

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

April 20, 2017

Meeting called to order at 7:00 P.M. by Delwyn Peterson.

Executive Session was held at 6:00 pm until 7:00 pm on April 20, 2017 to discuss personnel and litigation. Nickolich was present during Executive Session and had a business issue and had to leave.

		Present	Absent
<u>Roll Call</u>	Susan Vigliotti	<u> X </u>	<u> </u>
	Nick Nickolich	<u> </u>	<u> X </u>
	Jim Cerqua	<u> X </u>	<u> </u>
	Perry Ohm	<u> X </u>	<u> </u>
	Delwyn Peterson	<u> X </u>	<u> </u>

Administration/Professional

Brian Secrest, Superintendent
Jim Hannan, P.E., Finance Director
Gary Matta, Solicitor
John Mowry, KLH Engineers
Jeff Marcink, KLH Engineers

Citizens Comments

Judy Anderson at 324 Crest Street is happy for the work that was done fixing grating.
Betsy James was inquiring if the rate was going up.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the minutes from the March 16, 2017 Board Meeting. The motion carried 4-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to approve the paying of the bills from March 17-April 20, 2017. The motion carried 4-0-1. Ohm abstained from A&H Equipment's bill.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve Collection System Billing Summary. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to approve the proposal from Horizon Information Services dated 4/14/2017 to provide and install a 16-channel video encoder to incorporate the existing cameras on site and provide a 24" surveillance monitor with wall mount in the office to display both gate entryways so office staff can see the cameras at the main plant entrance and new maintenance building. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to authorize the solicitor to lien the 11 properties on the City of Clairton's 2017 demolition lists with an amount owed to the CMA in excess of \$250.00. All other amounts on the list under \$250.00 will be written off. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to amend the Rates and Charges, Abatement and Billing and Collection Resolution of July 24, 2014 as amended January 29, 2015, Section II Collection of Delinquent Accounts, Paragraph A Collection of Delinquent Accounts. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to award the bids associated with the sale of 18 excess items previously authorized. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #311A in the amount of \$30,273.64 and #312B in the amount of \$978,873.58. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to have the Solicitor address that the Authority has no say in who gets the Dollar Energy Fund requirements. The motion carried 4-0.

Perry Ohm moved and Jim Cerqua seconded the motion to approve Change Order #11 for Westmoreland Electric to integrate the gate and gate system for \$3,288.00 and Change Order #12 for a credit of \$25,802.00. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to authorize KLH Engineers to start the bidding process of The Golden Gate Project using grant funding and authorize funds. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to authorize Jet Jack Change Order for \$75.00 a day for by-pass pumping. The motion carried 4-0.

Jim Cerqua moved and Perry Ohm seconded the motion to authorize the Finance Director to request a proposal from our auditing firm to prepare the calculations required by the Treatment Agreement regarding extra revenue for the year 2013, 2014, 2015 and 2016. The motion carried 4-0.

Jim Cerqua moved and Sue Vigliotti seconded the motion to authorize KLH Engineers to prepare sewer lining specs for State Street after Jet Jack cleans it. The motion carried 4-0. Jim Cerqua moved and Delwyn Peterson seconded the motion to have the solicitor and engineer look into the possibility of returning the lines back to the City of Clairton. The motion dies 2-2. Cerqua and Ohm No.

Perry Ohm moved to adjourn a 7:26 P.M.



SECRETARY

CMA
MEETING Check Register
For the Period From Mar 17, 2017 to Apr 30, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4255	4/7/17	A&H EQUIPMENT	10310-G	1,014.71
4256	4/7/17	ACTION SUPPLY PR	10310-G	3.00
4257	4/7/17	AMERICAN UNITED	10310-G	1,475.63
4258	4/7/17	AMERICAN WATER	10310-G	450.00
4259	4/7/17	Applied Maintenance	10310-G	71.01
4260	4/7/17	AQUA FILTER FRES	10310-G	80.18
4261	4/7/17	BILL'S PEST CONTR	10310-G	60.00
4262	4/7/17	COMCAST	10310-G	439.68
4263	4/7/17	Dan's Truck Service	10310-G	82.00
4264	4/7/17	DE LAGE LANDEN F	10310-G	239.40
4265	4/7/17	Dean Bradley	10310-G	870.00
4266	4/7/17	DeLattre Corp.	10310-G	511.40
4267	4/7/17	DODARO, MATTA &	10310-G	6,265.75
4268	4/7/17	DRNACH ENVIRON	10310-G	23,292.00
4269	4/7/17	Dunbar, Bender & Za	10310-G	3,150.00
4270	4/7/17	DUQUESNE LIGHT	10310-G	368.85
4271	4/7/17	EJ USA INC	10310-G	3,276.00
4272	4/7/17	EXPORT FUEL CO. I	10310-G	428.72
4273	4/7/17	FARNHAM & PFILE	10310-G	132.60
4274	4/7/17	FAYETTE PARTS SE	10310-G	154.06
4275	4/7/17	FAYETTE WASTE L	10310-G	85.00
4276	4/7/17	FISHER SCIENTIFIC	10310-G	34.37
4277	4/7/17	GIPSON BEARING &	10310-G	294.00
4278	4/7/17	GREAT OPENINGS	10310-G	776.80
4279	4/7/17	HOME DEPOT	10310-G	473.17
4280	4/7/17	Jelly's Garage Door	10310-G	335.00
4281	4/7/17	KNICKERBOCKER R	10310-G	371.71
4282	4/7/17	M & B Window Clean	10310-G	250.00
4283	4/7/17	MAHER DUESSEL	10310-G	12,700.00
4284	4/7/17	MINCIN LANDSCAPI	10310-G	750.00
4285	4/7/17	Mon River Supply	10310-G	254.80
4286	4/7/17	Nickolich Towing & S	10310-G	19,706.29

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MEETING Check Register
For the Period From Mar 17, 2017 to Apr 30, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4287	4/7/17	PA AMERICAN WAT	10310-G	266.85
4288	4/7/17	PETERSEN MACHIN	10310-G	155.00
4289	4/7/17	Pioneer Research	10310-G	477.79
4290	4/7/17	PREMIER SAFETY &	10310-G	178.67
4291	4/7/17	PURCHASE POWER	10310-G	1,020.99
4292	4/7/17	Quill.com	10310-G	434.33
4293	4/7/17	RC WALTER & SON	10310-G	135.60
4294	4/7/17	SHILOH SERVICE, I	10310-G	1,047.25
4295	4/7/17	SNYDER BROTHER	10310-G	671.78
4296	4/7/17	TIGER PACK, INC.	10310-G	1,610.00
4297	4/7/17	TIGER SUPPLIES IN	10310-G	768.25
4298	4/7/17	UNITED LABS	10310-G	175.72
4299	4/7/17	UNIVAR USA	10310-G	2,310.00
4300	4/7/17	VERIZON WIRELES	10310-G	213.80
4301	4/7/17	Web-Makeovers	10310-G	112.50
4302	4/7/17	Wells Fargo Bank, N	10310-G	93.00
4256V	4/13/17	ACTION SUPPLY PR	10310-G	-3.00
4303	4/20/17	A&H EQUIPMENT	10310-G	5,518.58
4304	4/20/17	ACTION SUPPLY PR	10310-G	155.20
4305	4/20/17	ALLOY OXYGEN &	10310-G	99.74
4306	4/20/17	Applied Maintenance	10310-G	440.92
4307	4/20/17	CINTAS	10310-G	199.30
4308	4/20/17	Clairton Piping Cons	10310-G	2,200.00
4309	4/20/17	COLUMBIA GAS	10310-G	781.76
4310	4/20/17	JAMES M. COX	10310-G	2,014.72
4311	4/20/17	CUMMINS BRIDGE	10310-G	597.60
4312	4/20/17	Dan's Truck Service	10310-G	82.00
4313	4/20/17	DE LAGE LANDEN F	10310-G	239.40
4314	4/20/17	DODARO, MATTA &	10310-G	6,959.25
4315	4/20/17	DUQUESNE LIGHT	10310-G	466.58
4316	4/20/17	EXPORT FUEL CO. I	10310-G	250.04
4317	4/20/17	FISHER SCIENTIFIC	10310-G	68.40

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MEETING Check Register
For the Period From Mar 17, 2017 to Apr 30, 2017

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4318	4/20/17	FNB Commercial Cre	10310-G	1,171.18
4319	4/20/17	GIPSON BEARING &	10310-G	85.64
4320	4/20/17	IEH AUTO PARTS LL	10310-G	357.52
4321	4/20/17	THE INTERCHANGE	10310-G	207.00
4322	4/20/17	KLH ENGINEERS, IN	10310-G	21,903.01
4323	4/20/17	LINK COMPUTER C	10310-G	1,155.69
4324	4/20/17	Matheson Tri-Gas	10310-G	45.50
4325	4/20/17	MEIT	10310-G	22,864.56
4326	4/20/17	MODEL UNIFORMS	10310-G	215.29
4327	4/20/17	Mon River Supply	10310-G	1,624.35
4328	4/20/17	PA AMERICAN WAT	10310-G	126.92
4329	4/20/17	PA RURAL WATER	10310-G	250.00
4330	4/20/17	PENNSYLVANIA ON	10310-G	69.06
4331	4/20/17	PEOPLES NATURAL	10310-G	371.73
4332	4/20/17	PETERSON, DEL	10310-G	60.38
4333	4/20/17	PITTSBURGH POST	10310-G	104.55
4334	4/20/17	PREMIER SAFETY &	10310-G	134.00
4335	4/20/17	PURCHASE POWER	10310-G	1,050.98
4336	4/20/17	Quill.com	10310-G	56.96
4337	4/20/17	R.E. MICHEL COMP	10310-G	80.42
4338	4/20/17	RONDINELLI, DEBO	10310-G	500.00
4339	4/20/17	STONE & CO	10310-G	1,702.50
4340	4/20/17	UniFirst Corp.	10310-G	201.54
4341	4/20/17	UNITED LABS	10310-G	120.59
4342	4/20/17	WATER ENVIRONM	10310-G	130.00
Total				<u>162,727.52</u>

CMA
 Year to Date Income Statement
 WWTP Budget to Actual
 For the Three Months Ending March 31, 2017
 Percent of Year 25.00% (3 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 298,011.42	\$ 1,191,025.00	893,013.58	25.02
Jefferson Hills Debt Service	232,021.41	928,123.00	696,101.59	25.00
Petersan WWTP Debt Service	200,155.80	800,656.00	600,500.20	25.00
South Park Debt Service	36,078.60	144,320.00	108,241.40	25.00
Total Debt Service Revenues	766,267.23	3,064,124.00	2,297,856.77	25.01
Clairton Collec/Operation/Main	250,290.00	1,200,000.00	949,710.00	20.86
Jefferson Hills Operation/Main	234,124.00	0.00	(234,124.00)	0.00
Petersan Operation/Maint	272,432.00	0.00	(272,432.00)	0.00
South Park Operation/Maint	47,028.00	0.00	(47,028.00)	0.00
Total Consumption Revenues	803,874.00	1,200,000.00	396,126.00	66.99
Other Revenue				
Sludge Acceptance	26,380.00	136,000.00	109,620.00	19.40
Miscellaneous Income	3,426.01	0.00	(3,426.01)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	3,076.57	8,800.00	5,723.43	34.96
Investment Interest	81,653.90	220,000.00	138,346.10	37.12
Capacity Fees	18,756.04	24,180.00	5,423.96	77.57
Total Other Revenues	133,292.52	400,980.00	267,687.48	33.24
Total Revenues	\$ 1,703,433.75	\$ 4,665,104.00	2,961,670.25	36.51
Expenses				
Office Expenses	\$ 3,462.73	\$ 12,550.00	9,087.27	27.59
Treatment Supplies & Chemicals	25,397.79	95,300.00	69,902.21	26.65
Treatment Sludge Disposal	54,710.19	306,681.00	251,970.81	17.84
Flow Monitoring Data & Fees	38,113.39	123,000.00	84,886.61	30.99
Equipment	24,323.50	402,700.00	378,376.50	6.04
Maintenance & Repair	10,403.03	178,000.00	167,596.97	5.84
Vehicle Expense	1,510.63	59,200.00	57,689.37	2.55
Utilities	22,674.69	209,922.00	187,247.31	10.80
Wages & Taxes	179,381.83	736,860.00	557,478.17	24.34
Employee Benefits	64,726.61	320,915.00	256,188.39	20.17
Conference & Memberships	1,477.24	28,450.00	26,972.76	5.19
Professional Services	33,995.63	113,650.00	79,654.37	29.91
Insurance	45,325.62	55,000.00	9,674.38	82.41
Total Operating Expenses	505,502.88	2,642,228.00	2,136,725.12	19.13
Total Debt Payments				
Debt Service Coverage - 10%	0.00	306,413.00	306,413.00	0.00
DEBT PMT Transfers Wells Fargo	765,999.99	3,064,125.00	2,298,125.01	25.00
Total Debt Payments	765,999.99	3,370,538.00	2,604,538.01	22.73
Total Expenses	1,271,502.87	6,012,766.00	4,741,263.13	21.15
Over/Under Budget	\$ 431,930.88	\$ (1,347,662.00)	(1,779,592.88)	(32.05)

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Three Months Ending March 31, 2017
Percent of Year 25.00% (3 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 280,620.37	\$ 1,680,000.00	1,399,379.63	16.70
Commerical Flat Rate	44,528.89	178,000.00	133,471.11	25.02
Alleg Housing Flat Rate	28,800.00	115,200.00	86,400.00	25.00
School Flat Rate	5,400.00	21,600.00	16,200.00	25.00
USS Flat Rate	214,950.00	859,800.00	644,850.00	25.00
Total Debt Service Revenues	574,299.26	2,854,600.00	2,280,300.74	20.12
Total Consumption Revenues	211,146.07	1,130,000.00	918,853.93	18.69
Total Consumption Revenues	\$ 211,146.07	\$ 1,130,000.00	918,853.93	18.69
CTH Consumption Revenues	\$ 24,825.00	\$ 30,000.00	5,175.00	82.75
CTH Debt Service Revenues	46,050.00	184,200.00	138,150.00	25.00
CTH Penalty and Interest	7,014.00	0.00	(7,014.00)	0.00
Total Century Townhomes	77,889.00	214,200.00	136,311.00	36.36
Other Revenue				
Penalty	7,090.93	72,000.00	64,909.07	9.85
Dye Test Fees - Plumber	(800.00)	0.00	800.00	0.00
Dye Test - Application Fees	525.00	2,200.00	1,675.00	23.86
Lien Letter Fees	480.00	1,900.00	1,420.00	25.26
NSF Fees	68.00	300.00	232.00	22.67
Posting Fees -Terminations \$20	1,911.00	7,200.00	5,289.00	26.54
Magistrate & Legal Fees	0.00	500.00	500.00	0.00
Notice Fee - \$15	10,428.41	42,000.00	31,571.59	24.83
Vactor Rental	750.00	100.00	(650.00)	750.00
Miscellaneous Income	31,873.55	0.00	(31,873.55)	0.00
Investment Interest	1,320.86	0.00	(1,320.86)	0.00
Prior Sewage Fee	482.93	0.00	(482.93)	0.00
Total Other Revenues	54,130.68	126,200.00	72,069.32	42.89
Total Revenues	\$ 917,465.01	\$ 4,325,000.00	3,407,534.99	21.21
Expenses				
Office Expenses	\$ 3,328.23	\$ 5,200.00	1,871.77	64.00
Billing Expense	8,434.02	58,300.00	49,865.98	14.47
Collection System Supplies	13,356.20	25,980.00	12,623.80	51.41
Equipment	7,590.46	164,447.00	156,856.54	4.62
Maintenance & Repair	6,799.19	126,000.00	119,200.81	5.40
Vehicle Expense	2,806.01	12,800.00	9,993.99	21.92
Utilities	3,914.71	25,440.00	21,525.29	15.39
Wages & Taxes	95,841.55	339,823.00	243,981.45	28.20
Employee Benefits	24,235.87	186,010.00	161,774.13	13.03
Conference & Memberships	240.56	2,650.00	2,409.44	9.08
Professional Services	42,187.97	85,450.00	43,262.03	49.37
Insurance	30,277.38	25,000.00	(5,277.38)	121.11
WWTP Treatment Charges	250,290.00	2,200,000.00	1,949,710.00	11.38
Total Operating Expenses	489,302.15	3,257,100.00	2,767,797.85	15.02

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Three Months Ending March 31, 2017
 Percent of Year 25.00% (3 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	101,934.48	407,738.00	305,803.52	25.00
Debt Pmt (full bond)	132,021.87	528,088.00	396,066.13	25.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	298,011.42	1,190,977.00	892,965.58	25.02
	<u>531,967.77</u>	<u>2,179,612.00</u>	<u>1,647,644.23</u>	24.41
Total Expenses	<u>1,021,269.92</u>	<u>5,436,712.00</u>	<u>4,415,442.08</u>	18.78
Over/Under Budget	\$ <u>(103,804.91)</u>	\$ <u>(1,111,712.00)</u>	<u>(1,007,907.09)</u>	9.34

Collection System - Sewage Billing Summary

Accounts Receivable

As of 3/13/2017	\$ 1,168,172.49
Minus CTH Delinq.*	\$ (164,801.87)
Total Accts Receivable	\$ 1,003,370.62

Century Townhomes delinquent plus the \$164,801.87			\$ 327,282.59
Active Accounts	Number of accounts	2,428	\$ 316,042.10
Inactive Accounts	Number of accounts	524	\$ 354,430.49
			\$ 997,755.18

Current	31-60 Days	61-90 Days	91-120 DAYS
\$ 318,623.42	\$ 34,242.01	\$ 19,487.38	\$ 594,768.84

**Monthly Billing	
January	\$ 390,517.06
February	376,077.56
March	353,064.36
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Billing	\$ 1,119,658.98

Monthly Collections	
January	\$ 383,094.46
February	385,067.00
March	386,076.48
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Collections	\$ 1,154,237.94

*Century Townhomes Delinquent Portion

** Includes: All Sewage Billing and adjustments, Penalties, PAWC on-off Fees, NSF Check Fees, Constab

	March Sent	Fee Charged
Notices Sent for Delinquent	227	\$3,405
Posting of Property for termination	87	\$1,740

CMA
Cash Account Monthly Summary
As of: March 31, 2017

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	2,467,198.07	\$	514,054.25	\$	(369,903.36)	\$	2,611,348.96
10330-C FN-Collection Depository	1,401,974.73		408,706.81		(475,333.70)		1,335,347.84
10310-G FN-Disbursements	78,079.49		75,930.03		(113,628.48)		40,381.04
10311-G FN-Payroll	26,405.31		85,954.78		(88,208.68)		24,151.41
Reserved Accounts							
10331-C FN-Collection City Pmts	224,255.99		33,978.16		0.00		258,234.15
10322-T FN-OPEB	480,912.68		122.53		0.00		481,035.21
10321-T FN-WWTP Capacity & Capital Im	3,566,976.90		5,761.44		0.00		3,572,738.34
10333-C Collection Capital Improvement	1,518,182.00		0.00		0.00		1,518,182.00
10332-T WWTP Debt Coverage	75,733.71		19.30		0.00		75,753.01
	<u>9,839,718.88</u>	\$	<u>1,124,527.30</u>	\$	<u>(1,047,074.22)</u>	\$	<u>9,917,171.96</u>
Trustee Accounts							
10200-C WF Series A - Construction	561,931.21	\$	434.22	\$	(712.00)	\$	561,653.43
10200-T WF - Series B - Construction	27,420,443.35		56,529.15		(798,778.66)		26,678,193.84
10220-T WF - Debt Service	902,940.75		299,621.91		0.00		1,202,562.66
10221-T WF - Debt Service Reserve	3,690,847.91		13,903.25		0.00		3,704,751.16
	<u>32,576,163.22</u>	\$	<u>370,488.53</u>	\$	<u>(799,490.66)</u>	\$	<u>32,147,161.09</u>
Grand Total	<u>42,415,882.10</u>	\$	<u>1,495,015.83</u>	\$	<u>(1,846,564.88)</u>	\$	<u>42,064,333.05</u>

CTH Billing Summa 2017

January

			gallons used
Consumption Charge	\$	11,264.00	1,408,000
flat fee billed	\$	13,200.00	
Total Bill	\$	24,464.00	
payment	\$	(20,500.00)	

Feb

Consumption Charge	\$	13,560.00	1,695,000
flat fee billed	\$	13,200.00	
Total Bill	\$	26,760.00	
payment	\$	(31,284.00)	

March

Consumption Charge	\$	9,544.00	1,193,000
flat fee billed	\$	13,200.00	
Total Bill	\$	22,744.00	
payment	\$	(45,000.00)	

April

Consumption Charge	\$	10,760.00	1,345,000
flat fee billed	\$	13,200.00	
Total Bill	\$	23,960.00	
payment			

May

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

June

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

July

Consumption Charge			0
flat fee billed	\$	13,200.00	
Total Bill	\$	13,200.00	
payment			

August

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	
payment			

September

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	
payment			

October

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	
payment			

November

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	
payment			

December

Consumption Charge			0
flat fee billed	\$	13,200.00	
<u>Total Bill</u>	<u>\$</u>	<u>13,200.00</u>	
payment			

TOTAL TO DATE	Charges	Gallons	
Consumption Charge	34,368.00	4,296,000	5,641,000
flat fee billed	158,400.00		
<u>Total Bill</u>	<u>\$ 192,768.00</u>		

Total Payments	\$ (96,784.00)	\$ 95,984.00	
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CLAIRTON MUNICIPAL AUTHORITY**Consulting Engineer's Report****April 20, 2017****ACTIVE ITEMS****WWTP Phase 1 Expansion Project**

Work is progressing on concrete pours for the headworks building and digester. Mascaro has also begun work on the deep excavation for the pump station. Miscellaneous site piping work is also taking place. Change Order #2 in the amount of \$47,850 for additional valving for Phase 2 is presented for Board approval.

Maintenance Garage and Trail Relocation**2015-01 Arcon Contracting**

All work is complete and final punch list items remain. KLH will be working to finalize all outstanding change orders and close out the project.

2015-02 Westmoreland Electric

KLH will be working to close out the project.

Coal Valley Road Pump Station

KLH has completed survey work. The preliminary gravity sewer layout is being drafted.

Billing Meter Improvements

KLH is proceeding with the design of the improvements in conjunction with the upstream communities' requests. It is anticipated the new metering configuration will be active the second quarter of this year.

State Street Sewer CCTV and Heavy Cleaning

Jet Jack is continuing work. Contractor proposes to be complete mid-June. At this time, KLH is requesting authorization to prepare bidding documents for the sewer to be lined.

CDBG Year 41 Projects

All work is complete. CMA will need a release signed by Mr. Fox for the concrete restoration work on his property.

CDBG Year 43 Projects

The CDBG Full Application was submitted to the Steel Rivers COG. CMA is requesting a 65% match up to \$66,000.00 in order to replace four (4) level 5 defect sewers throughout the City. Full Applications are currently under review.

Chlorine Room Hoist Upgrades

The equipment has shipped to the site. Installation work has begun.

PA Small Water and Sewer Program

KLH has submitted a portion of the Golden Gate Storm Sewer Improvements Project for the DCED Grant. Applications have been reviewed. The Authority has been awarded a lump sum grant in the amount of \$85,750. The total project cost for Gold Gate Storm Sewer Improvements Phase 1 is approximately \$454,000, leaving the Authority with a local share contribution of approximately \$368,000. KLH recommends moving forward with the project as submitted to DCED, and requests authorization to advertise the project for bidding.

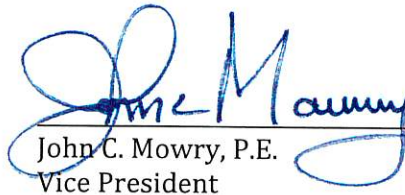
Sludge Hauling Contract

KLH has prepared bid documents for the Authority's Sludge Hauling contract. The contract will be a one-year contract with four (4) option years. The Authority will have sole discretion to determine if the contract will be extended into the option years. The specification is currently pending solicitor approval.

Capital Requisition

Requisition 311-A in the amount of \$30,273.64, and 312-B in the amount of \$978,873.58 are presented for Board approval.

Respectfully Submitted,


John C. Mowry, P.E.
Vice President



March 31, 2017
Ref. No.: 346-58

Dear City of Clairton Utility Co.,

**City of Clairton
2017 Street Improvement Program
Utility Notification**

As part of its 2017 Street Improvement Program, the City of Clairton will be milling and resurfacing various streets throughout the City. The installation of new ADA ramps, curbs and sidewalks will also be included in the scope of work. The streets scheduled for improvements this year are listed below:

- Waddell Avenue, 7th Street to 10th Street
- Ivy Street, Waddell Avenue to Park Avenue
- Park Avenue, Reed Street to Ivy Street
- Crest Street, Maple Avenue to Shaw Avenue
- Chestnut Way, Walnut Avenue to Elm Way
- N. 6th Street, Walnut Avenue to Elm Way
- N. 6th Street, Walnut Avenue to Locust Street
- N. 6th Street, Iowa Way to House No. 812
- Ohio Way, Pennsylvania Avenue to Ohio Avenue
- 6th Street, Halcomb Avenue to Oak Alley
- Summit Way, N. 4th Street to Dead End
- East Drive, Desiderio Boulevard to Baker Avenue
- Baker Avenue, East Drive to Desiderio Boulevard
- Beaver Street, Thompson Avenue to Constitution Circle
- Thompson Avenue, Miller Avenue to Lafayette Drive
- N. 3rd Street, Mendelsohn Avenue to Station 2+00

In an effort to minimize future disturbance to the newly resurfaced streets, the City of Clairton requests that any maintenance projects planned on the above roads be completed prior to the start of their paving, anticipated to begin by mid early August.

Thank you in advance for your cooperation in coordinating your activities with the City's 2017 Street Improvement Program.

If you have any questions or comments, or need additional information, please feel free to contact me at 412-494-0510 ext. 119 or email at robinson@klhengineers.com.

City of Clairton
2017 Utility Notification Letter
March 31, 2017
Page -two-

Very truly yours,

KLH ENGINEERS, INC.



Robert R. Robinson, P.E.
Project Manager

cc: Mr. Howard Bednar, City of Clairton Manager
John Mowry, P.E.
Bryan Churilla, P.E.
Verizon Pennsylvanian, Inc.
Columbia Gas of PA
Brian Secrest, Clairton Municipal Authority
Duquesne Light Company
Pennsylvania American Water
Peoples Natural Gas Company LLC
Level 3 Communications LLC
United States Steel Corp
Comcast

Report of the Finance Director – April 20, 2017

Century Townhomes – We adjusted the bankruptcy off of the account going back to 2/1/2016. We will have discussions with them on their delinquent amounts

Delinquent sewer accounts – Per the direction of the Board in conjunction with the solicitor we will begin to sheriff sale on delinquent accounts. We have reviewed the City's demolition list of 34 properties. Of the 34 14 have no amount due with 11 having over \$250 due. I am recommending we lien the 11 properties with over \$250 due plus the cost of liening and write off the 23 that owe us less than the \$250.

Delinquent Accounts shutoffs - In March we sent out 227 - 10 day delinquent notices, 87 properties were posted for shutoff, and 19 accounts were shut off.

Collections Crew Management and Reporting – The March 2017 report has been sent to you.

Short Term Disability – We have one employee out on short term disability (STD).

Liens – Working with the solicitor to lien properties. We have submitted documentation to the solicitor to lien properties on the demolition list recently published in the paper.

Copier – The copier was installed on April 13.

Petersan Audit – I received a phone call from Dan Miller the auditor for Petersan. Petersan would like to do a performance audit of CMA. I met with Mr. Miller on February 19, 2016 at 10:00 AM in our office. We received a letter from Petersan on March 15 requesting 3 things. I responded to their letter on March 21, 2016 and are awaiting their response. I hand delivered to their offices the Drnach annual reports for 2012 through 2015 as requested. We have e-mailed a copy of the 2015 financial statements to the upstream communities. We received a letter from Petersan on July 28, 2016. We responded to them on August 15, 2016. We met on September 6th to discuss how to move forward on this with our engineer and solicitor taking the lead since they were present during the process of negotiation of the agreement. I received a call on November 4, 2016 from Mr. Miller. He is requesting a meeting with him. He was out of town all of last week and I will attempt to contact him the week of the 14th. We received a letter from Mr. Miller on December 9, 2016 and it has been sent to the engineer and solicitor for comment. I have received the preliminary flow numbers from Drnach for 2016. Met with Petersan Manager on Monday January 30 at 9:30 AM with their auditor and our auditor. This will be discussed in executive session.

Phone System – We are working with KLH and the electrical contractor on the phone system.

Sewage Sludge Hauling and Disposal Contract – KLH is preparing the sludge hauling contract for bidding.

Coal Valley Road Pump Station (Jefferson Hills) Brian, John, & I met with Gateway Engineers and the Jefferson Hills Borough Manager on December 13, 2016 to discuss their proposed Pump Station at the bottom of Coal Valley Road. We had a follow up meeting at the offices of Gateway Engineers on January 6, 2017 and on February 6, 2017. KLH will discuss with the Board during his report.

2016 Audit – The auditors began the field work for the 2016 audit on March 6, 2017.

April 2017 Operations and Collections Report

Mascaro Update – Shoring and excavation work continue on the pump station. Forming and concrete work continue at the head works building. The digester walls should be going up in the next few weeks. Utility water pump installation has started. Demolition has started in the dewatering area.

Speedway Update – Storm and sanitary line work has started and it looks like the building is starting to go up.

D&S Hoist started the installation of the new chlorine crane system on April 10th. It will take approximately two weeks to finish.

Model Uniforms started our new service on March 28th. The guys seem happy with them.

The website was updated on March 29th with new photos and Board minutes.

The street sweeper was repaired by our personnel and sweeping is being done on rainy days.

The new Bobcat mini excavator has a ship date of the first week of March.

The guys continue to run the vacator and camera in the areas where the City will be paving this year. Repairs are being made as needed.

I had Mark order plenty of stone, pipe, ferncos, fittings, brick, block, castings and risers to get us ready for the upcoming summer work.

The camera is out for repairs and we hope to have it back soon. It has been getting a lot more use lately and the guys are learning how to use it better every day.

I've attached some pictures of inlet screens that I'd like to try on State Street. I believe that they would benefit us greatly in keeping the grit out of our system from the trucks coming out of the US Steel scale house. The rep came here and measured each one as they are custom made for each basin. Cost is approximately \$1100 each. We would simply vac out the inlet screens on a regular basis rather than have the debris go into the line that we are currently cleaning. We have nine total basins in the highest problem areas, but I would like to try half to make sure they work. If there are no issues with that, I will order them.

I received a call from Senator Brewster's office that the Authority is getting an \$85,750 from the PA Small Water Grant. The money will be put towards a section of the Golden Gate Project.

I'm waiting on a quote from Horizon to add a screen in the girl's office so that they can view both gates. We are having issues with people entering the wrong areas to pay bills.