

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Reorganization Meeting

Thursday, January 18, 2018

7:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Motion to nominate Perry Ohm as Chairman
3. Motion to nominate Susan Vigliotti as Vice Chairman
4. Motion to nominate Del Peterson as Secretary
5. Motion to nominate James Cerqua as Treasurer
6. Motion to nominate Nick Nickolich as Assistant Secretary/Treasurer
7. Motion to appoint Gary Matta of Dodaro, Matta & Cambest, P.C. as Authority Solicitor
8. Motion to appoint KLH Engineers as the Authority Engineers
9. Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS REORGANIZATION MEETING

January 18, 2018

Reorganization Meeting called to order at 7:00 P.M.

	Present	Absent
<u>Roll Call</u>		
Susan Vigliotti	<u> X </u>	<u> </u>
Nick Nickolich	<u> X </u>	<u> </u>
Jim Cerqua	<u> X </u>	<u> </u>
Perry Ohm	<u> X </u>	<u> </u>
Delwyn Peterson	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Joe Delfonso, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

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Jim Cerqua moved and Nick Nickolich seconded the motion to nominate Perry Ohm as Chairman. The motion carried 4-0-1 Ohm abstained.

Jim Cerqua moved and Perry Ohm seconded the motion to nominate Susan Vigliotti as Vice Chairman. The motion carried 4-0-1 Vigliotti abstained.

Perry Ohm moved and Nick Nickolich seconded the motion to nominate Delwyn Peterson as Secretary. The motion carried 4-0-1 Peterson abstained.

Perry Ohm moved and Sue Vigliotti seconded the motion to nominate James Cerqua as Treasurer. The motion carried 4-0-1 Cerqua abstained.

Perry Ohm moved and Jim Cerqua seconded the motion to nominate Nick Nickolich as Assistant Secretary/ Treasurer. The motion carried 4-0-1 Nickolich abstained.

Perry Ohm moved and Sue Vigliotti seconded the motion to appoint Gary Matta of Dodaro, Matta and Cambest, P.C. as the Authority's Solicitor. The motion carried 5-0.

Jim Cerqua moved and Perry Ohm seconded the motion to appoint KLH Engineers as the Authority's Engineers. The motion carried 5-0.

Perry Ohm moved to adjourn at 7:04 P.M.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday January 18, 2018

7:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of December 18, 2017.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #321B in the amount of \$1,088,946.50.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

January 18, 2018

Meeting called to order at 7:05 P.M. by Perry Ohm.

Executive Session was held at 6:00 pm until 7:00 pm on January 18, 2018 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u> X </u>	<u> </u>
	Nick Nickolich	<u> X </u>	<u> </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Delwyn Peterson	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Joe Delfonso, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Barb Payo (for Gerry Cope) at 536 9th Street to discuss water termination

Jim Cerqua moved and Nick Nickolich seconded the motion to approve the minutes from the December 18, 2017 Board Meeting. The motion carried 4-0-1. Ohm abstained.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the paying of the bills from December 19, 2017-January 18, 2018. The motion carried 3-0-2 Nickolich abstained from Nickolich's Towing and Sanitation bill. Ohm abstained from A and H Equipment's bill.

Jim Cerqua moved and Delwyn Peterson motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Nick Nickolich moved and Jim Cerqua seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #321 B in the amount \$1,088,946.50. The motion carried 5-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to approve the change order #21 in the amount of \$24,864.00 for HVAC changes in Phase I of the project. The motion carried 5-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve Triad Strategies Proposal in the amount of \$2,800 for six months. This is for government relations services. The motion carried 5-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to adjourn at 7:36 P.M.



SECRETARY

CMA
MEETING Check Register
For the Period From Dec 19, 2017 to Jan 18, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4963	12/29/17	A&H EQUIPMENT	10310-G	31.71
4964	12/29/17	ACTION SUPPLY PR	10310-G	238.80
4965	12/29/17	ALLOY OXYGEN &	10310-G	200.50
4966	12/29/17	AMERICAN UNITED	10310-G	1,452.15
4967	12/29/17	AMERICAN WATER	10310-G	270.00
4968	12/29/17	BDP INDUSTRIES, I	10310-G	967.65
4969	12/29/17	CINTAS	10310-G	110.33
4970	12/29/17	COLUMBIA GAS	10310-G	649.42
4971	12/29/17	COMCAST	10310-G	494.27
4972	12/29/17	DE LAGE LANDEN F	10310-G	110.00
4973	12/29/17	DODARO, MATTA &	10310-G	6,174.17
4974	12/29/17	EATON CORPORATI	10310-G	8,300.00
4975	12/29/17	FARNHAM & PFILE	10310-G	176.40
4976	12/29/17	FAYETTE WASTE L	10310-G	85.00
4977	12/29/17	GRAINGER	10310-G	19.58
4978	12/29/17	HENDERSON PEST	10310-G	90.00
4979	12/29/17	HOME DEPOT	10310-G	377.65
4980	12/29/17	HORIZON	10310-G	420.00
4981	12/29/17	IDEXX Laboratories	10310-G	1,005.35
4982	12/29/17	LINK COMPUTER C	10310-G	1,184.58
4983	12/29/17	NICKOLICH SANITA	10310-G	19,883.66
4984	12/29/17	NSI Solutions, Inc.	10310-G	193.00
4985	12/29/17	PETERSON, DEL	10310-G	175.85
4986	12/29/17	PETROVICH, JERRY	10310-G	146.99
4987	12/29/17	Pioneer Research	10310-G	477.79
4988	12/29/17	PITNEY BOWES GL	10310-G	1,251.39
4989	12/29/17	PENNSLVANIA MUN	10310-G	2,400.00
4990	12/29/17	Quill.com	10310-G	406.16
4991	12/29/17	THOMAS SCIENTIFI	10310-G	69.22
4992	12/29/17	UNITED LABS	10310-G	920.55
4993	12/29/17	WEX BANK	10310-G	926.30
4994	1/18/18	A&H EQUIPMENT	10310-G	513.72

CMA
MEETING Check Register
For the Period From Dec 19, 2017 to Jan 18, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4995	1/18/18	ACTION SUPPLY PR	10310-G	122.60
4996	1/18/18	ALLOY OXYGEN &	10310-G	99.74
4997	1/18/18	AMERICAN WATER	10310-G	690.00
4998	1/18/18	Applied Maintenance	10310-G	1,581.89
4999	1/18/18	AQUA FILTER FRES	10310-G	106.10
5000	1/18/18	CINTAS	10310-G	144.62
5001	1/18/18	COMCAST BUSINES	10310-G	528.08
5002	1/18/18	DAVID W. JONES C	10310-G	380.00
5003	1/18/18	DE LAGE LANDEN F	10310-G	115.50
5004	1/18/18	DIRECT ENERGY B	10310-G	326.16
5005	1/18/18	DRNACH ENVIRON	10310-G	23,962.00
5006	1/18/18	DUQUESNE LIGHT	10310-G	4,554.35
5007	1/18/18	ELIZABETH ELECTR	10310-G	48.75
5008	1/18/18	FAYETTE PARTS SE	10310-G	267.09
5009	1/18/18	FISHER SCIENTIFIC	10310-G	73.11
5010	1/18/18	FNB Commercial Cre	10310-G	300.89
5011	1/18/18	Guy Benack	10310-G	1,200.00
5012	1/18/18	HORIZON	10310-G	685.00
5013	1/18/18	IEH AUTO PARTS LL	10310-G	48.76
5014	1/18/18	John P. Place	10310-G	108.30
5015	1/18/18	KLH ENGINEERS, IN	10310-G	7,973.70
5016	1/18/18	M & B Window Clean	10310-G	250.00
5017	1/18/18	Matheson Tri-Gas	10310-G	50.15
5018	1/18/18	MODEL UNIFORMS	10310-G	438.24
5019	1/18/18	NAPA AUTO PARTS	10310-G	435.16
5020	1/18/18	PA AMERICAN WAT	10310-G	468.20
5021	1/18/18	PASTORE PLUMBIN	10310-G	200.00
5022	1/18/18	PENNSYLVANIA ON	10310-G	67.22
5023	1/18/18	PEOPLES NATURAL	10310-G	1,652.66
5024	1/18/18	PITNEY BOWES INC	10310-G	242.22
5025	1/18/18	PRECISION COPY P	10310-G	174.93
5026	1/18/18	PREMIER SAFETY &	10310-G	123.49

CMA
MEETING Check Register
For the Period From Dec 19, 2017 to Jan 18, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5027	1/18/18	Qorpak	10310-G	183.99
5028	1/18/18	Quill.com	10310-G	63.77
5029	1/18/18	RC WALTER & SON	10310-G	58.55
5030	1/18/18	RONDINELLI, DEBO	10310-G	500.00
5031	1/18/18	SAMS CLUB	10310-G	275.95
5032	1/18/18	SHILOH SERVICE, I	10310-G	933.25
5033	1/18/18	SNYDER BROTHER	10310-G	478.94
5034	1/18/18	THOMAS SCIENTIFI	10310-G	78.00
5035	1/18/18	VERIZON WIRELES	10310-G	216.48
5036	1/18/18	Web-Makeovers	10310-G	75.00
5037	1/18/18	THE INTERCHANGE	10310-G	188.00
5038	1/18/18	MEIT	10310-G	25,022.95
Total				<u>125,215.98</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Twelve Months Ending December 31, 2017
Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 1,192,005.21	\$ 1,191,025.00	(980.21)	100.08
Jefferson Hills Debt Service	928,123.49	928,123.00	(0.49)	100.00
Petersan WWTP Debt Service	800,655.86	800,656.00	0.14	100.00
South Park Debt Service	144,320.28	144,320.00	(0.28)	100.00
Total Debt Service Revenues	3,065,104.84	3,064,124.00	(980.84)	100.03
Clairton Collec/Operation/Main	1,043,092.00	1,200,000.00	156,908.00	86.92
Jefferson Hills Operation/Main	826,456.00	918,000.00	91,544.00	90.03
Petersan Operation/Maint	1,001,931.00	936,000.00	(65,931.00)	107.04
South Park Operation/Maint	236,508.00	136,000.00	(100,508.00)	173.90
Total Consumption Revenues	3,107,987.00	3,190,000.00	82,013.00	97.43
Other Revenue				
Sludge Acceptance	162,070.75	136,000.00	(26,070.75)	119.17
Miscellaneous Income	3,474.01	0.00	(3,474.01)	0.00
Collection Office Rent	12,000.00	12,000.00	0.00	100.00
Interest Income	18,093.21	8,800.00	(9,293.21)	205.60
Investment Interest	91,446.77	220,000.00	128,553.23	41.57
Capacity Fees	46,262.04	24,180.00	(22,082.04)	191.32
Total Other Revenues	333,346.78	400,980.00	67,633.22	83.13
Total Revenues	\$ 6,506,438.62	\$ 6,655,104.00	148,665.38	97.77
Expenses				
Office Expenses	\$ 8,578.83	\$ 12,550.00	3,971.17	68.36
Treatment Supplies & Chemicals	85,837.02	95,300.00	9,462.98	90.07
Treatment Sludge Disposal	216,896.16	306,681.00	89,784.84	70.72
Flow Monitoring Data & Fees	138,801.09	123,000.00	(15,801.09)	112.85
Equipment	79,705.76	402,700.00	322,994.24	19.79
Maintenance & Repair	62,653.54	178,000.00	115,346.46	35.20
Vehicle Expense	8,579.73	59,200.00	50,620.27	14.49
Utilities	202,236.53	209,922.00	7,685.47	96.34
Wages & Taxes	741,789.90	736,860.00	(4,929.90)	100.67
Employee Benefits	339,332.45	320,915.00	(18,417.45)	105.74
Conference & Memberships	17,716.08	28,450.00	10,733.92	62.27
Professional Services	114,364.51	113,650.00	(714.51)	100.63
Insurance	45,342.62	55,000.00	9,657.38	82.44
Total Operating Expenses	2,061,834.22	2,642,228.00	580,393.78	78.03
Total Debt Payments				
Debt Service Coverage - 10%	0.00	306,413.00	306,413.00	0.00
DEBT PMT Transfers Wells Fargo	3,064,124.96	3,064,125.00	0.04	100.00
Total Debt Payments	3,064,124.96	3,370,538.00	306,413.04	90.91
Total Expenses	5,125,959.18	6,012,766.00	886,806.82	85.25
Over/Under Budget	\$ 1,380,479.44	\$ 642,338.00	(738,141.44)	214.91

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2017
Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 1,545,415.72	\$ 1,680,000.00	134,584.28	91.99
Commerical Flat Rate	177,031.37	178,000.00	968.63	99.46
Alleg Housing Flat Rate	115,200.00	115,200.00	0.00	100.00
School Flat Rate	21,600.00	21,600.00	0.00	100.00
USS Flat Rate	859,800.00	859,800.00	0.00	100.00
Total Debt Service Revenues	<u>2,719,047.09</u>	<u>2,854,600.00</u>	<u>135,552.91</u>	95.25
Total Consumption Revenues	<u>1,134,633.37</u>	<u>1,130,000.00</u>	<u>(4,633.37)</u>	100.41
Total Consumption Revenues	<u>\$ 1,134,633.37</u>	<u>\$ 1,130,000.00</u>	<u>(4,633.37)</u>	100.41
CTH Consumption Revenues	<u>\$ 46,083.20</u>	<u>\$ 30,000.00</u>	<u>(16,083.20)</u>	153.61
CTH Debt Service Revenues	163,700.00	184,200.00	20,500.00	88.87
CTH Penalty and Interest	15,068.58	0.00	(15,068.58)	0.00
Total Century Townhomes	<u>224,851.78</u>	<u>214,200.00</u>	<u>(10,651.78)</u>	104.97
Other Revenue				
Penalty	95,803.91	72,000.00	(23,803.91)	133.06
Dye Test Fees - Plumber	(2,650.00)	0.00	2,650.00	0.00
Dye Test - Application Fees	2,650.00	2,200.00	(450.00)	120.45
Lien Letter Fees	2,400.00	1,900.00	(500.00)	126.32
NSF Fees	340.00	300.00	(40.00)	113.33
Posting Fees -Terminations \$20	27,505.00	7,200.00	(20,305.00)	382.01
Magistrate & Legal Fees	0.00	500.00	500.00	0.00
Notice Fee - \$15	48,247.41	42,000.00	(6,247.41)	114.87
Vactor Rental	750.00	100.00	(650.00)	750.00
Miscellaneous Income	31,873.55	0.00	(31,873.55)	0.00
Interest Income	193.44	0.00	(193.44)	0.00
Investment Interest	(7,197.62)	0.00	7,197.62	0.00
Prior Sewage Fee	2,564.89	0.00	(2,564.89)	0.00
Total Other Revenues	<u>202,480.58</u>	<u>126,200.00</u>	<u>(76,280.58)</u>	160.44
Total Revenues	<u>\$ 4,281,012.82</u>	<u>\$ 4,325,000.00</u>	<u>43,987.18</u>	98.98
Expenses				
Office Expenses	\$ 6,069.83	\$ 5,200.00	(869.83)	116.73
Billing Expense	45,826.25	58,050.00	12,223.75	78.94
Collection System Supplies	35,590.42	25,980.00	(9,610.42)	136.99
Equipment	86,901.31	164,787.00	77,885.69	52.74
Maintenance & Repair	86,195.62	126,000.00	39,804.38	68.41
Vehicle Expense	13,427.90	12,800.00	(627.90)	104.91
Utilities	25,804.48	25,440.00	(364.48)	101.43
Wages & Taxes	354,628.11	328,023.00	(26,605.11)	108.11
Employee Benefits	139,647.73	186,010.00	46,362.27	75.08
Conference & Memberships	5,782.30	2,650.00	(3,132.30)	218.20
Professional Services	85,634.54	85,450.00	(184.54)	100.22
Insurance	30,277.38	25,000.00	(5,277.38)	121.11
WWTP Treatment Charges	1,043,092.00	1,100,000.00	56,908.00	94.83
Total Operating Expenses	<u>1,958,877.87</u>	<u>2,145,390.00</u>	<u>186,512.13</u>	91.31

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Twelve Months Ending December 31, 2017
 Percent of Year 100% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	407,737.92	407,738.00	0.08	100.00
Debt Pmt (full bond)	528,139.57	528,088.00	(51.57)	100.01
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	1,192,005.21	1,190,977.00	(1,028.21)	100.09
Total Debt Payments	2,127,882.70	2,179,612.00	51,729.30	97.63
Total Expenses	4,086,760.57	4,325,002.00	238,241.43	94.49
Over/Under Budget	\$ 194,252.25	\$ (2.00)	(194,254.25)	(9,712,612.00)

CMA
Cash Account Monthly Summary
As of: December 31, 2017

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	3,339,817.93	\$	682,533.93	\$	(567,226.23)	\$	3,455,125.63
10330-C FN-Collection Depository	1,676,401.05		375,460.59		(587,830.96)		1,464,030.68
10310-G FN-Disbursements	24,170.36		716,956.59		(717,484.67)		23,642.28
10311-G FN-Payroll	21,583.13		92,973.84		(91,578.61)		22,978.36
Reserved Accounts							
10331-C FN-Collection City Pmts	530,059.43		441,716.04		(407,737.88)		564,037.59
10322-T FN-OPEB	482,640.12		191.73		0.00		482,831.85
10321-T FN-WWTP Capacity & Capital Im	3,611,355.93		1,402.21		(137,484.18)		3,475,273.96
10333-C Collection Capital Improvement	1,743,182.00		0.00		0.00		1,743,182.00
10332-T WWTP Debt Coverage	76,005.76		30.19		0.00		76,035.95
Total FNB Accounts	<u>11,505,215.71</u>	\$	<u>2,311,265.12</u>	\$	<u>(2,509,342.53)</u>	\$	<u>11,307,138.30</u>
Trustee Accounts							
10200-C WF Series A - Construction	108,780.39	\$	2.00	\$	(135.00)	\$	108,647.39
10200-T WF - Series B - Construction	13,427,931.00		28,228.67		(1,190,512.42)		12,265,647.25
10220-T WF - Debt Service	2,370,973.67		301,280.53		(2,358,543.76)		313,710.44
10221-T WF - Debt Service Reserve	3,692,067.57		2,738.29		0.00		3,694,805.86
Total Trustee Accounts	<u>19,599,752.63</u>	\$	<u>332,249.49</u>	\$	<u>(3,549,191.18)</u>	\$	<u>16,382,810.94</u>
Grand Total	<u>31,104,968.34</u>	\$	<u>2,643,514.61</u>	\$	<u>(6,058,533.71)</u>	\$	<u>27,689,949.24</u>

Collection System - Sewage Billing Summary

Accounts Receivable

As of 02/01/2018 \$ 1,047,801.73
 Minus CTH Delinq.* \$ (173,926.94)

Total Accts Receivable	\$ 873,874.79
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Century Townhomes delinquent plus the \$164,801.87		\$ 334,793.49
Active Accounts	Number of accounts	1,541
		\$ 531,284.15
Inactive Accounts	Number of accounts	570
		\$ 181,724.09
		\$ 1,047,801.73

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 105,922.13	\$ 74,065.10	\$ 64,021.21	\$ 803,793.29

**Monthly Billing

January	\$ 390,517.06
February	376,077.56
March	353,064.36
April	375,009.53
May	316,845.35
June	436,927.32
July	442,228.96
August	386,297.19
September	353,374.77
October	384,245.88
November	371,922.20
December	351,145.44
Total Billing	\$ 4,537,655.62

Monthly Collections

January	\$ 383,094.46
February	385,067.00
March	386,076.48
April	347,814.18
May	331,936.36
June	335,421.32
July	392,168.90
August	381,846.46
September	337,695.94
October	374,914.84
November	320,725.99
December	333,552.08
Total Collections	\$ 4,310,314.01

CTH Billing
Summary
January

2017

gallons used
1,408,000

Consumption Charge	\$	11,264.00
flat fee billed	\$	13,200.00
Total Bill	\$	24,464.00
payment	\$	(20,500.00)

Feb

Consumption Charge	\$	13,560.00	1,695,000
flat fee billed	\$	13,200.00	
Total Bill	\$	26,760.00	
payment	\$	(31,284.00)	

March

Consumption Charge	\$	9,544.00	1,193,000
flat fee billed	\$	13,200.00	
Total Bill	\$	22,744.00	
payment	\$	(45,000.00)	

April

Consumption Charge	\$	10,760.00	1,345,000
flat fee billed	\$	13,200.00	
Total Bill	\$	23,960.00	
payment	\$	(19,810.00)	

May

Consumption Charge	\$	-	0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment	\$	(13,200.00)	

June

Consumption Charge	\$	2,314.40	289,300
flat fee billed	\$	13,200.00	
Total Bill	\$	15,514.40	
payment	\$	(39,000.00)	

July

Consumption Charge	\$	955.20	119,400
flat fee billed	\$	13,200.00	
Total Bill	\$	14,155.20	
payment	\$	(13,200.00)	

August

Consumption Charge	\$	11,232.00	1,404,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>24,432.00</u>	
payment	\$	(18,651.31)	

September

Consumption Charge	\$	8,216.00	1,027,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>21,416.00</u>	
payment	\$	(14,700.00)	

October

Consumption Charge	\$	10,184.00	1,273,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>23,384.00</u>	
payment	\$	(26,000.00)	

November

Consumption Charge	\$	8,544.00	1,068,000
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>21,744.00</u>	
payment	\$	(6,716.00)	

December

Consumption Charge	\$	-	0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	\$	<u>13,200.00</u>	
payment	\$	(20,000.00)	

TOTAL TO DATE		Charges	Gallons
Consumption Charge		86,573.60	10,821,700
flat fee billed		158,400.00	
<u>Total Bill</u>	\$	<u>244,973.60</u>	

Total Payments	\$	(268,061.31)	
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Report of the Finance Director – January 18, 2018

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills.

Delinquent Accounts shutoffs - In December we sent out 228 - 10- day delinquent notices, 0 properties were posted for shutoff, and 1 accounts were sent over to the water company for shut off.

Collections Crew Management and Reporting – The December 2017 report is in your packet.

Liens – Working with the solicitor to lien properties. We have submitted documentation to the solicitor to lien properties on the demolition list recently published in the paper. The solicitor has filed then liens on the 11 properties that have amounts owed greater than \$250. The solicitor and I met on November 2, 2017 to discuss stepping up delinquent collections

\$Energy Fund – In December the fund processed 15 applications, approved 14 and denied 1. There have been some changes to the program which we were not informed of prior. For example, the hardship requirement has apparently been withdrawn. We have never been officially notified of this change. We have asked the fund to provide an accounting for it from 2017. Their response was emailed to the Board last week.

2017 Audit – Initial date will be January 24, the field audit will be done from March 5 through March 8, 2018.

2017 final and 4th quarter filings – This information including employee W-2 and applicable filings have been submitted. We are waiting until the end of December to finalize the 1099's which is the due date for them.

January 2018 Operations and Collections Report

Mascaro Update – We will be running two shifts on the centrifuge for the next 6 weeks so that the digesters can be drained in order for all of the internal aeration components can be switched out. Also, the last external wall was poured at the pump station so it is now up to grade, the deck and block will be starting within next few months. Start-up of effluent water pumps is scheduled for next week. Had meeting with our staff and KLH to set up SCADA details to get pricing from integrators.

Plavchak will be performing an emergency repair on State Street near Mincin Landscaping due to a large void beneath the street that JetJack found while doing heavy cleaning.

We were approached by Glassport and a small package plant to do their laboratory work. After discussing all the work that would be involved, the increased scrutiny from the state of becoming a commercial lab, and the low profit, Jim Splenda and I decided we are not in favor of taking on the additional work.

Jim S. and I also discussed adding ammonia to our scope of work in the lab when our renewal is due rather than wait until it's on our next permit. This would allow Jim to write all of the SOP's and get everyone trained and proficient in the ammonia testing before his retirement.

In 2017 we brought in 3,241,415 gallons of hauled in sludge for a profit of \$162,070.75.

Kappe Associates and Enviromix were on site with a crew taking photos and videos of the Enviromix equipment. Sometime this Spring they will be doing interviews with engineers and personnel to make a commercial relating to their equipment.

The Tier II Report was completed and sent in to the appropriate authorities. This is a yearly chemical inventory report that is done to help emergency managers know what chemicals are on hand in case of major emergencies.

The fork truck and dump truck are both getting repaired so you will be seeing bills for those services in the near future.

After Jim H. gets caught up with his first quarter things to do, I think I may have him start updating our current policy manual and job descriptions for all positions.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

January 18, 2018

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Work continues on all structures. The headworks building is nearing completion and work is soon to begin on the deep utilities. Concrete work continues on the pump station.

Coal Valley Road Pump Station

The project is currently on hold. A meeting with PADEP has determined that the Coal Valley Road pump station must tie in below the CSO structures.

Long Term Control Plan / Act 537 Updates

KLH has completed the draft and it is being reviewed internally. A formal submission will be made once the upstream communities sign off on the Act 537 Plan. A tap ban was issued on December 8th until proper planning is in place.

State Street Sewer CCTV and Heavy Cleaning

Jet Jack has made significant progress. Jet Jack has found a significant void under State Street adjacent to MH 10157. CMA is working with the emergency sewer repair contractor, Plavchak, to correct the void. Once the void is corrected, Jet Jack is being directed to provide a complete CCTV, and their contract will be closed.

CDBG Year 41 Projects

All work is complete. The Solicitor provided a release for Mr. Fox to sign. The release was delivered to Mr. Fox, but he would like to wait and see if the concrete holds up for a longer period of time.

CDBG Year 44 Projects

KLH has submitted the pre-application. The pre-application has been approved. KLH has submitted the full application for review.

PA Small Water and Sewer Program (Golden Gate Sewer Project)

Construction is on hold until school is out for the summer.

Sludge Hauling Contract - Rebid

Bids were opened on September 18th.

State Street Sewer Lining and Manhole Repair

KLH is preparing bidding documents for the State Street Sewer Lining and Manhole Repair. The project is intended to bid early Spring 2018.

2017 Sewer Repairs

CMA completed CCTV on approximately 20 of the worst level 5 sewers throughout the City. KLH is reviewing the video and determining required repairs.

Update: 2017 Sewer Repair Project is on hold while addressing Dry Run.

Dry Run Sewer Replacement

Initial design has commenced.

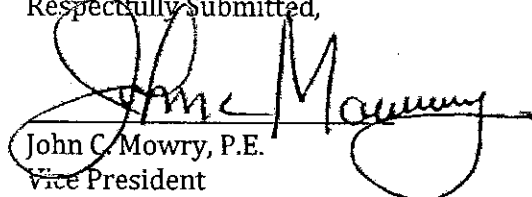
GIS Mapping Update

KLH has met with CMA in order to update the GIS System mapping for the work completed in house. Once finalized, KLH will upload the updated maps to CMA's computers and provide revised map books.

Capital Requisition

Requisition 321-B in the amount of \$1,088,946.50 is presented for Board approval.

Respectfully Submitted,


John C. Mowry, P.E.
Vice President