

# **CLAIRTON MUNICIPAL AUTHORITY**

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday February 21, 2019

6:00 P.M.

## **AGENDA**

Roll Call and Pledge of Allegiance

1. Comments from the Public
  2. Approval of Minutes
    - a. Motion to approve the minutes from the Regular Board Meeting of January 17, 2019.
  3. Motion to approve the bills
  4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
  5. Motion to approve Collection System Billing Summary.
  6. Finance Report
    - a. Motion to verify the phone poll taken on January 23, 2019 to accept the proposal from Paul A. Fisher Insurance Services, LLC to provide Commercial property/casualty/auto insurance and related coverage for the term February 1, 2019 to January 31, 2020.
    - b. Motion to approve the agreement with Maher Duessel Certified Public Accountants to provide an audit of the CITF grant project number 1314-1-CITF-008 for a cost of \$2,500.
    - c. Motion to approve a resolution to award a contract to Constellation Energy for electric supply for a 4-year term at the rate of \$0.05095 per kilowatt hour.
  7. Collection & Operation Report
  8. Engineer's Report
    - a. Approval of request submitted by John Mowry of KLH, for Requisition #334B in the amount of \$113,656.54.
  9. Solicitor's Report
  10. New Business
  11. Old Business
- Motion to Adjourn

# CLAIRTON MUNICIPAL AUTHORITY

## BOARD OF DIRECTORS MEETING

February 21, 2019

Meeting called to order at 6:42 P.M. by Sue Vigliotti.

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Executive Session was held at 5:00 pm until 6:42 pm on February 21, 2019 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Doug Ozvath	<u>  X  </u>	<u>      </u>
	Perry Ohm	<u>  X  </u>	<u>      </u>
	Jim Cerqua	<u>  X  </u>	<u>      </u>
	Nick Nickolich	<u>  x  </u>	<u>      </u>
	Sue Vigliotti	<u>  X  </u>	<u>      </u>

### Administration/Professional

Brian Secrest, Superintendent  
Jim Hannan, P.E., Finance Director  
Joe DeFonso, Solicitor  
John Mowry, KLH Engineers  
Jeff Marcink, KLH Engineers

### Citizens Comments

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Jim Cerqua moved and Perry Ohm seconded the motion to approve the minutes from the January 17, 2019 Board Meeting. The motion carried 5-0.

Nick Nickolich moved and Jim Cerqua seconded the motion to approve the paying of the bills from January 18, 2019-February 21, 2019. The motion carried 3-0-2. Nickolich abstained from Nickolich Sanitation's bill and Ohm abstained from A & H Equipment's bill.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to verify the phone poll taken on January 23, 2019 to accept the proposal from Paul A. Fisher Insurance Services, LLC to provide Commercial property/casualty/auto insurance and related coverage for the term February 1, 2019- January 31, 2020. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the agreement with Maher Duessel Certified Public Accountants to provide an audit of the CITF grant project number 1314-1-CITF-008 for a cost of \$2,500.00. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve a resolution to award a contract to Constellation Energy for electric supply for a four year term at the rate of \$0.05095 per kilowatt hour. The motion carried 5-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition # 334 B in the amount of \$113,656.54. The motion carried 5-0.

Perry Ohm moved and Nick Nickolich seconded the motion to approve Change Order #42 in the amount of \$7,978.00 for Mascaro Construction to install a 6X6 concrete curb around the new plate screens. The motion carried 4-0-1. Cerqua was out of the room.

Perry Ohm moved and Nick Nickolich seconded the motion to approve Change Order #1 for A. Merante Contracting in the amount of \$3,872.40 for revised method of construction for sewer replacement MH2438-MH5839 open cut to boring. The motion carried 5-0.

Perry Ohm moved to adjourn at 6:54 P.M.



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SECRETARY

**CMA**  
**MEETING Check Register**  
**For the Period From Jan 18, 2019 to Feb 21, 2019**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5907V	1/18/19	BENACK' S INC.	10310-G	-1,000.00
5939	2/5/19	A&H EQUIPMENT	10310-G	1,218.04
5940	2/5/19	AMERICAN UNITED	10310-G	1,464.01
5941	2/5/19	AMERICAN WATER	10310-G	90.00
5942	2/5/19	Applied Maintenance	10310-G	385.06
5943	2/5/19	BISSNUS INC	10310-G	323.19
5944	2/5/19	Boxer LLC	10310-G	2,160.00
5945	2/5/19	COLUMBIA GAS	10310-G	97.69
5946	2/5/19	COMCAST	10310-G	381.66
5947	2/5/19	DIRECT ENERGY B	10310-G	23,536.58
5948	2/5/19	DUQUESNE LIGHT	10310-G	222.55
5949	2/5/19	ELIZABETH ELECTR	10310-G	224.64
5950	2/5/19	FAYETTE PARTS SE	10310-G	278.03
5951	2/5/19	FAYETTE WASTE L	10310-G	89.25
5952	2/5/19	FYDA FREIGHTLINE	10310-G	468.63
5953	2/5/19	HENDERSON PEST	10310-G	90.00
5954	2/5/19	LINK COMPUTER C	10310-G	1,214.19
5955	2/5/19	M & B Window Clean	10310-G	250.00
5956	2/5/19	MCMASTER-CARR	10310-G	1,452.62
5957	2/5/19	NICKOLICH SANITA	10310-G	20,648.09
5958	2/5/19	PA AMERICAN WAT	10310-G	2,341.23
5959	2/5/19	Paul A Fisher Insuran	10310-G	89,243.00
5960	2/5/19	PC TIRE & FOAMFIL	10310-G	127.74
5961	2/5/19	PRECISION COPY P	10310-G	211.86
5962	2/5/19	PURCHASE POWER	10310-G	1,060.97
5963	2/5/19	Quill.com	10310-G	197.46
5964	2/5/19	SHILOH SERVICE, I	10310-G	1,118.00
5965	2/5/19	TOTAL EQUIPMENT	10310-G	140.00
5966	2/5/19	TRIPLE A MOTOR S	10310-G	252.25
5967	2/5/19	VERIZON WIRELES	10310-G	217.59
5968	2/5/19	Web-Makeovers	10310-G	75.00
5969	2/5/19	WEX BANK	10310-G	896.82

**CMA**  
**MEETING Check Register**  
**For the Period From Jan 18, 2019 to Feb 21, 2019**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5970	2/21/19	A. Merante Contracti	10310-G	85,538.84
5971	2/21/19	ACTION SUPPLY PR	10310-G	664.05
5972	2/21/19	ALLOY OXYGEN &	10310-G	99.74
5973	2/21/19	AQUA FILTER FRES	10310-G	157.31
5974	2/21/19	C. GREGG BOYCE	10310-G	400.00
5975	2/21/19	C.E.S.T. INC.	10310-G	775.00
5976	2/21/19	CINTAS	10310-G	140.03
5977	2/21/19	COLUMBIA GAS	10310-G	114.74
5978	2/21/19	COMCAST	10310-G	371.66
5979	2/21/19	COMCAST BUSINES	10310-G	1,177.26
5980	2/21/19	CRAWFORD ELLEN	10310-G	1,000.00
5981	2/21/19	DE LAGE LANDEN F	10310-G	110.00
5982	2/21/19	DEPARTMENT OF E	10310-G	1,550.00
5983	2/21/19	DIRECT ENERGY B	10310-G	27,326.92
5984	2/21/19	DODARO, MATTA &	10310-G	6,297.22
5985	2/21/19	DRNACH ENVIRON	10310-G	5,945.00
5986	2/21/19	DUQUESNE LIGHT	10310-G	9,997.71
5987	2/21/19	ELIZABETH ELECTR	10310-G	170.10
5988	2/21/19	FNB Commercial Cre	10310-G	2,780.23
5989	2/21/19	FS SOLUTIONS	10310-G	341.80
5990	2/21/19	Guy Benack	10310-G	1,000.00
5991	2/21/19	HENDERSON PEST	10310-G	100.00
5992	2/21/19	HORIZON	10310-G	1,547.00
5993	2/21/19	IEH AUTO PARTS LL	10310-G	198.31
5994	2/21/19	THE INTERCHANGE	10310-G	180.00
5995	2/21/19	KC AUTO AND TRU	10310-G	95.00
5996	2/21/19	KLH ENGINEERS, IN	10310-G	36,614.72
5997	2/21/19	Matheson Tri-Gas	10310-G	59.45
5998	2/21/19	MEIT	10310-G	24,913.58
5999	2/21/19	MODEL UNIFORMS	10310-G	569.30
6000	2/21/19	MONONGAHELA VA	10310-G	192.00
6001	2/21/19	PA RURAL WATER	10310-G	230.00

**CMA**  
**MEETING Check Register**  
**For the Period From Jan 18, 2019 to Feb 21, 2019**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
6002	2/21/19	PASTORE PLUMBIN	10310-G	800.00
6003	2/21/19	PC TIRE & FOAMFIL	10310-G	778.92
6004	2/21/19	PENNSYLVANIA ON	10310-G	50.16
6005	2/21/19	PEOPLES NATURAL	10310-G	1,615.63
6006	2/21/19	Pioneer Research	10310-G	478.13
6007	2/21/19	PITTSBURGH POST	10310-G	17.05
6008	2/21/19	PPG Architectural Fin	10310-G	451.49
6009	2/21/19	Quill.com	10310-G	592.39
6010	2/21/19	RONDINELLI, DEBO	10310-G	500.00
6011	2/21/19	SAMS CLUB	10310-G	202.33
6012	2/21/19	SHERWIN WILLIAM	10310-G	82.65
6013	2/21/19	SHILOH SERVICE, I	10310-G	525.00
6014	2/21/19	stat PADS	10310-G	250.00
6015	2/21/19	SUBURBAN TESTIN	10310-G	1,452.65
6016	2/21/19	TOD NOVAK	10310-G	200.00
6017	2/21/19	TRIAD STRATEGIES	10310-G	2,800.00
6018	2/21/19	UNITED LABS	10310-G	416.24
6019	2/21/19	WinCan LLC	10310-G	1,500.00
<b>Total</b>				<b><u>372,845.76</u></b>

CMA  
Year to Date Income Statement  
Collection Budget to Actual  
For the One Month Ending January 31, 2019  
Percent of Year 8.33% (1 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Residential Flat Rate	\$ 139,681.46	\$ 1,658,400.00	1,518,718.54	8.42
Commerical Flat Rate	14,743.42	178,000.00	163,256.58	8.28
Alleg Housing Flat Rate	9,600.00	115,200.00	105,600.00	8.33
School Flat Rate	1,800.00	21,600.00	19,800.00	8.33
USS Flat Rate	71,650.00	859,800.00	788,150.00	8.33
<b>Total Debt Service Revenues</b>	<b>237,474.88</b>	<b>2,833,000.00</b>	<b>2,595,525.12</b>	<b>8.38</b>
<b>Total Consumption Revenues</b>	<b>92,390.91</b>	<b>1,185,000.00</b>	<b>1,092,609.09</b>	<b>7.80</b>
<b>Total Consumption Revenues</b>	<b>\$ 92,390.91</b>	<b>\$ 1,185,000.00</b>	<b>1,092,609.09</b>	<b>7.80</b>
<b>CTH Consumption Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>0.00</b>	<b>0.00</b>
CTH Debt Service Revenues	13,300.00	0.00	(13,300.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
<b>Total Century Townhomes</b>	<b>13,300.00</b>	<b>0.00</b>	<b>(13,300.00)</b>	<b>0.00</b>
<b>Other Revenue</b>				
Penalty	22,736.57	75,000.00	52,263.43	30.32
Dye Test Fees - Plumber	(800.00)	0.00	800.00	0.00
Dye Test - Application Fees	175.00	2,500.00	2,325.00	7.00
Lien Letter Fees	195.00	2,300.00	2,105.00	8.48
NSF Fees	(24.00)	300.00	324.00	(8.00)
Posting Fees -Terminations \$20	11,385.00	25,000.00	13,615.00	45.54
Magistrate & Legal Fees	0.00	4,500.00	4,500.00	0.00
Notice Fee - \$15	0.00	15,000.00	15,000.00	0.00
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	0.00	75.00	75.00	0.00
Investment Interest	0.66	300.00	299.34	0.22
Prior Sewage Fee	215.08	2,000.00	1,784.92	10.75
<b>Total Other Revenues</b>	<b>33,883.31</b>	<b>127,725.00</b>	<b>93,841.69</b>	<b>26.53</b>
<b>Total Revenues</b>	<b>\$ 377,049.10</b>	<b>\$ 4,145,725.00</b>	<b>3,768,675.90</b>	<b>9.09</b>
<b>Expenses</b>				
Office Expenses	\$ 538.59	\$ 4,950.00	4,411.41	10.88
Billing Expense	4,427.39	84,975.00	80,547.61	5.21
Collection System Supplies	1,819.92	25,300.00	23,480.08	7.19
Equipment	0.00	34,745.00	34,745.00	0.00
Maintenance & Repair	130.00	151,100.00	150,970.00	0.09
Vehicle Expense	2,615.62	18,600.00	15,984.38	14.06
Utilities	2,028.64	29,870.00	27,841.36	6.79
Wages & Taxes	27,873.74	299,547.00	271,673.26	9.31
Employee Benefits	7,864.20	130,186.00	122,321.80	6.04
Conference & Memberships	70.39	2,750.00	2,679.61	2.56
Professional Services	39,033.22	81,450.00	42,416.78	47.92
Insurance	38,184.81	35,000.00	(3,184.81)	109.10
WWTP Treatment Charges	0.00	1,066,187.00	1,066,187.00	0.00
<b>Total Operating Expenses</b>	<b>124,586.52</b>	<b>1,964,660.00</b>	<b>1,840,073.48</b>	<b>6.34</b>

For Management Purposes Only

CMA  
 Year to Date Income Statement  
 Collection Budget to Actual  
 For the One Month Ending January 31, 2019  
 Percent of Year 8.33% (1 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Series A Bond Interest Expense	0.00	343,764.00	343,764.00	0.00
Series A Bond Principal	0.00	185,000.00	185,000.00	0.00
Debt Pmt City of Clairton	33,978.16	407,738.00	373,759.84	8.33
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	98,396.76	1,191,754.00	1,093,357.24	8.26
	<u>132,374.92</u>	<u>2,181,065.00</u>	<u>2,048,690.08</u>	6.07
Total Expenses	<u>256,961.44</u>	<u>4,145,725.00</u>	<u>3,888,763.56</u>	6.20
Over/Under Budget	\$ <u>120,087.66</u>	\$ <u>0.00</u>	<u>(120,087.66)</u>	0.00



CMA  
Year to Date Income Statement  
WWTP Budget to Actual  
For the One Month Ending January 31, 2019  
Percent of Year 8.33 (1 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
<b>Revenues</b>				
Clairton Collecti/Debt Service	\$ 98,396.76	\$ 1,191,754.00	1,093,357.24	8.26
Jefferson Hills Debt Service	76,677.07	928,691.00	852,013.93	8.26
Petersan WWTP Debt Service	66,146.31	801,146.00	734,999.69	8.26
South Park Debt Service	11,923.04	144,409.00	132,485.96	8.26
<b>Total Debt Service Revenues</b>	<b>253,143.18</b>	<b>3,066,000.00</b>	<b>2,812,856.82</b>	<b>8.26</b>
Clairton Collec/Operation/Main	0.00	1,066,187.00	1,066,187.00	0.00
Jefferson Hills Operation/Main	0.00	649,328.00	649,328.00	0.00
Petersan Operation/Maint	0.00	1,029,143.00	1,029,143.00	0.00
South Park Operation/Maint	0.00	304,987.00	304,987.00	0.00
<b>Total Consumption Revenues</b>	<b>0.00</b>	<b>3,049,645.00</b>	<b>3,049,645.00</b>	<b>0.00</b>
<b>Other Revenue</b>				
Sludge Acceptance	0.00	140,000.00	140,000.00	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	5,260.84	12,000.00	6,739.16	43.84
Investment Interest	26,506.35	80,000.00	53,493.65	33.13
Capacity Fees	12,944.00	50,000.00	37,056.00	25.89
<b>Total Other Revenues</b>	<b>44,711.19</b>	<b>294,000.00</b>	<b>249,288.81</b>	<b>15.21</b>
<b>Total Revenues</b>	<b>\$ 297,854.37</b>	<b>\$ 6,409,645.00</b>	<b>6,111,790.63</b>	<b>4.65</b>
<b>Expenses</b>				
Office Expenses	\$ 1,309.95	\$ 11,250.00	9,940.05	11.64
Treatment Supplies & Chemicals	6,178.48	97,900.00	91,721.52	6.31
Treatment Sludge Disposal	20,648.09	233,400.00	212,751.91	8.85
Flow Monitoring Data & Fees	4,985.00	129,705.00	124,720.00	3.84
Equipment	0.00	250,324.00	250,324.00	0.00
Maintenance & Repair	4,559.39	202,450.00	197,890.61	2.25
Vehicle Expense	1,977.91	10,300.00	8,322.09	19.20
Utilities	65,505.59	260,300.00	194,794.41	25.17
Wages & Taxes	74,851.47	896,166.00	821,314.53	8.35
Employee Benefits	29,836.69	421,550.00	391,713.31	7.08
Conference & Memberships	708.91	26,200.00	25,491.09	2.71
Professional Services	11,297.70	151,938.00	140,640.30	7.44
Insurance	51,058.19	72,000.00	20,941.81	70.91
<b>Total Operating Expenses</b>	<b>272,917.37</b>	<b>2,763,483.00</b>	<b>2,490,565.63</b>	<b>9.88</b>
<b>Total Debt Payments</b>				
Series B Bond Interest Expense	0.00	2,061,000.00	2,061,000.00	0.00
Series B Bond Principal	0.00	1,005,000.00	1,005,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
<b>Total Debt Payments</b>	<b>0.00</b>	<b>3,372,562.00</b>	<b>3,372,562.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>272,917.37</b>	<b>6,136,045.00</b>	<b>5,863,127.63</b>	<b>4.45</b>
<b>Over/Under Budget</b>	<b>\$ 24,937.00</b>	<b>\$ 273,600.00</b>	<b>248,663.00</b>	<b>9.11</b>

For Management Purposes Only

CMA  
Cash Account Monthly Summary  
As of: January 31, 2019

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
<b>Operating Accounts</b>							
10320-T FN-WWTP Depository	5,206,808.90	\$	225,854.87	\$	(214,813.82)	\$	5,217,849.95
10330-C FN-Collection Depository	1,817,783.59		366,339.52		(217,439.00)		1,966,684.11
10310-G FN-Disbursements	563,005.01		188,296.49		(187,296.49)		564,005.01
10311-G FN-Payroll	6,106.25		112,273.37		(111,442.11)		6,937.51
<b>Reserved Accounts</b>							
10331-C FN-Collection City Pmts	156,299.75		33,978.16		0.00		190,277.91
10322-T FN-OPEB	487,662.11		621.26		(10.00)		488,273.37
10321-T FN-WWTP Capacity & Capital Im	3,571,928.04		17,495.74		0.00		3,589,423.78
10333-C Collection Capital Improvement	1,390,552.49		20,000.00		0.00		1,410,552.49
10332-T WWTP Debt Coverage	76,796.61		97.84		0.00		76,894.45
Total FNB Accounts	<u>13,276,942.75</u>	\$	<u>964,957.25</u>	\$	<u>(731,001.42)</u>	\$	<u>13,510,898.58</u>
<b>Trustee Accounts</b>							
10200-C WF Series A - Construction	186.29	\$	0.66	\$	(184.00)	\$	2.95
10200-T WF - Series B - Construction	4,805,841.76		3,842.11		(165,830.01)		4,643,853.86
10220-T WF - Debt Service	631,308.65		797.16		0.00		632,105.81
10221-T WF - Debt Service Reserve	3,757,368.53		21,867.08		0.00		3,779,235.61
Total Trustee Accounts	<u>9,194,705.23</u>	\$	<u>26,507.01</u>	\$	<u>(166,014.01)</u>	\$	<u>9,055,198.23</u>
Grand Total	<u>22,471,647.98</u>	\$	<u>991,464.26</u>	\$	<u>(897,015.43)</u>	\$	<u>22,566,096.81</u>

## Collection System - Sewage Billing Summary

### Accounts Receivable

As of 02/01/2019	\$ 1,283,220.30
Minus CTH Delinq.*	\$ (164,801.87)

Total Accts Receivable	\$ 1,118,418.43
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<b>Century Townhomes delinquent plus the \$164,801.87</b>			<b>\$ 467,489.09</b>
Active Accounts	Number of accounts	1,414	653,504.40
Inactive Accounts	Number of accounts	636	\$ 162,226.81
			\$ 1,283,220.30

<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 DAYS</u>
\$ 18,083.58	\$ 193,670.88	\$ 13,813.00	\$ 1,057,652.84

### \*\*Monthly Billing

January	\$ 381,101.83
February	-
March	-
April	-
May	-
June	-
July	-
August	-
September	-
October	-
November	-
December	-
Total Billing	\$ 381,101.83

### Monthly Collections

January	\$ 371,043.65
February	-
March	-
April	-
May	-
June	-
July	-
August	-
September	-
October	-
November	-
December	-
Total Collections	\$ 371,043.65

## Report of the Finance Director – February 21, 2019

**Century Townhomes** – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills. We received notice from the bankruptcy court in California and submitted information to the solicitor's office for a response. The Century Townhomes Association has filed for Bankruptcy protection under Chapter 11 of the Code on May 10, 2018. The solicitor's office will update the Board on this. The Board agreed to a request from the Association to restrict its ability to terminate service as long as the Association continued to pay all undisputed invoices when due with all other amounts owed will be settled in the Bankruptcy proceedings. A monthly accounting of their accounts has been sent to the Solicitor.

**Upstream Communities:** We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. **Based on my discussions with the Solicitor and Engineer we will proceed with the distribution as calculated after the 1<sup>st</sup> quarter of 2019.**

**Delinquent Accounts shutoffs** - In January we sent out 471 - 10- day delinquent notices, 216 properties were posted for shutoff, and 35 accounts were sent over to the water company for shut off and 26 were actually shut off.

**Collections Crew Management and Reporting – The December 2018 report is in your packet.**

**Energy Fund** – In January the fund processed 16 applications, approved 14 and denied 2.

**PA American Water** – There are no outstanding requests from PA AM water. **Nothing new to report.**

**PennVest** – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26<sup>th</sup> for a preapplication meeting. **Nothing new to report.**

**Grants** – We have been notified that we have received a \$337,000 grant for the 1<sup>st</sup> phase of the Dry Run Project. This represents about 80% of the engineers cost estimate for this project. **Nothing new to report.**

**Asbestos Litigation** – The CMA has been named as a defendant in an asbestos lawsuit. The plaintiff is the wife of a contractor's employee who alleged to have worked at the plant sometime in its history. The CMA is one of at least 55 named defendants. Our Insurance carrier has been notified as well as the Solicitor. **We are trying to research our files to determine when if ever the individuals who filed the lawsuit ever worked at our facility. We have responded to Plaintiffs first set of the first and second set of interrogatories and requests for the production of documents on January 17 and February 11.**

**October 26, 2018 Meeting** – Staff and Board Members met with the upstream communities. Status of Phase I and schedule for Phase II were discussed. The financing for Phase II and refund to the upstream communities were also discussed. **Nothing new to report.**

We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. **No additional requests have been made.**

**Maher Duessel will be in our office on February 28 and March 1 to conduct the 2018 audit.**

CTH Billing Summary                      2019

**January**

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	13,300.00
Total Bill	\$	<u>13,300.00</u>
payment	\$	(15,100.00)

**Feb**

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	-
Total Bill	\$	<u>-</u>
payment	\$	-

**March**

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	-
Total Bill	\$	<u>-</u>
payment	\$	-

**April**

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	-
Total Bill	\$	<u>-</u>
payment	\$	-

**May**

Consumption		0.00
Billed		0.00
		<u>0.00</u>

Consumption Charge	\$	-
flat fee billed	\$	-
Total Bill	\$	<u>-</u>
payment	\$	-

**June**

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$	-
flat fee billed		-
<hr/>		
Total Bill	\$	-
<hr/>		
payment	\$	-

**July**

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<hr/>		
Total Bill	\$	-
<hr/>		
payment	\$	-

**August**

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<hr/>		
Total Bill	\$	-
<hr/>		
payment	\$	-

**September**

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<hr/>		
Total Bill	\$	-
<hr/>		
payment	\$	-

**October**

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<hr/>		
Total Bill	\$	-
<hr/>		
payment	\$	-

**November**

Consumption	0.00
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Billed		<u>0.00</u>
		0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<u>Total Bill</u>	<u>\$</u>	<u>-</u>
payment	\$	-

**December**

Consumption		0.00
Billed		<u>0.00</u>
		0.00

Consumption Charge	\$	-
flat fee billed	\$	-
<u>Total Bill</u>	<u>\$</u>	<u>-</u>
payment	\$	-

<b>TOTAL TO DATE</b>	<b>Charges</b>	
Consumption Charge		-
flat fee billed		13,300.00
<u>Total Bill</u>	<u>\$</u>	<u>13,300.00</u>

Total Payments	\$	(15,100.00)
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**CLAIRTON MUNICIPAL AUTHORITY**

**Consulting Engineer's Report**

**February 21, 2019**

**ACTIVE ITEMS**

**WWTP Phase 1 Expansion Project**

Start ups are completed. We are working through several start up issues. There was a catastrophic failure of one of the new digester blowers. KLH is working to determine the cause of the failure. We are creating a priority list of open items and will be working with contractors, vendors and CMA staff to resolve the issues.

**CDBG Year 44 Projects**

The project has been awarded to A. Merante Contracting in the amount of \$168,440.40. There is a \$88,402 grant component to the contract. Construction is nearing completion and a punch list has been issued. Change Order No. 1 in the increase amount of \$3,872.40 is presented tonight for Board Execution. Change Order No. 1 changed the construction method from open cut to pipe boring for segment 2438-5839, due to the pipe running through a steep hillside with a retaining wall. The safety concerns were eliminated and the pipe is installed.

**State Street Sewer Lining and Manhole Repair**

A preconstruction meeting was held on December 5<sup>th</sup>. The Notice to Proceed has been deferred to Spring due to the weather.

**Dry Run Sewer Replacement**

The plans are being submitted to the DEP for a Part II Construction Permit.

**WWTP and Sanitary Sewer Valuation**

CMA has requested KLH complete a system valuation of the WWTP, conveyance system, and the City of Clairton collection system. KLH has distributed a draft report to CMA. KLH is requesting CMA review and approval, specifically the financial items.

**Administration Building HVAC Replacement**

A preconstruction meeting was held on December 5<sup>th</sup>. The Notice to proceed has been deferred to Spring due to the weather.



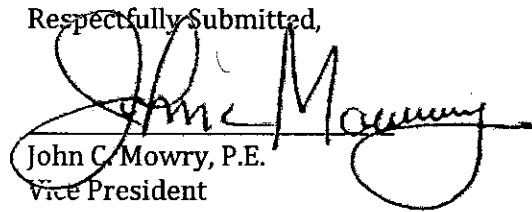
**CDBG Year 45**

KLH has submitted the full application to the SRCOG for review and acceptance. The submitted project includes five (5) Level 5 sewer repairs. The total project cost estimate is \$144,341.20 with a local share of \$60,821.40. Applications are under review.

**Capital Requisition**

Requisition 334-B in the amount of \$113,656.54 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry", written over a horizontal line.

John C. Mowry, P.E.  
Vice President