

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

February 20, 2020

Meeting called to order at 7:00 P. M by Jim Cerqua.

Executive Session was held at 4:30 P.M. until 7:00 P.M. to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	<u>X</u>	<u> </u>
Doug Ozvath	<u>X</u>	<u> </u>
Susan Vigliotti	<u>X</u>	<u> </u>
Nick Nickolich	<u>X</u>	<u> </u>
Jim Cerqua	<u>X</u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Joe Delfonso, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

None

Nick Nickolich moved, and Doug Ozvath seconded the motion to approve the minutes from the January 16, 2020 Board Meeting and January 16, 2020 reorganization meeting. The motion carried 5-0.

Doug Ozvath moved, and Nick Nickolich seconded the motion to approve the paying of the bills from January 16, 2020 – February 20, 2020. The motion carried 5-0. Mr. Nickolich abstained on the Nickolich Sanitation invoice.

Doug Ozvath moved, and Nick Nickolich seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

John Vitullo moved, and Doug Ozvath seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Nick Nickolich moved, and Doug Ozvath seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #346-B in the amount of \$9,901.50. Motion carried 5-0

Doug Ozvath moved, and Nick Nickolich seconded the motion to terminate the agreement with Triad Strategies LLC effective February 1, 2020. Motion carried 5-0.

Nick Nicholich moved, and Susan Vigliotti seconded the motion to enter into an agreement with DTI Development, 220 Grant Street, Pittsburgh, PA 15219. Motion carried 5-0.

Susan Vigliotti moved, and Nick Nickolich seconded the motion to hire My BFF Social Media to provided services related to the CMA's Facebook presence.

Susan Gigliotti moved, and Doug Ozvath seconded the motion to adjourn at 7:21 PM. The motion carried 5-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday February 20, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
 2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of January 16, 2020.
 3. Motion to approve the bills
 4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
 5. Motion to approve Collection System Billing Summary.
 6. Finance Report
 7. Collection & Operation Report
 8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #346B in the amount of \$9,901.50.
 9. Solicitor's Report
 10. New Business
 - a. Motion to terminate the agreement with Triad Strategies LLC effective February 1, 2020.
 - b. Motion to enter into an agreement with DTI Development 220 Grant Street, Pittsburgh, PA 15219.
 11. Old Business
- Motion to Adjourn

CMA
MEETING Check Register
For the Period From Jan 17, 2020 to Feb 20, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6860	2/3/20	AIRGAS USA, LLC	10310-G	197.54
6861	2/3/20	AMERICAN WATER	10310-G	90.00
6862	2/3/20	Applied Maintenance	10310-G	1,349.71
6863	2/3/20	Boxer LLC	10310-G	2,040.00
6864	2/3/20	Bronder Technical Se	10310-G	8,788.45
6865	2/3/20	BURNS INDUSTRIAL	10310-G	215.34
6866	2/3/20	COLUMBIA GAS OF	10310-G	425.11
6867	2/3/20	COMCAST BUSINES	10310-G	380.62
6868	2/3/20	COMMONWEALTH	10310-G	575.00
6869	2/3/20	DON PARKER SALE	10310-G	295.00
6870	2/3/20	FARNHAM & PFILE	10310-G	117.60
6871	2/3/20	FAYETTE WASTE L	10310-G	93.71
6872	2/3/20	GRAINGER	10310-G	2,455.76
6873	2/3/20	HENDERSON PEST	10310-G	90.00
6874	2/3/20	HOME DEPOT	10310-G	92.81
6875	2/3/20	HORIZON	10310-G	295.00
6876	2/3/20	John P. Place	10310-G	160.00
6877	2/3/20	KUBOTA TRACTOR	10310-G	14,744.20
6878	2/3/20	LINK COMPUTER C	10310-G	1,244.55
6879	2/3/20	M & B Window Clean	10310-G	250.00
6880	2/3/20	MERLOT VANGO TA	10310-G	2,294.00
6881	2/3/20	Municipal Finance Pa	10310-G	1,000.00
6882	2/3/20	NICKOLICH SANITA	10310-G	26,510.97
6883	2/3/20	NORTHEAST INDUS	10310-G	7,583.00
6884	2/3/20	NSI Solutions, Inc.	10310-G	469.00
6885	2/3/20	PA AMERICAN WAT	10310-G	1,221.31
6886	2/3/20	PA RURAL WATER	10310-G	390.00
6887	2/3/20	PASTORE PLUMBIN	10310-G	280.00
6888	2/3/20	Paul A Fisher Insuran	10310-G	104,978.00
6889	2/3/20	PEOPLES NATURAL	10310-G	1,062.03
6890	2/3/20	Pioneer Research	10310-G	478.29
6891	2/3/20	PENNSYLVANIA MU	10310-G	190.00

CMA
MEETING Check Register
For the Period From Jan 17, 2020 to Feb 20, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6892	2/3/20	PRECISION COPY P	10310-G	720.00
6893	2/3/20	PREMIER SAFETY	10310-G	75.96
6894	2/3/20	PURCHASE POWER	10310-G	1,020.99
6895	2/3/20	Quill.com	10310-G	98.97
6896	2/3/20	R. C. SYSTEMS INC.	10310-G	390.00
6897	2/3/20	RAY'S SPRING SHO	10310-G	218.87
6898	2/3/20	SAM'S CLUB	10310-G	260.00
6899	2/3/20	SHILOH SERVICE, I	10310-G	859.25
6900	2/3/20	SNYDER BROTHER	10310-G	297.22
6901	2/3/20	stat PADS	10310-G	250.00
6902	2/3/20	STEEL RIVERS COU	10310-G	300.00
6903	2/3/20	STONE & CO	10310-G	42.10
6904	2/3/20	SUBURBAN TESTIN	10310-G	1,452.65
6905	2/3/20	THE SHERWIN WIL	10310-G	336.80
6906	2/3/20	VERIZON WIRELES	10310-G	223.71
6907	2/3/20	Web-Makeovers	10310-G	75.00
6908	2/3/20	Weidman Automotive	10310-G	836.00
6909	2/3/20	WEX BANK	10310-G	633.41
6910	2/20/20	AIRGAS USA, LLC	10310-G	358.10
6911	2/20/20	ALL PRO PITTSBUR	10310-G	400.00
6912	2/20/20	AQUA FILTER FRES	10310-G	183.63
6913	2/20/20	CINTAS	10310-G	122.48
6914	2/20/20	COLUMBIA GAS OF	10310-G	478.99
6915	2/20/20	COMCAST	10310-G	1,476.21
6916	2/20/20	COMMONWEALTH	10310-G	1,550.00
6917	2/20/20	CRAWFORD ELLEN	10310-G	1,092.50
6918	2/20/20	DE LAGE LANDEN F	10310-G	110.00
6919	2/20/20	DRNACH ENVIRON	10310-G	4,985.00
6920	2/20/20	DUQUESNE LIGHT	10310-G	34,713.21
6921	2/20/20	EATON CORPORATI	10310-G	8,300.00
6922	2/20/20	ELIZABETH ELECTR	10310-G	141.94
6923	2/20/20	FAYETTE PARTS SE	10310-G	120.08

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MEETING Check Register
For the Period From Jan 17, 2020 to Feb 20, 2020

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Check #	Date	Payee	Cash Account	Amount
6924	2/20/20	FNB Commercial Cre	10310-G	5,443.11
6925	2/20/20	FRANK'S SHOES	10310-G	149.98
6926	2/20/20	FS SOLUTIONS	10310-G	869.16
6927	2/20/20	Guy Benack	10310-G	800.00
6928	2/20/20	HERITAGE ENVIRO	10310-G	1,250.00
6929	2/20/20	IEH AUTO PARTS LL	10310-G	178.09
6930	2/20/20	THE INTERCHANGE	10310-G	163.00
6931	2/20/20	KLH ENGINEERS, IN	10310-G	11,710.40
6932	2/20/20	MAHER DUESSEL	10310-G	2,500.00
6933	2/20/20	Matheson Tri-Gas	10310-G	68.75
6934	2/20/20	MEIT	10310-G	27,465.36
6935	2/20/20	MODEL UNIFORMS	10310-G	489.92
6936	2/20/20	MONONGAHELA VA	10310-G	917.90
6937	2/20/20	PA AMERICAN WAT	10310-G	99.09
6938	2/20/20	PASTORE PLUMBIN	10310-G	1,400.00
6939	2/20/20	PENNSYLVANIA ON	10310-G	76.00
6940	2/20/20	PEOPLES NATURAL	10310-G	906.20
6941	2/20/20	PETERSEN PRECISI	10310-G	468.66
6942	2/20/20	PITTSBURGH POST	10310-G	214.50
6943	2/20/20	PREMIER SAFETY	10310-G	364.56
6944	2/20/20	PURCHASE POWER	10310-G	1,050.98
6945	2/20/20	RC WALTER & SON	10310-G	178.28
6946	2/20/20	SAMS CLUB	10310-G	75.95
6947	2/20/20	SHERWIN WILLIAM	10310-G	336.80
6948	2/20/20	WAYNE CROUSE, I	10310-G	6,200.00
6949	2/20/20	WinCan LLC	10310-G	1,500.00
Total				<u>307,356.76</u>

CMA
 Year to Date Income Statement
 WWTP Budget to Actual
 For the One Month Ending January 31, 2020
 Percent of Year 8.33% (1 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 0.00	\$ 1,191,696.00	1,191,696.00	0.00
Jefferson Hills Debt Service	77,387.16	928,646.00	851,258.84	8.33
Petersan WWTP Debt Service	66,758.88	801,107.00	734,348.12	8.33
South Park Debt Service	12,033.46	144,402.00	132,368.54	8.33
Total Debt Service Revenues	156,179.50	3,065,851.00	2,909,671.50	5.09
Clairton Collec/Operation/Main				
Clairton Collec/Operation/Main	0.00	1,191,754.00	1,191,754.00	0.00
Jefferson Hills Operation/Main	261,580.00	928,691.00	667,111.00	28.17
Petersan Operation/Maint	256,780.00	801,146.00	544,366.00	32.05
South Park Operation/Maint	52,720.00	144,409.00	91,689.00	36.51
Total Consumption Revenues	571,080.00	3,066,000.00	2,494,920.00	18.63
Other Revenue				
Sludge Acceptance	0.00	140,000.00	140,000.00	0.00
Miscellaneous Income	10.55	0.00	(10.55)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	4,607.90	12,000.00	7,392.10	38.40
Investment Interest	2,508.71	80,000.00	77,491.29	3.14
Capacity Fees	0.00	50,000.00	50,000.00	0.00
Total Other Revenues	7,127.16	294,000.00	286,872.84	2.42
Total Revenues	\$ 734,386.66	\$ 6,425,851.00	5,691,464.34	11.43
Expenses				
Office Expenses	\$ 715.52	\$ 13,250.00	12,534.48	5.40
Treatment Supplies & Chemicals	28,723.31	103,100.00	74,376.69	27.86
Treatment Sludge Disposal	26,510.97	315,000.00	288,489.03	8.42
Flow Monitoring Data & Fees	4,985.00	144,000.00	139,015.00	3.46
Equipment	18,119.34	265,600.00	247,480.66	6.82
Maintenance & Repair	12,032.73	202,450.00	190,417.27	5.94
Vehicle Expense	797.61	27,000.00	26,202.39	2.95
Utilities	39,622.25	393,800.00	354,177.75	10.06
Wages & Taxes	71,619.45	825,746.00	754,126.55	8.67
Employee Benefits	21,070.12	421,050.00	399,979.88	5.00
Conference & Memberships	759.55	33,200.00	32,440.45	2.29
Professional Services	9,780.69	147,538.00	137,757.31	6.63
Insurance	73,478.00	110,000.00	36,522.00	66.80
Total Operating Expenses	308,214.54	3,001,734.00	2,693,519.46	10.27
Total Debt Payments				
Series B Bond Interest Expense	0.00	2,030,850.00	2,030,850.00	0.00
Series B Bond Principal	0.00	1,035,000.00	1,035,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	0.00	3,372,412.00	3,372,412.00	0.00
Total Expenses	308,214.54	6,374,146.00	6,065,931.46	4.84
Over/Under Budget	\$ 426,172.12	\$ 51,705.00	(374,467.12)	824.24

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the One Month Ending January 31, 2020
 Percent of Year 8.33% (1 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 139,929.14	\$ 1,658,400.00	1,518,470.86	8.44
Commerical Flat Rate	6,751.89	178,000.00	171,248.11	3.79
Alleg Housing Flat Rate	9,600.00	115,200.00	105,600.00	8.33
School Flat Rate	1,800.00	21,600.00	19,800.00	8.33
USS Flat Rate	71,650.00	859,800.00	788,150.00	8.33
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Total Debt Service Revenues	229,731.03	2,833,000.00	2,603,268.97	8.11
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Total Consumption Revenues	111,127.52	1,185,000.00	1,073,872.48	9.38
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Total Consumption Revenues	\$ 111,127.52	\$ 1,185,000.00	1,073,872.48	9.38
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CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	13,300.00	0.00	(13,300.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
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Total Century Townhomes	13,300.00	0.00	(13,300.00)	0.00
	<hr/>	<hr/>	<hr/>	
Other Revenue				
Penalty	11,283.67	115,000.00	103,716.33	9.81
Dye Test Fees - Plumber	(1,600.00)	0.00	1,600.00	0.00
Dye Test - Application Fees	125.00	2,500.00	2,375.00	5.00
Lien Letter Fees	150.00	2,300.00	2,150.00	6.52
NSF Fees	1.00	300.00	299.00	0.33
Posting Fees -Terminations \$20	10,642.73	25,000.00	14,357.27	42.57
Magistrate & Legal Fees	(265.50)	4,500.00	4,765.50	(5.90)
Notice Fee - \$15	(60.00)	15,000.00	15,060.00	(0.40)
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	6.25	6.25	0.00
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	0.00	2,000.00	2,000.00	0.00
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Total Other Revenues	20,276.90	167,656.25	147,379.35	12.09
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Total Revenues	\$ 374,435.45	\$ 4,185,656.25	3,811,220.80	8.95
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Expenses				
Office Expenses	\$ 784.88	\$ 5,750.00	4,965.12	13.65
Billing Expense	5,521.52	72,725.00	67,203.48	7.59
Collection System Supplies	1,956.45	71,800.00	69,843.55	2.72
Equipment	0.00	20,365.00	20,365.00	0.00
Maintenance & Repair	490.00	139,000.00	138,510.00	0.35
Vehicle Expense	1,649.65	18,600.00	16,950.35	8.87
Utilities	2,933.19	29,870.00	26,936.81	9.82
Wages & Taxes	34,219.15	411,202.00	376,982.85	8.32
Employee Benefits	6,723.24	140,514.00	133,790.76	4.78
Conference & Memberships	185.00	6,450.00	6,265.00	2.87
Professional Services	11,472.30	228,450.00	216,977.70	5.02
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	0.00	1,066,187.00	1,066,187.00	0.00
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Total Operating Expenses	97,435.38	2,255,913.00	2,158,477.62	4.32
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For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the One Month Ending January 31, 2020
 Percent of Year 8.33% (1 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	0.00	407,738.00	407,738.00	0.00
Debt Pmt (full bond)	0.00	7,665.00	7,665.00	0.00
Debt Pmt on Collection System	0.00	1,191,754.00	1,191,754.00	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
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Total Debt Payments	0.00	1,659,966.00	1,659,966.00	0.00
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Total Expenses	97,435.38	3,915,879.00	3,818,443.62	2.49
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Over/Under Budget	\$ 277,000.07	\$ 269,777.25	(7,222.82)	102.68
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CMA
Cash Account Monthly Summary
As of: January 31, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	5,463,277.67	\$	111,157.62	\$	(257,260.65)	\$	5,317,174.64
10330-C FN-Collection Depository	2,231,355.71		408,555.00		(68,503.23)		2,571,407.48
10311-G FN-Payroll	65,631.97		94,118.27		(100,534.05)		59,216.19
10310-G FN-Disbursements	798,415.03		230,238.42		(230,223.42)		798,430.03
Reserved Accounts							
10331-C FN-Collection City Pmts	156,199.99		0.00		0.00		156,199.99
10322-T FN-OPEB	495,027.52		0.00		0.00		495,027.52
10321-T FN-WWTP Capacity & Capital Im	2,345,395.48		4,607.90		0.00		2,350,003.38
10333-C Collection Capital Improvement	1,658,203.77		0.00		0.00		1,658,203.77
10332-T WWTP Debt Coverage	77,956.51		0.00		0.00		77,956.51
Total FNB Accounts	<u>13,291,463.65</u>	\$	<u>848,677.21</u>	\$	<u>(656,521.35)</u>	\$	<u>13,483,619.51</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	488,910.18		0.00		(204,027.71)		284,882.47
10220-T WF - Debt Service	35,950.82		384.35		0.00		36,335.17
10221-T WF - Debt Service Reserve	3,275,430.00		3,035.97		0.00		3,278,465.97
Total Trustee Accounts	<u>3,800,294.06</u>	\$	<u>3,420.32</u>	\$	<u>(204,027.71)</u>	\$	<u>3,599,686.67</u>
Grand Total	<u>17,091,757.71</u>	\$	<u>852,097.53</u>	\$	<u>(860,549.06)</u>	\$	<u>17,083,306.18</u>

CTH Billing Sum 2020

January

Consumption	1848000.00
Billed	<u>0.00</u>
	1848000.00

Consumption Char	\$ 14,784.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 28,084.00</u>
payment	\$ (16,000.00)

Feb

Consumption	1814000.00
Billed	<u>0.00</u>
	1814000.00

Consumption Char	\$ 14,512.00
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 27,812.00</u>
payment	\$ -

March

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Char	\$ -
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ 13,300.00</u>
payment	\$ -

April

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Char	\$ -
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ -</u>
payment	\$ -

May

Consumption	0.00
Billed	<u>0.00</u>
	0.00

Consumption Char	\$ -
flat fee billed	\$ 13,300.00
<u>Total Bill</u>	<u>\$ -</u>
payment	\$ -

June

Consumption	0.00
Billed	<u>0.00</u>

0.00

Consumption Char. \$ -
flat fee billed 13,300.00

Total Bill \$ -
payment \$ -

July

Consumption 0.00
Billed 0.00

0.00

Consumption Char. \$ -
flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00
payment \$ -

August

Consumption 0.00
Billed 0.00

0.00

Consumption Char. \$ -
flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00
payment \$ -

September

Consumption 0.00
Billed 0.00

0.00

Consumption Char. \$ -
flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00
payment \$ -

October

Consumption 0.00
Billed 0.00

0.00

Consumption Char. \$ -
flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00
payment \$ -

November

Consumption
Billed 0.00

0.00

Consumption Char. \$ -
flat fee billed \$ 13,300.00

Total Bill \$ -

payment \$ -
\$ -

December

Consumption 0.00
Billed 0.00

0.00

Consumption Charge \$ -
flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00
payment \$ -

TOTAL TO DATE Charges
Consumption Charge 29,296.00
flat fee billed 26,600.00

Total Bill \$ 55,896.00

Total Payments \$ (16,000.00)

Report of the Finance Director – February 20, 2020

Century Townhomes – Recent article in the Pittsburgh Post-Gazette on the Bankruptcy

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. **We have calculated the refund for the 2018 year and have had preliminary discussions with the solicitor on how to proceed.**

Delinquent Accounts shutoffs - In January we sent out 457 - 10- day delinquent notices, 204 properties were posted for shutoff, and 37 accounts were sent over to the water company for shut off and 33 were shut off.

Collections Crew Management and Reporting – The January 2020 report is in your packet.

\$Energy Fund – In January the fund processed 15 applications, approved 15.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. **Nothing new to report.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We have not heard of any progress on the approvals.

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. **Nothing New to Report.**

2019 Audit – We are assembling the information for the 2019 Audit.

February 2020 Operations and Collections Report

Duperon Update – We received an email that things were progressing with the plate screen renovations and that they're still planning for installation at the headworks building the fourth week of March.

State Street Update – A meeting was held at the Authority on 2/12 with Insituform, KLH will comment on this issue.

I completed and submitted our yearly EPA Biosolids report.

Clarifier Repair Update – We've been able to make sporadic repairs to the clarifier with the help of Wayne Crouse, but due to the high flows the tank needed to be filled and drained multiple times.

Eric Planey from Drnach Environmental will be here for his yearly report at the 5:00 Work Session.

The representatives for our MBR membranes will be on site February 17th and 18th to go over some details relating to Phase II project.

Our (3) four gas meters and docking/calibration station needs updated due to the age of the system and outdated parts availability. I got a quote from Premier Safety for \$4,565 for three new meters and the docking/calibration station. This price is with us trading in our old units thru their buy back program, and they will handle all of the setup and training with the equipment.

On September 18th we will be hosting the WPWPCA plant tour. People from all over the area will be here and sales reps promoting their products will have stands set up. It's an opportunity to showcase our new plant and all that we've accomplished.

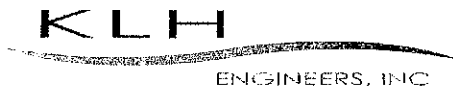
On 2/5 we had a preconstruction meeting with the contractor doing Phase I of the Dry Run Project. The project is due to start at the end of March or April depending on the availability of the CSO equipment.

Executive Session

MOU / Operator's License

Employee Discussion / Complaints

I'd like to sell back the majority of my sick days, this would not only benefit me, but would save the Authority money later since it's cheaper to pay me now than at retirement age.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

February 20, 2020

ACTIVE ITEMS

State Street Lining and Manhole Rehabilitation

KLH and the Solicitor met with Insituform and State Pipe. It appears approximately \$93,358.82 of work was not complete. We are currently working on negotiating liquidated damages.

Dry Run Sewer Replacement

A preconstruction meeting was held on February 5th. Work is anticipated to begin in March. KLH has begun to review shop submittals.

Landfill Leachate

KLH has spoken with the DEP. The landfill will be entering into a CO&A with the DEP. If we choose to pursue accepting this leachate we must complete the following:

1. Seven (7) random samples to be tested for the seven (7) pollutant groups. Done to the most restrictive qualification standards.
2. Use sample info to complete a treatability study. Study will require a bench test model to be completed in conjunction with the CMA lab.
3. Need to complete a sludge study / analysis of the sludge especially for radium.
4. Analysis of plant effluent. Effluent water cannot have more than 5 pCi of radium.
5. Will need MBR manufacturer involved in the study.
6. Water cannot be taken during or through a CSO.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH is working with CMA to submit Golden Gate Phase II for PA Small Water and Sewer Grant funding.

WWTP and Sanitary Sewer Valuation

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

CDBG Year 44

The contract has been closed out with CMA keeping the \$1,000 retainage to restore the landscaping in the spring. The contractor has not executed closeout documents or contacted KLH since receiving the closeout documents.

CDBG Year 45

The CMA has been awarded a 65% construction cost grant up to a maximum lump sum total of \$83,520 for the repair of four (4) level 5 defects throughout the sewer system (four CIPP lining repairs). The total project cost estimate is \$144,341, leaving an estimated CMA Local Share of \$60,821. The bid opening is scheduled for March 13, 2020, at the COG office.

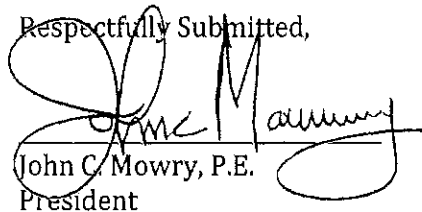
CDBG Year 46

KLH has submitted the pre-application for consideration for CDBG Year 46 grant funding. The applications are under review.

Capital Requisition

Requisition 346-B in the amount of \$9,901.50 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is written in a cursive style with a large initial "J" and "M".

John C. Mowry, P.E.
President