

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

August 20, 2020

Meeting called to order at 5:59 PM by Jim Cerqua.

Executive Session was held at 5:00 P.M. until 5:59 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
John Vitullo	X	
Doug Ozvath	X	
Susan Vigliotti	X	
Nick Nickolich	X	
Jim Cerqua	X	

Administration/Professional

- Brian Secrest, Superintendent
- Jim Hannan, P.E., Finance Director
- Gary Matta, Solicitor
- Joe DelFonso, Solicitor
- John Mowry, KLH Engineers

Citizens Comments

This meeting was conducted via conference phone call due to the pandemic caused from the COVID-19 Virus. Public Comments on the agenda were asked for by the posting of the agenda on the Authority web site www.clairtonmunicipalauthority.org. Public comments were solicited through a special e-mail response set up at info@ClairtonMunicipalAuthority.org. Any comment received will be addressed at the next regular meeting. This process will be refined in the future to allow for public listening of the regular meeting on-line. The recording of this meeting will be posted on the Authority web site. As of the date of the preparation of these minutes no comments were received.

Doug Ozvath moved, and Nick Nickolich seconded the motion to approve the minutes from the July 16, 2020 Board Meeting. The motion carried 5-0.

John Vitullo moved, and Sue Vigliotti seconded the motion to approve the paying of the bills from July 16, 2020 – August 19, 2020. The motion carried 5-0. Mr. Nickolich abstained on the Nickolich Sanitation invoice.

Nick Nickolich moved, and Sue Vigliotti seconded the motion to approve the Year to Date Income Statements for Treatment and Collections. The motion carried 5-0.

John Vitullo moved, and Doug Ozvath seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Doug Ozvath moved, and Sue Vigliotti seconded the motion to award the contract for the Chlorine Hoist Roof to Blair Construction in the amount of \$53,600. The motion carried 5-0.

Nick Nickolich moved, and John Vitullo seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #352-B in the amount of \$13,117.70. Motion carried 5-0.

Nick Nickolich moved, and Doug Ozvath seconded the motion to adjourn at 6:14 PM. The motion carried 5-0.



SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday August 20, 2020

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

1. Comments from the Public
2. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of July 16, 2020.
3. Motion to approve the bills
4. Motion to approve the Year to Date Income Statements for both Treatment and Collection.
5. Motion to approve Collection System Billing Summary.
6. Finance Report
7. Collection & Operation Report
8. Engineer's Report
 - a. Motion to award the Chlorine Hoist Roof Bid to Blair Construction in the amount of \$53,600.
 - b. Motion to approve the request submitted by John Mowry of KLH, for Requisition #352B in the amount of \$13,117.70.
9. Solicitor's Report
10. New Business
11. Old Business

Motion to Adjourn

CMA
MEETING Check Register
For the Period From Jul 16, 2020 to Aug 20, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
7296	7/17/20	BARBECUDA INC.	10310-G	718.25
7297	7/17/20	DUQUESNE LIGHT	10310-G	271.37
7298	7/31/20	W. A. PETRAKIS CO	10310-G	470,286.75
7299	8/1/20	ACTION SUPPLY PR	10310-G	234.62
7300	8/1/20	AUTO PLUS	10310-G	205.18
7301	8/1/20	CITY OF CLAIRTON	10310-G	537.21
7302	8/1/20	COMCAST BUSINES	10310-G	456.47
7303	8/1/20	CULVERTS, INC.	10310-G	385.00
7304	8/1/20	DE LAGE LANDEN F	10310-G	110.00
7305	8/1/20	DTI Development	10310-G	3,000.00
7306	8/1/20	DUQUESNE LIGHT	10310-G	20,540.90
7307	8/1/20	FAYETTE WASTE L	10310-G	93.71
7308	8/1/20	FISHER SCIENTIFIC	10310-G	167.94
7309	8/1/20	GENERAL PRODUC	10310-G	821.35
7310	8/1/20	Groff Tractor & Equip	10310-G	240.12
7311	8/1/20	HENWIL CORPORA	10310-G	6,437.70
7312	8/1/20	KC AUTO AND TRU	10310-G	190.00
7313	8/1/20	KLH ENGINEERS, IN	10310-G	15,790.21
7314	8/1/20	LINK COMPUTER C	10310-G	1,275.60
7315	8/1/20	Madison National Life	10310-G	1,580.82
7316	8/1/20	PA AMERICAN WAT	10310-G	1,240.93
7317	8/1/20	PEOPLES NATURAL	10310-G	64.74
7318	8/1/20	Pioneer Research	10310-G	641.59
7319	8/1/20	PITTSBURGH POST	10310-G	187.55
7320	8/1/20	PRECISION COPY P	10310-G	376.11
7321	8/1/20	RAM INDUSTRIAL S	10310-G	1,760.00
7322	8/1/20	RONDINELLI, DEBO	10310-G	200.00
7323	8/1/20	Route 48 Supply & S	10310-G	360.00
7324	8/1/20	United Laboratories	10310-G	1,313.82
7325	8/1/20	US Asset Manageme	10310-G	6,959.18
7326	8/1/20	US POST OFFICE	10310-G	240.00
7327	8/1/20	VERIZON WIRELES	10310-G	278.52

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Check #	Date	Payee	Cash Account	Amount
7328	8/1/20	WEX BANK	10310-G	1,016.74
7329	8/1/20	WILMINGTON TRUS	10310-G	997.63
7330	8/11/20	AIRGAS USA, LLC	10310-G	372.55
7331	8/11/20	ALL PRO PITTSBUR	10310-G	400.00
7332	8/11/20	AQUA FILTER FRES	10310-G	160.65
7333	8/11/20	AUTO PLUS	10310-G	405.81
7334	8/11/20	C. GREGG BOYCE	10310-G	200.00
7335	8/11/20	COMCAST BUSINES	10310-G	1,545.23
7336	8/11/20	DRNACH ENVIRON	10310-G	4,985.00
7337	8/11/20	DUQUESNE LIGHT	10310-G	486.69
7338	8/11/20	ELIZABETH ELECTR	10310-G	1,391.02
7339	8/11/20	FARNHAM & PFILE	10310-G	94.00
7340	8/11/20	FAYETTE PARTS SE	10310-G	31.97
7341	8/11/20	First National Bank	10310-G	895.89
7342	8/11/20	FISHER SCIENTIFIC	10310-G	167.94
7343	8/11/20	Groff Tractor & Equip	10310-G	240.12
7344	8/11/20	HACH COMPANY	10310-G	13,041.65
7345	8/11/20	HENDERSON PEST	10310-G	265.00
7346	8/11/20	KC AUTO AND TRU	10310-G	597.90
7347	8/11/20	KLH ENGINEERS, IN	10310-G	8,147.05
7348	8/11/20	M & B Window Clean	10310-G	250.00
7349	8/11/20	Matheson Tri-Gas	10310-G	4.65
7350	8/11/20	MODEL UNIFORMS	10310-G	758.72
7351	8/11/20	NICKOLICH SANITA	10310-G	34,913.04
7352	8/11/20	PA AMERICAN WAT	10310-G	99.98
7353	8/11/20	PASTORE PLUMBIN	10310-G	2,200.00
7354	8/11/20	PENNSYLVANIA ON	10310-G	90.35
7355	8/11/20	PFM FINANCIAL AD	10310-G	7,500.00
7356	8/11/20	PITTSBURGH POST	10310-G	770.00
7357	8/11/20	RC WALTER & SON	10310-G	81.70
7358	8/11/20	RONDINELLI, DEBO	10310-G	200.00
7359	8/11/20	SHILOH SERVICE, I	10310-G	859.25

CMA
MEETING Check Register
For the Period From Jul 16, 2020 to Aug 20, 2020

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Check #	Date	Payee	Cash Account	Amount
7360	8/20/20	ACTION SUPPLY PR	10310-G	231.25
7361	8/20/20	DE LAGE LANDEN F	10310-G	115.50
7362	8/20/20	DUQUESNE LIGHT	10310-G	23,008.31
7363	8/20/20	PEOPLES NATURAL	10310-G	64.12
7364	8/20/20	PURCHASE POWER	10310-G	1,020.99
7365	8/20/20	TOTAL SP LLC	10310-G	310.00
7366	8/20/20	Wells Fargo Corporat	10310-G	3,000.00
Total				<u>647,886.34</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Eight Months Ending August 31, 2020
Percent of Year 58.33% (7 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 695,189.81	\$ 1,191,696.00	496,506.19	58.34
Jefferson Hills Debt Service	619,097.28	928,646.00	309,548.72	66.67
Petersan WWTP Debt Service	467,312.16	801,107.00	333,794.84	58.33
South Park Debt Service	84,234.22	144,402.00	60,167.78	58.33
Total Debt Service Revenues	1,865,833.47	3,065,851.00	1,200,017.53	60.86
Clairton Collec/Operation/Main	312,060.00	1,191,754.00	879,694.00	26.18
Jefferson Hills Operation/Main	805,680.00	928,691.00	123,011.00	86.75
Petersan Operation/Maint	914,480.00	801,146.00	(113,334.00)	114.15
South Park Operation/Maint	205,153.46	144,409.00	(60,744.46)	142.06
Total Consumption Revenues	2,237,373.46	3,066,000.00	828,626.54	72.97
Other Revenue				
Sludge Acceptance	107,335.20	140,000.00	32,664.80	76.67
Miscellaneous Income	87.05	0.00	(87.05)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	19,100.01	12,000.00	(7,100.01)	159.17
Investment Interest	(29,512.23)	80,000.00	109,512.23	(36.89)
Capacity Fees	21,034.00	50,000.00	28,966.00	42.07
Total Other Revenues	118,044.03	294,000.00	175,955.97	40.15
Total Revenues	\$ 4,221,250.96	\$ 6,425,851.00	2,204,600.04	65.69
Expenses				
Office Expenses	\$ 10,577.84	\$ 13,250.00	2,672.16	79.83
Treatment Supplies & Chemicals	75,800.14	103,100.00	27,299.86	73.52
Treatment Sludge Disposal	185,222.22	315,000.00	129,777.78	58.80
Flow Monitoring Data & Fees	95,315.65	144,000.00	48,684.35	66.19
Equipment	80,386.83	265,600.00	185,213.17	30.27
Maintenance & Repair	53,063.59	202,450.00	149,386.41	26.21
Vehicle Expense	5,597.67	27,000.00	21,402.33	20.73
Utilities	224,882.75	393,800.00	168,917.25	57.11
Wages & Taxes	599,168.35	825,746.00	226,577.65	72.56
Employee Benefits	161,368.99	421,050.00	259,681.01	38.33
Conference & Memberships	5,303.35	33,200.00	27,896.65	15.97
Professional Services	146,379.27	147,538.00	1,158.73	99.21
Insurance	73,478.00	110,000.00	36,522.00	66.80
Total Operating Expenses	1,716,544.65	3,001,734.00	1,285,189.35	57.19
Total Debt Payments				
Series B Bond Interest Expense	1,199,606.26	2,030,850.00	831,243.74	59.07
Series B Bond Principal	0.00	1,035,000.00	1,035,000.00	0.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	1,199,606.26	3,372,412.00	2,172,805.74	35.57
Total Expenses	2,916,150.91	6,374,146.00	3,457,995.09	45.75
Over/Under Budget	\$ 1,305,100.05	\$ 51,705.00	(1,253,395.05)	2,524.13

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Seven Months Ending July 31, 2020
Percent of Year 58.33% (7 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 977,780.22	\$ 1,658,400.00	680,619.78	58.96
Commerical Flat Rate	93,682.41	178,000.00	84,317.59	52.63
Alleg Housing Flat Rate	67,200.00	115,200.00	48,000.00	58.33
School Flat Rate	12,600.00	21,600.00	9,000.00	58.33
USS Flat Rate	501,550.00	859,800.00	358,250.00	58.33
Total Debt Service Revenues	<u>1,652,812.63</u>	<u>2,833,000.00</u>	<u>1,180,187.37</u>	58.34
Total Consumption Revenues	<u>789,689.41</u>	<u>1,185,000.00</u>	<u>395,310.59</u>	66.64
Total Consumption Revenues	<u>\$ 789,689.41</u>	<u>\$ 1,185,000.00</u>	<u>395,310.59</u>	66.64
CTH Consumption Revenues	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>0.00</u>	0.00
CTH Debt Service Revenues	93,100.00	0.00	(93,100.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	<u>93,100.00</u>	<u>0.00</u>	<u>(93,100.00)</u>	0.00
Other Revenue				
Penalty	84,383.17	115,000.00	30,616.83	73.38
Dye Test Fees - Plumber	400.00	0.00	(400.00)	0.00
Dye Test - Application Fees	2,150.00	2,500.00	350.00	86.00
Lien Letter Fees	1,665.00	2,300.00	635.00	72.39
NSF Fees	197.00	300.00	103.00	65.67
Posting Fees -Terminations \$20	39,377.73	25,000.00	(14,377.73)	157.51
Magistrate & Legal Fees	265.50	4,500.00	4,234.50	5.90
Notice Fee - \$15	6,645.00	15,000.00	8,355.00	44.30
Vactor Rental	0.00	750.00	750.00	0.00
Interest Income	1,487.03	6.25	(1,480.78)	23,792.48
Investment Interest	0.00	300.00	300.00	0.00
Prior Sewage Fee	231.54	2,000.00	1,768.46	11.58
Total Other Revenues	<u>136,801.97</u>	<u>167,656.25</u>	<u>30,854.28</u>	81.60
Total Revenues	<u>\$ 2,672,404.01</u>	<u>\$ 4,185,656.25</u>	<u>1,513,252.24</u>	63.85
Expenses				
Office Expenses	\$ 4,375.55	\$ 5,750.00	1,374.45	76.10
Billing Expense	30,201.92	72,725.00	42,523.08	41.53
Collection System Supplies	19,447.78	71,800.00	52,352.22	27.09
Equipment	5,258.67	20,365.00	15,106.33	25.82
Maintenance & Repair	7,810.31	139,000.00	131,189.69	5.62
Vehicle Expense	8,166.25	18,600.00	10,433.75	43.90
Utilities	11,227.59	29,870.00	18,642.41	37.59
Wages & Taxes	142,262.11	411,202.00	268,939.89	34.60
Employee Benefits	41,605.63	140,514.00	98,908.37	29.61
Conference & Memberships	7,924.11	6,450.00	(1,474.11)	122.85
Professional Services	117,768.86	228,450.00	110,681.14	51.55
Insurance	31,500.00	45,000.00	13,500.00	70.00
WWTP Treatment Charges	312,060.00	1,066,187.00	754,127.00	29.27
Total Operating Expenses	<u>739,608.78</u>	<u>2,255,913.00</u>	<u>1,516,304.22</u>	32.79

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Seven Months Ending July 31, 2020
Percent of Year 58.33% (7 month /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Total Debt Payments				
Debt Pmt City of Clairton	271,825.28	407,738.00	135,912.72	66.67
Debt Pmt (full bond)	308,444.78	7,665.00	(300,779.78)	4,024.07
Debt Pmt on Collection System	0.00	1,191,754.00	1,191,754.00	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	595,876.98	0.00	(595,876.98)	0.00
	<u>1,176,147.04</u>	<u>1,659,966.00</u>	<u>483,818.96</u>	70.85
Total Expenses	<u>1,915,755.82</u>	<u>3,915,879.00</u>	<u>2,000,123.18</u>	48.92
Over/Under Budget	\$ <u>756,648.19</u>	\$ <u>269,777.25</u>	<u>(486,870.94)</u>	280.47

July 2020 Sewer Receivables
Sewer Receivables

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Discounts</u>	<u>Refunds</u>	<u>Adjusted R Receipts</u>
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	0	0	0	-8,050.00
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	0	0	-1,550.00
CNTRY	Century Town Homes Flat Rate	13,300.00	0	660	320.43	0	0	-100
COLLE	Metered Sewer Collection	121,139.26	-718.38	1,948.32	4,340.09	0	0	153.99
COMF	Commercial Sewer Flat Rate	14,370.09	0	194.39	920.43	0	0	0
RESF	Residential Sewer Flat Rate	140,006.13	0	2,526.84	5,118.17	0	0	261.59
PRIOR	Prior Balances	0	0	0	0.02	0	0	-194.26
SSRF	School Sewer Flat Rate	1,800.00	0	0	0	0	0	-2,038.13
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	-71,650.00
	Billed Collection Flat usage Charge	16	0	0	0	0	0	-16
	Sewer Receivables Totals	371,881.48	-718.38	5,329.55	10,699.14	0	0	415.58

Collection System Billing Summary

<u>Service</u>	<u>Description</u>	<u>Charges</u>	<u>Adjustments</u>	<u>Penalties</u>	<u>Interest</u>	<u>Discounts</u>	<u>Refunds</u>	<u>Adjusted R Receipts</u>
NSF Fee	NSF Fee	0	50	0	0	0	0	-76.15
POST	Posting Fee - Shut Offs	0	0	0	0	0	0	-3,030.92
TurnOff	Water Turn Off Fee	0	0	0	0	0	0	-252.35
TurnOn	Turn On Fee	0	0	0	0	0	0	-198.88
NOTICE	10-Day Delinquent Notice	0	6,750.00	0	0	0	0	-1,341.49
	Bankruptcy Money off of account	0	0	0	0	0	0	-15,000.00
	Bankruptcy Money off of account balances	0	6,800.00	0	0	0	0	-19,899.79
	Sewer Direct Totals	0	6,800.00	0	0	0	0	-19,899.79

Sewer Summary

Previous Ending Balance	1,781,367.09
Charges	371,881.48
Adjustments	6,081.62
Penalties	5,329.55
Interest	10,699.14
Discounts	0
Refunds	0
Adjusted Receipts	415.58
Receipts	-346,700.12
Current Balance	1,829,074.34
Total Receipts	-346,284.54

Report of the Finance Director – August 20, 2020

Century Townhomes – Nothing new to report

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 year and have had preliminary discussions with the solicitor on how to proceed. **Nothing New to Report.**

Delinquent Accounts shutoffs – In July we sent out 451 - 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off. This was due to the Moratorium on shutoffs due to the Covid-19 Virus.

Collections Crew Management and Reporting – The July 2020 report is in your packet.

Energy Fund – In July, the fund processed 1 application, approved 1.

PA American Water –There are no outstanding requests from PA AM water. **Nothing new to report.**

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26th for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. **We are in the process of putting in an application for PennVest Loan for Phase II.**

Grants – We have submitted grant applications for the Treatment Plant and one for Phase II of the Golden Gate Project. We received requests for clarification on some of the application for the Golden Gate Project which were provided with nothing new on the Treatment Plant Grant Proposal. **We have been informed that we have received a \$200,000 grant from the state under the Clean Water Grant program. The Golden Gate Project was not funded.**

HRG Report - We have been assembling information requested by the City of Clairton in an email dated December 12, 2018 for information related to the valuation of the Authority being conducted by Herbert, Rowland & Grubic. This information was submitted to the City on January 11, 2019. A follow up request for some additional information was made on July 25, 2019. It included amortization schedules for the Bond A and Bond B Bond issues. The information was sent the same day. **Nothing new to report.**

PFM Financial Advisors LLC – At the May Board meeting, the Board retained the services of PFM Financial Advisors LLC to perform an analysis to determine an estimated value of the sanitary sewer system. An initial request for information was received on May 14, 2019 and the information was sent on May 17, 2019. PFM in cooperation with the CMA conducted tours on February 27th and 28th of our facility and each of the three presenters made a presentation to the Board. **Nothing new to report.**

CMA
Cash Account Monthly Summary
As of: July 31, 2020

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	6,151,237.06	\$	2,858.44	\$	(403,663.43)	\$	5,750,432.07
10330-C FN-Collection Depository	3,014,554.67		422,199.76		(162,516.90)		3,274,237.53
10311-G FN-Payroll	58,269.06		100,631.61		(96,658.53)		62,242.14
10310-G FN-Disbursements	(97,205.01)		594,703.52		(644,502.89)		(147,004.38)
Reserved Accounts							
10331-C FN-Collection City Pmts	394,047.11		33,978.16		0.00		428,025.27
10322-T FN-OPEB	497,976.39		253.76		0.00		498,230.15
10321-T FN-WWTP Capacity & Capital Im	2,380,477.65		1,213.89		0.00		2,381,691.54
10333-C Collection Capital Improvement	1,346,355.78		0.00		(470,286.75)		876,069.03
10332-T WWTP Debt Coverage	78,420.90		39.96		0.00		78,460.86
Total FNB Accounts	<u>13,824,133.61</u>	<u>\$</u>	<u>1,155,879.10</u>	<u>\$</u>	<u>(1,777,628.50)</u>	<u>\$</u>	<u>13,202,384.21</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	681,120.68		0.00		(69,359.23)		611,761.45
10220-T WF - Debt Service	934,502.94		297,246.62		0.00		1,231,749.56
10221-T WF - Debt Service Reserve	3,219,265.46		11,405.97		0.00		3,230,671.43
Total Trustee Accounts	<u>4,834,892.14</u>	<u>\$</u>	<u>308,652.59</u>	<u>\$</u>	<u>(69,359.23)</u>	<u>\$</u>	<u>5,074,185.50</u>
Grand Total	<u>18,659,025.75</u>	<u>\$</u>	<u>1,464,531.69</u>	<u>\$</u>	<u>(1,846,987.73)</u>	<u>\$</u>	<u>18,276,569.71</u>

August 2020 Operations and Collections Report

Duperon Update – Duperon continues to do testing and make changes to their equipment on a weekly basis. They normally have employees here Tuesday thru Thursday working on the plate screens trying to get them running correctly. I have expressed my concerns with the build up of grease over the past several months due to their equipment not running, and they have started to clean out some of it manually and may hire a company to do routine cleanings.

Only July 28 we had a bid opening for the roof that covers the chlorine hoist monorail crane. KLH's estimate was \$60,000, and the low bidder was Blair Construction with a bid of \$53,600. If the Board is ok with this price, I would need a motion to award. KLH can elaborate on any other details.

We ran 12 hours, two bin swaps daily, for three weeks to drain the new, big digester. This was for Enviromix to get in there and make the necessary inspection and repairs that we encountered with the two smaller digesters. So you will notice higher sludge hauling bills.

You may notice a large bill for Hach (S.M. Sawchuk Sales) in your packets, this was due to the fact that Eric Planey from Drnach Environmental asked that we replace the PCSA and plant billing meters. I ordered two new meters and associated equipment that he will install. These meters fall under CoStar fixed state pricing.

Job Applicants – I sent everyone the top five candidates resumes. I would like your permission to narrow it down before bringing them in for Board interviews. If we have two qualified candidates, I would recommend hiring them both due to the fact that we will be losing employees in the near future. We definitely need to get them trained in the lab as soon as possible.

I sent you a letter a few weeks ago with Mr. Fellabaum's concerns over dye testing at Century Town Homes. He was selling four units at the same building and felt that he should only have to pay one dye test since they are basically the same inspection. His letter is attached in the packet.

Included in your packet is a request from Rick Kovac to transfer taps. We did not allow tap transfers earlier this year when requested due to the fact that they would still be sending additional flows to our facility, adding to the potential of SSO issues on PCI.

Employee Issues – Executive Session – Two plant employees out, or potentially out on sick leave and will retire soon. Need to get new employees in here and trained very soon, especially in the laboratory.

7-23-20

To Clariton Municipal Authority:

My NAME is Austin Fellbaum, I own several units in Century Townhomes. To Dye Test these units you just have to walk around the bldg, AND SEE THAT ALL downspouts discharge ON to the grounds

The SANITARY is hung FROM THE Floor joist ON HANGERS IN THE CRAWL SPACE. NO outside water CAN ENTER THE SANITARY.

My question is IF I get (1) ONE DYE TEST & INSPECTION, why do I HAVE TO PAY (4) four times FOR THE SAME Bldg?

Thank You
Austin Fellbaum
412-445-4935

facsimile
TRANSMITTAL

PETERS CREEK SANITARY AUTHORITY



PHONE: 724-348-6860

FAX: 724-348-6630

To: Brian Secrest, Superintendent
Attn: Yvonne
Company: Clairton Municipal Authority
Fax: 412-233-3249
Phone: 412 233-3246
From: Rick Kovach, Authority Manager
Date: July 30, 2020
Pages: 4 (including cover page)
Re: CMA - Capacity Replenishment Fee

Transfer of Tap:

FROM: Lot 502, 130 Turkeyfoot Road, Venetia, PA 15367

Old Trail - Phase 5

TO: Lot 2 - 553 Church Hill Road, Venetia, PA 15367

Pasquarelli Plan

W19974 San Joaquin

**Water Meter Authority
San Joaquin County Fee Application**

Name of Submitter, Commercial or Industrial Facility
City

Lot Number and Address Lot 500

130 Tucker Blvd, Manteca, CA 95207

Municipality Peters Creek San Joaquin

Name Thomas J Taylor III Phone 209-491-3003

Address 100 E. McAllister, Manteca, CA 95207

RECEIVED

Identification, Type, or Nature of Development:

SINGLE-FAMILY HOME

PETERS CREEK
SANITARY AUTHORITY

Number of EDUs Required 1

Estimated Flow Total 400

Amount Paid: \$809.00

Method of Payment

Credit 575

Outstanding Balance \$0

Approved by M. Taylor

Chairman
Donald Housley

Vice Chairman
Raymond Glover

Secretary
George Adamson

Treasurer
James Corqua

Assistant Secretary/Treasurer
Thomas Ward

Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Telephone: (412) 233-3246
Fax: (412) 233-3118

Superintendent
Patrick Canavin

Financial Director
Francis A. Goletko

Engineer
KLH Engineers

Solicitor
Dodaro, Cambest
& Associates

Subject: *Lot # 502, 909, 931, 1253 & 1401 Old Trails*

In regard to the above named project the Clairton Municipal Authority has adequate capacity to treat the proposed flows, provided you have obtained the proper authorization from the appropriate billing community. These flows will not create a hydraulic or organic overflow with in the next five years at this facility. We have received your advanced payment for developmental capacity fee of \$809.00 tapping fee per EDU. (Tapping Fee Enacted August 21, 2003.)

If you have any questions concerning this approval contact the Clairton Municipal Authority at 233-3246.

***During wet weather conditions the conveyance system is experiencing problems.

Sincerely,

M. Zappella
Marissa Zappella
Planning Modules

RECEIPT	Date	10 / 22 / 12	No.	619974
	Check #	[Handwritten]		
	Pay to the order of	[Handwritten]		
	<input type="radio"/> cash <input type="radio"/> money order <input type="radio"/> credit card	[Handwritten]		
	Amount due \$4,045.00 Amount paid \$4,045.00 Balance \$0.00	502, 909, 931 [Handwritten]		

CLAIRTON MUNICIPAL AUTHORITY

Reference #: _____

Date: _____

CAPACITY TAP FEE FORM

Name of Subdivision, Commercial or Industrial Facility: _____

Pasquarelli Plan . Ph 2

Property Address/Lot #: 553 ~~553~~ Church Hill Rd, Veneta PA 15367, Lot 2

Municipality: Peters township

Sewer System: Peters Creek Sanitary Authority

Name: Amy Hancock

Address: 531 mcombs Rd, Veneta PA 15367

Telephone number: 412 965 5341

Identification, Type or Nature of Development: Single Family Home

Number of EDUs Requested: 1

Estimated Flow Total: 400

Outstanding Balance: \$ _____

Amount Paid: \$ _____

Method of Payment: _____

Check #: _____

Approved By: _____

Title: _____



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

August 20, 2020

ACTIVE ITEMS

Upstream Litigation

KLH has been working with the Solicitor on the litigation with the upstream communities.

Chlorine Roof Replacement

A bid opening was held on July 28th at 10:00 AM at the Authority office. The low bidder was Blair Construction in the amount of \$53,600. A bid report is attached for review.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. KLH/CMA have submitted Golden Gate Phase II for PA Small Water and Sewer Grant funding.

CDBG Year 44

Final restoration is scheduled for early September.

CDBG Year 45

The CMA has been awarded a 65% construction cost grant for the repair of level 5 defects throughout the sewer system (four CIPP lining repairs). The contract has been awarded to Insight Pipe Contracting for an amount of \$56,945.00. The grant component is \$37,014, leaving a CMA local share of \$19,931. Post construction CCTV remains.

CDBG Year 46

The CMA has been awarded a 65% construction cost grant for the repair of Level 5 defects throughout the sewer system (2 CIPP lining, 2 open cut). KLH is working with SRCOG to prepare bidding documents.

CDBG Year 47

CDBG Year 47 is now accepting applications. KLH requested CMA provide a list of (6) priority Level 5 repairs, along with CCTV and manhole depths. Pre-applications are due by September 4th.

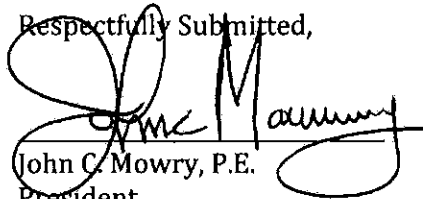
GIS Update

CMA has requested KLH update the GIS map to indicate which Level 5 sewer defects have been repaired and which defects remain. KLH has obtained a copy of the CMA binder for the Completed Level 5's, and is working to finalize the map.

Capital Requisition

Requisition 352-B in the amount of \$13,117.70 is presented for Board approval.

Respectfully Submitted,



John C. Mowry, P.E.
President