requisition 333-B in the amount of \$165,830.01 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.
Vice President

Sludge from Incoming Trucks in Gallons 2018

Month	Year to Date	
	Sludge (Gallons)	Sludge (Gallons)
January	248,850	248,850
February	405,925	654,775
March	347,150	1,001,925
April	364,325	1,366,250
May	267,125	1,633,375
June	415,875	2,049,250
July	415,750	2,465,000
August	520,275	2,985,275
September	392,075	3,377,350
October	354,150	3,731,500
November	248,525	3,980,025
December	222,700	4,202,725