

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday August 16, 2018

6:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of July 19, 2018.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
 - a. Motion to approve the 2019 Minimum Municipal Obligation (MMO) for the CMA Pension plan
7. Collection & Operation Report
 - a. Motion to approve a phone poll taken on July 24th to have Groff repair the backhoe at an estimated cost of \$8,000.
8. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #323A in the amount of \$1,524.14 and Requisition #328B in the amount of \$599,213.19.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

August 16, 2018

Meeting called to order at 6:05 P.M. by Perry Ohm.

Executive Session was held at 5:00 pm until 6:00 pm on August 16, 2018 to discuss personnel and litigation.

| | | Present | Absent |
|------------------|-----------------|---------------|---------------|
| <u>Roll Call</u> | Susan Vigliotti | <u> X </u> | <u> </u> |
| | Nick Nickolich | <u> </u> | <u> X </u> |
| | Jim Cerqua | <u> X </u> | <u> </u> |
| | Delwyn Peterson | <u> X </u> | <u> </u> |
| | Perry Ohm | <u> X </u> | <u> </u> |

Administration/Professional

Brian Secrest, Superintendent left at 5:25 pm
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
Joe Delfonso, Solicitor
Jeff Marcink, KLH Engineers

Citizens Comments

None

Jim Cerqua moved and Sue Vigliotti seconded the motion to approve the minutes from the July 19, 2018 Board Meeting. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve the paying of the bills from July 20, 2018- August 16, 2018. The motion carried 4-0. Ohm abstained from A&H Equipment's bill.

Sue Vigliotti moved and Jim Cerqua seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Jim Cerqua moved and Delwyn Peterson seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to approve the 2019 Minimum Municipal Obligation (MMO) for the CMA Pension Plan. The motion carried 4-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to approve the phone poll taken on July 24, 2018 to have Groff repair the backhoe at an estimated cost of \$8,000.00 The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #323A in the amount of \$1524.14 and Requisition #328 B in the amount \$599,213.19. The motion carried 4-0.

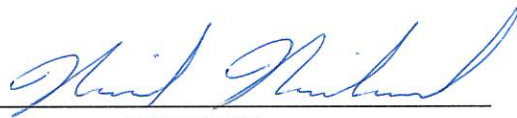
Jim Cerqua moved and Sue Vigliotti seconded the motion to approve a 3 year maintenance contract with quarterly service for the new garage and electrical control building to Reno Brothers Mechanical Contractors of New Brighton, PA for a cost of \$10,518.95. The motion carried 4-0.

Delwyn Peterson moved and Sue Vigliotti seconded the motion to approve a change order to the General Professional Services (GPS) contract for KLH Engineers extending their current contract to 12/31/2018. The motion carried 4-0.

Delwyn Peterson moved and Jim Cerqua seconded the motion to authorize the advertisement of the year 44 CBD for level 5 defects. The motion carried 5-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to authorize KLH Engineers to advertise the State Street sewer Line Contract. The motion carried 4-0.

Jim Cerqua moved to adjourn at 6:07 P.M.



SECRETARY

CMA
MEETING Check Register
For the Period From Jul 20, 2018 to Aug 16, 2018

Filter Criteria includes: Report order is by Date.

| Check # | Date | Payee | Cash Account | Amount |
|---------|--------|---------------------|--------------|-----------|
| 5479 | 8/3/18 | AMERICAN UNITED | 10310-G | 1,416.43 |
| 5480 | 8/3/18 | AMERICAN WATER | 10310-G | 480.00 |
| 5481 | 8/3/18 | AQUA FILTER FRES | 10310-G | 121.89 |
| 5482 | 8/3/18 | Boxer LLC | 10310-G | 1,110.00 |
| 5483 | 8/3/18 | CINTAS | 10310-G | 115.16 |
| 5484 | 8/3/18 | COLUMBIA GAS | 10310-G | 120.09 |
| 5485 | 8/3/18 | COMCAST BUSINES | 10310-G | 412.47 |
| 5486 | 8/3/18 | JAMES M. COX | 10310-G | 1,473.32 |
| 5487 | 8/3/18 | CULVERTS, INC. | 10310-G | 1,328.00 |
| 5488 | 8/3/18 | ELIZABETH ELECTR | 10310-G | 77.30 |
| 5489 | 8/3/18 | FAYETTE WASTE L | 10310-G | 85.00 |
| 5490 | 8/3/18 | FYDA FREIGHTLINE | 10310-G | 57.02 |
| 5491 | 8/3/18 | HENDERSON PEST | 10310-G | 90.00 |
| 5492 | 8/3/18 | HOME DEPOT | 10310-G | 397.94 |
| 5493 | 8/3/18 | HORIZON | 10310-G | 170.00 |
| 5494 | 8/3/18 | JET JACK INC. | 10310-G | 8,140.00 |
| 5495 | 8/3/18 | LINK COMPUTER C | 10310-G | 1,214.19 |
| 5496 | 8/3/18 | M & B Window Clean | 10310-G | 250.00 |
| 5497 | 8/3/18 | MODEL UNIFORMS | 10310-G | 607.76 |
| 5498 | 8/3/18 | NICKOLICH SANITA | 10310-G | 14,109.81 |
| 5499 | 8/3/18 | NSI Solutions, Inc. | 10310-G | 136.00 |
| 5500 | 8/3/18 | PA AMERICAN WAT | 10310-G | 444.26 |
| 5501 | 8/3/18 | PITTSBURGH POST | 10310-G | 568.48 |
| 5502 | 8/3/18 | PLAVCHAK CONST | 10310-G | 61,681.30 |
| 5503 | 8/3/18 | POSTMASTER | 10310-G | 225.00 |
| 5504 | 8/3/18 | PRECISION COPY P | 10310-G | 261.33 |
| 5505 | 8/3/18 | PURCHASE POWER | 10310-G | 1,020.99 |
| 5506 | 8/3/18 | RENO BROTHERS, I | 10310-G | 551.00 |
| 5507 | 8/3/18 | SHILOH SERVICE, I | 10310-G | 939.25 |
| 5508 | 8/3/18 | SNYDER BROTHER | 10310-G | 58.52 |
| 5509 | 8/3/18 | STONE & CO | 10310-G | 1,980.75 |
| 5510 | 8/3/18 | THERMCO PRODUC | 10310-G | 203.82 |

CMA
MEETING Check Register
For the Period From Jul 20, 2018 to Aug 16, 2018

Filter Criteria includes: Report order is by Date.

| Check # | Date | Payee | Cash Account | Amount |
|---------|---------|-----------------------|--------------|-----------|
| 5511 | 8/3/18 | UNIVAR USA | 10310-G | 2,620.00 |
| 5512 | 8/3/18 | VERIZON WIRELES | 10310-G | 214.25 |
| 5513 | 8/3/18 | WEX BANK | 10310-G | 1,204.99 |
| 5514 | 8/3/18 | POSTMASTER | 10310-G | 12,000.00 |
| 5515 | 8/16/18 | Advanced Contractin | 10310-G | 97,427.70 |
| 5516 | 8/16/18 | ALLOY OXYGEN & | 10310-G | 99.74 |
| 5517 | 8/16/18 | Applied Maintenance | 10310-G | 406.26 |
| 5518 | 8/16/18 | BURNS INDUSTRIAL | 10310-G | 89.62 |
| 5519 | 8/16/18 | COMCAST BUSINES | 10310-G | 1,173.68 |
| 5520 | 8/16/18 | CUSTOM ENVIRON | 10310-G | 6,532.00 |
| 5521 | 8/16/18 | Dan's Truck Service | 10310-G | 87.00 |
| 5522 | 8/16/18 | DeLattre Corp. | 10310-G | 240.00 |
| 5523 | 8/16/18 | DIRECT ENERGY B | 10310-G | 109.33 |
| 5524 | 8/16/18 | DODARO, MATTA & | 10310-G | 4,229.75 |
| 5525 | 8/16/18 | DRNACH ENVIRON | 10310-G | 5,745.00 |
| 5526 | 8/16/18 | DRV, Incorporated | 10310-G | 832.00 |
| 5527 | 8/16/18 | DUQUESNE LIGHT | 10310-G | 4,876.38 |
| 5528 | 8/16/18 | FNB Commercial Cre | 10310-G | 162.63 |
| 5529 | 8/16/18 | FS SOLUTIONS | 10310-G | 427.25 |
| 5530 | 8/16/18 | Groff Tractor & Equip | 10310-G | 5,272.87 |
| 5531 | 8/16/18 | Guy Benack | 10310-G | 2,600.00 |
| 5532 | 8/16/18 | HENDERSON PEST | 10310-G | 175.00 |
| 5533 | 8/16/18 | IEH AUTO PARTS LL | 10310-G | 218.74 |
| 5534 | 8/16/18 | THE INTERCHANGE | 10310-G | 140.00 |
| 5535 | 8/16/18 | KLH ENGINEERS, IN | 10310-G | 17,052.90 |
| 5536 | 8/16/18 | MAHER DUESSEL | 10310-G | 1,688.75 |
| 5537 | 8/16/18 | Matheson Tri-Gas | 10310-G | 54.80 |
| 5538 | 8/16/18 | MEIT | 10310-G | 21,372.61 |
| 5539 | 8/16/18 | MICROBIOLOGICS | 10310-G | 204.84 |
| 5540 | 8/16/18 | MODEL UNIFORMS | 10310-G | 633.16 |
| 5541 | 8/16/18 | MONONGAHELA VA | 10310-G | 391.00 |
| 5542 | 8/16/18 | PA AMERICAN WAT | 10310-G | 95.71 |

CMA
MEETING Check Register
For the Period From Jul 20, 2018 to Aug 16, 2018

Filter Criteria includes: Report order is by Date.

| Check # | Date | Payee | Cash Account | Amount |
|--------------|---------|------------------|--------------|--------------------------|
| 5543 | 8/16/18 | PASTORE PLUMBIN | 10310-G | 400.00 |
| 5544 | 8/16/18 | PENNSYLVANIA ON | 10310-G | 23.87 |
| 5545 | 8/16/18 | PEOPLES NATURAL | 10310-G | 40.87 |
| 5546 | 8/16/18 | Quill.com | 10310-G | 154.92 |
| 5547 | 8/16/18 | RC WALTER & SON | 10310-G | 154.78 |
| 5548 | 8/16/18 | RONDINELLI, DEBO | 10310-G | 400.00 |
| 5549 | 8/16/18 | SAMS CLUB | 10310-G | 233.81 |
| 5550 | 8/16/18 | SUBURBAN TESTIN | 10310-G | 1,462.65 |
| 5551 | 8/16/18 | THOMAS SCIENTIFI | 10310-G | 211.52 |
| 5552 | 8/16/18 | TOTAL SP LLC | 10310-G | 285.00 |
| 5553 | 8/16/18 | TRIAD STRATEGIES | 10310-G | 2,800.00 |
| Total | | | | <u><u>294,392.46</u></u> |

CMA
Cash Account Monthly Summary
As of: July 31, 2018

| | <u>Beginning Balance</u> | | <u>Deposits</u> | | <u>Disbursements</u> | | <u>Ending Balance</u> |
|--|------------------------------|----|---------------------|----|-----------------------|----|-----------------------|
| Operating Accounts | | | | | | | |
| 10320-T FN-WWTP Depository | 4,390,346.01 | \$ | 761,209.34 | \$ | (716,682.96) | \$ | 4,434,872.39 |
| 10330-C FN-Collection Depository | 1,804,584.71 | | 677,111.51 | | (258,654.09) | | 2,223,042.13 |
| 10310-G FN-Disbursements | 561,383.37 | | 307,281.05 | | (306,704.31) | | 561,960.11 |
| 10311-G FN-Payroll | 2,834.04 | | 92,702.43 | | (92,120.49) | | 3,415.98 |
| Reserved Accounts | | | | | | | |
| 10331-C FN-Collection City Pmts | 767,906.55 | | 33,978.16 | | 0.00 | | 801,884.71 |
| 10322-T FN-OPEB | 484,710.63 | | 382.46 | | 0.00 | | 485,093.09 |
| 10321-T FN-WWTP Capacity & Capital Im | 3,400,179.32 | | 41,311.76 | | (12.00) | | 3,441,479.08 |
| 10333-C Collection Capital Improvement | 1,639,151.01 | | 0.00 | | (151,170.82) | | 1,487,980.19 |
| 10332-T WWTP Debt Coverage | 76,331.82 | | 60.23 | | 0.00 | | 76,392.05 |
| Total FNB Accounts | <u>13,127,427.46</u> | \$ | <u>1,914,036.94</u> | \$ | <u>(1,525,344.67)</u> | \$ | <u>13,516,119.73</u> |
| Trustee Accounts | | | | | | | |
| 10200-C WF Series A - Construction | 98,254.62 | \$ | 26.62 | \$ | (93,026.82) | \$ | 5,254.42 |
| 10200-T WF - Series B - Construction | 7,589,900.59 | | 6,119.78 | | (937,773.35) | | 6,658,247.02 |
| 10220-T WF - Debt Service | 900,909.57 | | 300,769.96 | | 0.00 | | 1,201,679.53 |
| 10221-T WF - Debt Service Reserve | 3,721,891.47 | | 14,922.85 | | 0.00 | | 3,736,814.32 |
| Total Trustee Accounts | <u>12,310,956.25</u> | \$ | <u>321,839.21</u> | \$ | <u>(1,030,800.17)</u> | \$ | <u>11,601,995.29</u> |
| Grand Total | <u>25,438,383.71</u> | \$ | <u>2,235,876.15</u> | \$ | <u>(2,556,144.84)</u> | \$ | <u>25,118,115.02</u> |

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Seven Months Ending July 31, 2018
Percent of Year 58.33% (7 months / 12 months)

| | Current Year Actual | Current Year Budget | Remaining Amount | Percent Expended |
|------------------------------------|------------------------|------------------------|-----------------------|---------------------|
| Revenues | | | | |
| Clairton Collecti/Debt Service | \$ 695,076.69 | \$ 1,191,560.00 | 496,483.31 | 58.33 |
| Jefferson Hills Debt Service | 541,648.24 | 928,540.00 | 386,891.76 | 58.33 |
| Petersan WWTP Debt Service | 467,258.82 | 801,015.00 | 333,756.18 | 58.33 |
| South Park Debt Service | 84,224.56 | 144,385.00 | 60,160.44 | 58.33 |
| Total Debt Service Revenues | 1,788,208.31 | 3,065,500.00 | 1,277,291.69 | 58.33 |
| Clairton Collec/Operation/Main | 206,246.00 | 1,015,416.00 | 809,170.00 | 20.31 |
| Jefferson Hills Operation/Main | 533,694.00 | 618,408.00 | 84,714.00 | 86.30 |
| Petersan Operation/Maint | 711,632.00 | 980,136.00 | 268,504.00 | 72.61 |
| South Park Operation/Maint | 202,956.00 | 290,464.00 | 87,508.00 | 69.87 |
| Total Consumption Revenues | 1,654,528.00 | 2,904,424.00 | 1,249,896.00 | 56.97 |
| Other Revenue | | | | |
| Sludge Acceptance | 123,250.00 | 136,000.00 | 12,750.00 | 90.63 |
| Collection Office Rent | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| Interest Income | 14,566.16 | 8,800.00 | (5,766.16) | 165.52 |
| Investment Interest | 78,638.05 | 100,000.00 | 21,361.95 | 78.64 |
| Capacity Fees | 55,821.00 | 30,000.00 | (25,821.00) | 186.07 |
| Total Other Revenues | 272,275.21 | 286,800.00 | 14,524.79 | 94.94 |
| Total Revenues | \$ 3,715,011.52 | \$ 6,256,724.00 | 2,541,712.48 | 59.38 |
| Expenses | | | | |
| Office Expenses | \$ 2,530.18 | \$ 14,350.00 | 11,819.82 | 17.63 |
| Treatment Supplies & Chemicals | 51,553.22 | 93,500.00 | 41,946.78 | 55.14 |
| Treatment Sludge Disposal | 145,972.86 | 247,167.00 | 101,194.14 | 59.06 |
| Flow Monitoring Data & Fees | 73,008.39 | 127,810.00 | 54,801.61 | 57.12 |
| Equipment | 2,917.19 | 338,714.00 | 335,796.81 | 0.86 |
| Maintenance & Repair | 64,066.53 | 166,000.00 | 101,933.47 | 38.59 |
| Vehicle Expense | 5,559.10 | 11,500.00 | 5,940.90 | 48.34 |
| Utilities | 149,852.13 | 206,610.00 | 56,757.87 | 72.53 |
| Wages & Taxes | 444,738.12 | 814,805.00 | 370,066.88 | 54.58 |
| Employee Benefits | 182,012.97 | 371,156.00 | 189,143.03 | 49.04 |
| Conference & Memberships | 6,496.30 | 28,450.00 | 21,953.70 | 22.83 |
| Professional Services | 91,099.51 | 113,800.00 | 22,700.49 | 80.05 |
| Insurance | 63,027.00 | 76,000.00 | 12,973.00 | 82.93 |
| Total Operating Expenses | 1,282,833.50 | 2,609,862.00 | 1,327,028.50 | 49.15 |
| Total Debt Payments | | | | |
| Series B Bond Interest Expense | 1,042,750.00 | 2,115,500.00 | 1,072,750.00 | 49.29 |
| Series B Bond Principal | 0.00 | 950,000.00 | 950,000.00 | 0.00 |
| Debt Service Coverage - 10% | 0.00 | 306,562.00 | 306,562.00 | 0.00 |
| Total Debt Payments | 1,042,750.00 | 3,372,062.00 | 2,329,312.00 | 30.92 |
| Total Expenses | 2,325,583.50 | 5,981,924.00 | 3,656,340.50 | 38.88 |
| Over/Under Budget | \$ 1,389,428.02 | \$ 274,800.00 | (1,114,628.02) | 505.61 |

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Seven Months Ending July 31, 2018
Percent of Year 58.33% (7 months /12 months)

| | Current Year Actual | Current Year Budget | Remaining Amount | Percent Expended |
|---------------------------------|------------------------|------------------------|---------------------|---------------------|
| Revenues | | | | |
| Residential Flat Rate | \$ 975,810.30 | \$ 1,500,000.00 | 524,189.70 | 65.05 |
| Commerical Flat Rate | 102,864.10 | 178,000.00 | 75,135.90 | 57.79 |
| Alleg Housing Flat Rate | 67,200.00 | 115,200.00 | 48,000.00 | 58.33 |
| School Flat Rate | 12,600.00 | 21,600.00 | 9,000.00 | 58.33 |
| USS Flat Rate | 501,550.00 | 859,800.00 | 358,250.00 | 58.33 |
| | <u>1,660,024.40</u> | <u>2,674,600.00</u> | <u>1,014,575.60</u> | 62.07 |
| Total Debt Service Revenues | | | | |
| | <u>848,083.10</u> | <u>1,100,000.00</u> | <u>251,916.90</u> | 77.10 |
| Total Consumption Revenues | | | | |
| | <u>\$ 848,083.10</u> | <u>\$ 1,100,000.00</u> | <u>251,916.90</u> | 77.10 |
| | | | | |
| CTH Consumption Revenues | \$ 0.00 | \$ 85,000.00 | 85,000.00 | 0.00 |
| CTH Debt Service Revenues | 93,100.00 | 158,400.00 | 65,300.00 | 58.78 |
| CTH Penalty and Interest | 0.00 | 0.00 | 0.00 | 0.00 |
| | <u>93,100.00</u> | <u>243,400.00</u> | <u>150,300.00</u> | 38.25 |
| Total Century Townhomes | | | | |
| Other Revenue | | | | |
| Penalty | 47,722.66 | 72,000.00 | 24,277.34 | 66.28 |
| Dye Test Fees - Plumber | (2,400.00) | 0.00 | 2,400.00 | 0.00 |
| Dye Test - Application Fees | 1,775.00 | 2,200.00 | 425.00 | 80.68 |
| Lien Letter Fees | 1,499.00 | 1,900.00 | 401.00 | 78.89 |
| NSF Fees | 61.00 | 300.00 | 239.00 | 20.33 |
| Posting Fees -Terminations \$20 | 21,916.48 | 7,200.00 | (14,716.48) | 304.40 |
| Magistrate & Legal Fees | 3,451.50 | 500.00 | (2,951.50) | 690.30 |
| Notice Fee - \$15 | 9,735.00 | 45,000.00 | 35,265.00 | 21.63 |
| Vactor Rental | 0.00 | 750.00 | 750.00 | 0.00 |
| Interest Income | 130.40 | 0.00 | (130.40) | 0.00 |
| Investment Interest | 583.66 | 0.00 | (583.66) | 0.00 |
| Prior Sewage Fee | 382.24 | 0.00 | (382.24) | 0.00 |
| | <u>84,856.94</u> | <u>129,850.00</u> | <u>44,993.06</u> | 65.35 |
| Total Other Revenues | | | | |
| | <u>\$ 2,686,064.44</u> | <u>\$ 4,147,850.00</u> | <u>1,461,785.56</u> | 64.76 |
| Total Revenues | | | | |
| Expenses | | | | |
| Office Expenses | \$ 3,816.40 | \$ 5,200.00 | 1,383.60 | 73.39 |
| Billing Expense | 47,838.01 | 59,050.00 | 11,211.99 | 81.01 |
| Collection System Supplies | 11,372.96 | 25,980.00 | 14,607.04 | 43.78 |
| Equipment | 9,985.27 | 35,680.00 | 25,694.73 | 27.99 |
| Maintenance & Repair | 58,863.14 | 172,000.00 | 113,136.86 | 34.22 |
| Vehicle Expense | 11,325.09 | 12,800.00 | 1,474.91 | 88.48 |
| Utilities | 10,542.34 | 25,440.00 | 14,897.66 | 41.44 |
| Wages & Taxes | 177,837.79 | 326,180.00 | 148,342.21 | 54.52 |
| Employee Benefits | 63,838.98 | 177,810.00 | 113,971.02 | 35.90 |
| Conference & Memberships | 335.65 | 2,650.00 | 2,314.35 | 12.67 |
| Professional Services | 49,783.47 | 84,450.00 | 34,666.53 | 58.95 |
| Insurance | 30,813.00 | 25,000.00 | (5,813.00) | 123.25 |
| WWTP Treatment Charges | 206,246.00 | 1,015,416.00 | 809,170.00 | 20.31 |
| | <u>682,598.10</u> | <u>1,967,656.00</u> | <u>1,285,057.90</u> | 34.69 |
| Total Operating Expenses | | | | |

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Seven Months Ending July 31, 2018
 Percent of Year 58.33% (7 months /12 months)

| | Current Year Actual | Current Year Budget | Remaining Amount | Percent Expended |
|--------------------------------|------------------------|------------------------|---------------------|---------------------|
| Total Debt Payments | | | | |
| Series A Bond Interest Expense | 174,356.26 | 353,088.00 | 178,731.74 | 49.38 |
| Series A Bond Principal | 0.00 | 175,000.00 | 175,000.00 | 0.00 |
| Debt Pmt City of Clairton | 237,847.12 | 407,738.00 | 169,890.88 | 58.33 |
| Debt Pmt (full bond) | 308,415.66 | 0.00 | (308,415.66) | 0.00 |
| Debt Service Coverage - 10% | 0.00 | 52,809.00 | 52,809.00 | 0.00 |
| Debt Pmt WWTP Transfers | 695,076.69 | 1,191,559.00 | 496,482.31 | 58.33 |
| | <u>1,415,695.73</u> | <u>2,180,194.00</u> | <u>764,498.27</u> | 64.93 |
| Total Expenses | <u>2,098,293.83</u> | <u>4,147,850.00</u> | <u>2,049,556.17</u> | 50.59 |
| Over/Under Budget | \$ <u>587,770.61</u> | \$ <u>0.00</u> | <u>(587,770.61)</u> | 0.00 |

CMA
Cash Account Monthly Summary
As of: July 31, 2018

| | <u>Beginning Balance</u> | | <u>Deposits</u> | | <u>Disbursements</u> | | <u>Ending Balance</u> |
|--|------------------------------|----|---------------------|----|-----------------------|----|-----------------------|
| Operating Accounts | | | | | | | |
| 10320-T FN-WWTP Depository | 4,390,346.01 | \$ | 761,209.34 | \$ | (716,682.96) | \$ | 4,434,872.39 |
| 10330-C FN-Collection Depository | 1,804,584.71 | | 677,111.51 | | (258,654.09) | | 2,223,042.13 |
| 10310-G FN-Disbursements | 561,383.37 | | 307,281.05 | | (306,704.31) | | 561,960.11 |
| 10311-G FN-Payroll | 2,834.04 | | 92,702.43 | | (92,120.49) | | 3,415.98 |
| Reserved Accounts | | | | | | | |
| 10331-C FN-Collection City Pmts | 767,906.55 | | 33,978.16 | | 0.00 | | 801,884.71 |
| 10322-T FN-OPEB | 484,710.63 | | 382.46 | | 0.00 | | 485,093.09 |
| 10321-T FN-WWTP Capacity & Capital Im | 3,400,179.32 | | 41,311.76 | | (12.00) | | 3,441,479.08 |
| 10333-C Collection Capital Improvement | 1,639,151.01 | | 0.00 | | (151,170.82) | | 1,487,980.19 |
| 10332-T WWTP Debt Coverage | 76,331.82 | | 60.23 | | 0.00 | | 76,392.05 |
| Total FNB Accounts | <u>13,127,427.46</u> | \$ | <u>1,914,036.94</u> | \$ | <u>(1,525,344.67)</u> | \$ | <u>13,516,119.73</u> |
| Trustee Accounts | | | | | | | |
| 10200-C WF Series A - Construction | 98,254.62 | \$ | 26.62 | \$ | (93,026.82) | \$ | 5,254.42 |
| 10200-T WF - Series B - Construction | 7,589,900.59 | | 6,119.78 | | (937,773.35) | | 6,658,247.02 |
| 10220-T WF - Debt Service | 900,909.57 | | 300,769.96 | | 0.00 | | 1,201,679.53 |
| 10221-T WF - Debt Service Reserve | 3,721,891.47 | | 14,922.85 | | 0.00 | | 3,736,814.32 |
| Total Trustee Accounts | <u>12,310,956.25</u> | \$ | <u>321,839.21</u> | \$ | <u>(1,030,800.17)</u> | \$ | <u>11,601,995.29</u> |
| Grand Total | <u>25,438,383.71</u> | \$ | <u>2,235,876.15</u> | \$ | <u>(2,556,144.84)</u> | \$ | <u>25,118,115.02</u> |

Collection System - Sewage Billing Summary

Accounts Receivable

| | | | |
|--------------------|----|--------------|--------------|
| As of 08/02/2018 | \$ | 1,140,465.42 | |
| Minus CTH Delinq.* | \$ | (164,801.87) | |
| | | | 1,114,890.62 |

| | | |
|-------------------------------|-----------|-------------------|
| Total Accts Receivable | \$ | 975,663.55 |
|-------------------------------|-----------|-------------------|

| | | | |
|---|--------------------|-------|----------------------|
| Century Townhomes delinquent plus the \$164,801.87 | | | \$ 389,864.08 |
| Active Accounts | Number of accounts | 1,443 | \$ 579,127.20 |
| Inactive Accounts | Number of accounts | 599 | \$ 171,474.14 |
| | | | \$ 1,140,465.42 |

| Current | 31-60 Days | 61-90 Days | 91-120 DAYS |
|---------------|-------------|--------------|---------------|
| \$ 185,663.17 | \$ 9,769.17 | \$ 58,573.69 | \$ 886,459.39 |

**Monthly Billing

| | |
|----------------------|------------------------|
| January | \$ 395,125.03 |
| February | 395,687.00 |
| March | 399,078.32 |
| April | 371,573.54 |
| May | 396,808.11 |
| June | 372,265.50 |
| July | 394,715.73 |
| August | - |
| September | - |
| October | - |
| November | - |
| December | - |
| Total Billing | \$ 2,725,253.23 |

Monthly Collections

| | |
|--------------------------|------------------------|
| January | \$ 393,553.36 |
| February | 358,849.96 |
| March | 370,115.35 |
| April | 398,467.40 |
| May | 381,541.21 |
| June | 382,339.71 |
| July | 367,870.59 |
| August | - |
| September | - |
| October | - |
| November | - |
| December | - |
| Total Collections | \$ 2,652,737.58 |

Report of the Finance Director – August 16, 2018

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts. We had a meeting with them on May 26, 2017 to discuss their delinquent account. The parent company of the majority owner of the units has filed for bankruptcy in California, there has not been any information or notices given to us. Pa American Water has threatened to shut off the water for non-payment of their water bills. We received notice from the bankruptcy court in California and submitted information to the solicitor's office for a response. The Century Townhomes Association has filed for Bankruptcy protection under Chapter 11 of the Code on May 10, 2018. The solicitor's office will update the Board on this. **The Board agreed to a request from the Association to restrict its ability to terminate service as long as the Association continued to pay all undisputed invoices when due with all other amounts owed will be settled in the Bankruptcy proceedings. A monthly accounting of their accounts has been sent to the Solicitor.**

Delinquent Accounts shutoffs - In July we sent out 264 - 10- day delinquent notices, 111 properties were posted for shutoff, and 23 accounts were sent over to the water company for shut off and 18 were actually shut off.

Collections Crew Management and Reporting – The July 2018 report is in your packet.

Energy Fund – In June the fund processed 14 applications, approved 12 and denied 2.

STD – We have one employee who returned to work from Short Term Disability on August 6. We have no employees on short or long-term disability.

PA American Water – Brian and I met with them on February 27, 2018. They will be making a field visit to see the progress of the plant improvements the morning of March 15, 2018. Nothing new to report. They have requested some additional information which we will provide upon completion of the 2017 audit report. We have provided the information requested to PA American Water. We have been told that the PA American Water will get back to us in late July. **On July 31 I received an email from PA AM requesting a signed copy of a contract previously provided to them. It was sent to them the next day. There are no outstanding requests from PA AM water.**

Job Bids – Mr. Mursch's position has been posted for bid.

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting.

Grants – Nothing new to report.

Asbestos Litigation – The CMA has been named as a defendant in an asbestos lawsuit. The plaintiff is the wife of a contractor's employee who alleged to have worked at the plant sometime in its history. The CMA is one of at least 55 named defendants. Our Insurance carrier has been notified as well as the Solicitor.

CTH Billing Summary**2018****January**

| | |
|-------------|------------|
| Consumption | 1167000.00 |
| Billed | 0.00 |
| | <hr/> |
| | 1167000.00 |

| | | |
|--------------------|----|-------------|
| Consumption Charge | \$ | 9,336.00 |
| flat fee billed | \$ | 13,300.00 |
| <hr/> | | |
| Total Bill | \$ | 22,636.00 |
| <hr/> | | |
| payment | \$ | (22,536.00) |

Feb

| | |
|-------------|------------|
| Consumption | 2053000.00 |
| Billed | 0.00 |
| | <hr/> |
| | 2053000.00 |

| | | |
|--------------------|----|-------------|
| Consumption Charge | \$ | 16,424.00 |
| flat fee billed | \$ | 13,300.00 |
| <hr/> | | |
| Total Bill | \$ | 29,724.00 |
| <hr/> | | |
| payment | \$ | (30,182.87) |

March

| | |
|-------------|------------|
| Consumption | 2148000.00 |
| Billed | 0.00 |
| | <hr/> |
| | 2148000.00 |

| | | |
|--------------------|----|-------------|
| Consumption Charge | \$ | 17,184.00 |
| flat fee billed | \$ | 13,300.00 |
| <hr/> | | |
| Total Bill | \$ | 30,484.00 |
| <hr/> | | |
| payment | \$ | (16,115.00) |

April

| | |
|-------------|------------|
| Consumption | 1689000.00 |
| Billed | 0.00 |
| | <hr/> |
| | 1689000.00 |

| | | |
|--------------------|----|-------------|
| Consumption Charge | \$ | 13,512.00 |
| flat fee billed | \$ | 13,300.00 |
| <hr/> | | |
| Total Bill | \$ | 26,812.00 |
| <hr/> | | |
| payment | \$ | (26,812.00) |

May

| | |
|-------------|------------|
| Consumption | 1921000.00 |
| Billed | 0.00 |
| | <hr/> |
| | 1921000.00 |

| | | |
|--------------------|----|-------------|
| Consumption Charge | \$ | 15,368.00 |
| flat fee billed | \$ | 13,300.00 |
| <hr/> | | |
| Total Bill | \$ | 28,668.00 |
| <hr/> | | |
| payment | \$ | (20,104.98) |

June

| | |
|-------------|-------------------|
| Consumption | 1917000.00 |
| Billed | 0.00 |
| | <u>1917000.00</u> |

| | |
|--------------------|---------------------|
| Consumption Charge | \$ 15,336.00 |
| flat fee billed | 13,300.00 |
| <u>Total Bill</u> | <u>\$ 28,636.00</u> |
| payment | \$ (26,727.02) |

July

| | |
|-------------|-------------------|
| Consumption | 1679000.00 |
| Billed | 0.00 |
| | <u>1679000.00</u> |

| | |
|--------------------|---------------------|
| Consumption Charge | \$ 15,336.00 |
| flat fee billed | \$ 13,300.00 |
| <u>Total Bill</u> | <u>\$ 28,636.00</u> |
| payment | \$ (15,100.00) |

August

| | |
|-------------|-------------------|
| Consumption | 1715000.00 |
| Billed | 0.00 |
| | <u>1715000.00</u> |

| | |
|--------------------|---------------------|
| Consumption Charge | \$ 13,720.00 |
| flat fee billed | \$ 13,300.00 |
| <u>Total Bill</u> | <u>\$ 27,020.00</u> |
| payment | |

September

| | |
|-------------|-------------|
| Consumption | 0.00 |
| Billed | 0.00 |
| | <u>0.00</u> |

| | |
|--------------------|---------------------|
| Consumption Charge | |
| flat fee billed | \$ 13,300.00 |
| <u>Total Bill</u> | <u>\$ 13,300.00</u> |
| payment | |

October

| | |
|-------------|-------------|
| Consumption | 0.00 |
| Billed | 0.00 |
| | <u>0.00</u> |

| | |
|--------------------|---------------------|
| Consumption Charge | |
| flat fee billed | \$ 13,300.00 |
| <u>Total Bill</u> | <u>\$ 13,300.00</u> |
| payment | |

November

| | |
|-------------|------|
| Consumption | 0.00 |
|-------------|------|

Billed 0.00

Consumption Charge

flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00

payment

December

Consumption 0.00

Billed 0.00

Consumption Charge

flat fee billed \$ 13,300.00

Total Bill \$ 13,300.00

payment

| TOTAL TO DATE | Charges |
|--------------------|----------------------|
| Consumption Charge | 116,216.00 |
| flat fee billed | 106,400.00 |
| <u>Total Bill</u> | <u>\$ 251,252.00</u> |

Total Payments \$ (157,577.87)

Clairton Municipal Authority Defined Benefit Plan
2019 Minimum Municipal Obligation (MMO)

| | |
|---|------------------|
| (1) Total Annual Payroll <i>W-2 Payroll Estimate for 2018</i> | 950,229 |
| (2) Normal Cost as a Percentage of Payroll <i>From 2017 Act 205 Filing</i> | 11.082% |
| (3) 2019 Estimated Normal Cost <i>(1) x (2)</i> | 105,304 |
| (4) Amortization Amount <i>From 2017 Act 205 Filing</i> | 0 |
| 5. Estimated Administrative Expenses <i>Best Estimate for 2019</i> | <u>30,100</u> |
| 6. Total 2019 Financial Requirements <i>(3) + (4) + (5)</i> | \$135,404 |
| 7. 2019 Estimated Employee Contributions | 0 |
| 8. Funding Adjustment <i>From 2017 Act 205 Filing</i> | <u>28,182</u> |
| 9. 2019 Minimum Municipal Obligation <i>(6) - (7) - (8)</i> | \$107,222 |

Signature of Chief Administrative Officer

Date Certified
to Governing Body

August 2018 Operations and Collections Report

Mascaro Update – Deep utility work continues and a temporary bridge to access the pump station has been built, course screen was set in place at the pump station, prepping for the placement of the second belt press.

On July 25th, the Allegheny County Health Department stopped in to investigate an odor complaint. I gave them a tour of what is happening, explained how our process is changing, and the odors will get better. He didn't think it was bad and that's the last I've heard of the issue.

The DEP wants us to proceed with our NPDES renewal so we will be contracting out some lab work as required as part of the process. I'm waiting on a quote from Environmental Laboratory Services.

On October 11th we will be hosting a Laboratory Ethics course here at the Authority. We are expecting 20-25 people to attend. 3 contact hours will be given to those in attendance.

On Friday, September 7th we will be having a catered BBQ luncheon for the employees. It starts at 11:30 AM.

Reno Bros. HVAC will be providing me a quote on a preventative maintenance agreement to maintain the new office/garage system.

So far in 2018, the collection system employees have completed 14 Level 5 structural repairs in the system. They've also completed numerous catch basin rebuilds and replacements. Street sweeping occurs on rainy days.

I'd like to have the CMA Employee Handbook looked at and updated, the latest version is from July 10, 2006.

I need a motion to approve a phone poll taken on July 24th that was approved 5-0 to have Groff repair the backhoe at an estimated cost of \$8000. The good news is that the repair was cheaper since they were able to clean some parts rather than replace them. There were metal shavings in the hydraulic oil and the bucket would not hold. That was a serious safety issue and is now fixed.