

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday February 15, 2018

7:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of January 18, 2017.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #322B in the amount of \$420,542.23.
 - b. Motion to award a contract to Elcon Technologies for SCADA System Integration for the wastewater treatment plant for a contract amount of \$124,678.00.
9. Solicitor's Report
10. New Business
 - a. Motion to approve resolution number 02152018 Application for a Pennsylvania Small Water and Sewer Program Grant and designating the appropriate officials to execute the grant application.
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

February 15, 2018

Meeting called to order at 7:02 P.M. by Perry Ohm.

Executive Session was held at 6:00 pm until 7:00 pm on February 15, 2018 to discuss personnel and litigation.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	_____X_____	_____
	Nick Nickolich	_____	_____X_____
	Jim Cerqua	_____X_____	_____
	Perry Ohm	_____X_____	_____
	Delwyn Peterson	_____X_____	_____

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
Joe DeFonso, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the minutes from the January 18, 2018 Board Meeting. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the paying of the bills from January 19, 2018-February 15, 2018. The motion carried 3-0-1. Ohm abstained from A&H Equipment Bills.

Sue Vigliotti moved and Delwyn Peterson seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #322 B in the amount \$420,542.23. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to award a contract to Elcon Technologies for SCADA System Integration for the wastewater treatment plant for a contract amount of \$124,678.00. The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve resolution number 02152018 Application for a Pennsylvania Small Water and Sewer Program Grant and designating the appropriate officials to execute the grant application. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to sell Riverview Municipal Authority our used centrifuge and related equipment for \$5,000.00. Riverview Municipal Authority will provide all labor and insurances. The motion carried 4-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to exercise the option year with Plavchak for emergency sewer repairs. The motion carried 4-0.

Delwyn Peterson moved to adjourn at 7:22 pm.



SECRETARY

CMA
MEETING Check Register
For the Period From Jan 19, 2018 to Feb 15, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5039	2/2/18	A&H EQUIPMENT	10310-G	1,805.75
5040	2/2/18	AMERICAN UNITED	10310-G	1,452.15
5041	2/2/18	CARL ABERSHEFF	10310-G	5.78
5042	2/2/18	COLUMBIA GAS	10310-G	722.77
5043	2/2/18	COMCAST	10310-G	503.52
5044	2/2/18	Dean Bradley	10310-G	1,800.00
5045	2/2/18	DeLattre Corp.	10310-G	240.00
5046	2/2/18	DIRECT ENERGY B	10310-G	12,676.24
5047	2/2/18	DODARO, MATTA &	10310-G	5,153.25
5048	2/2/18	ELIZABETH ELECTR	10310-G	108.50
5049	2/2/18	EQUIPCO	10310-G	1,912.27
5050	2/2/18	HENDERSON PEST	10310-G	90.00
5051	2/2/18	HOME DEPOT	10310-G	66.26
5052	2/2/18	MARY ANN HARCH	10310-G	50.00
5053	2/2/18	NICKOLICH SANITA	10310-G	32,316.99
5054	2/2/18	PA AMERICAN WAT	10310-G	39.92
5055	2/2/18	PACER SERVICE C	10310-G	39.80
5056	2/2/18	Paul A Fisher Insuran	10310-G	82,446.00
5057	2/2/18	PC TIRE & FOAMFIL	10310-G	1,764.88
5058	2/2/18	Pioneer Research	10310-G	477.79
5059	2/2/18	PITTSBURGH POST	10310-G	46.20
5060	2/2/18	PRECISION COPY P	10310-G	369.43
5061	2/2/18	PREMIER SAFETY	10310-G	350.00
5062	2/2/18	PURCHASE POWER	10310-G	1,020.99
5063	2/2/18	ROBERT W. ROSSI	10310-G	144.99
5064	2/2/18	SAM'S CLUB	10310-G	315.00
5065	2/2/18	SNYDER BROTHER	10310-G	537.08
5066	2/2/18	SUBURBAN TESTIN	10310-G	1,495.05
5067	2/2/18	Three Rivers Marine	10310-G	598.29
5068	2/2/18	TIGER PACK, INC.	10310-G	1,610.00
5069	2/2/18	VERIZON WIRELES	10310-G	214.98
5070	2/2/18	WATER ENVIRONM	10310-G	130.00

CMA
MEETING Check Register
For the Period From Jan 19, 2018 to Feb 15, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5071	2/2/18	WEX BANK	10310-G	1,014.07
5072	2/15/18	ALLOY OXYGEN &	10310-G	99.74
5073	2/15/18	AQUA FILTER FRES	10310-G	102.01
5074	2/15/18	C. GREGG BOYCE	10310-G	200.00
5075	2/15/18	C.E.S.T. INC.	10310-G	775.00
5076	2/15/18	CINTAS	10310-G	450.38
5077	2/15/18	COMCAST BUSINES	10310-G	528.08
5078	2/15/18	CUSTOM ENVIRON	10310-G	6,532.00
5079	2/15/18	DIRECT ENERGY B	10310-G	367.86
5080	2/15/18	DRNACH ENVIRON	10310-G	5,745.00
5081	2/15/18	DUQUESNE LIGHT	10310-G	5,128.33
5082	2/15/18	FAYETTE PARTS SE	10310-G	89.25
5083	2/15/18	FAYETTE WASTE L	10310-G	78.00
5084	2/15/18	FNB Commercial Cre	10310-G	4,210.10
5085	2/15/18	FS SOLUTIONS	10310-G	252.60
5086	2/15/18	GRAINGER	10310-G	50.29
5087	2/15/18	Guy Benack	10310-G	600.00
5088	2/15/18	IEH AUTO PARTS LL	10310-G	133.17
5089	2/15/18	THE INTERCHANGE	10310-G	144.00
5090	2/15/18	KLH ENGINEERS, IN	10310-G	1,014.52
5091	2/15/18	LINK COMPUTER C	10310-G	1,184.58
5092	2/15/18	M & B Window Clean	10310-G	250.00
5093	2/15/18	Matheson Tri-Gas	10310-G	50.15
5094	2/15/18	MEIT	10310-G	25,022.95
5095	2/15/18	MODEL UNIFORMS	10310-G	603.78
5096	2/15/18	PA AMERICAN WAT	10310-G	498.02
5097	2/15/18	PASTORE PLUMBIN	10310-G	200.00
5098	2/15/18	PENNSYLVANIA ON	10310-G	88.65
5099	2/15/18	PEOPLES NATURAL	10310-G	558.12
5100	2/15/18	Quill.com	10310-G	61.03
5101	2/15/18	RC WALTER & SON	10310-G	133.13
5102	2/15/18	RONDINELLI, DEBO	10310-G	400.00

CMA
MEETING Check Register
For the Period From Jan 19, 2018 to Feb 15, 2018

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
5103	2/15/18	SHERWIN WILLIAM	10310-G	341.12
5104	2/15/18	SHILOH SERVICE, I	10310-G	933.25
5105	2/15/18	stat PADS	10310-G	250.00
5106	2/15/18	STONE & CO	10310-G	1,364.64
5107	2/15/18	UNIVAR USA	10310-G	2,620.00
5108	2/15/18	USA BLUE BOOK	10310-G	331.65
5109	2/15/18	WinCan LLC	10310-G	1,500.00
Total				<u>214,409.35</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the One Month Ending January 31, 2018
Percent of Year 8.33% (1 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 99,296.67	\$ 1,191,560.00	1,092,263.33	8.33
Jefferson Hills Debt Service	77,378.32	928,540.00	851,161.68	8.33
Petersan WWTP Debt Service	66,751.26	801,015.00	734,263.74	8.33
South Park Debt Service	12,032.08	144,385.00	132,352.92	8.33
Total Debt Service Revenues	255,458.33	3,065,500.00	2,810,041.67	8.33
Clairton Collec/Operation/Main	0.00	1,015,416.00	1,015,416.00	0.00
Jefferson Hills Operation/Main	0.00	618,408.00	618,408.00	0.00
Petersan Operation/Maint	0.00	980,136.00	980,136.00	0.00
South Park Operation/Maint	0.00	290,464.00	290,464.00	0.00
Total Consumption Revenues	0.00	2,904,424.00	2,904,424.00	0.00
Other Revenue				
Sludge Acceptance	12,442.50	136,000.00	123,557.50	9.15
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	1,764.53	8,800.00	7,035.47	20.05
Investment Interest	9,532.95	100,000.00	90,467.05	9.53
Capacity Fees	0.00	30,000.00	30,000.00	0.00
Total Other Revenues	23,739.98	286,800.00	263,060.02	8.28
Total Revenues	\$ 279,198.31	\$ 6,256,724.00	5,977,525.69	4.46
Expenses				
Office Expenses	\$ (62.39)	\$ 14,350.00	14,412.39	(0.43)
Treatment Supplies & Chemicals	12,501.07	93,500.00	80,998.93	13.37
Treatment Sludge Disposal	33,926.99	247,167.00	213,240.01	13.73
Flow Monitoring Data & Fees	5,004.54	127,810.00	122,805.46	3.92
Equipment	1,962.56	338,714.00	336,751.44	0.58
Maintenance & Repair	2,698.92	166,000.00	163,301.08	1.63
Vehicle Expense	305.59	11,500.00	11,194.41	2.66
Utilities	20,247.40	206,610.00	186,362.60	9.80
Wages & Taxes	71,421.60	814,805.00	743,383.40	8.77
Employee Benefits	30,919.25	371,156.00	340,236.75	8.33
Conference & Memberships	899.60	28,450.00	27,550.40	3.16
Professional Services	6,308.81	113,800.00	107,491.19	5.54
Insurance	52,783.00	76,000.00	23,217.00	69.45
Total Operating Expenses	238,916.94	2,609,862.00	2,370,945.06	9.15
Total Debt Payments				
Series B Bond Interest Expense	0.00	2,115,500.00	2,115,500.00	0.00
Series B Bond Principal	0.00	950,000.00	950,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	0.00	3,372,062.00	3,372,062.00	0.00
Total Expenses	238,916.94	5,981,924.00	5,743,007.06	3.99
Over/Under Budget	\$ 40,281.37	\$ 274,800.00	234,518.63	14.66

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the One Month Ending January 31, 2018
Percent of Year 8.33% (1 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 139,711.72	\$ 1,500,000.00	1,360,288.28	9.31
Commerical Flat Rate	14,753.42	178,000.00	163,246.58	8.29
Alleg Housing Flat Rate	9,600.00	115,200.00	105,600.00	8.33
School Flat Rate	1,800.00	21,600.00	19,800.00	8.33
USS Flat Rate	71,650.00	859,800.00	788,150.00	8.33
Total Debt Service Revenues	<u>237,515.14</u>	<u>2,674,600.00</u>	<u>2,437,084.86</u>	<u>8.88</u>
Total Consumption Revenues	<u>108,035.06</u>	<u>1,100,000.00</u>	<u>991,964.94</u>	<u>9.82</u>
Total Consumption Revenues	<u>\$ 108,035.06</u>	<u>\$ 1,100,000.00</u>	<u>991,964.94</u>	<u>9.82</u>
CTH Consumption Revenues	<u>\$ 0.00</u>	<u>\$ 85,000.00</u>	<u>85,000.00</u>	<u>0.00</u>
CTH Debt Service Revenues	13,300.00	158,400.00	145,100.00	8.40
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	<u>13,300.00</u>	<u>243,400.00</u>	<u>230,100.00</u>	<u>5.46</u>
Other Revenue				
Penalty	9,522.93	72,000.00	62,477.07	13.23
Dye Test Fees - Plumber	(200.00)	0.00	200.00	0.00
Dye Test - Application Fees	100.00	2,200.00	2,100.00	4.55
Lien Letter Fees	75.00	1,900.00	1,825.00	3.95
NSF Fees	26.00	300.00	274.00	8.67
Posting Fees -Terminations \$20	3,545.00	7,200.00	3,655.00	49.24
Magistrate & Legal Fees	3,451.50	500.00	(2,951.50)	690.30
Notice Fee - \$15	(30.00)	45,000.00	45,030.00	(0.07)
Vactor Rental	0.00	750.00	750.00	0.00
Investment Interest	97.04	0.00	(97.04)	0.00
Prior Sewage Fee	190.46	0.00	(190.46)	0.00
Total Other Revenues	<u>16,777.93</u>	<u>129,850.00</u>	<u>113,072.07</u>	<u>12.92</u>
Total Revenues	<u>\$ 375,628.13</u>	<u>\$ 4,147,850.00</u>	<u>3,772,221.87</u>	<u>9.06</u>
Expenses				
Office Expenses	\$ 369.43	\$ 5,200.00	4,830.57	7.10
Billing Expense	2,935.37	59,050.00	56,114.63	4.97
Collection System Supplies	794.34	25,980.00	25,185.66	3.06
Equipment	1,805.75	35,680.00	33,874.25	5.06
Maintenance & Repair	1,394.64	172,000.00	170,605.36	0.81
Vehicle Expense	2,616.76	12,800.00	10,183.24	20.44
Utilities	1,649.28	25,440.00	23,790.72	6.48
Wages & Taxes	27,832.99	326,180.00	298,347.01	8.53
Employee Benefits	10,956.68	177,810.00	166,853.32	6.16
Conference & Memberships	0.00	2,650.00	2,650.00	0.00
Professional Services	6,435.80	84,450.00	78,014.20	7.62
Insurance	29,663.00	25,000.00	(4,663.00)	118.65
VWTP Treatment Charges	0.00	1,015,416.00	1,015,416.00	0.00
Total Operating Expenses	<u>86,454.04</u>	<u>1,967,656.00</u>	<u>1,881,201.96</u>	<u>4.39</u>
Total Debt Payments				

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the One Month Ending January 31, 2018
Percent of Year 8.33% (1 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Series A Bond Interest Expense	0.00	353,088.00	353,088.00	0.00
Series A Bond Principal	0.00	175,000.00	175,000.00	0.00
Debt Pmt City of Clairton	33,978.16	407,738.00	373,759.84	8.33
Debt Pmt (full bond)	44,059.38	0.00	(44,059.38)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	99,296.67	1,191,559.00	1,092,262.33	8.33
Total Debt Payments	<u>177,334.21</u>	<u>2,180,194.00</u>	<u>2,002,859.79</u>	8.13
Total Expenses	<u>263,788.25</u>	<u>4,147,850.00</u>	<u>3,884,061.75</u>	6.36
Over/Under Budget	<u>\$ 111,839.88</u>	<u>\$ 0.00</u>	<u>(111,839.88)</u>	0.00

CMA
Cash Account Monthly Summary
As of: January 31, 2018

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	3,317,641.45	\$	936,202.99	\$	(513,042.08)	\$	3,740,802.36
10330-C FN-Collection Depository	1,471,000.99		411,811.79		(229,846.69)		1,652,966.09
10310-G FN-Disbursements	23,642.28		191,507.66		(79,046.43)		136,103.51
10311-G FN-Payroll	22,978.36		110,440.79		(112,955.18)		20,463.97
Reserved Accounts							
10331-C FN-Collection City Pmts	564,037.59		33,978.16		0.00		598,015.75
10322-T FN-OPEB	482,831.85		218.27		0.00		483,050.12
10321-T FN-WWTP Capacity & Capital Im	3,612,758.14		1,511.89		(274,968.36)		3,339,301.67
10333-C Collection Capital Improvement	1,743,182.00		0.00		0.00		1,743,182.00
10332-T WWTP Debt Coverage	76,035.95		34.37		0.00		76,070.32
Total FNB Accounts	<u>11,314,108.61</u>	\$	<u>1,685,705.92</u>	\$	<u>(1,209,858.74)</u>	\$	<u>11,789,955.79</u>
Trustee Accounts							
10200-C WF Series A - Construction	108,647.39	\$	97.04	\$	0.00	\$	108,744.43
10200-T WF - Series B - Construction	12,265,647.25		4,502.03		(1,088,946.50)		11,181,202.78
10220-T WF - Debt Service	313,710.44		299,756.89		0.00		613,467.33
10221-T WF - Debt Service Reserve	3,694,805.86		4,791.74		0.00		3,699,597.60
Total Trustee Accounts	<u>16,382,810.94</u>	\$	<u>309,147.70</u>	\$	<u>(1,088,946.50)</u>	\$	<u>15,603,012.14</u>
Grand Total	<u>27,696,919.55</u>	\$	<u>1,994,853.62</u>	\$	<u>(2,298,805.24)</u>	\$	<u>27,392,967.93</u>

Collection System - Sewage Billing Summary

Accounts Receivable

As of 02/02/2018 \$ 1,037,860.61
 Minus CTH Delinq.* \$ (164,801.87)

Total Accts Receivable	\$ 873,058.74
-------------------------------	----------------------

Century Townhomes delinquent plus the \$164,801.87			\$ 336,745.41
Active Accounts	Number of accounts	1,386	\$ 520,398.19
Inactive Accounts	Number of accounts	572	\$ 180,717.01
			\$ 1,037,860.61

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 157,021.94	\$ 47,805.07	\$ 8,988.01	\$ 824,045.59

**Monthly Billing

January	\$ 395,125.03
February	-
March	-
April	-
May	-
June	-
July	-
August	-
September	-
October	-
November	-
December	-
Total Billing	\$ 395,125.03

Monthly Collections

January	\$ 393,553.36
February	-
March	-
April	-
May	-
June	-
July	-
August	-
September	-
October	-
November	-
December	-
Total Collections	\$ 393,553.36

CTH Billing Summary

2018

January

Consumption	1167000.00
Billed	0.00
	<hr/>
	1167000.00

Consumption Charge	\$ 9,336.00
flat fee billed	\$ 13,300.00
<hr/>	
Total Bill	\$ 22,636.00
<hr/>	
payment	\$ (22,536.00)

Feb

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$ -
flat fee billed	\$ 13,300.00
<hr/>	
Total Bill	\$ 13,300.00
<hr/>	
payment	

March

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	\$ -
flat fee billed	\$ 13,300.00
<hr/>	
Total Bill	\$ 13,300.00
<hr/>	
payment	\$ -

April

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	
flat fee billed	\$ 13,300.00
<hr/>	
Total Bill	\$ 13,300.00
<hr/>	
payment	

May

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge	
flat fee billed	\$ 13,300.00
<hr/>	
Total Bill	\$ 13,300.00

payment

June

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge

flat fee billed	13,300.00
-----------------	-----------

Total Bill	<hr/>
------------	-------

payment

July

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge

flat fee billed	\$ 13,300.00
-----------------	--------------

Total Bill	\$ 13,300.00
------------	--------------

payment

August

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge

flat fee billed	\$ 13,300.00
-----------------	--------------

Total Bill	\$ 13,300.00
------------	--------------

payment

September

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge

flat fee billed	\$ 13,300.00
-----------------	--------------

Total Bill	\$ 13,300.00
------------	--------------

payment

October

Consumption	0.00
Billed	0.00
	<hr/>
	0.00

Consumption Charge

flat fee billed	\$ 13,300.00
-----------------	--------------

Total Bill	\$	13,300.00
payment		

November

Consumption		0.00
Billed		0.00

Consumption Charge

flat fee billed	\$	13,300.00
-----------------	----	-----------

Total Bill	\$	13,300.00
------------	----	-----------

payment

December

Consumption		0.00
Billed		0.00

Consumption Charge

flat fee billed	\$	13,300.00
-----------------	----	-----------

Total Bill	\$	13,300.00
------------	----	-----------

payment

TOTAL TO DATE		Charges
Consumption Charge		9,336.00
flat fee billed		13,300.00
Total Bill	\$	22,636.00

Total Payments	\$	22,536.00
----------------	----	-----------

Report of the Finance Director – February 15, 2018

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills.

Delinquent Accounts shutoffs - In January we sent out 570 - 10- day delinquent notices, 180 properties were posted for shutoff, and 25 accounts were sent over to the water company for shut off and 11 were shut off.

Collections Crew Management and Reporting – The January 2018 report is in your packet.

Energy Fund – In January the fund processed 18 applications, approved 15 and denied 3. There have been some changes to the program which we were not informed of prior. For example, the hardship requirement has apparently been withdrawn. We have never been officially notified of this change.

2017 Audit – Initial date will be January 24, the field audit will be done from March 5 through March 8, 2018.

LTD – We have one employee who is on Long Term Disability

February 2018 Operations and Collections Report

Mascaro Update – The decking will be poured on the pump station in the next few weeks in anticipation of pump delivery. Digester #1 work has started with us emptying it, it was cleaned out, and Wayne Crouse in installing all new piping and mixing/aeration equipment. Deep utility excavation has started near the pump station.

Plavchak Update – The repair on State Street has been finished except for the temporary asphalt.

Safety Class with Pat Thornton has been scheduled for February 27th. Topics include: Identifying and Controlling Occupational Safety Health Hazards, and Tools and Techniques for Conducting a Job Hazard Analysis.

I've scheduled Ryan Hicks to come in on February 22nd to go over everyone's financial retirement savings with their 457 Plans.

KLH brought in Riverview Municipal Authority to look at our centrifuge as they may be interested in purchasing it as a back up to their dewatering system. After they check the logistics of the installation, they were told to submit a letter with a bid.

I had the collection system guys go out and identify some of the shallower Level 5 defects so that we can do the repairs ourselves. We currently have a list of 20 repairs, 2 of which we've already completed. Supplies will be ordered to keep up with these repairs.

Emergency Sewer Repair and Emergency Paving contracts are due to be rebid. The Emergency Sewer Repair has an option year, but the Paving contract does not.

We've been bypassing steady for several weeks. I contacted Eric Planey about the flows at the various meter vaults and it was decided that there could be an issue in the Jefferson area of the Peters Creek Interceptor. Jefferson was notified and found a broken manhole in the middle of Peters Creek. It's in a hard to reach area, and they are waiting for the contractor to mobilize their equipment.

Eric Planey with Drnach Environmental will be here for the 6:00 pm work session to review his yearly report.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

February 15, 2018

ACTIVE ITEMS

WWTP Phase 1 Expansion Project

Work continues on all structures. The headworks building is nearing completion and work has begun on the deep utilities. Concrete work continues on the pump station.

Long Term Control Plan / Act 537 Updates

KLH has completed the draft and it is being reviewed internally. A formal submission will be made once the upstream communities sign off on the Act 537 Plan. A tap ban was issued on December 8th until proper planning is in place.

State Street Sewer CCTV and Heavy Cleaning

Jet Jack has made significant progress. Jet Jack has found a significant void under State Street adjacent to MH 10157. CMA is working with the emergency sewer repair contractor, Plavchak, to correct the void. Once the void is corrected, Jet Jack is being directed to provide a complete CCTV, and their contract will be closed.

CDBG Year 41 Projects

All work is complete. The Solicitor provided a release for Mr. Fox to sign. The release was delivered to Mr. Fox, but he would like to wait and see if the concrete holds up for a longer period of time.

CDBG Year 44 Projects

Full applications are currently under review.

PA Small Water and Sewer Program (Golden Gate Sewer Project)

Construction is on hold until school is out for the summer.

Sludge Hauling Contract - Rebid

Bids were opened on September 18th.

State Street Sewer Lining and Manhole Repair

KLH is preparing bidding documents for the State Street Sewer Lining and Manhole Repair. The project is intended to bid early Spring 2018.

Update: KLH will proceed based on CMA funding availability.

2017 Sewer Repairs

CMA completed CCTV on approximately 20 of the worst level 5 sewers throughout the City. KLH is reviewing the video and determining required repairs.

Update: 2017 Sewer Repair Project is on hold while addressing Dry Run and State Street Lining and Manhole Repair.

2018 Paving Contract

KLH will be preparing the Annual Paving Contract. We are requesting authorization to advertise upon our completion of the specification.

Dry Run Sewer Replacement

Initial design has commenced.

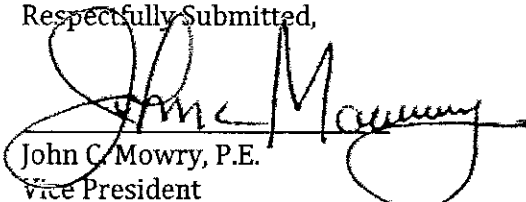
GIS Mapping Update

KLH has met with CMA in order to update the GIS System mapping for the work completed in house. Once finalized, KLH will upload the updated maps to CMA's computers and provide revised map books.

Capital Requisition

Requisition 322-B in the amount of \$420,542.23 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.
Vice President